



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

BOARD OF COMMISSIONERS

REGULAR SESSION

THURSDAY, FEBRUARY 14, 2008

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Invocation by **Commissioner Brian Brdak**
5. Adoption of Agenda
6. Approval of Minutes dated 1-24 and 2-5 (special), 2008 (previously distributed)
7. Public Participation
8. **COMMITTEE REPORTS:**
 - a) Special Budget, January 31 (mailed)
 - b) Ad Hoc Committee to Select Director of Human Resources Department, February 1 (mailed)
 - c) Justice & Public Safety, February 4 (mailed)
 - d) Legislative & Administrative Services, February 4 (mailed)
 - e) Planning & Economic Development, February 5 (mailed)
 - f) Operational Services, February 6 (mailed)
 - g) Health Services, February 7 (attached)
 - h) Community Services, February 8 (attached)

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Philis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

**BOARD OF COMMISSIONERS
AGENDA
FEBRUARY 14, 2008**

PAGE 2

- i) Finance, February 13 (attached)
- j) Budget, February 13 (attached)
- k) Personnel, February 14 (attached)

9. **RESOLUTIONS:**

- a) Establish a Commission on Women in Macomb County (offered by Tocco; include Doherty and Roberts; recommended by Community Services Committee on 2-8-08) (attached)
- b) Proclaiming the Week of April 13, 2008 as National Contract Management Association Week in Macomb County (offered by Board Chair; recommended by Finance Committee on 2-13-08; copy on file)
- c) Proclaiming February as Black History Month in Macomb County (offered by Board Chair; copy on file)

10. Request to Purchase Previous Service Time (mailed)

11. **APPOINTMENTS:**

- a) **LOCAL EMERGENCY PLANNING COMMITTEE**

(1 application was mailed)

- 12. New Business
- 13. Public Participation
- 14. Roll Call
- 15. Adjournment



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JANUARY 31, 2008

TO: BOARD OF COMMISSIONERS
FROM: DON BROWN, CHAIR, BUDGET COMMITTEE
RE: RECOMMENDATIONS FROM SPECIAL BUDGET COMMITTEE
MEETING OF JANUARY 31, 2008

At a **special meeting** of the Budget Committee, held Thursday, January 31, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE RECOMMENDATION AS OUTLINED IN CORRESPONDENCE FROM COMMISSIONERS SUSAN DOHERTY AND ANDREY DUZYJ DATED 01-22-08 FOR PUBLIC AFFAIRS. **THE MOTION CARRIED WITH BROWN AND ROCCA VOTING “NO.”**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE RECOMMENDATION AS OUTLINED IN CORRESPONDENCE FROM COMMISSIONERS SUSAN DOHERTY AND ANDREY DUZYJ DATED 01-22-08 AND DIRECT THE COUNTY LIBRARY TO PURSUE THE THREE REVENUES AS OUTLINED IN CORRESPONDENCE. **THE MOTION CARRIED.** (Commissioner Switalski is a member of the Library Board and will pursue the logistics of these revenues as well as others at the next Library Board meeting.)

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY RENGERT, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT RECOMMENDATION TO INCLUDE \$250,000 OF BUDGET CUTS FOR THE PROSECUTING ATTORNEY'S OFFICE AND ACCEPT THE JUSTICE & PUBLIC SAFETY CUT AMOUNTS FOR EMERGENCY MANAGEMENT (\$3,000), TECHNICAL SERVICES (\$6,000), AND COMMUNITY CORRECTIONS (\$11,300); THUS PROVIDING AN ADDITIONAL BUDGET CUT OF \$80,300. FURTHER, TO AMEND THE REPORT TO INCLUDE THE CLOSING OF THE STREET LEVEL ENTRANCE TO THE ADMINISTRATION BUILDING WITHIN THE NEXT 30 DAYS AND THAT THE CHAIR OF THE BOARD BE AUTHORIZED ON SPECIAL OCCASIONS TO ALLOW THAT ENTRANCE TO BE USED AND WHEN IT IS USED THAT THE COST WOULD BE INCLUDED IN THE BLUE COATS BUDGET THAT THEY PRESENTLY HAVE. **THE MOTION CARRIED.**

4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY ROBERTS, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS TAKE THE REMAINING DEFICIT OF \$5,135,966 FROM THE RAINY DAY FUND TO BALANCE THE BUDGET, BUT ANY COST SAVINGS OR REVENUE GENERATING MEASURE IMPLEMENTED THIS YEAR WILL GO BACK TO THE RAINY DAY FUND TO REIMBURSE THE FUND. **THE MOTION CARRIED.** (Roll call vote: Yes-Brdak, Bruley, Camphous-Peterson, DiMaria, Doherty, Joan Flynn, Gielegem, Haggerty, Roberts, Sauger, Slinde, Switalski and Tocco; No-Brown, DeSaele, Drolet, Duzyj, David Flynn, Lund, Mijac, Rengert, Rocca, Szczepanski and Vosburg)

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR BROWN, SUPPORTED BY VICE CHAIR SAUGER.

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman District 23 Chairman	Dana Camphous-Peterson District 18 Vice-Chair	Leonard Haggerty District 21 Sergeant-At-Arms
Andrey Duzyj - District 1	Joan Flynn - District 6	Ed Szczepanski - District 11
Marvin E. Sauger - District 2	Sue Rocca - District 7	Peter J. Lund - District 12
Phillip A. DiMaria - District 3	David Flynn - District 8	Don Brown - District 13
Jon M. Switalski - District 4	Robert Mijac - District 9	Brian Brdak - District 14
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Kathy Tocco - District 20	Betty Slinde - District 22	Sarah Roberts - District 24
	Kathy D. Vosburg - District 25	Leon Drolet - District 26

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION Adopt recommendations from Commissioners Susan Doherty and Andrey Duzyj to increase revenues and reduce expenditures as outlined in their correspondence dated 01-22-08 *
(see below)

INTRODUCED BY: Commissioner Don Brown, Chair, Budget Committee

* At the Budget Committee meeting held January 31, 2008, the following action was taken:

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE RECOMMENDATION AS OUTLINED IN CORRESPONDENCE FOR PUBLIC AFFAIRS AND TO DIRECT THE COUNTY LIBRARY TO PURSUE THE THREE REVENUES AS OUTLINED IN CORRESPONDENCE.

(Commissioner Switalski is a member of the Library Board and will pursue the logistics of these revenues as well as others at the next Library Board meeting.)

COMMITTEE/MEETING DATE

Special Budget	01-31-08	Approved
Full Board	2-14-08	



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TO: Commissioner Don Brown, Chair
and Members of the Budget Committee

FROM: Commissioner Susan Doherty
Commissioner Andrey Duzyj

DATE: January 22, 2008

SUBJECT: 2008 Budget

For informational purposes

Dmk

We have been reviewing detailed historical financial information provided by the County Finance Department over the last two months. We have also spoken with many County employees and department heads about ways to trim the County budget and are jointly making the following recommendations regarding the 2008 County Budget.

REVENUES

Estimated
Revenue
Potential

Public Works Department:

Work with the Public Works Commissioner to:

- ? Establish a site condo review fee
- \$186,000 Ensure that the General Fund receives proper reimbursement from the various drain funds for all overhead costs, such as administrative services, engineering fees, gasoline, etc.

Senior Citizens:

- ? Develop a plan to provide Psychiatric oversight through Community Mental Health to the Senior Citizen Counseling Program. If proper oversight is provided, this program could become Medicare eligible and or qualify for funding through the Macomb Health Plan.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1	Joan Flynn - District 6	Ed Szczepanski - District 11	William A. Crouchman District 23 Chairman	Dana Camphous-Peterson District 18 Vice-Chair	Leonard Haggerty District 21 Sergeant-At-Arms
Marvin E. Sauger - District 2	Sue Rocca - District 7	Peter J. Lund - District 12			
Phillip A. DiMaria - District 3	David Flynn - District 8	Don Brown - District 13	Carey Torrice - District 16	Ed Bruley - District 17	Betty Slinde - District 22
Jon M. Switalski - District 4	Robert Mijac - District 9	Brian Brdak - District 14	Paul Gielegem - District 19		Sarah Roberts - District 24
Susan J. Doherty - District 5	Bella DeSantis - District 10	Keith Bennett - District 15			Kathy D. Vosburg - District 25

REVENUES-Continued

Estimated
Revenue
Potential

\$10,000.

Public Affairs:

The Public Affairs Director has stated that we could generate revenue for the General Fund by publishing a County magazine. The magazine would be published by a third party who would sell advertising to pay for the magazine and generate a small profit.

\$5,000

\$2,000

\$2,500

County Library:

Work with the County Library to establish the following fees:

A fee for the private use of its meeting rooms.

A fee to individuals for support provided through the Foundation and Grant Resource Center. Usage of the grant database would remain free.

A fee for the usage of the computer training room by private individuals and groups.

~~\$50,000~~

Prosecuting Attorney:

~~The County Prosecutor is seeking an increase in the rate he charges to police departments for legal services related to drug forfeitures from 10% to 15%. He is currently working with the local units to effect this change.~~

EXPENDITURES

Estimated
Expenditure
Reductions

Public Works Department:

The Department of Public works as well as the County Health Department and MSU Extension all provide environmental education. The consolidation of these efforts under Public Works should provide a net savings to the County.

Martha T. Berry---Jail---Juvenile Justice Center:

\$400,000

All of the above facilities provide laundry service for their residents. The consolidation of these laundry operations under one department should yield significant savings. Adoption of this recommendation could result in layoffs or other personnel adjustments in one or more departments. This recommendation will require some level of discussion with the union. Every attempt would be made to integrate layoffs into vacant positions.

Facilities & Operations - Security:

Explore the potential for automating parking fee collection at the parking structure to reduce personnel costs. Also develop a plan for generating parking fees at the Clemens Center lot which is currently free to all users. This proposal would also include providing reserved parking to 60 county employees currently on the waiting list for reserved parking.

SD/AD:ts

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION Adopt recommendation to include \$250,000 of budget cuts for the Prosecuting Attorney's Office and accept the Justice & Public Safety cut amounts for Emergency Management (\$3,000), Technical Services (\$6,000), and Community Corrections (\$11,300); thus providing an additional budget cut of \$80,300 * (see below)

INTRODUCED BY: Commissioner Don Brown, Chair, Budget Committee

At the Budget Committee meeting on 1-31-08, the following Amendment was made:

*** AMENDMENT**

A MOTION WAS MADE BY BRULEY, SUPPORTED BY GIELEGHEM, TO AMEND THE REPORT TO INCLUDE THE CLOSING OF THE STREET LEVEL ENTRANCE TO THE ADMINISTRATION BUILDING WITHIN THE NEXT 30 DAYS AND THAT THE CHAIR OF THE BOARD BE AUTHORIZED ON SPECIAL OCCASIONS TO ALLOW THAT ENTRANCE TO BE USED AND WHEN IT IS USED THAT THE COST WOULD BE INCLUDED IN THE BLUE COATS BUDGET THAT THEY PRESENTLY HAVE.

A ROLL CALL VOTE WAS TAKEN ON THE **AMENDMENT** AS FOLLOWS:

VOTING YES WERE BRDAK, BROWN, BRULEY, DROLET, DAVID FLYNN, GIELEGHEM, LUND, MIJAC, ROBERTS, ROCCA, SWITALSKI, SZCZEPANSKI, TOCCO AND VOSBURG. THERE WERE 14 "YES" VOTES.

VOTING NO WERE CAMPHOUS-PETERSON, DeSAELE, DiMARIA, DOHERTY, DUZYJ, JOAN FLYNN, HAGGERTY, RENGERT, SAUGER AND SLINDE. THERE WERE 10 "NO" VOTES.

THE MOTION CARRIED.

Chair Brown called for a vote on the main motion, as amended, and **THE MOTION CARRIED.**

COMMITTEE/MEETING DATE

Special Budget 01-31-08

Full Board 2-14-08

Approved



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TO: Commissioner Brown, Budget Chairman
FROM: Commissioner Rengert, JPS Chairman
DATE: January 24, 2008
RE: Amendment to proposed budget items related to Public Safety - JPS

The JPS Committee began working on budget cuts on November 1, 2007 through a careful review of all departments and a review of line items with the direction of providing 'targeted dollar cuts' prior to your December 11, 2007 Budget meeting per direction of the Board at the October 31, 2007 Budget meeting.

In comparing JPS items to the Brown proposal it would appear that the JPS Committee has exceeded your line item cuts by over \$700,000 in most every area.

My concern is that three of the areas 1) Emergency Management; 2) Technical Services; 3) Community Corrections cuts are unrealistic. It should be understood that based on this process we have cut Emergency Management budget by \$3,000; Technical Services by \$6,000 and Community Corrections by \$11,300 as part of this process. (2008 budget reduction process).

In speaking with yourself and Mr. Diegel it would appear that by adjusting your list through the inclusion of Prosecutor Office cuts of \$250,000 we would realize a net savings of \$80,300 in the 2008 budget and accept the current reduction amounts in these three areas as reviewed by the JPS Committee.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Philis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Thompson - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Kathy D. Vosburg - District 25

Distributed

JPS 12-3-07

ERIC J. SMITH
MACOMB COUNTY PROSECUTING ATTORNEY

FILE

07 NOV 30 PM 3: 56

To: Keith Rengert
Chair, Justice and Public Safety

From: Eric J. Smith *ES*
Macomb County Prosecutor

Date: November 29, 2007

Subject: Proposed Budget Reductions

Thank you for taking the opportunity to meet with me Monday afternoon prior to the commencement of the Grant trial.

In order to assist with the budgetary concerns facing the county, I propose the following changes to my department's operations:

1. In the event of retirement or attrition of any non-probationary Assistant Prosecuting Attorney, I agree to leave that position open for a period of six (6) months for the next 12 months. As you are aware, this exceeds the current county policy of 10 weeks. However, I retain the right to promote any Assistant Prosecuting Attorney to a higher classification that may result from any retirement or attrition in a timely manner, in accordance with the UAW Collective Bargaining Agreement.

For example, one entry level APA with salary and benefits costs the county approximately \$100,000/yr. Under my proposal, the county would save \$50,000/yr for each delayed hiring.

2. Currently, the rate charged to the police departments for our legal services in securing forfeiture proceeds from drug dealers is 10%. I will contact the local police departments to propose a rate increase to 15%. This move will raise our revenue approximately \$50,000/yr.
3. Lastly, we will seek additional grant funding through the Department of Justice.

I expect that these proposals will not only meet but, in fact, exceed the 2.5% reduction sought from departments throughout the county.

If you have any questions or suggestions in advance of the December 3rd meeting, please do not hesitate to contact me.

cc: William Crouchman, Chairman
Don Brown, Budget Chair
David Diegel, Finance Director

Distributed by
Comm. Regent

JPS Committee Cuts

JUSTICE AND PUBLIC SAFETY - TARGETED DOLLAR VALUES

Note: On October 31, 2007 TARGETED DOLLAR VALUES TO BE PROVIDED THROUGH COMMITTEE REVIEW BY THE DECEMBER 11 BUDGET MEETING
JPS provided these figures following dozens of meeting with department heads and reviewing budget line items.

	Justice Public Safety DOLLAR VALUES (CUTS)	Budget Chair Listing DOLLAR VALUES (CUTS)	Exceeds Budget Chair Targeted Dollar Values
Circuit Court	\$ 73,180.00	\$ -	\$ 73,180.00
Law Library - Circuit Court	\$ 5,850.00	\$ -	\$ 5,850.00
Reimbursement (based on dept. re-organization)	\$ 100,000.00	\$ 10,000.00	\$ 90,000.00 (1)
District Court - New Baltimore	\$ 30,000.00	\$ 5,000.00	\$ 25,000.00
District Court - Romeo	\$ 5,000.00	\$ -	\$ 5,000.00
Emergency Management	\$ 3,000.00	\$ 55,000.00	\$ (52,000.00) 1
Technical Services - Emergency Management	\$ 6,000.00	\$ 100,000.00	\$ (94,000.00) 1
Family Court - Juvenile Division	\$ 35,000.00	\$ -	\$ 35,000.00
- Family Counseling Services	\$ 30,000.00	\$ 11,000.00	\$ 19,000.00
- Child Care Fund 292 yet under review			
Juvenile Justice Center - Retain employees (Additional \$28,600 on therapeutic service contract change)	\$ 105,000.00	\$ -	\$ 105,000.00 (2)
Probate Court - Mental Div.	\$ 38,340.00	\$ -	\$ 38,340.00
Probate Court - Wills & Estate	\$ 42,400.00	\$ -	\$ 42,400.00
Probation - Circuit Court	\$ 7,900.00	\$ 2,000.00	\$ 5,900.00
Probation - District Court (Includes \$10,000 of additional revenue)	\$ 10,000.00	\$ 2,000.00	\$ 8,000.00
Prosecuting Attorney (Reviewing an additional \$90,000 based on loss of grant funding)	\$ 250,000.00	\$ -	\$ 250,000.00 (2)
Sheriff Department (Includes \$15,000 additional revenue)	\$ 500,000.00	\$ -	\$ 500,000.00
Friend of the Court	\$ 191,870.00	\$ -	\$ 191,870.00
Community Corrections	\$ 11,300.00	\$ 22,786.00	\$ (11,486.00)
	\$ 1,444,840.00	\$ 207,786.00	\$ 1,237,054.00
Court Building Safety (Blue Coats)	\$ 30,000.00	\$ 200,000.00	\$ (170,000.00) (2)
ON JPS AGENDA FEBRUARY 4, 2008	Currently reduced staff by two		



RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

~~RESOLUTION Adopt recommendations to increase revenues and reduce expenditures as outlined in correspondence from the Budget Committee Chair dated 01-23-08~~ *(see below)

INTRODUCED BY: Commissioner Don Brown, Chair, Budget Committee

* At the Budget Committee meeting held January 31, 2008, the following action was taken:

Commissioner Roberts offered the following substitute motion:

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY ROBERTS, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS TAKE THE REMAINING DEFICIT OF \$5,135,966 FROM THE RAINY DAY FUND TO BALANCE THE BUDGET, BUT ANY COST SAVINGS OR REVENUE GENERATING MEASURE IMPLEMENTED THIS YEAR WILL GO BACK TO THE RAINY DAY FUND TO REIMBURSE THE FUND.

A ROLL CALL VOTE WAS TAKEN ON THE **SUBSTITUTE MOTION** AS FOLLOWS:

VOTING YES WERE BRDAK, BRULEY, CAMPHOUS-PETERSON, DiMARIA, DOHERTY, JOAN FLYNN, GIELEGHEM, HAGGERTY, ROBERTS, SAUGER, SLINDE, SWITALSKI AND TOCCO. THERE WERE 13 "YES" VOTES.

VOTING NO WERE BROWN, DeSAELE, DROLET, DUZYJ, DAVID FLYNN, LUND, MIJAC, RENGERT, ROCCA, SZCZEPANSKI AND VOSBURG. THERE WERE 11 "NO" VOTES.

THE MOTION CARRIED.

COMMITTEE/MEETING DATE

Special Budget 01-31-08 *Approved*

Full Board 2-14-08



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For informational purposes
Denise

TO: Budget Committee
FROM: Don Brown, Budget Committee Chairman
DATE: January 23, 2008
SUBJECT: 2008 Budget

The Budget Committee has made the following progress in reducing the projected 2008 deficit assuming the Full Board of Commissioners adopts the January Budget Committee recommendations on January 24, 2008.

2008 BUDGET PROJECTION ACTION TAKEN

	2008 Budget Projection	12-11-07 Budget Committee	1-8-08 Budget Committee	1-22-08 Budget Committee	Total
General Fund Expenses	\$197,649,540	\$(2,343,850)	\$(1,055,071)	\$(192,320)	\$194,059,299
Revenue	<u>\$185,612,141</u>	<u>\$ 3,015,000</u>	<u>\$ 296,192</u>	<u>-0-</u>	<u>\$188,923,333</u>
Total Deficit	\$(12,037,399)	\$(6,679,549)	\$(5,328,286)	\$(5,135,966)	\$ (5,135,966)

~~The attached Exhibit I is the result of further suggestions by County Commissioners and it is my intent to use it as a basis for further discussion on budget reductions as needed to bring 2008 expenditures in line with revenue. Please note that we project that 60 layoffs would be required to effect the \$4,707,604 in additional savings noted on Exhibit I, again assuming the Board of Commissioners adopts the proposal in its entirety.~~

~~Total proposed reductions shown on Exhibit I of \$6,034,950 have been reduced to take effect of Budget Committee action already taken to date relative to the specific items shown on the Exhibit reducing net cost savings of the proposal in its entirety to \$4,707,604.~~

~~If the Board of Commissioners adopts all recommendations made by the Budget Committee through January 22, 2008 as well as the proposal on Exhibit I, our projected deficit of \$5,135,966 would be reduced to \$428,362 (\$5,135,966 - \$4,707,604 = \$428,362).~~

~~I know that several of you continue to work on additional recommendations that may be brought forward to further reduce the deficit.~~

~~Please accept my sincere appreciation for all the hard work you have done individually and collectively in committee to reduce our projected deficit.~~

enclosures

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman District 23 Chairman	Dana Camphous-Peterson District 18 Vice-Chair	Leonard Haggerty District 21 Sergeant-At-Arms
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Andrey Duzyj - District 1	Joan Flynn - District 6	Ed Szczepanski - District 11		
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February 1, 2008

TO: William A. Crouchman, Chairman

FROM: Peter J. Lund, Chairman
Ad Hoc Committee to Select Director of Human Resources Dept.

RE: **RECOMMENDATION OF CANDIDATE FOR DIRECTOR OF HUMAN RESOURCES DEPARTMENT**

At the February 1st meeting, the following action was taken:

MOTION

A motion was made by Slinde, supported by Vosburg, to recommend that F. Jack Witt, III be offered the position of Director, Human Resources Department. **The Motion Carried.**

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Philis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

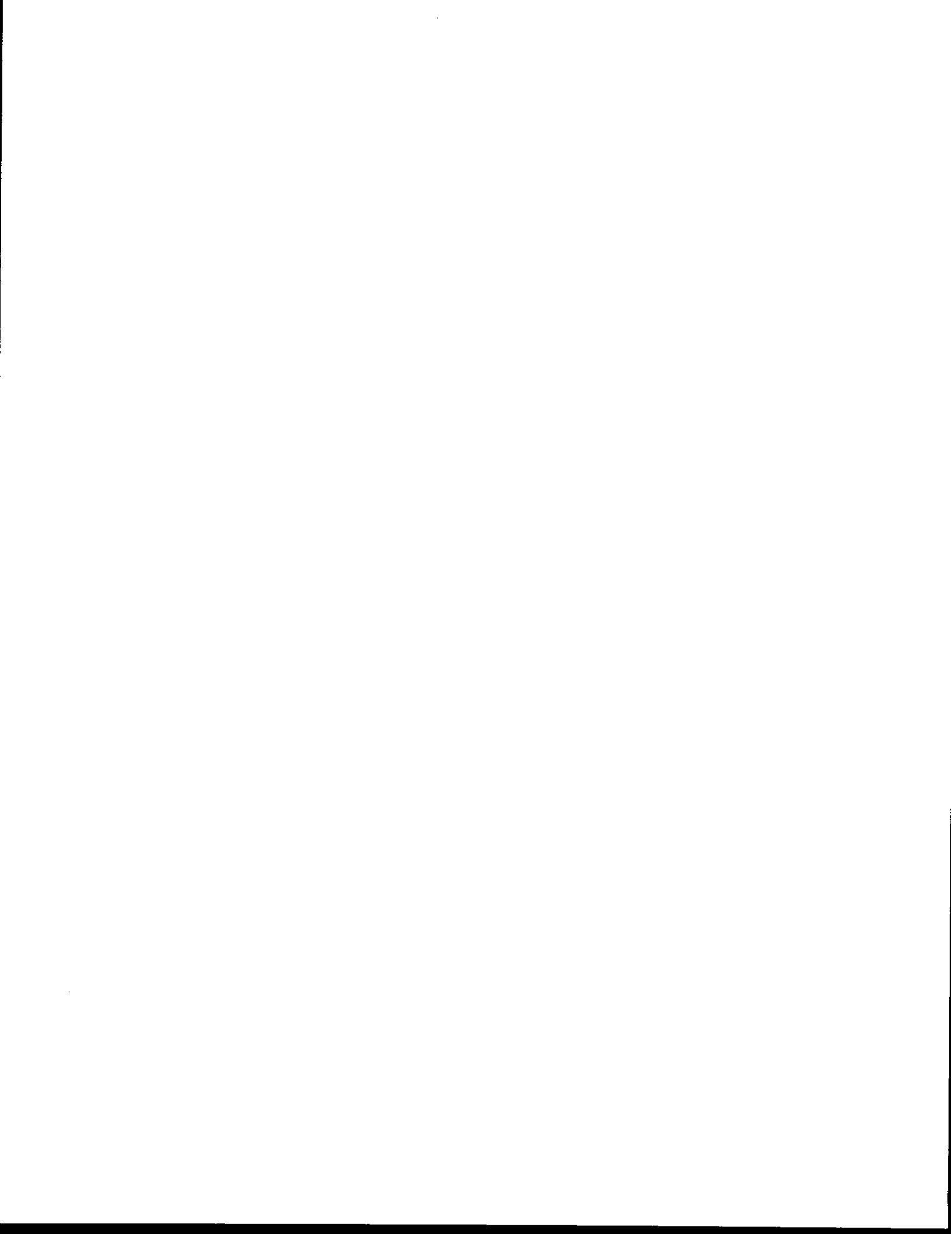
William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
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Sergeant-At-Arms

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FEBRUARY 4, 2008

TO: BOARD OF COMMISSIONERS

**FROM: KEITH RENGERT, CHAIR
JUSTICE AND PUBLIC SAFETY COMMITTEE**

**RE: RECOMMENDATIONS FROM JUSTICE AND PUBLIC
SAFETY COMMITTEE MEETING OF 02-04-08**

At a meeting of the Justice and Public Safety Committee, held Monday, February 4, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SAUGER, SUPPORTED BY SLINDE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE SHERIFF'S OFFICE PLAN TO HAVE CARPET AND OFFICE FURNITURE PURCHASED AND INSTALLED IN AN AREA OF THE BUILDING REFERRED TO AS THE HALL ROAD WAREHOUSE IN ORDER TO BEGIN OPERATING OUT OF THOSE OFFICES. THIS HAS BEEN DISCUSSED WITH THE PURCHASING DEPARTMENT, FINANCE, AND FACILITIES AND OPERATIONS. THE TOTAL COST IS \$18,439.60. FUNDING IS AVAILABLE IN FORFEITURE FUNDS. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY SLINDE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE INCIDENT MANAGEMENT TEAM (IMT) APPLICATION FOR THE PUBLIC AFFAIRS DIRECTOR TO PARTICIPATE IN THE REGIONAL IMT AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN SAID APPLICATION, AS RECOMMENDED BY THE ACTING DIRECTOR OF EMERGENCY MANAGEMENT & COMMUNICATIONS. **THE MOTION CARRIED.**

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY GIELEGHEM, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE BOARD CHAIRMAN TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN THE MICHIGAN PUBLIC SAFETY COMMUNICATIONS SYSTEM AND MACOMB COUNTY FOR THE MAINTENANCE AND REPAIRS OF THE MICROWAVE RADIO SYSTEM FOR A PERIOD OF TWO YEARS. FUNDING FOR THE PREVENTATIVE MAINTENANCE WILL NOT EXCEED \$9,500 PER YEAR AND FUNDING IS AVAILABLE IN THE 800 MHz RADIO SYSTEM BUDGET. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR RENGERT, SUPPORTED BY VICE CHAIR BRDAK.

MACOMB COUNTY BOARD OF COMMISSIONERS

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Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: To concur with the Sheriff's Office's plan to have carpet and office furniture purchased and installed in an area of the building referred to as the ~~Vic Wertz Building~~ ^{Hall Road Warehouse} in order to begin operating out of those offices. This has been discussed with the Purchasing Department, Finance and Facilities and Operations. The total cost is \$18,439.60. Funding is available in forfeiture funds.

INTRODUCED BY: Commissioner Keith Rengert, Chairman, JPS Committee

* At the JPS Committee meeting on 2-4-08, Chair Rengert noted that the building name is Hall Road Warehouse, not Vic Wertz Building.

COMMITTEE/MEETING DATE
JPS 2-4-08 Approved
Full Board 2-14-08

[Signature]

RESOLUTION NO: _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the Incident Management Team (IMT) application for the Public Affairs Director to participate in the regional IMT and authorize the Board Chairman to sign said application, as recommended by the Acting Director of Emergency Management & Communications

INTRODUCED BY: Commissioner Keith Rengert, Chairman, Justice & Public Safety Committee

See attached report.

COMMITTEE/MEETING DATE

JPS 2-4-08 Approved

Full Board 2-14-08



EMERGENCY MANAGEMENT & COMMUNICATIONS


10 N. Main St., 1st Floor
Mount Clemens, Michigan 48043
586-469-5270 FAX 586-469-6439

January 25, 2008

~~Louis B. Mioduszewski~~
Director

Victoria Wolber
Assistant Director

TO: Commissioner Keith Rengert, Chairman
Justice & Public Safety Committee

FR: Vicki Wolber, Acting Director 

RE: **INCIDENT MANAGEMENT TEAM APPLICATION FOR THE PUBLIC AFFAIRS DIRECTOR**

Attached please find a copy of an application for the Public Affairs Director to participate as a member of an Incident Management Team (IMT) for the Urban Area Security Initiative (UASI) region. The IMT is being initiated through homeland security grant funding that was allocated for this region. The purpose of this IMT is to provide support and assistance directly to the Incident Commander and/or an emergency operations center for large-scale emergencies or disasters that are generally classified as Type I, II and III events. The IMT consists of highly specialized and trained personnel from across southeast Michigan that are extremely experienced in their field of expertise.

In order to participate in the regional IMT the applicant must meet the following requirements: completed ICS courses 100, 200, 300, 400, 700 & 800; attend the specialized IMT training; experienced in the Unified Incident Command System; employed by an agency covered by the UASI region; be willing to commit to the team for 3 years; attend 80% of ongoing IMT meetings/training and receive the appropriate authorization from his/her jurisdiction. There is no cost to participate in the current IMT process due to the grant funding that is available. In the event that the IMT is activated in the future, current mutual aid agreements and emergency declarations will be activated and issued that provide for the participation of the members of this team.

The process of applying for the IMT has been coordinated through our office as the member agency of the UASI Regional Board. Mr. Phil Frame, Public Affairs Director for the county, has expressed an interest in participating in this team and has filed his application with us. Based on the importance of having access to this regional IMT and Mr. Frame's experience, knowledge and expertise in his field, I am recommending that he be considered for approval and authorization to participate in this team on behalf of the county.

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Ed Bruley - District 17
Paul Gielegem - District 19

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Sarah Roberts - District 24
Kathy D. Vosburg - District 25

With your concurrence I am requesting that this item be placed on the agenda for consideration at the February 4, 2008 Justice & Public Safety Committee meeting and the subsequent February 14, 2008 Board of Commissioners meeting. If you have any questions please feel free to contact me at 469-5270.

**Southeast Michigan UASI
Type 3 Incident Management Team Training
Application**

To attend the 6-day *DHS All-Hazards Incident Management Team* course

DATE: March 3rd - March 8th, 2008. Monday thru Saturday. *Must attend all 6 days.*

LOCATION: Troy Fire/Police Training Center / 4850 John R / Troy, MI

Prerequisites

- ICS - 100
- ICS - 200
- ICS - 300
- ICS - 400
- ICS - 700
- ICS - 800

ALL CERTIFICATES MUST BE SUBMITTED UPON REQUEST

Check box if TYPE 4 IMT Trained (C&GSICS)

- Experience in the Unified Incident Command System (UICS)
- Employed in agency covered by UASI region.
- Minimum 3 year commitment to Type 3 IMT.
- If approved, you must attend 80% of ongoing IMT Meetings/Training
- Approval of agency head with the understanding that a multi-day response could occur.

Name Phil Frame County Macomb

Agency Office of Public Affairs Position Director

Mailing Address 1 S. Main St. - 8th Floor City Mount Clemens zip 48043

Email phil.frame@macombcountymi.gov Cell # 586-484-8906

The applicant and administrator understand the time commitment to the Type 3 IMT process and the applicant has the full support of his/her administrator. This support includes the field training (shadowing) and potential for multi-day IMT deployment.

Phil Frame
Applicant Signature

Administrator Signature

APPLICATIONS SHOULD BE SUBMITTED NO LATER THAN NOON
WEDNESDAY, NOVEMBER 28TH, 2007

***FAX TO ATTENTION OF: DEB BAYER-Regional Training Committee Chair
Fax # (248) 232-4377

For general information contact:
Fire Chief Ken Van Sparrentak
(248) 960-2045 / kvansparrentak@walledlake.com

RESOLUTION NO: _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Board Chairman to sign a Memorandum of Agreement between the Michigan Public Safety Communications System and Macomb County for the maintenance and repairs of the microwave radio system for a period of two years. Funding for the preventative maintenance will not exceed \$9500.00 per year and funding is available in the 800 MHz Radio System Budget.

INTRODUCED BY: Commissioner Keith Rengert, Chairman, Justice & Public Safety Committee

See attached report.

COMMITTEE/MEETING DATE

IPS 2-4-08 Approved
Full Board 2-14-08



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

FEBRUARY 4, 2008

TO: BOARD OF COMMISSIONERS

FROM: PETER LUND, CHAIR
LEGISLATIVE & ADMINISTRATIVE SERVICES COMMITTEE

RE: RECOMMENDATIONS FROM LEGISLATIVE & ADMINISTRATIVE
SERVICES COMMITTEE MEETING OF 02-04-08

At a meeting of the Legislative & Administrative Services Committee, held Monday, February 4, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY JOAN FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE COUNTY CLERK TO ISSUE A REQUEST FOR PROPOSAL FOR "CASH CARDS" TO PAY JURORS AND REPORT BACK TO THE BOARD WITH A RECOMMENDATION TO PURCHASE THE CARDS. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SWITALSKI, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF ONE CITRIX ACCESS GATEWAY APPLIANCE FOR INFORMATION TECHNOLOGY AT A ONE-TIME COST OF \$2,321.43; FUNDING IS AVAILABLE IN THE PC REPLACEMENT FUND. **THE MOTION CARRIED.**

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DAVID FLYNN, SUPPORTED BY SWITALSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE WIRELESS DEVICE REQUEST FORM. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR LUND, SUPPORTED BY VICE CHAIR SWITALSKI.

MACOMB COUNTY BOARD OF COMMISSIONERS

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Leon Drolet - District 26

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: AUTHORIZE THE COUNTY CLERK TO ISSUE A REQUEST FOR PROPOSAL FOR "CASH CARDS" TO PAY JURORS AND REPORT BACK TO THE BOARD WITH A RECOMMENDATION TO PURCHASE THE CARDS.

BACKGROUND:

The clerk/register of deeds serves as clerk of the Macomb County Jury Commission and has been designated by the court to oversee the jury room. Over 37,000 jurors report to jury duty each year. Each juror is paid for their service. The Jury Room figures the amount each juror is owed. Checks are distributed weekly and the jurors receive \$25 for their first day of service, \$40 for each additional day, with half days being paid half of those amounts. The Jury Room sends the name and addresses of the jurors with the amounts owed to the Finance Department. The Finance Department then processes the information and mails the checks out to the jurors.

The clerk would like to have a type of "cash card" to pay the jurors with. This card would be similar to a gift card possibly with a major credit card logo so that it may be used wherever major credit cards are accepted. The cards would be preloaded with the four different amounts for full and half days and the jury room could hand them out, in the proper amounts, to the jurors when they leave for the day. This would save the time it takes to print and send a report to Finance and the time it takes Finance to process all the checks and mail them out. It would also save the postage paid to mail over 37,000 checks per year.

The jurors may be able to take their cards directly to the store, gas station, restaurant, etc. and use their money that day. They will not have to worry about getting to a bank to cash their check.

Allowing the clerk to issue an RFP for the "cash cards" would let the clerk determine if cash cards would save time and money for the county and allow jurors to use the money they are paid the same day they serve.

INTRODUCED BY: COMMISSIONER PETER LUND, CHAIRPERSON
LEGISLATIVE & ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE:

LAS 02-04-08

Approved
Full Board 2-14-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of one Citrix Access Gateway Appliance for Information Technology at a onetime cost of \$2,321.43; funding is available in the PC Replacement Fund.

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services Committee

COMMITTEE/MEETING DATE

LASC February 4, 2008

Approved
Full Board 2-14-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the Wireless Device Request Form

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services

COMMITTEE/MEETING DATE

LASC February 4, 2008

Approved
Full Board 2.14.08



INFORMATION TECHNOLOGY


10 N. Main St., 7th Floor
Mount Clemens, Michigan 48043
586-469-0524 FAX 586-469-6547
macombcountymi.gov

C. N. Zerkowski
Director

K. Barbieri
Deputy Director

January 25, 2008

TO: Commissioner Peter Lund, Chair
Legislative and Administrative Services Committee
Macomb County Board of Commissioners

FROM: Cyntia N. Zerkowski, Director
Information Technology 

SUBJECT: Wireless Device Request Form

In accordance with the Budget reductions adopted by the Board of Commissioners in January 2008, in combination with the cell phone policy adopted in June 2000, Information Technology is recommending a static form be used for all future requests of cell phones, blackberries, air cards and other wireless devices.

Attached is the recommended form to be adopted by the Board for this purpose.

CZ/de

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
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Betty Slind - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Doherty - District 26

Revised

Distributed

INFORMATION TECHNOLOGY WIRELESS EQUIPMENT REQUEST

INSTRUCTIONS: ONE FORM TO BE COMPLETED PER EACH PIECE OF EQUIPMENT, i.e. CELL PHONE, BLACKBERRY, AIR CARD

Name of individual to whom the wireless device will be issued: _____

Department: _____ Equipment requested: _____

In June of 2000, the Macomb County Board of Commissioners adopted the "Cell Phone and Mobile Two-Way Communication Policy". This Policy specified acceptable criteria for acquisition and use of these devices.

CHECK BELOW APPLICABLE CRITERIA:

- 1. Safety and welfare of employees and citizens
- 2. Emergency response
- 3. Efficiency of operations
- 4. Cost effective over use of employee's private cellular phone

Equipment purchase cost: \$ _____

Requesting Department's purchase funding source: _____

Monthly service charge: \$ _____

Requesting Department's Monthly service funding source: _____

NOTE: FUNDING SOURCE MUST BE SUSTAINABLE ON AN ONGOING BASIS FOR MONTHLY SERVICE CHARGES; OTHERWISE, SERVICE WILL BE AUTOMATICALLY DISCONNECTED.

Authorized department requestor: _____
Print name Signature

Finance Budget verified _____
Finance Signature

LASC MEETING DATE: _____

Submitted by: _____
Information Technology Director



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

FEBRUARY 5, 2008

TO: BOARD OF COMMISSIONERS

**FROM: KATHY VOSBURG, CHAIR
PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE**

**RE: RECOMMENDATION FROM PLANNING AND ECONOMIC
DEVELOPMENT COMMITTEE MEETING OF 02-05-08**

At a meeting of the Planning and Economic Development Committee, held Tuesday, February 5, 2008, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY RENGERT, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT TO CONTINUE THE SMALL BUSINESS & TECHNOLOGY DEVELOPMENT CENTER PROGRAM AND RENEW THE AGREEMENT WITH THE MICHIGAN SMALL BUSINESS DEVELOPMENT CENTER AT GRAND VALLEY STATE UNIVERSITY FOR THE PURPOSE OF CONTINUING TO PROVIDE BUSINESS ASSISTANCE SERVICES TO MACOMB COUNTY COMPANIES AND RESIDENTS. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR VOSBURG, SUPPORTED BY VICE CHAIR MIJAC.

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman
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Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Board of Commissioners authorize the Macomb County Department of Planning and Economic Development to continue the Small Business & Technology Development Center Program and renew the Agreement with the Michigan Small Business Development Center at Grand Valley State University for the purpose of continuing to provide business assistance services to Macomb County companies and residents.

INTRODUCED BY: Kathy Vosburg, Chair, Planning and Economic Development Committee

SEE MEMORANDUM DATED JANUARY 25, 2008 TO KATHY VOSBURG, CHAIR AND MEMBERS, PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE REGARDING THE 2008 MICHIGAN SMALL BUSINESS & TECHNOLOGY DEVELOPMENT CENTER CONTRACT.

THE MACOMB COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT IS REQUESTING THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE CONTINUATION OF A TWENTY-FOUR YEAR COOPERATIVE PARTNERSHIP BETWEEN THE LOCAL CHAMBERS OF COMMERCE, MACOMB COMMUNITY COLLEGE, THE U.S. SMALL BUSINESS ADMINISTRATION AND OTHER PARTNERING ORGANIZATIONS.

THIS AWARD-WINNING PROGRAM IS RESPONSIBLE FOR THE DEVELOPMENT AND RETENTION OF SMALL BUSINESS ON A COUNTYWIDE BASIS.

ATTACHMENT

COMMITTEE/MEETING DATE

PED 2-5-08 Approved
Full Board 2-14-08



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

February 6, 2008

TO: BOARD OF COMMISSIONERS

FROM: JOAN FLYNN, CHAIR
OPERATIONAL SERVICES COMMITTEE

RE: RECOMMENDATIONS FROM OPERATIONAL SERVICES
COMMITTEE MEETING OF FEBRUARY 6, 2008

At a meeting of the Operational Services Committee, held Wednesday, February 6, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY RENGERT, SUPPORTED BY ROBERTS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE PAYMENT FOR THE FOLLOWING INVOICES:

HALL ROAD WAREHOUSE	BERNCO, INC.	\$ 19,442.03
JUVENILE JUSTICE CENTER- PHASE II	BERNCO, INC.	225,206.81
42-2 DISTRICT COURT	E. GILBERT & SONS, INC.	466,483.93
JAIL MENTAL HEALTH HOLDING CELLS	J.W. ADAMS DEVELOPMENT CO.	11,897.00
42-2 DISTRICT COURT	PARTNERS IN ARCHITECTURE, PLC	11,046.56
PUBLIC WORKS BUILDING	PROJECT CONTROL SYSTEMS, INC.	5,175.00
2007 MASONRY RESTORATION	WESTERN WATERPROOFING CO.	22,976.95

FURTHER, FUNDS ARE AVAILABLE IN THE CAPITAL BUDGET.

THE MOTION CARRIED.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
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Phillip A. DiMaria - District 3
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Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DiMARIA, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE ESTABLISHMENT OF AN AD HOC COMMITTEE ON COUNTYWIDE ENERGY CONSERVATION. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR JOAN FLYNN, SUPPORTED BY VICE-CHAIR TOCCO.

A.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment to Bernco, Inc. in the amount of \$19,442.03 for construction services performed for the Hall Road Warehouse.

Application No. 10. Funds are available in the Capital Budget.

INTRODUCED BY: Commissioner Joan Flynn, Chair
Operational Services Committee

COMMITTEE/MEETING DATE

Operational Services: 2/6/08
Full Board 2-14-08

B.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment to Bernco, Inc., in the amount of \$225,206.81 for construction

services performed for the Juvenile Justice Center Renovations - Phase II.

Application No. 4. Funds are available in the Capital Budget.

INTRODUCED BY: Commissioner Joan Flynn, Chair

Operational Services Committee

COMMITTEE/MEETING DATE

Operational Services: 2/6/08

Full Board 2-17-08

C.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment to E. Gilbert & Sons, Inc., in the amount of \$466,483.93

for services performed for the 42nd District Court - Division II.

Application No. 10. Funds are available in the Capital Budget.

INTRODUCED BY: Commissioner Joan Flynn, Chair

Operational Services Committee

COMMITTEE/MEETING DATE

Operational Services: 2/6/08

Full Board 2-14-08

D.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment to J.W. Adams Development Co. in the amount of \$11,897.00

for construction services performed for the Jail Mental Health Holding Cells.

Application No. 7. Funds are available in the Capital Budget.

INTRODUCED BY: Commissioner Joan Flynn, Chair

Operational Services Committee

COMMITTEE/MEETING DATE

Operational Services: 2/6/08

Full Board 2-14-08

E.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment to Partners in Architecture, PLC, in the amount of \$11,046.56
for architectural services performed for the 42nd District Court - Division II.
Invoice No. 1422. Funds are available in the Capital Budget.

INTRODUCED BY: Commissioner Joan Flynn, Chair
Operational Services Committee

COMMITTEE/MEETING DATE

Operational Services: 2/6/08
Full Board 2-14-08

F.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment to Project Control Systems, Inc. in the amount of \$5,175.00

for construction services performed for the Public Works Building.

Application No. 31. Funds are available in the Capital Budget.

INTRODUCED BY: Commissioner Joan Flynn, Chair

Operational Services Committee

COMMITTEE/MEETING DATE

Operational Services: 2/6/08

Full Board 2-14-08

6.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment to Western Waterproofing Co. in the amount of \$22,976.95

for services performed for the 2007 Masonry Restoration Projects.

Application No. 5% Retainage. Funds are available in the Capital Budget.

INTRODUCED BY: Commissioner Joan Flynn, Chair

Operational Services Committee

COMMITTEE/MEETING DATE

Operational Services: 2/6/08

Full Board 2-14-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO *see below

INTRODUCED BY: from the floor

*At the 2-6-08 meeting, the following action was taken:

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DIMARIA, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE ESTABLISHMENT OF AN AD HOC COMMITTEE ON COUNTYWIDE ENERGY CONSERVATION. **THE MOTION CARRIED.**

COMMITTEE/MEETING DATE

Operational Services	<u>2-6-08</u>
Full Board	<u>2-14-08</u>



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
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February 7, 2008

TO: BOARD OF COMMISSIONERS

**FROM: PHILIS DeSAELE, CHAIR
HEALTH SERVICES COMMITTEE**

**RE: RECOMMENDATION FROM HEALTH SERVICES
COMMITTEE MEETING OF FEBRUARY 7, 2008**

At a meeting of the Health Services Committee, held Thursday, February 7, 2008, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY GIELEGHEM, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE CLINTON TOWNSHIP'S REQUEST TO EXTEND THE ENVIRONMENTAL PROBLEMS: LAKE/RIVER FUND AUTHORIZATION THROUGH OCTOBER 31, 2008. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE HEALTH DEPARTMENT'S 2008-09 FLU PROGRAM PLAN. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DeSAELE, SUPPORTED BY VICE-CHAIR CAMPHOUS-PETERSON.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Philis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

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Chairman

Dana Camphous-Peterson
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Vice-Chair

Leonard Haggerty
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Sergeant-At-Arms

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve Clinton Township's request to extend the Environmental Problems:
Lake/River Fund authorization through October 31, 2008

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

The Macomb County Board of Commissioners approved the proposal submitted by Clinton Township for Stream Bank Stabilization and Creation of a Riparian Buffer. Per the attached, they are seeking an extension of the time frame for completion. The proposal was approved March 30, 2007 in the amount of \$40,000.00

COMMITTEE/MEETING DATE

Health Services - February 7, 2008

Full Board 2-14-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the Health Department's 2008-09 Flu Program Plan

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

Because of uncertain delivery dates, the Health Department has provided only c. 12,000 doses of influenza vaccine in recent years, compared with the c. 20,000 doses it traditionally provided. For 2008-09, we have identified a flu vaccine distributor with an excellent record of meeting delivery dates established at the time vaccine is ordered, and propose to return to the level of community health protection provided in previous years. With the Board's approval, the following plan is recommended for 2008-09:

- Take delivery on or before September 30, 2008 on 1,000 doses of flu vaccine for children 6-35 months of age and 16,000 doses of flu vaccine for adults and older children;
- Begin providing flu shots to County residents approximately October 1, 2008;
- Provide flu shots at outreach clinics as requested by Commissioners, and in other locations (senior centers, community centers, etc.) as supplies permit;
- With the cooperation of Parks and Recreation, the Sheriff's Office, and other County departments, provide a mass flu immunization clinic at Freedom Hill County Park in October (exact date TBD; satisfies Emergency Preparedness grant requirements);
- Provide flu shots at the Health Department's Mt. Clemens, Warren, and St. Clair Shores offices beginning in October and continuing into Spring 2009 or until supplies have been exhausted.

Health Services --- February 7, 2008

Full Board 2-14-08



BOARD OF COMMISSIONERS

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February 8, 2008

TO: BOARD OF COMMISSIONERS

**FROM: KATHY TOCCO, CHAIR
COMMUNITY SERVICES COMMITTEE**

**RE: RECOMMENDATIONS FROM COMMUNITY SERVICES
COMMITTEE MEETING OF FEBRUARY 8, 2008**

At a meeting of the Community Services Committee, held Friday, February 8, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SLINDE, SUPPORTED BY HAGGERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY COMMUNITY SERVICES AGENCY TO RECEIVE \$20,503 FROM THE DEPARTMENT OF HUMAN SERVICES TO PROVIDE TAX PREPARATION ASSISTANCE FOR LOW-INCOME FAMILIES. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY HAGGERTY, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE MACOMB MSU EXTENSION TO RECEIVE \$15,000 FROM MSU EXTENSION TO CONTINUE SUPPORT OF THE HOME HORTICULTURE EDUCATION PROGRAM IN MACOMB COUNTY FROM JANUARY 1, 2008 UNTIL FUNDS ARE FULLY EXPENDED. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR TOCCO, SUPPORTED BY VICE-CHAIR DROLET.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
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Kathy D. Vosburg - District 25
Leon Drolet - District 26

RESOLUTION NO. _____ FULL BOARD MEETING DATE 2/8/2008

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend that the Board of Commissioners authorize the
Macomb County Community Services Agency to receive \$20,503 from the Department
of Human Services to provide Tax Preparation Assistance for low-income families.

INTRODUCED BY: Commissioner Kathy Tocco, Community Services Chair

Background

On December 10, 2007, the Department of Human Services sent out a competitive bid package to organizations who wish to bid on funding in the amount of \$250,000 to serve those eligible Temporary Assistance to Needy Families (TANF). The purpose of this funding is to inform eligible residents of the availability of the Earned Income Tax Credit (EITC), to encourage them to apply for the funds, educate them regarding EITC eligibility and the process of applying, and provide technical assistance in completion and submission of tax forms. Funds will be utilized to provide tax preparation services to TANF-eligible clients who are eligible or potentially eligible for the (EITC).

Funding Amount: \$20,503 (No County match required)

Period of Performance: January 1, 2008 through June 30, 2008

Funding Utilization

Action Center staff and designated Head Start staff will complete tax training provided by the IRS and the Volunteer Accounting Service Team of Michigan (VAST-MI). Once staff have completed training and complete certification, each CAC will offer free federal and state income tax e-filing returns and credits.

Specifically, funds will be designated to supplement Action Center and Head Start staff wages during extended office hours to maximize availability of services to our customers. No grant funds will be expended on training, software or the actual e-filing as they will be provided free of charge. Further, no County funds will be used to supplement this service.

Customer Eligibility Requirements

Applicants must meet TANF guidelines. Eligible households must be no more than 200% of poverty income guidelines. For example, a family of four (4) cannot exceed \$41,304.

COMMITTEE/MEETING DATE

Community Services 2/8/2008
Full Board 2-14-08

RESOLUTION NO.

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Authorize Macomb MSU Extension to receive \$15,000 from MSU Extension to continue support of the Home Horticulture Education Program in Macomb County from January 1, 2008, until funds are fully expended.

INTRODUCED BY: Kathy Tocco, Chairman

Community Services Committee

Macomb County MSU Extension offers a variety of home horticulture education programs funded through multiple sources that enhance the local communities. The above funds are available until fully expended to supplement the existing part time Educator. This service will be provided at no cost to the County. This arrangement has existed since April 5, 1999.

COMMITTEE MEETING DATE

Community Services Feb. 8, 2008

Full Board 2-14-08



BOARD OF COMMISSIONERS

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February 13, 2008

TO: BOARD OF COMMISSIONERS

**FROM: BETTY SLINDE, CHAIR
FINANCE COMMITTEE**

**RE: RECOMMENDATIONS FROM FINANCE COMMITTEE MEETING OF
FEBRUARY 13, 2008**

At a meeting of the Finance Committee, held Wednesday, February 13, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION - MOTION (SEE ATTACHED)

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE MONTHLY BILLS (WITH CORRECTIONS, DELETIONS AND/OR ADDENDA) AND AUTHORIZE PAYMENT; FURTHER, TO APPROVE THE PAYROLL IN THE TOTAL AMOUNT OF \$5,153,941.54, WITH NECESSARY MODIFICATIONS TO THE APPROPRIATIONS. **THE MOTION CARRIED (WITH TORRICE ABSTAINING FROM BILLS FOR TORRICE AND ZALEWSKI, PLLC/CIRCUIT COURT FEES-DEFENSE ATTORNEYS).**

2. COMMITTEE RECOMMENDATION - MOTION (SEE ATTACHED)

A MOTION WAS MADE BY GIELEGHEM, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE AMENDMENTS TO THE LIVING WAGE POLICY AND CRITERIA FOR REQUEST FOR EXEMPTION, AS PRESENTED. **THE MOTION CARRIED WITH BRULEY AND RENGERT VOTING "NO."**

3. COMMITTEE RECOMMENDATION - MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY BROWN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE REQUEST FOR PROPOSAL FOR A DEPENDENT ELIGIBILITY AUDIT AS PREPARED BY THE HUMAN RESOURCES DEPARTMENT. **THE MOTION CARRIED.**

MACOMB COUNTY BOARD OF COMMISSIONERS

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4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE AN EXEMPTION FROM THE LIVING WAGE POLICY FOR THE PROVIDERS LISTED ON THE ATTACHED SHEET, TO BE EFFECTIVE AS OF THE FEBRUARY FULL BOARD MEETING DATE AND EXPIRING WHEN THE CONTRACTS EXPIRE ON SEPTEMBER 30, 2009. **THE MOTION CARRIED.**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE AN EXEMPTION FROM THE LIVING WAGE POLICY FOR EXPERTCARE MANAGEMENT SERVICES AND NATURAL FREEDOM, TO BE EFFECTIVE AS OF THE FEBRUARY FULL BOARD MEETING DATE AND EXPIRING WHEN THE CONTRACTS EXPIRE ON SEPTEMBER 30, 2009. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR SLINDE, SUPPORTED BY VICE-CHAIR SZCZEPANSKI.

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve List of Bills as Prepared and Mailed under Separate Cover by the Finance Department

INTRODUCED BY: Betty Slinde, Chair, Finance Committee

Commissioner Torrice abstained from bills for Torrice and Zalewski, PLLC (Circuit Court fees/defense attorneys).

COMMITTEE/MEETING DATE

Finance 2-13-08

Full Board 2-14-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO *see below

INTRODUCED BY: from the floor

***At the 2-13-08 meeting, the following action was taken:**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY GIELEGHEM, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE AMENDMENTS TO THE LIVING WAGE POLICY AND CRITERIA FOR REQUEST FOR EXEMPTION, AS PRESENTED. **THE MOTION CARRIED WITH BRULEY AND RENGERT VOTING “NO.”**

COMMITTEE/MEETING DATE

<u>Finance</u>	<u>2-13-08</u>
<u>Full Board</u>	<u>2-14-08</u>

2/12/2008

**MACOMB COUNTY BOARD OF COMMISSIONERS
POLICY REGARDING A LIVING WAGE**

The Macomb County Board of Commissioners hereby adopts the following policy to provide a "living wage" to the working people of Macomb County.

Section 1. Purpose; application; exclusions.

The purpose of this policy is to improve the lives of working people and their families by requiring the County of Macomb, its Boards and Commissions, and Employers that contract with the County of Macomb to pay their Employees a wage sufficient to meet basic subsistence needs, defined herein as a living wage.

Section 2. Definitions.

For purpose of this policy, the following terms and phrases shall be defined as follows:

Auditor shall mean the Compliance Auditor as set forth in Section 4.

Contract shall mean a contract or contracts for the performance of services, including the subcontracting of services, where the total expenditure for such contract or contracts exceeds \$50,000.00 for any twelve (12) month period **or more than 25% of the provided services is attributable to Macomb County**; however, contracts for the purchase of goods and contracts to lease or purchase property are excluded.

Contractor shall mean a person who enters into a Contract with the County of Macomb or it's Boards and Commissions for services.

County shall mean the County of Macomb.

Employer shall mean the person who engages employees to provide labor in exchange for payment of wages or salary.

Employee shall mean an individual who is employed by another to provide labor in exchange for payment of wages or salary and who normally is required to work in excess of 37.5 hours per week.

Part-time Employee shall mean an individual who is employed by another to provide labor in exchange for payment of wages or salary and who normally is required to work less than 37.5 hours per week.

Federal Poverty Level shall mean the official Poverty Level defined by the Office of Management and Budget based on Bureau of Census data for a family of four (4), as adjusted to reflect the percentage change in the Consumer Price Index for All Urban Customers.

2/12/2008

Health Care Benefits means providing health care benefits for employees (or employees and their dependents) paid at the employer expense, either wholly or in part.

Living Wage shall mean an hourly wage rate, which on an annual basis (based on forty hours per week, fifty weeks per year) is equivalent to either of the following:

- (a) one hundred and twenty five percent (125%) of the Federal Poverty Level; or
- (b) one hundred percent (100%) of the Federal Poverty Level, if Health Care Benefits are provided to the Employee.

Person shall include firms, joint ventures, partnerships, corporations, clubs, and all associations or organizations of natural persons, either incorporated or unincorporated, however operating or named, and whether acting by themselves or by a servant, agent or fiduciary, and includes all legal representatives, heirs, successors and assigns thereof.

Section 3. Payment of Living Wage.

The County shall not enter into any Contract for services with any Contractor who does not demonstrate that it pays its work force a Living Wage. The Contractor shall be required to maintain this rate of pay for the duration of the Contract period.

Section 4. Adjustments in the Federal Poverty Level. Notice.

The Compliance Auditor, who shall be the County Finance Director or other employee designated by the Board of Commissioners or Finance Director shall monitor the Federal Poverty Level and shall notify all Contractors of any adjustment in the Federal Poverty Level. The Auditor shall require all Contractors to annually demonstrate compliance with the requirements contained in section 3. In addition, any Contractor who is required to pay its Employees a Living Wage under section 3 shall post a notice of such requirement in the work place during the Contract period. The notice shall also state that if the Contractor has failed to comply with the requirement of section 3, an Employee may file a notice of non-compliance upon the Auditor. All County agencies shall be provided with standard notices, which set forth the requirements of this policy for inclusion in the solicitation of proposals, bids or applications for County contracts. Agencies shall include said notices in their RFP's, RFQ's, specifications, application materials, notices of funding availability, notices inviting bids or any other solicitations for contracts.

Section 5. Notice of non-compliance.

Any person who believes the Contractor has failed to comply with this policy shall file a notice with the Auditor, who shall promptly serve it on the Contractor. The Auditor shall notify the Contractor to submit proof of compliance within thirty (30) days, or it shall be grounds for termination of the Contract. The Auditor shall have sixty (60) days to investigate and remedy the complaint. This policy shall not be construed to limit an

2/12/2008

Employee's right to bring legal action for violation of any other minimum compensation or wage and hour law.

Section 6. Non-compliance.

In the event the Auditor determines that a Contractor has failed to comply with the provisions of this policy, the failure to rectify the non-compliance within thirty (30) days shall be grounds for the termination of a Contract. A Contractor who violates the Living Wage requirement shall pay to each Employee affected the amount of the deficiency, for each day the violation continues. The County may withhold from Contract payments such amounts as are necessary to effectuate the payments provided in this paragraph.

Section 7. Limitation on bid acceptance.

The County shall not accept any bids or applications or requests for a period of five (5) years from any Contractor, who has failed on two (2) separate occasions to comply with section 3 during the previous five (5) year period.

Section 8. Retaliation Prohibited.

An Employer shall not discharge, demote, or otherwise discriminate or retaliate against an Employee for exercising any rights under this policy, including but not limited to the filing of a complaint. Any Employer who is found to have taken such action against an Employee in violation of this policy shall have its Contract terminated immediately, and such Employer shall be barred from bidding on or entering into any contracts with the County in the future. The Auditor may order the Employer to pay appropriate restitution to the Employee, including back pay, and may withhold such amounts from Contract payments due the Employer as are necessary to make the Employee whole.

Section 9. Exemptions from application of this policy.

The following are exemptions from compliance with this policy:

- (a) All part-time employees.
- (b) High school or college students temporarily employed or enrolled in a student job training program, summer or youth employment program, or work study program, for the period of training or employment in the program not exceeding ninety (90) working days. For all periods of a student's employment in the program exceeding ninety (90) working days, the Employee shall be subject to this policy.
- (c) Contractors who employ ten (10) or fewer Employees on a continuous basis. Continuous basis is defined as employing ten (10) or fewer Employees on each working day in each of the twenty (20) or more calendar weeks in the current or preceding year.

2/12/2008

- (d) Individuals housed at the Macomb County Jail, including trustees and/or any persons who are under Court Order to perform community service.
- (e) Macomb County Community Mental Health until June 30, 2006. At that time the exemption will be revisited based upon a report that will determine the actual impact of the policy on Community Mental Health programs.

The County Board of Commissioners may grant a partial or complete exemption from the requirements of this policy if it determines that the application of this policy would cause demonstrated economic harm to an otherwise covered employer ~~that is a non-profit organization~~, and the County Board of Commissioners finds that said harm outweighs the benefits of this policy; provided further that the otherwise covered ~~non-profit~~ employer shall provide a written plan to fully comply with this policy within a period of time, not to exceed three (3) years, and the County Board of Commissioners then agrees that granting a partial or complete exemption is necessary to ameliorate the harm and permit the **employer** ~~non-profit organization~~ sufficient time to reach full compliance with this policy.

Section 10. Recordkeeping.

Contractors shall maintain a listing of the name, address, date of hire, occupation, classification, rate of pay and benefits paid for each of their Employees covered by this policy and shall submit a copy of the list to the Auditor by June 30, and December 31 of each year covered by the Contract. Employers shall maintain payroll records for all Employees and shall preserve them for a period of at least four (4) years. Employers shall permit access to job sites and relevant payroll records for authorized County representatives for the purpose of monitoring compliance with this policy, investigating Employee complaints of non-compliance and evaluating the operation and effects of this policy. An Employer who fails to submit documents, declarations or information required to demonstrate compliance with this policy shall be deemed non-compliant or non-responsive and shall have the Contract payments denied or suspended until compliance is demonstrated.

Section 11. ~~Reporting.~~

~~The Auditor shall submit periodic reports to the County Board of Commissioners, no less frequently than annually, which shall include the following information at a minimum: a listing and the status of all contracts to which this policy applies, including the term, dollar amount and the services performed or assistance provided; a listing of all complaints, hearings, determinations and findings, and a report on compliance with this policy; a report on adjustments to the Living Wage made during the previous reporting period, if any; and a report on any significant administrative problems encountered and recommendations for more efficient and effective administration of the provisions of this policy.~~

2/12/2008

Section 12. Effective Date.

This policy shall be effective as of January 1, 2006.

Criteria for Request for Exemption – Living Wage Policy

- A request for exemption must include:
 - General description of services provided by the agency.
 - How the employees who are affected by the Living Wage Policy are directly involved in the services provided.
 - Financial information for the services affected by the Living Wage Policy, including the annual revenues and expenses for the **most recent year 2004-2005 and 2005-2006 fiscal years.**
 - Impact of the Living Wage Policy on the finances of the agency.
 - Written plan for achieving compliance with the Living Wage Policy.
 - IRS 990 reports for the **most recent year past three years.**
 - A detailed listing indicating the number of employees by title or classification, their current wage rates and whether or not they receive any type of health care benefits.
 - A description of those health or any other fringe benefits offered.
 - A detailed accounting of how services will be impacted.
 - Whether or not employees affected by this have existing union contracts in place and how this would affect those current union contracts with providers.
 - **Any other information that the provider feels is necessary to support its request.**

The Board will address waiver applications no earlier than six months prior to contract expiration and applications should be received at least three months prior to their expiration.

All waiver requests will be submitted to the Board of Commissioners for action before the Finance Committee. Before being placed on the Finance Committee agenda, the requests shall be reviewed by **Board staff the Finance Department and Corporation Counsel.** ~~Waiver requests appearing on the Finance Committee agenda shall contain recommendations from the Finance Department and Corporation Counsel.~~

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: release the attached RFP for a Dependent Eligibility Audit as prepared by the Human Resources Department.

INTRODUCED BY: Commissioner Betty Slinde, Chair, Finance Committee

See Attachment

COMMITTEE/MEETING DATE:

FINANCE

2-13-08

Full Board 2-14-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO review applications and determine method for applying exemptions
*see below

INTRODUCED BY: Kathy Vosburg, Chair, Ad Hoc Committee to Review Applications for Exemption from Living Wage Policy

***At the 2-4-08 Ad Hoc Committee meeting, the following motion was approved:**

MOTION

A motion was made by Doherty, supported by Vosburg, to authorize an exemption from the Living Wage Policy for the providers listed on the attached sheet, to be effective as of the February Full Board meeting date and expiring when the contracts expire on September 30, 2009 and forward to the Finance Committee; also, to refer four providers to the Finance Committee, as listed on the attached sheet. **The Motion Carried.**

At the 2-13-08 Finance Committee meeting, the following actions were taken:

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE AN EXEMPTION FROM THE LIVING WAGE POLICY FOR THE PROVIDERS LISTED ON THE ATTACHED SHEET, TO BE EFFECTIVE AS OF THE FEBRUARY FULL BOARD MEETING DATE AND EXPIRING WHEN THE CONTRACTS EXPIRE ON SEPTEMBER 30, 2009. **THE MOTION CARRIED.**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE AN EXEMPTION FROM THE LIVING WAGE POLICY FOR EXPERTCARE MANAGEMENT SERVICES AND NATURAL FREEDOM, TO BE EFFECTIVE AS OF THE FEBRUARY FULL BOARD MEETING DATE AND EXPIRING WHEN THE CONTRACTS EXPIRE ON SEPTEMBER 30, 2009. **THE MOTION CARRIED.**

COMMITTEE/MEETING DATE

<u>Ad Hoc</u>	<u>2-4-08</u>
<u>Finance</u>	<u>2-13-08</u>
<u>Full Board</u>	<u>2-14-08</u>

<u>Group Name</u>	<u>Qualify for Exemption?</u>	<u>Note</u>
ExpertCare Management Services	Refer to Finance	Not a non-profit
Millennium Treatment Services, LLC	Refer to Finance	Not a non-profit
Natural Freedom	Refer to Finance	Not a non-profit
The Manor	Refer to Finance	Facility only houses (2) Macomb consumers
All-Ways Care	Yes	
Angels' Place	Yes	
Blue Water Developmental Housing	Yes	
Developmental Essential Services	Yes	
Lutheran Social Social Services of Michigan	Yes	
Michigan Share	Yes	
Sacred Heart Rehabilitation Center	Yes	
Progressive Residential/Comprehensive Services for the Developmentally Disabled Inc.	Yes	

distributed
2-4-08



BOARD OF COMMISSIONERS

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FEBRUARY 13, 2008

TO: BOARD OF COMMISSIONERS
FROM: DON BROWN, CHAIR, BUDGET COMMITTEE
RE: RECOMMENDATIONS FROM BUDGET COMMITTEE
MEETING OF FEBRUARY 13, 2008

At a meeting of the Budget Committee, held Wednesday, February 13, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY RENGERT, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE DMJM, INC. FOR JAIL LOCK CONTROL SYSTEM CONSULTING. THE COST FOR THIS PROJECT IS \$47,000. FUNDING IS AVAILABLE IN THE CAPITAL PROJECTS BUDGET. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR IN THE RECOMMENDATION OF THE IT DIRECTOR AND APPROVE SPENDING REDUCTIONS IN THE AMOUNT OF \$5,150 IN THE TELECOMMUNICATIONS BUDGET, AS OUTLINED IN CORRESPONDENCE DATED FEBRUARY 1, 2008 FROM THE IT DIRECTOR. **THE MOTION CARRIED.**

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY BRDAK, SUPPORTED BY HAGGERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE PAYMENT OF \$40,000 TO THE CITY OF NEW BALTIMORE FROM THE ENVIRONMENTAL PROBLEMS: LAKE/RIVER FUND FOR THE UPGRADE TO THE WASTE WATER TREATMENT PLANT. **THE MOTION CARRIED.**

4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROPRIATE AN ADDITIONAL \$800 TO THE 2008 NACo AWARD APPLICATION ALLOCATION BASED ON THE NUMBER OF APPLICATIONS TO BE SUBMITTED. FUNDING IS AVAILABLE IN THE 2008 CONTINGENCY ACCOUNT. **THE MOTION CARRIED WITH BRDAK, BRULEY, DOHERTY, DAVID FLYNN, MIJAC, ROBERTS, SWITALSKI, TOCCO AND TORRICE VOTING "NO."**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY GIELEGHEM, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE REQUEST OF THE PROSECUTING ATTORNEY AND APPROPRIATE \$25,000 TO COVER THE ADDITIONAL COST IN THE PROSECUTION IN THE STEVEN GRANT CASE. FUNDS ARE AVAILABLE IN THE 2007 CONTINGENCY ACCOUNT. **THE MOTION CARRIED WITH TOCCO "ABSTAINING."**

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Philis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gieleghem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY HAGGERTY, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE 2008 – 2012 5-YEAR CAPITAL IMPROVEMENT PROGRAM, AS AMENDED. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR BROWN, SUPPORTED BY VICE CHAIR SAUGER.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: Jan. 24, 2008

AGENDA ITEM: _____

MACOMB COUNTY MICHIGAN

RESOLUTION TO: Approve DMJM Inc. for Jail Lock Control System Consulting. The cost for this project is \$47,000 (to be referred to the Budget Committee for allocation of funds). *

(see below)

INTRODUCED BY: Commissioner Keith Rengert; Chair, Justice and Public Safety Committee.

** At the Budget Committee meeting on 2-13-08, the funding source was identified as the Capital Projects Budget.*

Denise

COMMITTEE / MEETING DATE

JUSTICE & PUBLIC SAFETY, JAN. 14TH, 2008 *Approved*

Budget *2-13-08* *Approved*

Full Board *2-14-08*

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

* / \$5,150.00

RESOLUTION TO: Concur in the recommendation of the IT Director and approve spending reductions in the amount of ~~\$0,150.00~~ in the Telecommunications budget, as outlined in correspondence dated February 1, 2008 from the IT Director, and forward to Budget Committee.

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services

* At the Legislative & Administrative Services Committee meeting on 2-4-08, Chair Lund said the 3 items would be voted on separately.

Item 1 - motion was made by Vosburg, supported by Joan Flynn, to postpone until next month's meeting. The Motion Carried.

Item 2 - No discussion. Chair Lund called for a vote and The Motion Carried.

Item 3 - Discussion ensued. Chair Lund called for a vote and The Motion carried w/ Lund voting "No."

COMMITTEE/MEETING DATE

LASC February 4, 2008

Budget

2-13-08

Full Board 2-14-08

Approved
Approved

Denise



INFORMATION TECHNOLOGY

10 N. Main St., 7th Floor
Mount Clemens, Michigan 48043
586-469-0524 FAX 586-469-6547
macombcountymi.gov

C. N. Zerkowski
Director

February 1, 2008

K. Barbieri
Deputy Director

TO: Commissioner Peter Lund, Chair
Legislative and Administrative Services Committee
Macomb County Board of Commissioners

FROM: Cyntia N. Zerkowski, Director
Information Technology *[Signature]*

SUBJECT: Budget Reduction – Telecommunication Budget

Additional budget reduction recommendations with continued review of phone costs have been identified. The following three reductions are being recommended:

Postponed until next month

1. Eliminate the six remaining pay phones realizing a \$4,000 savings for the year.

We no longer receive revenue commission for pay phones. At the end of 2007, AT&T got out of the pay phone business. We currently have a new provider at a cost of \$75.00 per month per pay phone.

Fwd. to Budget

2. Reduce Telecommunication Printing Budget by \$2,000. Now that the phone directory is on line, printed phone directories are not produced.

Fwd to Budget

3. Eliminate long distance FGA's for a cost savings of \$3,150. Back in the day of single phone carrier territories, the County set up two long distance FGA's to provide local access to the County's main switchboard. The County pays \$.64 a minute per call for this service and a fixed monthly service fee of approximately \$50.00 per month per line.

If the above three recommendations are adopted, we will reduce our telecommunication budget by \$9,150 for 2008.

[Signature]
CZ/de

MACOMB COUNTY BOARD OF COMMISSIONERS

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District 23
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Joan Flynn – District 6
Sue Rocca – District 7
David Flynn – District 8
Robert Miller – District 9

Ed Szczepanski – District 11
Peter J. Lund – District 12
Don Brown – District 13

Carrie Torrice – District 16
Ed Bruley – District 17

Betty Slinde – District 22
Sarah Roberts – District 24

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment of \$40,000 to the City of New Baltimore from the Environmental Problems: Lake/River Fund for the upgrade to the Waste Water Treatment Plant

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

The City of New Baltimore has submitted final billing for the Waste Water Treatment Plant upgrade. They have submitted billings for \$53,918.40. The amount previously approved by Macomb County Board of Commissioners was \$40,000.00

COMMITTEE/MEETING DATE

Health Services - February 7, 2008 APPROVED
Budget 2-13-08 Approved
Full Board 2-14-08

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: appropriate an additional \$800 to the 2008 NACo Award Application allocation based on the number of applications to be submitted. Funding is available in the 2008 Contingency Account.

INTRODUCED BY: Don Brown, Chairperson, Budget Committee

The 2008 Budget for the NACo Award program was reduced to \$500. The Planning Department has received a total of 26 applications to be submitted to NACo for consideration at a total cost of \$1,300 (\$50 per application), requiring an additional \$800 appropriation for this purpose. The applications and payment to NACo must be postmarked or received by February 15, 2008. This item is being waived by the Chair of the Planning and Economic Development (P.E.D.) Committee.

COMMITTEE/MEETING DATE: Budget Committee, Feb 13, 2008

Full Board 2-14-08

Approved

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: approve the request of the Prosecuting Attorney and appropriate \$25,000 to cover the additional cost in the prosecution in the Steven Grant Case. Funds are available in the 2007 Contingency Account.

INTRODUCED BY: Don Brown, Chairperson, Budget Committee

COMMITTEE/MEETING DATE: Budget Committee, Feb 13, 2008 *Approved*
Full Board 2-14-08

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO adopt the 2008 – 2012 5 Year Capital Improvement Program *see below)

INTRODUCED BY: Commissioner Don Brown, Chairman, Budget Committee

* At the Budget Committee meeting on 2-13-08, the following Amendment was made:

AMENDMENT

A motion was made by Bowley, supported by Mijac, to delete the printing and mailing of the Annual Report and to just have it online. The Motion Carried.

Chair Brown called for a vote on the main motion, as amended, and The motion Carried.

COMMITTEE/MEETING DATE

Budget Committee, February 13, 2008

Full Board 2-14-08

Approved

Don Brown

MACOMB COUNTY, MICHIGAN
2008-2012.5 YEAR CAPITAL IMPROVEMENT PROGRAM

REQUIREMENTS

DESCRIPTION	BUDGET	PRIOR YR. FUNDING	2008	2009	2010	2011	2012
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SCHEDULE I - PROJECTS

PROJECTS

CONSTRUCTION PROJECTS

1 42ND DISTRICT COURT BUILDING-NEW BALTIMORE	7,875,900	5,048,156	2,827,744	0	0	0	0
2 YOUTH HOME RENOVATION PHASE II	7,146,368	2,467,641	4,678,727	0	0	0	0
3 ORCHARD TRAIL DEVELOPMENT II & III	3,657,318	546,414	3,110,904	0	0	0	0
4 ORCHARD TRAIL PEDESTRIAN BRIDGE M-53/32 MILE	1,984,000	361,757	1,622,243	0	0	0	0
	20,663,586	8,423,968	12,239,618	0	0	0	0

MAINTENANCE PROJECTS

1 CARPET/FLOOR COVERING REPLACEMENT PROGRAM	500,000	0	0	0	250,000	250,000	0
2 COURT BUILDING EXTERIOR SEAL	300,000	150,000	150,000	0	150,000	0	0
3 GENERATOR-COUNTY/COURT BUILDING	600,000	0	0	600,000	0	0	0
4 IT AIR HANDLING IMPROVEMENT VARIOUS BUILDINGS	250,000	50,000	50,000	50,000	50,000	50,000	50,000
5 MISCELLANEOUS REMODELING	750,000	150,000	150,000	150,000	150,000	150,000	150,000
6 PARKING LOT/SIDEWALK RESURFACING	1,000,000	100,000	100,000	100,000	250,000	250,000	300,000
7 PARKING STRUCTURE MAINTENANCE	500,000	200,000	200,000	0	150,000	0	150,000
8 INSULATION VARIOUS BUILDINGS	500,000	500,000	150,000	0	150,000	200,000	0
9 ROOF MAINTENANCE PROGRAM	1,000,000	200,000	200,000	400,000	0	400,000	0
10 ROOF MAINTENANCE - HALL ROAD WAREHOUSE	800,000	800,000	800,000	0	0	0	0
11 TUCK POINTING - VARIOUS BUILDINGS	500,000	100,000	100,000	100,000	100,000	100,000	100,000
	6,700,000	0	1,900,000	1,400,000	1,250,000	1,400,000	750,000

TECHNOLOGY & EQUIPMENT PROJECTS

1 FURNITURE REPLACEMENT PROGRAM	500,000	100,000	100,000	100,000	100,000	100,000	100,000
2 IT FOC IMAGING PROJECT	250,000	250,000	250,000	0	0	0	0
3 IT P.C. EQUIPMENT-NEW	1,500,000	300,000	300,000	300,000	300,000	300,000	300,000
4 IT P.C. REPLACEMENT/UPGRADE	650,000	250,000	250,000	200,000	200,000	0	0
5 JAIL BUILDING LOCK CONTROL REPLACEMENT	847,000	847,000	847,000	0	0	0	0
6 JAIL BUILDING VIDEO CAMERA REPLACEMENT	351,000	351,000	0	0	0	0	0
	4,098,000	351,000	1,747,000	600,000	600,000	400,000	400,000

DEBT SERVICES PAYMENTS

1 1989 CRIMINAL JUSTICE BUILDING \$3,800,000	306,750	306,750	306,750	0	0	0	0
2 1999 VERKUILEN \$1,205,000	299,019	150,466	150,466	148,553	0	0	0
3 2000 CLEMENS CENTER PURCHASE \$4,000,000	367,763	188,300	188,300	179,463	0	0	0
4 2000-A BRIDGE REPAIR/REPLACE \$5,000,000	2,471,263	497,238	494,768	496,494	491,694	491,694	491,069
5 2002 JJC/M.T.B. RENOV \$32,000,000 (\$9,950,000 BAL)	8,177,575	1,637,931	1,637,931	1,636,931	1,633,256	1,626,881	1,642,575
6 2002-A REFUNDING ADMIN BLDG. \$8,885,000	4,511,574	889,635	889,635	894,201	906,601	906,571	914,566
7 2004 WAREHOUSE PURCHASE \$5,100,000	1,971,062	399,862	399,862	392,612	384,863	401,363	392,363
8 2004-A PUBLIC WORKS BUILDING \$4,250,000	1,568,575	321,125	321,125	315,000	308,875	302,663	320,913
9 2004-B BRIDGE REPAIR/REPLACE \$10,000,000	3,844,938	736,538	736,538	773,850	759,350	744,850	830,350
10 2005 REFUNDING CLEMENS CENTER \$2,875,000	1,240,450	142,110	142,110	141,109	312,015	329,288	315,929
11 2005 SHERIFF RADIO 800 MHz \$13,555,000	5,119,604	1,028,292	1,028,292	1,026,762	1,024,577	1,021,735	1,018,238
12 2005 42ND DISTRICT COURT II \$5,825,000	2,200,051	441,889	441,889	441,231	440,292	439,071	437,568
13 2007 REFUNDING OF 2002 JJC/MTB \$16,895,000	3,630,632	726,269	726,269	728,329	726,296	729,171	721,566
14 BANK FEES	75,000	15,000	15,000	15,000	15,000	15,000	15,000
	35,784,255	0	7,480,405	7,187,809	7,007,619	7,008,286	7,100,136

OTHER PROJECTS

1 ANNUAL REPORT (AVAILABLE ON THE COUNTY WEB)	0	0	0	0	0	0	0
2 COST ALLOCATION PLAN	120,000	24,000	24,000	24,000	24,000	24,000	24,000
3 CONTRIBUTION TO GENERAL FUND (REV SHARING)	3,000,000	3,000,000	3,000,000	0	0	0	0
TOTAL PROJECTS	70,366,841	8,774,968	26,391,023	9,211,809	8,881,619	8,832,286	8,274,136

MACOMB COUNTY, MICHIGAN
2008-2012 5 YEAR CAPITAL IMPROVEMENT PROGRAM

REQUIREMENTS

DESCRIPTION	BUDGET	PRIOR YR. FUNDING	2008	2009	2010	2011	2012
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SCHEDULE II - FUNDING SOURCES

FUNDING SOURCES	BUDGET	PRIOR YR. FUNDING	2008	2009	2010	2011	2012
BALANCE FORWARD FROM PRIOR YEAR	2,248,363						
BALANCE FORWARD-REV. SHARING RESERVE (2007)	7,227,438						
BUILDING RENT	2,026,550		405,310	405,310	405,310	405,310	405,310
BUILDING RENT - HALL ROAD WAREHOUSE	414,000		82,800	82,800	82,800	82,800	82,800
BUILDING RENT - VERKUILEN BUILDING	3,964,965		792,993	792,993	792,993	792,993	792,993
BUILDING RENT - VERKUILEN BUILDING -LEGAL AID	0		0	0	0	0	0
BUILDING RENT - WARREN SATELLITE	2,443,758		549,614	473,536	473,536	473,536	473,536
BUILDING RENT BANK BUILDING 77 S. MAIN ST	349,708		44,508	76,300	76,300	76,300	76,300
BUILDING RENT CLEMENS CENTER	626,280		125,256	125,256	125,256	125,256	125,256
BUILDING RENT DISTRICT COURTS	782,385		156,477	156,477	156,477	156,477	156,477
DTRF - BOND DEBT RETIREMENT	6,675,000		1,335,000	1,335,000	1,335,000	1,335,000	1,335,000
DTRF - IT PROJECTS	5,000,000		1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
F.O.C. IV-D FUNDING (IMAGING 60%)	400,000		100,000	100,000	100,000	100,000	0
GEN FUND COBO HALL LIQUOR TAX	10,000,000		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
GEN FUND CONTRIB. BOND DEBT RETIREM	13,325,000		2,665,000	2,665,000	2,665,000	2,665,000	2,665,000
GEN FUND CONTRIBUTIONS	3,700,000		740,000	740,000	740,000	740,000	740,000
GEN FUND JAIL SPACE RENTAL (MIN SECURITY FAC)	3,750,000		750,000	750,000	750,000	750,000	750,000
GEN FUND COOP REIMBURSEMENT CONTRIBUTION	15,000,000		3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
INTEREST EARNED	1,500,000		300,000	300,000	300,000	300,000	300,000
MICHIGAN DEPT OF TRANSP NON-MOTORIZED GRANT	1,269,800		1,269,800	0	0	0	0
TRANSFER FROM BRIDGE PROJECT TO PEDESTRIAN BR	361,757	361,757	0	0	0	0	0
US DEPT OF TRANSPORTATION-ORCHARD TR GRANT	3,110,904		3,110,904	0	0	0	0
PRIOR FUNDING	8,413,211	8,413,211					
TOTAL FUNDING	92,589,119	8,774,968	18,427,662	14,002,672	14,002,672	14,002,672	13,902,672
CURRENT YEAR FUNDING			18,427,662	14,002,672	14,002,672	14,002,672	13,902,672
BALANCE FORWARD FROM PRIOR YEAR			9,475,801	1,512,440	6,303,303	11,424,356	16,594,742
MINUS CURRENT YEAR PROJECTS			(26,391,023)	(9,211,809)	(8,881,619)	(8,832,286)	(8,274,136)
BALANCE AVAILABLE FOR ENSUING YEAR			1,512,440	6,303,303	11,424,356	16,594,742	22,223,278

2008 – 2012 5 YEAR CAPITAL IMPROVEMENT PROGRAM

CONSTRUCTION PROJECTS

1. 42ND DISTRICT COURT BUILDING-NEW BALTIMORE
Completion of construction of new Court Facility in New Baltimore scheduled for spring 2008.
2. JUVENILE JUSTICE CENTER RENOVATION PHASE II
Phase II renovation of the JJC facility.
3. ORCHARD TRAIL DEVELOPMENT PHASE II & III
Complete the construction of the Macomb County Orchard Trail.
4. ORCHARD TRAIL PEDESTRIAN BRIDGE M-53
Construct a pedestrian bridge along the Orchard Trail Cost to be shared by MDOT and Macomb County.

MAINTENANCE PROJECTS

1. CARPET/FLOOR COVERING REPLACEMENT PROGRAM
The replacement of carpeting for County facilities as required due to age and wear.
2. COURT BUILDING EXTERIOR SEAL
In 1981, the eroded sections of the precast facing of the Court Building were repaired. In addition, a protective coating over the entire precast facing was applied to prevent further deterioration. In order to insure the integrity of the precast facing, periodic inspections and corrective repairs are required. Re-application of the protective coating over the entire precast facing is required approximately every 10 years.
3. GENERATOR-COUNTY/COURT BUILDING
Purchase and install a generator to provide back up emergency power to the Court and County Building.
4. IT AIR HANDLING IMPROVEMENT VARIOUS BUILDINGS
As new data systems are installed in various facilities, air-handling upgrades are necessary to keep the new servers operating at the proper temperature and humidity levels. IT has identified several locations including the Jail facility and the County Court Building where improvements will be necessary.
5. MISCELLANEOUS REMODELING
This project allows funding for minor remodeling projects in County facilities as necessary, with work performed by the County Facilities & Operations Department personnel.
6. PARKING LOT/SIDEWALK RESURFACING
Maintenance and resurfacing of County parking lots and sidewalks around county facilities.
7. PARKING STRUCTURE MAINTENANCE
The parking structure requires maintenance of the parking surface area, drainage system, stairway/doorway and structural inspections on an annual basis.
8. INSULATION OF VARIOUS BUILDINGS
As Facilities and Operations department personnel remodel various buildings old insulation materials require replacement with newer safer materials.
9. ROOF MAINTENANCE PROGRAM
This program continues the repair and scheduled replacement of roofs at various County facilities.
10. ROOF MAINTENANCE – HALL ROAD WAREHOUSE
Roof replacement at the 100,000 sq ft Warehouse facility

2008 – 2012 5 YEAR CAPITAL IMPROVEMENT PROGRAM

11. TUCK POINTING VARIOUS BUILDING
The Director of Facilities has requested funding to repair the various buildings brick exteriors where necessary.

TECHNOLOGY & EQUIPMENT PROJECTS

1. FURNITURE REPLACEMENT PROGRAM
Provides funds for the planned replacement of old and obsolete furniture currently utilized by County departments.
2. IT-F.O.C. DOCUMENT IMAGING
Provides electronic storage of all documents processed, replacing traditional file folders. Documents are scanned into the system, identified, and can be retrieved electronically by appropriate FOC staff. Benefits include multiple file access, electronic file tracking, and staff time savings and floor space savings. This system will be interfaced with the State's CSES FOC System, allowing a cross-reference between systems. This project will be cost shared between the State FOC IV-D funding and County funds.
3. IT-P.C. EQUIPMENT-NEW
Additional P.C./printer/software requirements for various County departments. All equipment purchases of this type requires recommendation of the IT Department and approval of the Legislative and Administrative Services Committee.
4. IT-P.C. REPLACEMENT/UPGRADE
The IT Director has requested a replacement program be implemented. The IT Department has recommended that the majority of the current pc equipment be replaced with (dumb) terminals connected directly to the servers and not with regular pc equipment. In doing so, it is believed that the requirements for this funding could be phased out over the next few years.
5. JAIL BUILDING LOCK CONTROL REPLACEMENT
The Jail buildings lock mechanism in the security doors within the facility is over 20 years old and requires replacement due to age and unavailability of parts and service.
6. SHERIFF BUILDING VIDEO CAMERA REPLACEMENT
Upgrading the Jail security camera system from an analog to digital format to provide better coverage of all secured areas in the Jail Building.

DEBT SERVICE

1. 1989 CRIMINAL JUSTICE BUILDING \$3,800,000
The annual debt service requirement on the \$3.8 million bonds issued for the Jail Building expansion.
2. 1999 VERKUILEN BUILDING \$1,205,000
The annual debt service payment on the \$1.2 million bond issued for the HVAC upgrade at the VerKuilen Building in partnership with the State of Michigan.
3. 2000 CLEMENS CENTER PURCHASE \$4,000,000
The annual debt service payment for the \$4 million bond issued for the purchase of the Clemens Center property not refinanced in 2005 (see item 10 below).
4. 2000A BRIDGE REPAIR/REPLACEMENT \$5,000,000
The annual debt service payment on the \$5 million bond issued for Phase I of the county commitment of \$15 million toward the \$30 million joint County/Road Commission bridge repair/replacement project

2008 – 2012 5 YEAR CAPITAL IMPROVEMENT PROGRAM

5. 2002 JJC (YOUTH HOME)/MARTHA T. BERRY RENOVATION \$32,000,000
The annual debt service requirement for the \$9,950,000 balance of the original \$32 million debt issued in 2002 to finance the Youth Home (Juvenile Justice Center) and Martha T. Berry construction/renovation projects, the balance of which was refinanced in 2007 (See item 13).
6. 2002A REFUNDING ADMINISTRATION BUILDING \$8,885,000
The annual debt service requirement for the \$8.89 million debt issued for the refunding of the balance due on the \$12 Administration bonds. By refinancing the County was able to obtain a more favorable interest rate.
7. 2004 WAREHOUSE PURCHASE \$5,100,000
The annual debt service payment for the \$5.1 million in bonds issued to finance the purchase of the Hall Road Warehouse (Vic Wertz) facility.
8. 2004A PUBLIC WORKS BUILDING \$4,250,000
The annual debt service requirement for the \$4.25 million in bonds issued to finance the construction of the new Public Works Building.
9. 2004B BRIDGE REPAIR/REPLACEMENT \$10,000,000
The annual debt service requirement for the \$10 million in bonds issued to finance phase II of the \$15 million County portion of the bridge repair and replacement project.
10. 2005 REFUNDING CLEMENS CENTER \$2,875,000
The annual debt service requirement for the \$2.875 million in bonds issued to refinance the outstanding Clemens Center bond at lower interest rate.
11. 2005 COUNTY RADIO SYSTEM REPLACEMENT 800 MHz \$13,555,000
The annual debt service requirement for the \$13.6 million in bonds issued to finance the construction of the countywide 800 MHz radio system for public safety in Macomb County.
12. 2005 42ND DISTRICT COURT-NEW BALTIMORE \$5,825,000
The annual debt service requirement for the \$5.8 million in bonds issued to finance the construction and furnishing of the New Baltimore District Court Building.
13. 2007 REFUNDING 2002 JJC/MTB \$16,895,000
Refunding of \$16.8 million of the original \$32 million 2002 bonds issued for the JJC/MTB renovation projects.
14. BANK FEES
Handling fees for various bond payments.

OTHER PROJECTS

1. ANNUAL REPORT
The Board of Commissioners annually prepares a comprehensive report of County activities, services and functions which will no longer be printed and mailed. The annual report is now prepared annually and available on the County Web Site.
2. COST ALLOCATION PLAN
The annual County-wide Indirect Cost Allocation Plan allows the County to receive reimbursement for the costs associated with the various State and Federal funded programs and provides the County with a significant annual revenue source.
3. CONTRIBUTION TO GENERAL FUND
This funding was approved by the Board of Commissioners to support the 2008 County General Fund Budget. This item was funded from the Special Revenue Sharing Reserve Fund.



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

February 14, 2008

TO: BOARD OF COMMISSIONERS

**FROM: DANA CAMPHOUS-PETERSON, CHAIR
PERSONNEL COMMITTEE**

**RE: RECOMMENDATIONS FROM PERSONNEL COMMITTEE
MEETING OF FEBRUARY 14, 2008**

At a meeting of the Personnel Committee, held Thursday, February 14, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RECONFIRMATION OF THE FOLLOWING VACANCIES:

ONE ASSESSOR/THERAPY COORDINATOR	CIRCUIT COURT
ONE THERAPIST II	COMMUNITY MENTAL HEALTH
ONE COMMUNITY HEALTH TECHNICIAN	HEALTH
ONE MEDICAL EXAMINER INVESTIGATOR	HEALTH
ONE LITERACY COORDINATOR	LIBRARY
ONE PARALEGAL	PROBATE COURT
ONE PERSONAL PROPERTY TAX COLLECTOR	TREASURER

FURTHER, TO ESTABLISH AN AD HOC COMMITTEE TO EVALUATE RECONFIRMATION OF PERSONNEL OPENINGS WITH A GOAL OF COST SAVINGS THROUGH ATTRITION, WITH THE EXCEPTION OF POSITIONS PROCESSED PURSUANT TO THE ACTION OF THE BOARD OF COMMISSIONERS ON NOVEMBER 21, 2002; COMMITTEE TO CONSIST OF DANA CAMPHOUS-PETERSON-PERSONNEL COMMITTEE CHAIR, BETTY SLINDE-FINANCE COMMITTEE CHAIR, KEITH RENGERT-JUSTICE AND PUBLIC SAFETY COMMITTEE CHAIR, CAREY TORRICE AND DAVID FLYNN. **THE MOTION CARRIED.**

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
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Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY BRULEY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS RESCIND THE RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS ON DECEMBER 17, 1992 REGARDING UNION REPRESENTATION OF POSITIONS AT MACOMB COUNTY AND FURTHER, TO AUTHORIZE THE HUMAN RESOURCES DIRECTOR TO GRANT VOLUNTARY RECOGNITION TO POSITIONS AT MACOMB COUNTY WITHIN THE GUIDELINES OF THE PUBLIC EMPLOYMENT RELATIONS ACT. **THE MOTION CARRIED WITH SZCZEPANSKI VOTING “NO.”**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR CAMPHOUS-PETERSON, SUPPORTED BY VICE-CHAIR DUZYJ.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO *SEE BELOW
Recommend Reconfirmation of Vacant Budgeted Positions (Post-poned
from January Personnel Committee Meeting) and the creation of an Ad Hoc
Committee to establish a process for evaluating reconfirmation of personnel
openings with a goal of cost savings through attrition, with the exception
of positions processed pursuant to the action of the Board of Commissioners
on November 21, 2002

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson
Personnel Committee

*At the 12-14-08 meeting, the following amendments were approved:

AMENDMENT

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY DOHERTY, THAT THE AD HOC COMMITTEE BE ESTABLISHED TO EVALUATE RECONFIRMATION OF PERSONNEL OPENINGS. THE MOTION CARRIED.

AMENDMENT

A MOTION WAS MADE BY CROUCHMAN, SUPPORTED BY DUZYJ, THAT THE PROPOSED AD HOC COMMITTEE BE REDUCED TO FIVE MEMBERS, WITH THE DELETION OF ANDREY DUZYJ AND WILLIAM CROUCHMAN. THE MOTION CARRIED WITH DOHERTY VOTING "NO."

COMMITTEE/MEETING DATE

Personnel 02-14-08
Full Board 2-14-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Rescind the Resolution adopted by the Board of Commissioners on
December 17, 1992, regarding union representation of positions at Macomb
County and further to authorize the Human Resources Director to grant
voluntary recognition to positions at Macomb County within the guidelines
of the Public Employment Relations Act

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chair
Personnel Committee

Explanation:

On December 17, 1992, the Board of Commissioners approved the following Motion:

“That the County not grant voluntary recognition to any
Petitioner to join a Union for the reason that they should
follow the procedure set up by State Statute.”

If the proposed Motion passes, employees who want to become Union members may be voluntarily
recognized by the County through the Human Resources Director as Union members. An election
which would otherwise be conducted by the Michigan Employment Relations Commission would
not occur.

COMMITTEE/MEETING DATE

Personnel 02-14-08
Full Board 2-14-08

RECYCLABLE PAPER

Amended
2-14-08

Official Resolution
Of The Board Of Commissioners
Macomb County, Michigan

**A Resolution to Establish a
Commission on Women in Macomb County**

Commissioners Kathy Tocco, Susan Doherty and Sarah Roberts,
On Behalf of the Board of Commissioners,
Offer the Following Resolution:

Whereas, the women in Macomb County need a vehicle to express their opinions, ideas and concerns; and

Whereas, the women in Macomb County should have a Commission on Women for information, advocacy and action; and

Whereas, improving women's health, safety, education, economic and social autonomy, earnings and employment are paramount to the continued growth of Macomb County.

Now Therefore Be It Resolved that the Macomb County Board of Commissioners establishes a Macomb County Commission on Women.

Be It Further Resolved that the Commission on Women shall conduct an ongoing study (forum) of matters concerning women in Macomb County, and that it shall report their findings annually to the Macomb County Board of Commissioners through the Community Services Committee on or before June 1, and recommend solutions to problems facing the women of Macomb County.

Be It Further Resolved that the Commission on Women shall meet six times a year with additional meetings as necessary to conduct the business of the commission.

Be It Further Resolved that membership of the Commission on Women shall consist of 26 representatives (Macomb County residents) appointed by their Macomb County Commissioner, for a two-year term that coincides with the Board of Commissioners' term of office

Be It Further Resolved that application for an appointment on the Commission shall be delivered to the Board of Commissioners for review by the commissioners.

Be It Further Resolved that members of the Commission on Women serve as volunteers and shall not be compensated.

Be It Further Resolved that until the Commission on Women elects a chairperson, the chairperson of the Community Services Committee shall appoint an interim chairperson.

Be It Further Resolved that one Republican and one Democrat from the Board of Commissioners will be assigned as liaisons on the Commission on Women and will be appointed by the Community Services Committee chair.

Be It Further Resolved that the powers of the Commission on Women include, but are not limited to:

1. Making recommendations for information, advocacy and action to the Macomb County Board of Commissioners through the Community Services Committee.

Distributed
2-14-08

2. Enacting bylaws for its own governance. Said bylaws shall be reviewed by Corporation Counsel.
3. Holding regular public meetings, fact-finding hearings and other public forums it deems necessary.

Be It Further Resolved that the Commission on Women shall not be provided County support staff except, however, that one member of Board of Commissioner staff shall be responsible for posting notice of the meeting in conformity with the Open Meeting Act.

William A. Crouchman, Chairman
Macomb County Board of Commissioners

Carmella Sabaugh
Macomb County Clerk

Kathy Tocco, Commissioner
District 20

Susan Doherty, Commissioner
District 5

Sarah Roberts, Commissioner
District 24

Official Resolution
Of The Board Of Commissioners
Macomb County, Michigan

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RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO approve the request by Steven Mileski to purchase 24 months of State of Michigan prior governmental service time.

INTRODUCED BY: William A. Crouchman, Chairman

SEE ATTACHED MATERIAL

COMMITTEE/MEETING DATE

Full Board 2-14-08



MARK A. HACKEL

OFFICE OF THE SHERIFF

Kent B. Lagerquist
UNDERSHERIFF

TO: Mr. David M. Diegel

SUBJECT: Purchase of Prior Governmental Service Time

DATE: December 17, 2007

In response to your November 30, 2007, letter, I wish to request permission to proceed with my purchase of the above noted Government Service Time.

If there is any additional paperwork that I am required to submit, please let me know so that I may get that completed and forwarded to the necessary departments or parties.

Based on the information you have provided for me, I wish to purchase the full 24 months at the cost of \$8,704 valid until December 31, 2007.

Any assistance you can provide me to expedite this service will be greatly appreciated.

If you need to contact me, please feel free to call:

Home: (586) 948 - 3702

Cell: (586) 596 - 1936

Respectfully,

Steven W. Mileski

Steven W. Mileski
Corrections Officer
Macomb County Sheriff's Office

This request has been reviewed and is in conformance with the Retirement ordinance requirements.

Date: 12/17/07

By: RB



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EMPLOYEE'S RETIREMENT SYSTEM

10 N. Main St., 12th Floor
Mt. Clemens, Michigan 48043
586-469-5250 Fax 586-469-5847

TO: Steven Mileski
Macomb County Sheriff Department

COMMISSION MEMBERS

Chris Carmody
Chairperson
Employee Representative

Betty Slinde
Vice-Chairperson
County Commissioner

Don Brown
County Commissioner

Gary Cutler
Employee Representative

Joan Flynn
County Commissioner

Fran Gillett
Road Commissioner

Rich Seeland
Employee Representative

Walter Warfield
Retiree Representative

David M. Diegel
Secretary

Ted B. Wahby
Treasurer

George E. Brumbaugh, Jr.
Legal Adviser

SUBJECT: Purchase of Prior Governmental Service Time

DATE: November 30, 2007

The Macomb County Board of Commissioners has adopted new policies regarding the purchase of prior government service. Based on your County service to date of 14 years and 8 months, your purchase of other government time is limited to the lower of your time worked with the other governmental unit or 36 months. The cost of 24 months with the State of Michigan is \$8,704 until December 31, 2007.

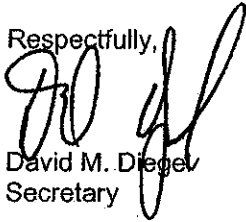
This letter does not constitute approval to purchase this time; it is only for your information as to cost.

Should you wish to proceed with this purchase you must apply to and receive permission from the Macomb County Board of Commissioners. The Board of Commissioners will determine your eligibility by an affirmative vote of not less than three-fifth of its members.

You are also advised that in the event your bargaining unit has the Annuity Withdrawal privilege on retirement, the purchase amount of the above time will not qualify. Annuity Withdrawal is available only for those sums contributed pursuant to the Macomb County Employees Retirement System retirement deductions.

Please note: The purchase of prior other governmental service is limited to a ratio of one year purchased for every four years of County service time to a maximum of 5 years based on 20 years of County service.

If you wish to request permission to purchase the above noted other government time please address a letter to the undersigned.

Respectfully,

David M. Diegel
Secretary

DD/rg

cc: W. Fisher

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sanger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
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Leop Drolet - District 26

RECYCLABLE PAPER

LOCAL EMERGENCY PLANNING COMMITTEE
 APPLICATION FOR APPOINTMENT
 MACOMB COUNTY BOARD OR COMMISSION

DATE: 2/5/2008

(LEPC)

I, H. DEAN KUEPPERS, hereby make application for appointment to Macomb County Local Emergency
Name Name of Board or Commission
Planning Committee for _____ from appointed until removed by membership.
Number of Years Exact Dates of Appointment

TO THE MACOMB COUNTY BOARD OF COMMISSIONERS:

STATE OF MICHIGAN)
)ss
 COUNTY OF MACOMB)

08 FEB - 5 PM
 2:12

1. I reside at 14955 28 MILC Rd WASHINGTON TWP 48094
Street City Zip
 and have since 11-83 Telephone: (586) 781-5397

2. I am at least 18 years of age: Yes No

3. Citizen of U.S
Country

4. Employer: Shelby TWP Fire Dept Telephone: (586) 731-3476

a. Indicate nature of your work: FIRE MARSHALL / FIRE PREVENTION

b. Title: FIRE MARSHALL

5. Educational level and degrees received: B.S. Industrial Education
WAYNE STATE UNIVERSITY

6. I presently hold the following appointments and elected positions:

Title	Appointment or Election Date

7. Previously held appointments and/or elected positions:

Title	Dates Served

8. Is this an application for reappointment? Yes No

If yes, how many years have you served on this board? _____

9. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment

will benefit Macomb County. 7 YEARS IN FIRE PREVENTION AS A FIRE INSPECTOR, 2 YEARS AS FIRE OFFICER, 18 YRS total on shelby Twp fire, HAVE HAD VARIOUS TYPES OF TRAINING FOR THE FIRE SERVICE.

I hereby apply for appointment to Local Emergency Planning Committee and do swear or affirm that
Board or Commission

(1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

H. Dean Kueppers
Signature

H. DEAN KUEPPERS
Name (Print or Type)

Subscribed and sworn to before me this _____ day of _____, 19____.

N/A

1-8-08
Date

Notary Public
Macomb County, Michigan
My commission expires: _____

Nominated By: _____
Name(s) of Commissioner