



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

BOARD OF COMMISSIONERS

REGULAR SESSION

THURSDAY, NOVEMBER 20, 2008, 7 P.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Invocation by **Commissioner Kathy Vosburg**
5. Adoption of Agenda
6. Approval of Minutes dated October 9, 2008 (previously distributed)
7. **Presentation of Resolutions:**
 - a) MCREST (Board Chair)
 - b) Detective Derek McLaughlin (DiMaria)
8. Public Participation
9. **COMMITTEE REPORTS:**
 - a) Justice & Public Safety, November 10 (mailed)
 - b) Planning & Economic Development, November 12 (mailed)
 - c) Operational Services, November 12 (attached)
 - d) Health Services, November 13 (attached)
 - e) Community Services, November 14 (attached)
 - f) Personnel, November 17 (attached)

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

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**BOARD OF COMMISSIONERS
AGENDA
NOVEMBER 20, 2008**

PAGE 2

- g) Ad Hoc on Countywide Energy Conservation, November 17 (attached)
- h) Budget, November 18 (attached)
- i) Finance, November 19 (attached)

10. RESOLUTIONS:

- a) Supporting the Van Dyke – 8 Mile Gateway Collaborative as a Michigan Center for Regional Excellence (offered by Vosburg; recommended by PED Committee on 11-12-08) (mailed)
- b) Supporting the Michigan Green Schools Program in Macomb County (offered by Brdak; **waived to Full Board by LAS Committee Chair**) (mailed)
- c) Supporting the National Guard and Reserve (offered by Camphous-Peterson, recommended by Personnel Committee on 11-17-08; copy on file)
- d) Commending MCREST on 20 Years of Service to the Community (offered by Board Chair; recommended by Personnel Committee on 11-17-08; copy on file)
- e) Urging Government Assistance to the Automobile Industry (offered by Camphous-Peterson; recommended by Personnel Committee on 11-17-08; copy on file)
- f) Supporting the Principles and Concepts of the Michigan Association of Home Builders Proposed Stimulus Package Being Considered by State Legislative Leaders (offered by Brown; recommended by Budget Committee on 11-18-08) (attached)
- g) Commending Detective Derek McLaughlin for Years of Dedicated Service (offered by DiMaria; recommended by Finance Committee on 11-19-08; copy on file)
- h) Commending Mr. Paul's Chop House for 40 Years in Business (offered by Board Chair; recommended by Finance Committee on 11-19-08; copy on file)

11. ITEMS WAIVED BY LAS COMMITTEE CHAIR:

- a) Miscellaneous Department Request/Sheriff's Office (mailed)
- b) Renew Authorization for Clerk/Register of Deeds to Fight Real Estate Fraud and Continue the Five "Extra Hire" Employees to Implement the "Entry Book" (mailed)

12. ITEMS WAIVED BY SENIOR CITIZENS COMMITTEE CHAIR:

- a) Accept AAA 1-B/MMAP One-Time Supplemental Contract for LIS Outreach (mailed)
- b) Accept SMART Specialized Services Operating Assistance Program Third-Party Contract for FY 2009 (mailed)

13. **APPOINTMENTS:**

a) **COMMUNITY CORRECTIONS BOARD**

(1 appointment; vacant term ending 3-31-11)

(correspondence from Board Chair and one application were mailed)

b) **LOCAL EMERGENCY PLANNING COMMITTEE**

(correspondence from Acting Director of Emergency Management was mailed)

14. New Business

15. Public Participation

16. Roll Call

17. Adjournment



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NOVEMBER 10, 2008

TO: BOARD OF COMMISSIONERS
FROM: KEITH RENGERT, CHAIR
JUSTICE AND PUBLIC SAFETY COMMITTEE
RE: RECOMMENDATIONS FROM JUSTICE AND PUBLIC
SAFETY COMMITTEE MEETING OF 11-10-08

At a meeting of the Justice and Public Safety Committee, held Monday, November 10, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY SLINDE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT AND ENTER INTO THE 2007 MICHIGAN CITIZEN CORPS GRANT AGREEMENT WITH THE MICHIGAN STATE POLICE EMERGENCY MANAGEMENT HOMELAND SECURITY DIVISION IN THE AMOUNT OF \$21,753.32. NO LOCAL MATCH IS REQUIRED. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY SLINDE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE EMERGENCY VENDOR AGREEMENT AS RECOMMENDED BY THE ACTING DIRECTOR OF EMERGENCY MANAGEMENT AND THE PURCHASING MANAGER. **THE MOTION CARRIED.**

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FISCAL YEAR 2008/2009 ACCESS AND VISITATION CONTRACT IN THE AMOUNT OF \$12,000, WHICH IS 100% FEDERALLY FUNDED. THIS CONTRACT COVERS THE PERIOD OF OCTOBER 1, 2008 THROUGH SEPTEMBER 30, 2009. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR RENGERT, SUPPORTED BY VICE CHAIR BRDAK.

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RESOLUTION NO: _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Accept and enter into the 2007 Michigan Citizen Corps Grant Agreement with the Michigan State Police Emergency Management Homeland Security Division in the amount of \$21,753.32. No local match is required.

INTRODUCED BY: Commissioner Keith Rengert, Chairman, Justice & Public Safety Committee

See attached report.

COMMITTEE/MEETING DATE

JPS 11-10-08 - approved
Full Board 11-20-08

RESOLUTION NO: _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the Emergency Vendor Agreement as recommended by the Acting Director of Emergency Management and the Purchasing Manager.

INTRODUCED BY: Commissioner Keith Rengert, Chairman, Justice & Public Safety Committee

See attached report.

COMMITTEE/MEETING DATE

JPS 11/10/08 - Approved
Full Board 11/20/08

TO: William A. Crouchman, Board Chairman
Board of Commissioners

FROM: Victoria Wolber, Acting Director
Emergency Management & Communications

SUBJECT: Contract/Program Review Request

BOARD OF COMMISSIONERS/COMMITTEE APPROVAL DATE:
JPS - November 10, 2008 and Full Board – November 20, 2008

Title: Emergency Vendor Agreement

Department: Emergency Mgmt/Purchasing Contact Person: Victoria Wolber

Date Submitted: October 14, 2008

Telephone No.: 469-6390

Status: Check appropriate box

Initial

Revision

Extension

Final

Other (Please Explain Below)

Other _____

OFFICE OF CORPORATION COUNSEL

Approved

J. K. Smith

Date

10/21/08

Rejected

Date

OFFICE OF RISK MANAGEMENT

Approved

J. P. Anderson

Date

10/23/08

Rejected

Date

FINANCE DEPARTMENT

Approved

J. A. Jones

Date

10/27/08

Rejected

Date

Contract/Program Synopsis

*When Rejected Attach Explanation

RECEIVED

OCT 21 2008

CORPORATION COUNSEL

Macomb County
Office of Emergency Management
Emergency Vendor Agreement

This agreement is made and entered into this ____ day of _____, 200_ by and between _____ (CONTRACTOR) and the County of Macomb, Michigan.

The CONTRACTOR has voluntarily agreed to be a supplier of necessary goods and services to the County in times of emergency and/or disaster. If goods or services are needed in times of emergency and/or disaster, the CONTRACTOR agrees to the following:

AGREEMENT

1. To provide 24/7 contact information to the County for the purpose of requesting goods and services. Contact information will be updated by the County on a yearly basis.
2. Goods and services made by authorized representatives of the County will be immediately honored by the CONTRACTOR. The County will be given priority over other customers.
3. The price charged shall not exceed the average retail price of merchandise being sold during the ninety (90) days immediately preceding the "declared event", or at a mark-up which is a larger percentage over wholesale cost than being added to the wholesale cost prior to the "declared event".
4. The County shall promptly pay for all requested goods and services provided under the provisions of this agreement.
5. This agreement shall remain in force and effect unless terminated by written notice by any or all parties. Termination of the agreement will result thirty (30) days after the written notice is received by the County of Macomb Purchasing Manager.

WITNESS:

CONTRACTOR:

By: _____

Its: _____

WITNESS:

APPROVED:

County of Macomb (OWNER)

Polly Helzer, Purchasing Manager

CONTRACTOR NAME/PERSON/TITLE: _____

ADDRESS: _____

24-HOUR CONTACT NUMBERS:

PHONE: _____ **FAX:** _____ **CELL:** _____

E-MAIL: _____ **WEBSITE:** _____

Macomb County
Office of Emergency Management
Emergency Suppliers
Commodity List

Below are the commodities the County has selected for this plan. Please indicate which commodities you are able to supply. If there are significant items available not on the list, please write them in on the following page.

- | | |
|--|--|
| <input type="checkbox"/> Air bottles | <input type="checkbox"/> Industrial maintenance/cleaning |
| <input type="checkbox"/> Alarm Systems | <input type="checkbox"/> Janitorial supplies |
| <input type="checkbox"/> Ambulances | <input type="checkbox"/> Mobile radios |
| <input type="checkbox"/> Barricades | <input type="checkbox"/> Outdoor lighting |
| <input type="checkbox"/> Batteries | <input type="checkbox"/> Pavement marking |
| <input type="checkbox"/> Blankets – disposable | <input type="checkbox"/> Pharmaceuticals |
| <input type="checkbox"/> Body bags | <input type="checkbox"/> Pipeline |
| <input type="checkbox"/> Catering | <input type="checkbox"/> Piping |
| <input type="checkbox"/> Communication systems/equipment | <input type="checkbox"/> Plywood |
| <input type="checkbox"/> Computers/computer parts | <input type="checkbox"/> Police Equipment |
| <input type="checkbox"/> Cranes | <input type="checkbox"/> Portable heating |
| <input type="checkbox"/> Decontamination supplies | <input type="checkbox"/> Portable message/arrow boards |
| <input type="checkbox"/> Disaster kits | <input type="checkbox"/> Portable toilets |
| <input type="checkbox"/> DPW supplies/services | <input type="checkbox"/> Protective clothing/masks |
| <input type="checkbox"/> Dumpster rental | <input type="checkbox"/> Pumps |
| <input type="checkbox"/> Electrical supplies | <input type="checkbox"/> Refrigerated trucks |
| <input type="checkbox"/> Electrician | <input type="checkbox"/> Rescue equipment |
| <input type="checkbox"/> Elevator maintenance | <input type="checkbox"/> Road safety equipment/materials |
| <input type="checkbox"/> Emergency light/sirens | <input type="checkbox"/> Road signs |
| <input type="checkbox"/> Emergency response services | <input type="checkbox"/> Safety clothing |
| <input type="checkbox"/> Emergency vehicles | <input type="checkbox"/> Sandbags |
| <input type="checkbox"/> Fencing | <input type="checkbox"/> Security cameras |
| <input type="checkbox"/> Fire equipment | <input type="checkbox"/> Sewer cleaning |
| <input type="checkbox"/> Fire extinguishers | <input type="checkbox"/> Sewer jetter |
| <input type="checkbox"/> Fire suppression clothing | <input type="checkbox"/> Sign materials |
| <input type="checkbox"/> Fire aid/EMS/medical supplies | <input type="checkbox"/> Signs |
| <input type="checkbox"/> Flares | <input type="checkbox"/> Tents/shelter |
| <input type="checkbox"/> Flashlights | <input type="checkbox"/> Tires |
| <input type="checkbox"/> Food/mass feedings | <input type="checkbox"/> Towing services |
| <input type="checkbox"/> Gasoline/diesel fuel | <input type="checkbox"/> Traffic control equipment |
| <input type="checkbox"/> Generator/UPS | <input type="checkbox"/> Truck bodies |
| <input type="checkbox"/> Guard rails | <input type="checkbox"/> Truck maintenance/repair |
| <input type="checkbox"/> Hard hats | <input type="checkbox"/> Trucking |
| <input type="checkbox"/> Hazardous waste cleanup | <input type="checkbox"/> Underground inspection services |
| <input type="checkbox"/> Hazardous waste transportation/disposal | <input type="checkbox"/> UST removal |
| <input type="checkbox"/> Heating and cooling | <input type="checkbox"/> Vacuum trucks |
| <input type="checkbox"/> Heavy equipment rental | <input type="checkbox"/> Veterinary supplies/services |
| <input type="checkbox"/> I.T. repair/restoration services | <input type="checkbox"/> Water – bottled |

Macomb County
Office of Emergency Management
Emergency Suppliers
Commodity List

Items available not listed on the previous page: _____

CONTRACTORS NAME: _____

ADDRESS: _____

CONTACT PERSON/TITLE: _____

24-HOUR CONTACT NUMBERS:

PHONE: _____ FAX: _____ CELL: _____

E-MAIL: _____ WEBSITE: _____

In the event that the above contact is unavailable, please provide alternate contact information.

CONTACT PERSON/TITLE: _____

24-HOUR CONTACT NUMBERS:

PHONE: _____ FAX: _____ CELL: _____

E-MAIL: _____ WEBSITE: _____

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

RESOLUTION TO approve the Fiscal Year 2008/2009 Access and Visitation Contract in the amount of \$12,000.00, which is 100% federally funded. This contract covers the period of October 1, 2008 through September 30, 2009.

INTRODUCED BY: Keith Rengert, Chairperson, Justice and Public Safety Committee.

COMMITTEE/MEETING DATE:

JPS 11-10-08 - approval
Full Board 11-20-08



96.

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NOVEMBER 12, 2008

TO: BOARD OF COMMISSIONERS

FROM: KATHY VOSBURG, CHAIR
PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE

RE: RECOMMENDATION FROM PLANNING AND ECONOMIC
DEVELOPMENT COMMITTEE MEETING OF 11-12-08

At a meeting of the Planning and Economic Development Committee, held Wednesday, November 12, 2008, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY RENGERT, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE NEIGHBORHOOD STABILIZATION PROGRAM SUBSTANTIAL AMENDMENT TO THE URBAN COUNTY'S 2008 CDBG ANNUAL PLAN AND AUTHORIZE THE BOARD CHAIR TO SIGN THE SUBSTANTIAL AMENDMENT SO THAT IT CAN BE SUBMITTED TO HUD ON DECEMBER 1, 2008. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR VOSBURG, SUPPORTED BY COMMISSIONER CAMPHOUS-PETERSON.

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RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO:

Authorize: 1) the NSP Substantial Amendment to the Urban County's 2008 CDBG Annual Plan and, 2) the Board Chair to sign that Substantial Amendment so that it can be submitted to HUD, on December 1, 2008.

INTRODUCED BY: Kathy Vosburg, Chair, Planning & Economic Development Committee

DESCRIPTION:

See memorandum dated October 30, 2008, regarding the proposed Substantial Amendment to the 2008 CDBG Annual Action Plan.

COMMITTEE/MEETING DATE

PED 11/12/08 Approved
Full Board 11-20-08



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November 12, 2008

TO: BOARD OF COMMISSIONERS

**FROM: JOAN FLYNN, CHAIR
OPERATIONAL SERVICES COMMITTEE**

**RE: RECOMMENDATIONS FROM OPERATIONAL SERVICES COMMITTEE
MEETING OF NOVEMBER 12, 2008**

At a meeting of the Operational Services Committee, held Wednesday, November 12, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE PAYMENT FOR THE FOLLOWING INVOICE:

JUVENILE JUSTICE CENTER- PHASE II	BERNCO, INC.	\$332,684.71
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FURTHER, FUNDS ARE AVAILABLE IN THE CAPITAL BUDGET.

THE MOTION CARRIED.

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY DiMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY COMMUNITY SERVICES AGENCY TO EXTEND THE NORTH ACTION CENTER LEASE.
THE MOTION CARRIED.

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR JOAN FLYNN, SUPPORTED BY VICE-CHAIR TOCCO.

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RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize payment to Bernco, Inc., in the amount of \$332,684.71 for construction services
performed for the JJC Phase II Renovations.

Application No. 13. Funds for this Project are available in the Capital Budget.

INTRODUCED BY: Commissioner Joan Flynn, Chair
Operational Services Committee

COMMITTEE/MEETING DATE

Meeting Date: 11/12/08
Full Board 11-20-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: 11/20/2008

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend that the Macomb County Board of Commissioners
authorize the Macomb County Community Services Agency to extend the North Action Center
Lease.

INTRODUCED BY: Commissioner Joan Flynn, Chair Operational Services Committee

Background

Our North Action Center's lease currently with the Downriver Community Services Center located at 57737 Gratiot Ave. in New Haven expires on December 31, 2008. We are recommending a lease extension at our current location.

As a tenant of the Downriver Community Services Center, we would have access to:

- 1 office (space-92 sq. ft.) (second floor);
- Availability of common areas such as the kitchen, conference rooms, and restrooms;
- Access to media equipment and copier/fax; and
- Signage and marquee capability.

Lease Term

January 1, 2009 through December 31, 2009

Cost

The lease payment would remain at \$300 per month
(Grant funds used to pay operational costs)

COMMITTEE/MEETING DATE

Operational Services 11/12/2008

Full Board 11-20-08



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November 14, 2008

TO: BOARD OF COMMISSIONERS

**FROM: PHILIS DeSAELE, CHAIR
HEALTH SERVICES COMMITTEE**

**RE: RECOMMENDATION FROM HEALTH SERVICES COMMITTEE
MEETING OF NOVEMBER 13, 2008**

At a meeting of the Health Services Committee, held Thursday, November 13, 2008, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY ROCCA, SUPPORTED BY GIELEGHEM, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE CLINTON TOWNSHIP'S REQUEST TO EXTEND THE STREAM BANK STABILIZATION PROJECT, SUPPORTED BY THE ENVIRONMENTAL PROBLEMS: LAKE/RIVER FUND, THROUGH AUGUST 1, 2009. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY TORRICE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT TO APPLY FOR A MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY GRANT IN THE AMOUNT OF APPROXIMATELY \$290,000.00 FOR DYE TESTING. **THE MOTION CARRIED.**

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY TORRICE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE A RECOMMENDATION FROM THE HEALTH DEPARTMENT AND THE PURCHASING MANAGER THAT A CONTRACT IN AN AMOUNT NOT TO EXCEED \$46,081.00 BE AWARDED TO PUBLIC SECTOR CONSULTANTS, INC. FOR "REGIONAL WATER QUALITY MONITORING: GOVERNANCE & FUNDING PLAN".
THE MOTION CARRIED.

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4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE HEALTH DEPARTMENT'S RECOMMENDATION THAT A CONTRACT IN THE AMOUNT OF \$164,000.00 BE AWARDED TO PATRIOT SERVICES CORPORATION FOR SERVICES NECESSARY TO ASSIST THE HEALTH DEPARTMENT WITH ITS RESPONSIBILITIES UNDER ITS BIOTERRORISM-EMERGENCY PREPAREDNESS GRANT FROM THE STATE OF MICHIGAN. **THE MOTION CARRIED.**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY TORRICE, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY ANIMAL SHELTER TO PREPARE A PROPOSAL FOR CONSTRUCTING AN EXERCISE/OUTDOOR KENNEL AREA AT THE SHELTER. **THE MOTION CARRIED.**

6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY TORRICE, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY ANIMAL SHELTER TO DISCONTINUE THE SPAY/NEUTER DEPOSIT PROGRAM AND IMPLEMENT A SPAY/NEUTER PRIOR TO RELEASE OR ADOPTION PROGRAM. **THE MOTION CARRIED.**

7. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY TORRICE, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT TO ISSUE A REQUEST FOR PROPOSALS FOR SPAY/NEUTER SERVICES FOR MACOMB COUNTY ANIMAL SHELTER. **THE MOTION CARRIED.**

8. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE HEALTH DEPARTMENT'S RECOMMENDATION THAT A CONTRACT FOR AN AMOUNT NOT TO EXCEED \$100,000.00 BE AWARDED TO SOUTHEASTERN MICHIGAN HEALTH ASSOCIATION (SEMHA) FOR A BEHAVIORAL RISK FACTOR SURVEY NEEDED BY THE HEALTH DEPARTMENT TO FULFILL REQUIREMENTS FOR LOCAL HEALTH DEPARTMENT ACCREDITATION BY THE MICHIGAN DEPARTMENTS OF COMMUNITY HEALTH ENVIRONMENTAL QUALITY, AND AGRICULTURE, AND TO ASSIST THE HEALTH DEPARTMENT IN IDENTIFYING SERVICES OF GREATEST PUBLIC HEALTH URGENCY DURING A PERIOD OF BUDGET REDUCTIONS. **THE MOTION CARRIED.**

9. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT TO CONDUCT A PUBLIC HEARING ON DECEMBER 4, 2008 ON THE PROPOSED REGULATIONS GOVERNING BODY ART ESTABLISHMENTS IN MACOMB COUNTY. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DeSAELE, SUPPORTED BY VICE-CHAIR CAMPHOUS-PETERSON.

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve Clinton Township's request to extend the Stream Bank Stabilization Project, supported by the Environmental Problems: Lake/River Fund, through August 1, 2009

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

The Macomb County Board of Commissioners approved an expenditure of \$40,000 from the Environmental Problems: Lake/River Fund for a stream bank stabilization project at Budd Park in Clinton Township. Approval was granted in May of 2007. The Macomb County Board of Commissioners approved an extension through October 31, 2008 at the February 2008 Board meeting.

The Township is requesting further extension through August 1, 2009 to complete the project. They have been delayed by permit problems which ultimately affected construction time lines.

COMMITTEE/MEETING DATE

Health Services - November 13, 2008 - Approved
Full Board 11-20-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Health Department to apply for a Michigan Department of Environmental Quality grant in the amount of approximately \$290,000.00 for dye testing.

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

The Macomb County Health Department requests authorization to apply for a grant in the amount of approximately \$290,000.00 from the Michigan Department of Environmental Quality for an Illicit Discharge Elimination Project. This project, which will be conducted jointly by the Macomb County Health Department and the Macomb County Office of Public Works, includes performing dye tests to identify and eliminate illicit discharges into our local waterways. There is a 25% in-kind match required for this grant.

COMMITTEE/MEETING DATE

Health Services – November 13, 2008 – Approved
Feel Board - 11-20-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve a recommendation from the Health Department and the Purchasing Manager that a contract in an amount not to exceed \$46,081.00 be awarded to Public Sector Consultants, Inc. for "Regional Water Quality Monitoring: Governance & Funding Plan"

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

In August 2008 the Board of Commissioners authorized the Health Department to go out on bid for professional services pursuant to a current Michigan Department of Environmental Quality (MDEQ) grant for Drinking Water Monitoring. On September 26, with the cooperation of the Purchasing Department, an RFP (Bid Item 16-08) was issued. The RFP was posted at the website of the Michigan Intergovernmental Trade Network and mailed in hard copy to a number of potential bidders known to the Health Department. One firm, Public Sector Consultants (PSC), out of Lansing, MI, submitted a proposal.

A team of representatives from the Health Department, the Planning Department, the Public Works Office, and MDEQ evaluated the proposal, interviewed PSC's proposed Project Manager, and checked PSC's references. The evaluation team finds the PSC proposal to satisfy all conditions of the RFP and the price to be acceptable. All needed funding is available in the Health Department's DEQ Support #2 - Drinking Water grant.

The Health Department and the Purchasing Manager concur in recommending that the Board accept the proposal from Public Sector Consultants, Incorporated and award them a contract for "Regional Water Quality Monitoring: Governance & Funding Plan" in an amount not to exceed \$46,081.

Health Services - November 13, 2008 - Approved
Full Board 11-20-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the Health Department's recommendation that a contract in the amount of \$164,000.00 be awarded to Patriot Services Corporation for services necessary to assist the Health Department with its responsibilities under its Bioterrorism-Emergency Preparedness grant from the State of Michigan

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

Patriot Services Corporation is a national provider of Homeland Security and Emergency Preparedness services, with multiple local, state, and Federal clients including the U.S. Department of Homeland Security. For the past several years, Patriot Services has provided services at a lower level to the Health Department and the Department of Emergency Management, and has positioned us to steadily increase the county's level of preparedness. We now propose to make significant enhancements and improvements in our training and planning as required by our State grant. Patriot Services can provide valuable continuity with earlier work, and is recognized and approved by the State of Michigan as a provider of these services. We feel that this firm is ideally situated to assist us, and therefore recommend approval of their contract by the Board. All needed funding is available in the Health Department's Bioterrorism-Emergency Preparedness grant.

Health Services - November 13, 2008 - approved
Full Board - 11-20-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Macomb County Animal Shelter to prepare a proposal for constructing an exercise/outdoor kennel area at the Shelter

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

The Macomb County Animal Shelter currently has limited secure outdoor areas to exercise animals. An exercise area is a valuable resource in accessing animals for adoption. Dogs will be observed in a less stressful environment and will be judged on their behaviors in more natural surroundings.

Michigan Pet Fund has offered to assist in researching the proposal and looking for grant funds to pay for the improvements.

COMMITTEE/MEETING DATE

Health Services – November 13, 2008 - approved
Full Board 11-20-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Macomb County Animal Shelter to discontinue the spay/neuter deposit program and implement a spay/neuter prior to release or adoption program

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

The Macomb County Board of Commissioners, in March 2008, directed the Health Department to implement programs to increase adoptions and reduce euthanasia. There have been many program and policy changes at the shelter that address past and current practice. The implementation of a spay/neuter prior to adoption program is a move to reduce future admissions to the shelter.

A change in practice has been recommended by both the Michigan Pet Fund and rescue organizations. Information has been presented that documents a reduction in the number of animals admitted to animal shelters in the years following a mandatory spay/neuter process.

The new program will benefit those adopting animals by eliminating deposits, requests for refunds and trips to veterinarian's offices.

The cost of the procedure will be added to the adoption fee. The current \$25 spay/neuter deposit will be eliminated. Internal shelter administrative cost should remain the same.

No additional County funds are currently required.

COMMITTEE/MEETING DATE

Health Services - November 13, 2008 - approved
Full Board 11-20-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Health Department to issue a Request for Proposals for spay/neuter services for Macomb County Animal Shelter

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

During the first quarter of 2009, the Macomb County Animal Shelter plans to offer animals that have been spayed/neutered. The Animal Shelter does not have the facility or staff to handle the procedures on site. The Shelter, therefore, will require veterinarian services to perform the procedures and provide follow-up care.

The Health Department will work with the Purchasing Department during the RFP process.

COMMITTEE/MEETING DATE

Health Services - November 13, 2008 - approved
Full Board - 11-20-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the Health Department's recommendation that a contract for an amount not to exceed \$100,000.00 be awarded to Southeastern Michigan Health Association (SEMHA) for a Behavioral Risk Factor Survey needed by the Health Department to fulfill requirements for Local Health Department Accreditation by the Michigan Departments of Community Health, Environmental Quality, and Agriculture, and to assist the Health Department in identifying services of greatest public health urgency during a period of budget reductions.

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

MCHD must perform periodic community health assessments, such as Behavioral Risk Factor Surveys, in order to fulfill requirements for Local Health Department Accreditation by the State of Michigan. Accreditation is a condition of funding for the Department's comprehensive contract for services with the State (the "CPBC Contract"), which in FY 2008 was in excess of \$4.8 million.

SEMHA was created in 1956 to assist local health departments (LHD's) in Southeastern Michigan through the provision of fiduciary, regional, and specialized services. One type of specialized assistance provided by SEMHA is designing and carrying out statistically reliable community health assessments. Macomb County Health Department carried out its triennial 1996, 1999, 2002 and 2005 Behavioral Risk Factor Surveys with SEMHA's assistance, and proposes to do so again in 2008/2009.

Besides satisfying significant external funding requirements, community health assessment activities are of particular importance when the Health Department is experiencing budgetary reductions. It is important that service cuts are minimized as far as possible in areas where increased risk to the public health and welfare may result. The Department of Emergency Management has similar concerns, and will contribute \$8,000.00 to the BRFS. Macomb Health Plan has offered to contribute \$25,000.00. The remaining amount, not to exceed \$67,000.00, is available in the Health Department's 2008 budget.

Health Services - November 13, 2008

Full Board 11-20-08

approved

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Health Department to conduct a public hearing on December 4, 2008 on the Proposed Regulations Governing Body Art Establishments in Macomb County

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

In March, 2006, the Health Department was authorized by the Board of Commissioners to begin preparation of Regulations Governing Body Art Establishments. Many other local health departments in Michigan, including those in several neighboring jurisdictions, have already adopted such regulations; also, the State of Michigan has recently passed a similar law (P.A. 149 of 2007).

The Health Department has reviewed the State statute and the regulations passed by other local health departments, has met several times with industry representatives, and is ready to receive public comment on a proposed regulation designed with consideration for local circumstances and public health needs.

COMMITTEE/MEETING DATE

Health Services - November 13, 2008 - approved
Full Board - 11-20-08



BOARD OF COMMISSIONERS

9e.

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

November 14, 2008

TO: BOARD OF COMMISSIONERS

**FROM: KATHY TOCCO, CHAIR
COMMUNITY SERVICES COMMITTEE**

**RE: RECOMMENDATIONS FROM COMMUNITY SERVICES
COMMITTEE MEETING OF NOVEMBER 14, 2008**

At a meeting of the Community Services Committee, held Friday, November 14, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY COMMUNITY SERVICES AGENCY TO RECEIVE \$115,381 IN WEATHERIZATION ASSISTANCE PROGRAM REDISTRIBUTION FUNDS. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY COMMUNITY SERVICES AGENCY TO RECEIVE \$348,500 FROM THE DEPARTMENT OF HUMAN SERVICES TO PROVIDE WEATHERIZATION AND CLIENT EDUCATION MEASURES FOR LOW-INCOME FAMILIES. **THE MOTION CARRIED.**

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Phillis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DeSAELE, SUPPORTED BY ROBERTS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY COMMUNITY SERVICES AGENCY TO RECEIVE \$117,948 FROM THE MICHIGAN COMMUNITY ACTION AGENCY ASSOCIATION. **THE MOTION CARRIED.**

4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY SLINDE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY COMMUNITY SERVICES AGENCY TO RECEIVE \$39,732 FROM SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION (SMART) UNDER THE SPECIALIZED SERVICES OPERATING ASSISTANCE PROGRAM. **THE MOTION CARRIED.**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY COMMUNITY SERVICES AGENCY TO RECEIVE AN ADDITIONAL \$20,164 FROM THE FEMA – FEDERAL EMERGENCY FOOD AND SHELTER PROGRAM THROUGH UNITED WAY FOR SOUTHEASTERN MICHIGAN. **THE MOTION CARRIED.**

6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DeSAELE, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE MSU EXTENSION 4H PROGRAM TO ACCEPT MICHIGAN STATE UNIVERSITY'S TEEN PEER MENTORING & SERVICE LEARNING SUPPLEMENTAL FUNDING GRANT FOR OCTOBER 1, 2008, THROUGH APRIL 30, 2009, IN THE AMOUNT OF \$12,500 TO DEVELOP AND IMPLEMENT A PEER MENTOR PROGRAM FOR ELEMENTARY AND HIGH SCHOOL YOUTH IN MACOMB COUNTY SCHOOLS. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR TOCCO, SUPPORTED BY COMMISSIONER BRULEY.

RESOLUTION NO. _____ FULL BOARD MEETING DATE 11/20/2008

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Board of Commissioners authorize the Macomb County Community Services Agency to receive \$115,381 in Weatherization Assistance Program Redistribution Funds.

INTRODUCED BY: Commissioner Kathy Tocco, Chair Community Services Committee

Background

We received a notice from the Department of Human Services (DHS) that Department of Energy (DOE) Weatherization Assistance Program funds in the amount of \$115,381. These additional funds would be used for energy saving measures may include combustion appliance testing, insulation/ventilation, caulking, and window repair. Weatherization services helps customers put comfort, health, safety, energy efficiency, and savings into their home. Weatherization improvements can save up to 30% on heat and utility bills.

Grant Period: April 1, 2008 through March 31, 2009

Funding Amount: PY06 original allocation \$555,810 - plus an additional \$115,381. DHS adjusted our current grant to incorporate these funds. (No County match required)

Funding Utilization

The funding available would allow us to increase our units from 175 to 212. Production goals will be prioritized to specific income levels and special populations. We will give priority to households whose income falls below 125% of poverty. A minimum of 107 dwellings for people living at 125% of poverty or less will be weatherized. Of the 212 dwellings, production will include at least:

- 43 (20%) elderly units
- 32 (15%) handicapped units
- 53 (25%) Human Service Department Program referrals (which include food stamp, state disability assistance, or supplemental security income recipients).

A maximum average unit cost of \$2,996 must be maintained. We will continue to leverage additional resources through coordination with community organizations and local landlords. The current allocation of Low-Income Home Energy Assistance Program (LIHEAP) and Michigan Public Service Commission (MPSC) funds makes it possible to complete additional energy saving measures, identified through the priority process.

Customer Eligibility Requirements

An applicant will be considered eligible whose dwelling is occupied by a household group and whose income is at or below 150% of the poverty guidelines in accordance with the Community Services Policy. For example, the annual household income for a family of four (4) cannot exceed \$31,800.

COMMITTEE/MEETING DATE

Community Services Committee 11/14/2008

Full Board 11/20/08 *approved*

RESOLUTION NO. _____ FULL BOARD MEETING DATE: 11/20/2008

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend that the Board of Commissioners authorize the Macomb

County Community Services Agency to receive \$348,500 from the Department of Human

Services to provide weatherization and client education measures for low-income families.

INTRODUCED BY: Commissioner Kathy Tocco, Chair Community Services Committee

Background

On October 23, 2008, the Department of Human Services (DHS) informed us that they would be receiving MPSC Low Income and Energy Efficiency Grant funds totaling \$8,500,000. This was a decrease of \$5,425,000. Through formula allocation, funds were distributed to Community Action Agencies statewide for weatherization and client education activities.

Funding Amount: \$348,500 (No County match required)

Period of Performance: November 1, 2008 through September 30, 2009

Funding Utilization

We will utilize these funds for the purpose of enhancing and supplementing current Weatherization measures for approximately 85 units. In addition to measures such as furnace repair and replacement, roof replacement, attic, sidewall, and foundation insulation, caulking and weather stripping, in hopes of achieving energy savings of 30% or better for our customers, we plan to concentrate these funds on electrical based measures such as compact fluorescent light bulbs and refrigerator replacement. By leveraging these funds with existing Department of Energy funds, we will offer optimum services and savings to our customers.

Staff will provide energy education training to our eligible customers. We will purchase energy education kits, to be utilized during and in conjunction with this training. We estimate that client education services will reach approximately 800 households during the grant period. We plan to provide energy education (as well as an energy savings kit) to low income individuals and families who access services at our three Community Action Centers.

We also plan to collaborate with school districts in lower income areas of the county to introduce energy consumption and conservation concepts and practices. Energy kits will be provided to those students who participate.

Customer Eligibility Requirements

An applicant will be considered eligible if the individual is at or below 200% poverty level in accordance with the Community Services Policy. For example, a family of four's (4) income cannot exceed \$42,396.

COMMITTEE/MEETING DATE

Community Services Committee 11/14/2008 - Approved
Full Board 11/20/08

RESOLUTION NO. _____ FULL BOARD MEETING DATE: 11/20/2008

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend that the Board of Commissioners authorize the Macomb County Community Services Agency to receive \$117,948 from the Michigan Community Action Agency Association.

INTRODUCED BY: Commissioner Kathy Tocco, Chair Community Services Committee

Background

The Michigan Public Service Commission (MPSC) awarded the Michigan Community Action Agency Association (MCAAA) through the Low-Income and Energy Efficiency Fund the amount of \$2,600,000 dollars to assist low income families reduce long-term energy costs. Through formula allocation, funds were distributed to Community Action Agencies statewide.

Funding Amount: \$117,948 (No County match required)

Period of Performance: October 8, 2008 through July 31, 2009

Funding Utilization

Direct Energy Assistance includes payments for security deposits, reconnection fees, electricity, natural gas, coal, propane, wood, and other energy sources such as fuel oil, firewood and kerosene. Payments for water bills are not included.

Customer Eligibility Requirements

An applicant will be considered eligible if the individual meets one of the following criteria:

- At or below the 200% poverty level in accordance with the Community Services Policy. For example, a family of four's (4) income cannot exceed \$42,396;
- Currently unemployed;
- At or older than the age of 55;
- The local DHS office has determined the recipient to be income eligible for the SER program; or
- Currently receiving FIP/TANF assistance.

COMMITTEE/MEETING DATE

Community Services Committee 11/14/2008 - approved
Full Board 11/20/08

RESOLUTION NO. _____

FULL BOARD MEETING DATE 11/20/2008

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Macomb County Board of Commissioners

authorize the Macomb County Community Services Agency to receive \$39,732 from Suburban

Mobility Authority for Regional Transportation (SMART) under the Specialized Services

Operating Assistance Program.

INTRODUCED BY: Commissioner Kathy Tocco, Chair Community Services Committee

Background

The purpose of this contract is to pass through operating assistance funding received from the Michigan Department of Transportation (MDOT) to Suburban Mobility Authority for Regional Transportation (SMART). The funds are allocated locally by (SMART). These grant funds have been made available to us since FY 1989.

Period of Performance: October 1, 2008 through September 30, 2009

Funding Amount: \$39,732 (Same level of funding as last year. No County match requirement)

Funding Utilization

These funds which supplement our Transportation budget, are designed to provide services to the elderly and persons with disabilities referred by our Community Action Centers.

Customer Eligibility Requirements

An applicant will be considered eligible if the individual meets the following criteria:

- At or older than the age of 65; and/or
- Disabled; and
- Be at or below the 125% poverty level would be eligible to receive services. For example, a family of four's (4) income cannot exceed \$26,500.

COMMITTEE/MEETING DATE

Community Services Committee 11/14/2008 - approved

Full Board 11/20/08

RESOLUTION NO. _____ FULL BOARD MEETING DATE 11/20/2008

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Macomb County Board of Commissioners authorize
the Macomb County Community Services Agency to receive an additional ~~\$13,479~~ ^{\$20,164*} from the FEMA -
Federal Emergency Food and Shelter Program through United Way for Southeastern Michigan.

INTRODUCED BY: Commissioner Kathy Tocco, Chair Community Services Committee

Background: Macomb County Community Services Agency requested funds from the FEMA - Emergency Food and Shelter Program (EFSP) through United Way for Southeastern Michigan to serve unemployed and underemployed individuals and families. The total amount allocated to Macomb County this year was \$710,649. This amount represents a \$117,074 increase from a year ago. On October 9, 2008, Macomb County received \$39,261. Of that total, we will be receiving an additional \$13,479.

Funding Amount: \$212,212 original allocation (No County match required)
\$225,691 amended amount

Period of Performance: 1/1/2008 through 12/31/2008

Funding Utilization: Funding will be used for the purpose of distributing food utility payments and rent/mortgage assistance. The detailed breakdown is as follows:

	\$ 45,000	- Utility Payments	
	\$ 80,691	- Food	\$87,382 * \$6,685 was added at meeting
	\$100,000	- Rent/mortgage assistance	
Total	\$225,691		

Customer Eligibility Requirements: Individuals or families at or below 200% of the poverty level would qualify for rent/mortgage assistance. (For example, the total household income for a family of four (4) cannot exceed \$42,396). In addition, families can receive emergency through their local food pantry.

To receive emergency food, an individual or family must reside in Macomb County and have an emergency food need. There are no other eligibility guidelines.

COMMITTEE/MEETING DATE

Community Services Committee 11/14/2008 - approved
Full Board 11/20/08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MI

RESOLUTION TO: Authorize MSU Extension 4H Program to accept Michigan State University's Teen Peer Mentoring & Service Learning Supplemental Funding grant for October 1, 2008, through April 30, 2009, in the amount of \$12,500 to develop and implement a peer mentor program for elementary and high school youth in Macomb County schools.

INTRODUCED BY: Kathy Tocco, Chairman
Community Services Committee

This is a service-learning project focused on social development, citizenship and leadership within Macomb county teens. Through applying the service learning principles of intentional learning objectives, reflection and outcomes, this project aims to service approximately 30-35 students and create a minimum of 20 peer mentoring relationships. These relationships will be in either a one-to-one or small group (no more than 1 mentor with 4 mentees) format, and will take place in supervised settings. The High School youth will serve as positive role models and mentors to elementary youth at risk, thus decreasing the number of youth needed to be served by the court. The program will help to build 4H Youth Mentor programs in Macomb County at no cost to the county.

COMMITTEE MEETING DATE

Community Services November 14, 2008 - approved
Full Board - 11/20/08



BOARD OF COMMISSIONERS

9F

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

November 17, 2008

TO: BOARD OF COMMISSIONERS

**FROM: DANA CAMPHOUS-PETERSON, CHAIR
PERSONNEL COMMITTEE**

**RE: RECOMMENDATIONS FROM PERSONNEL COMMITTEE MEETING
OF NOVEMBER 17, 2008**

At a meeting of the Personnel Committee, held Monday, November 17, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY BRDAK, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RECONFIRMATION OF ONE CASE MANAGER FOR MACOMB/ST. CLAIR EMPLOYMENT AND TRAINING AGENCY. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY DeSAELE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RECONFIRMATION OF THE FOLLOWING VACANCIES:

ONE NURSE AIDE	MARTHA T. BERRY
ONE REHABILITATION NURSE AIDE	MARTHA T. BERRY
TWO TEAM LEADERS	MARTHA T. BERRY
ONE UNIT CLERK	MARTHA T. BERRY
ONE DISPATCHER	SHERIFF

FURTHER, THAT THE ACTING HUMAN RESOURCES DIRECTOR DISCUSS THE NEED FOR THE POSITIONS WITH THE DEPARTMENT HEADS AND PROCEED ACCORDINGLY.

THE MOTION CARRIED.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9
Philis DeSaele - District 10

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14
Keith Rengert - District 15

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY TORRICE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE AN AMENDMENT TO THE COUNTY HIRING POLICY IN REGARD TO VACANT ENTRY LEVEL POSITIONS AS OUTLINED IN A NOVEMBER 10, 2008 CORRESPONDENCE FROM THE ACTING HUMAN RESOURCES DEPARTMENT DIRECTOR. **THE MOTION CARRIED.**

4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE MODIFIED EMPLOYEE ASSISTANCE PROGRAM (EAP) CONTRACT FOR 2009. **THE MOTION CARRIED.**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY BRULEY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE REQUEST FROM THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT TO TRANSFER AND REASSIGN UP TO TWO FULL-TIME LIBRARIAN POSITIONS FROM THE COUNTY LIBRARY TO THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT AS RESEARCH LIBRARIANS FOR THE PURPOSES OF ASSISTING IN ECONOMIC DEVELOPMENT EFFORTS; FURTHER, THESE POSITIONS, WHICH ARE CURRENTLY REPRESENTED BY THE UAW, WOULD CONTINUE TO MAINTAIN UNION STATUS AND CURRENT LEVEL OF WAGES AND BENEFITS AS PROVIDED IN THE UNION CONTRACT. THE IMPLEMENTATION OF THIS RESOLUTION WOULD BE SUBJECT TO DISCUSSIONS WITH THE UAW. **THE MOTION CARRIED WITH DeSAELE, DROLET, LUND AND VOSBURG VOTING “NO.”**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR CAMPHOUS-PETERSON, SUPPORTED BY VICE-CHAIR DUZYJ.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve the reconfirmation of the following vacancies
* SEE BELOW

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chair
Personnel Committee

CLASSIFICATION

DEPARTMENT

One Case Manager (Pamela Norris)
Reason for Position being Vacant: Retirement
Date Position to be Vacant: 03-27-09
Exit Interview Completed: Pending

M/SCETA

~~One Computer Maintenance Clerk (Terra Glefke)
Reason for Position being Vacant: Resignation
Date Position to be Vacant: 08-22-08
Exit Interview Completed: Yes~~

~~Sheriff~~

POSTPONED

***At the 9-17-08 meeting, the following was added for the positions on page 2:**

FURTHER, THAT THE ACTING HUMAN RESOURCES DIRECTOR DISCUSS THE NEED FOR THE POSITIONS WITH THE DEPARTMENT HEADS AND PROCEED ACCORDINGLY.

COMMITTEE/MEETING DATE

Personnel 11-17-08

Full Board 11-20-08

Resolution to Reconfirm Personnel Vacancies

Personnel 11-17-08

Page 2

The following vacant positions have been processed for posting pursuant to action of the Board of Commissioners on November 18, 2002:

CLASSIFICATION

DEPARTMENT

One Nurse Aide (Shirli Wimberley)

Reason for Position being Vacant: Discharged
Date Position to be Vacant: 09-29-08
Exit Interview Completed: Yes

Martha T. Berry

One Rehabilitation Nurse Aide (Vicki Porchia)

Reason for Position being Vacant: Retirement
Date Position to be Vacant: 08-05-08
Exit Interview Completed: Yes

Martha T. Berry

One Team Leader (Cherilyn Hamilton)

Reason for Position being Vacant: Resignation
Date Position to be Vacant: 10-18-08
Exit Interview Completed: Yes*

Martha T. Berry

One Team Leader (Cheryl Harris)

Reason for Position being Vacant: Resignation
Date Position to be Vacant: 10-17-08
Exit Interview Completed: Yes*

Martha T. Berry

One Unit Clerk (Dana Smith)

Reason for Position being Vacant: Resignation
Date Position to be Vacant: 10-15-08
Exit Interview Completed: Yes

Martha T. Berry

One Dispatcher (Jodi Pace)

Reason for Position being Vacant: Retirement
Date Position to be Vacant: 01-30-09
Exit Interview Completed: Pending

Sheriff

*Did not authorize the release of the exit interview information.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend the Approval of an Amendment to the County Hiring
Policy in Regard to Vacant Entry Level Positions

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson
Personnel Committee

COMMITTEE/MEETING DATE

Personnel 11-17-08
Full Board 11-20-08



HUMAN RESOURCES DEPARTMENT

10 N. Main St., 4th Floor
Mount Clemens, Michigan 48043
586-469-5280 Fax 586-469-6974
macombcountymi.gov

Labor Relations:
Eric A. Herppich
469-7241

November 10, 2008

Personnel Services:
Douglas J. Fouty
469-6126

TO: Commissioner Dana Camphous-Peterson, Chair
Personnel Committee and Committee Members

FROM: Eric A. Herppich, Acting Director
Human Resources

RE: Recommend the Approval of an Amendment to the County Hiring
Policy in Regard to Vacant Entry Level Positions

Based on previous direction at the October 21, 2008 Special Budget Committee Meeting, I recommend an amendment to the County Hiring Policy to provide for the filling of vacant, entry level, County positions. After compliance with any and all contractual obligations, qualified laid-off employees, within his/her established Layoff/Recall period, will be granted an interview and considered when filling these positions.

I recommend the approval of this proposed amendment to the County Hiring Policy.

EAH/mb

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4

Joan Flynn - District 6
Sue Rocca - District 7
David Flynn - District 8
Robert Mijac - District 9

Ed Szczepanski - District 11
Peter J. Lund - District 12
Don Brown - District 13
Brian Brdak - District 14

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Dana Camphous-Peterson
District 18
Vice-Chair

Carey Torrice - District 16
Ed Bruley - District 17
Paul Gielestern - District 19

Leonard Haggerty
District 21
Sergeant-At-Arms

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vachon - District 25

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend Approval of Modified Employee Assistance Program
(EAP) Contract for 2009

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chair
Personnel Committee

COMMITTEE/MEETING DATE

Personnel 11-17-08

Full Board 11-20-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Board of Commissioners concur with the request from the Department of Planning and Economic Development to reassign 2 county research librarians to the Planning and Economic Development Department for the purposes of assisting in their economic development efforts, and to further refer the matter to the Personnel Committee.

INTRODUCED BY: Kathy Vosburg, Chair, Planning & Economic Development Committee

DESCRIPTION:

See Attached Memo

COMMITTEE/MEETING DATE

PED	11-12-08	Approved
Personnel	11-17-08	
Full Board	11-20-08	



9g.

BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

November 17, 2008

TO: BOARD OF COMMISSIONERS
FROM: PHIL DIMARIA, CHAIR
AD HOC COMMITTEE ON COUNTYWIDE ENERGY CONSERVATION
RE: RECOMMENDATION FROM AD HOC COMMITTEE MEETING OF 11-17-08

At a meeting of the Ad Hoc Committee on Countywide Energy Conservation, held Monday, November 17, 2008, the following recommendation was made and is being waived by the Operational Services Committee Chair to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DeSAELE, SUPPORTED BY BRULEY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR IN THE RECOMMENDATION OF THE FACILITIES AND OPERATIONS DEPARTMENT DIRECTOR AND THE PURCHASING MANAGER AND PROCEED WITH THE INSTALLATION OF THE OZONE LAUNDRY GENERATION SYSTEM AT THE JAIL ANNEX. THE MOTION CARRIED.

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DIMARIA, SUPPORTED BY COMMISSIONER BRULEY.

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
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Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO authorization to proceed with the installation of the Ozone Laundry Generation System at the Jail Annex

INTRODUCED BY: Phil DiMaria, Chair, Ad Hoc Committee on Countywide Energy Conservation

* WAIVED BY OPERATIONAL SERVICES COMMITTEE CHAIR

COMMITTEE/MEETING DATE

Ad Hoc

11-17-08

Full Board

11-20-08 *



FACILITIES & OPERATIONS DEPARTMENT

10 N. Main St., 13th Floor
Mount Clemens, Michigan 48043
586-469-5244 FAX 586-469-7770

Lynn M. Arnott-Bryks
Director

Diane G. Connell
Operations Supervisor

Larry K. Oakes
Mechanical Systems Supervisor

TO: Commissioner Phillip A. DiMaria, Chairman
Energy Conservation Committee

SUBJECT: Ozone Laundry System

DATE: October 1, 2008

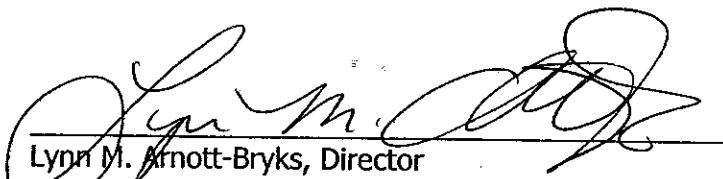
As you are aware, the Energy Conservation Committee authorized proceeding with the installation and metering of the Ozone Laundry System at the Jail. Based upon the annual savings of \$24,644.00 and return on investment nine-ten months (see Attachment A) it made fiscal sense to continue with the Ozone Generation System.

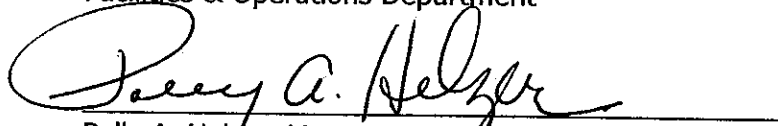
The Jail also has a smaller laundry operation located in the Jail Annex. Attached is the projected savings and return on investment. Based upon the results, we are requesting to proceed with the installation of the Ozone System in the Jail Annex (Attachment B).

The findings of the Ozone System will be forwarded to Martha T. Berry Administration for their review and potential for implementation.

Should you have any further questions or require additional information, please contact the undersigned.

Respectfully,


Lynn M. Arnott-Bryks, Director
Facilities & Operations Department


Polly A. Helzer, Manager
Purchasing Department

Attachments

LMAB:jsd

MACOMB COUNTY BOARD OF COMMISSIONERS

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Sarah Roberts - District 24
Kathy D. Vosburg - District 25

ATTACHMENTS

September 8, 2008

Tim Corcoran
Macomb County Purchasing
10 N Main - 13th Floor
Mt. Clemens, MI 48043

Hello Tim,

The one month test utilizing ozone for laundering at Macomb County Jail has been completed. The results of that test were very positive, as expected. Attached please find the following reports:

- 1) A Laundry Hot and Total Water Use Study Utilizing Ozone, which has the initial water meter readings to start the test with ozone, the final readings and the hot and total gallons of water consumed during the 28 day period.
- 2) A Total Cost of Water Study Utilizing Ozone, which breaks down the total cost of water and sewer charges laundering with ozone.
- 3) A Cost to Heat Water Study Utilizing Ozone, breaking down the cost of natural gas to heat the water utilizing ozone for laundering.
- 4) And finally, an Ozone Laundry Savings report, which compares the cost of laundering prior to the installation of ozone with the costs utilizing ozone in the laundry. The combined hot and total water savings is calculated to be \$24,644.80 annually.

Because of the precise measurement of the hot and total water for both tests and applying them to the formula for calculating the cost to heat water, you can expect to achieve these savings on an annual basis. The return on investment for Macomb County will be 9-10 months. Obviously, as the cost for natural gas and water and sewer charges rise, the savings will rise proportionately. (Projections for natural gas cost increases range from 25% to 52% over the next year.)

Feed back from the laundry trustees has also been positive, with laundry being noticeably whiter and brighter. Because of the large reduction of hot water in the laundering process, which deteriorates linen, and the natural softening characteristics of ozone, most facilities experience a 20% reduction of linen replacement costs. Macomb County Jail should enjoy similar savings in this area.

We were able to reduce the hot water needs by about 85% and the total water use by about 40%. The quality of linens has increased, and you are achieving the highest level of disinfection possible in the laundry (99.999...% bacteria kill, including MRSA, HIV, hepatitis, C.diff, etc.).

Everything that Macomb County wanted to achieve using ozone for laundering at the jail has been accomplished. The need for a designated boiler for the laundry has also been eliminated, saving additional funds. I'm sure you will agree that the addition of an AquaFusion Ozone Laundry System to the jail's main laundry has been successful. The use of ozone in the annex laundry and at Martha T. Berry should also provide large savings with very positive results. We will be happy to start testing at either or both places as soon as possible.

Please look over the attached information. If all looks good to you, please issue a PO for the unit in the agreed amount of \$19,935.00. I look forward to talking to you soon.

Respectfully,
Universal Laundry Machinery

Mike DeTavernier

**LAUNDRY HOT AND TOTAL WATER USE STUDY
UTILIZING OZONE**

MACOMB COUNTY JAIL

On August 7, 2008 an AquaFusion Ozone Laundry System was installed at Macomb County Jail for a 1 month test comparing hot and total water consumption while utilizing ozone with conventional hot water washing. Initial water meter readings were noted on that day, with final readings taken on September 4, 2008. Following are the initial readings of each meter for each washer for the ozone test and the final readings for each meter as well as total gallons used.

<u>Washer</u>		<u>Initial Reading</u>	<u>Final Reading</u>	<u>Gallons Used</u>
Left #1	Hot	124573	133301	8,728
	Hot	30264	37054	6,790
	Cold	56471	70604	14,133
	Cold	2971	13557	10,586
Center #2	Hot	181095	184676	3,581
	Hot	110464	110845	381
	Cold	68047	80763	12,716
	Cold	1249	4931	3,682
Right #3	Hot	52958	54922	1,964
	Hot	46566	47957	1,391
	Cold	42607	53168	10,561
	Cold	29332	36727	7,395

Total water use for 28 days of laundering was 81,908 gallons

Total hot water use for 28 days of laundering was 22,835 gallons

Average daily total water used: 81,908 gallons divided by 28 = **2,925 gallons per day**

Average daily hot water used: 22,835 gallons divided by 28 = **816 gallons per day**

**TOTAL COST OF WATER STUDY
UTILIZING OZONE**

MACOMB COUNTY JAIL

Based on information received from Macomb County Jail and water meter readings (see Laundry Hot and Total Water Use Study Utilizing Ozone):

ASSUMING: Cost of water for laundering is \$3.30 per 1000 gallons and cost of sewer is \$4.46 per 1000 gallons.

From the Laundry Water Use Study, daily water used for laundering is 2,925 gallons.

2,925 gallons divided by 1000 = 2.93

Daily cost of water: $2.93 \times \$3.30 = \9.67

Daily cost of sewer: $2.93 \times \$4.46 = \13.07

Daily combined cost of water for laundering is \$22.74

$\$22.74 \times 365 \text{ days} = \$8,300.10$ per year

Annual cost of total water for laundering with ozone at Macomb County Jail is \$8,300.10

**COST TO HEAT WATER STUDY
UTILIZING OZONE**

MACOMB COUNTY JAIL

Based on information received from Macomb County Jail:

ASSUMING: Water is heated to 150 degrees F, with a temperature rise of 110 degrees.
Cost of natural gas to heat water for laundering is \$1.34 per therm.

From the Laundry Water Use Study, daily hot water used for laundering is 816 gallons.
The formula to calculate BTUs needed to heat water is as follows:

Gallons x 8.33 (weight of 1 gallon of water) x temperature rise = BTUs, therefore:

816 gallons x 8.33 x 110 (temperature rise) = 747,701 BTUs

Efficiency of water heater must be considered, therefore:

747,701 divided by .75 = 996,934 actual BTUs consumed daily

100,000 BTUs = 1 therm

996,934 divided by 100,000 = 9.97 therms per day

9.97 x \$1.34 (cost per therm) = \$13.36 per day

\$13.36 x 365 days = \$4,876.40 per year

**Annual cost to heat water for laundering utilizing ozone at Macomb County Jail is
\$4,876.40**

OZONE LAUNDRY SAVINGS REPORT

MACOMB COUNTY JAIL

Annual cost of total water (pre-ozone) \$13,742.25

Annual cost of total water (w/ozone) \$ 8,300.10

Annual savings of total water utilizing ozone \$ 5,442.15

Annual cost to heat water (pre-ozone) \$24,079.05

Annual cost to heat water (w/ozone) \$ 4,876.40

Annual savings of cost to heat water with ozone \$19,202.65

Total combined annual savings of hot and total water costs utilizing ozone for laundering is \$24,644.80

TOTAL COST OF WATER STUDY

MCJ ANNEX

Based on water cost of \$3.30 per 1,000 gallon unit and sewer cost of \$4.46 per 1,000 gallon unit, total cost of water \$7.76 per 1,000 gallons

ASSUMING: 3,800 pounds laundered per week (see Cost to Heat Water Study), 2 ½ gallons water per pound.

3,800 lbs. per week x 2 ½ gallons = 9,500 gallons per week

9,500 gallons x 52 weeks = 494,000 gallons annually

494,000 divided by 1,000 = 494 units

494 units x \$7.76 = \$3,833.44

MCJ Annex's total annual cost of water for laundering is \$3,833.44

COST TO HEAT WATER STUDY

MCJ ANNEX

ASSUMING: Hot water wash cycles are similar to the main laundry. Water for laundering is heated to 180 degrees F, with a temperature rise of 130 degrees. Of the total water used for laundering, 83% is hot. Typical wash cycles call for 2 ½ gallons of water per pound laundered, or 2.08 gallons of hot water per pound. 190 inmates generate 20 pounds of laundry per week. Cost of natural gas to heat water is \$1.34 per therm.

$190 \times 20 \text{ lbs.} = 3,800 \text{ lbs./week}$

$3,800 \times 2.08 \text{ gallons} \times 8.33 \text{ (weight of 1 gallon of water)} \times 130 \text{ (temperature rise)} = 8,559,242 \text{ BTUs}$

$8,559,242 \text{ divided by } .75 \text{ (efficiency of water heater)} = 11,412,323 \text{ actual BTUs}$

$100,000 \text{ BTUs} = 1 \text{ therm}$

$11,412,323 \text{ divided by } 100,000 = 114.13 \text{ therm/week}$

$\$1.34 \text{ (cost per therm)} \times 114.13 = \152.94 per week

$\$152.94 \times 52 \text{ weeks} = \$7,952.88$

MCJ Annex is spending \$7,952.88 annually to heat water for laundering.

OZONE SAVINGS ANALYSIS

MCJ ANNEX

ASSUMING: Savings created by utilizing ozone in the Annex will be comparable to those achieved in the main laundry.

Based on an Aquafusion Ozone Laundry System saving 85% of the cost of heating water for laundering and 40% savings in the cost of total water for laundering.

$\$7,952.88$ (present annual cost to heat water) \times 85% = $\$6,759.95$ annual savings

$\$3,833.44$ (present annual cost of water) \times 40% = $\$1,533.38$ annual savings

Total annual savings = $\$8,293.33$

MCJ Annex will realize annual hot and total water cost savings of $\$8,293.33$

The appropriate installed Aquafusion Ozone Laundry System would be $\$16,995.00$, giving MCJ Annex a return on investment of approximately 2 years.



BOARD OF COMMISSIONERS

9h.

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

NOVEMBER 18, 2008

TO: BOARD OF COMMISSIONERS

FROM: DON BROWN, CHAIR, BUDGET COMMITTEE

**RE: RECOMMENDATIONS FROM BUDGET COMMITTEE
MEETING OF NOVEMBER 18, 2008**

At a meeting of the Budget Committee, held Tuesday, November 18, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DIMARIA, SUPPORTED BY DeSAELE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT THE PLAN A BUDGET PROPOSAL AS SUBMITTED BY THE ACTING DIRECTOR OF EMERGENCY MANAGEMENT. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DIMARIA, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT THE PLAN B BUDGET PROPOSAL AS SUBMITTED BY THE ACTING DIRECTOR OF EMERGENCY MANAGEMENT AND MAINTAIN THE CURRENT ACTING DIRECTOR'S POSITION THROUGH 2009. **THE MOTION CARRIED.**

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY RENGERT, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE FILING OF THE 10TH YEAR JUVENILE ACCOUNTABILITY BLOCK GRANT IN THE AMOUNT OF \$39,406 WITH A COUNTY CASH MATCH OF \$3,941 TO SUPPORT JUVENILE DRUG COURT OPERATIONS. **THE MOTION CARRIED.**

4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE PAYMENT OF \$12,284 TO HARRISON TOWNSHIP FROM THE ENVIRONMENTAL PROBLEMS: LAKE/RIVER FUND FOR DEBRIS REMOVAL FROM THE MURDOCK BALLARD DRAIN. **THE MOTION CARRIED.**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CORRECT THE 2008 MACOMB COUNTY APPORTIONMENT REPORT FOR CHESTERFIELD TOWNSHIP'S MILLAGE INCREASE FROM 8.3001 TO 8.8001 AS A RESULT OF VOTER APPROVAL AT THE NOVEMBER 4, 2008 GENERAL ELECTION. **THE MOTION CARRIED.**

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
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Kathy Tocco - District 20

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Kathy D. Vosburg - District 25
Leon Drolet - District 26

6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS RENEW THE LEASE FOR THE COURT BUILDING CAFETERIA WITH MR. AMIR EISHO FOR A FIVE-YEAR TERM AT THE ANNUAL RATE OF \$9,000 EFFECTIVE JANUARY 1, 2009. **THE MOTION CARRIED WITH DeSAELE VOTING “NO.”**

7. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY MIJAC, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS RETAIN THE PART-TIME ACCOUNT CLERK I/II POSITION PREVIOUSLY DELETED IN PLAN B, PROMOTE A HOUSEKEEPER TO THE RECENTLY VACANT CUSTODIAN POSITION AND DELETE THE RESULTING VACANT HOUSEKEEPER POSITION IN THE FACILITIES AND OPERATIONS DEPARTMENT FOR AN ADDITIONAL ANNUAL SAVINGS OF \$41,170 IN 2009, AS OUTLINED IN THE DIRECTOR OF FACILITIES AND OPERATIONS MEMO DATED OCTOBER 27, 2008. **THE MOTION CARRIED.**

8. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY TOCCO, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS DELETE FROM THE 2008 BUDGET THE VACANT POSITIONS IN THE AMOUNT OF \$1,832,202 AS OUTLINED IN THE FINANCE DIRECTOR'S OCTOBER 30, 2008 MEMORANDUM, REVISED VACANT POSITION LISTING. **THE MOTION CARRIED WITH CROUCHMAN, DOHERTY, DUZYJ, J. FLYNN, ROBERTS, ROCCA, SAUGER AND SLINDE VOTING “NO.”**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR BROWN, SUPPORTED BY VICE CHAIR SAUGER.

RESOLUTION NO: _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Accept the Plan A Budget Proposal as submitted by the Acting Director of Emergency Management and forward to the Budget Committee for their consideration.

INTRODUCED BY: Commissioner Keith Rengert, Chairman, Justice & Public Safety Committee

See attached report.

COMMITTEE/MEETING DATE

JPS 11-10-08 *Approved*
Budget 11-18-08 *Approved*
Full Board 11-20-08



EMERGENCY MANAGEMENT & COMMUNICATIONS

10 N. Main St., 1st Floor
Mount Clemens, Michigan 48043
586-469-5270 FAX 586-469-6439

October 30, 2008

Victoria Wolber
Acting Director

TO: Commissioner Keith Rengert, Chair
Justice & Public Safety Committee

FR: Vicki Wolber, Acting Director (VW)

RE: 2009 BUDGET DEFICIT PROPOSAL – PLAN A

Per the Finance Director's memorandum dated, August 29, 2008 and the Board of Commissioner's directive, I have prepared a Budget Deficit Proposal for 2009 for the Technical Services Department as outlined in Plan A. Under this proposal I have been directed to provide revenue or savings in the amount of \$233,000.00. Listed below is a compilation of proposed cost saving measures/revenue increases that will alleviate this deficit.

TECHNICAL SERVICES

<u>Proposed Cut/Change</u>	<u>Savings</u>	<u>Revenue Increase</u>
• Layoff One Radio Technician for 6 months (begin 7/1/09)	\$40,869.00	
• Layoff One Account Clerk III	\$59,779.00	
• Increase Hourly Labor Charge to \$105.00 (50% increase over 2008 rate)		\$77,000.00
• Increase OT Labor Charge to \$125.00		\$ 4,000.00
• Implement an Hourly Consultant Fee For the Service Manager at \$150.00/hr		\$18,000.00

MACOMB COUNTY BOARD OF COMMISSIONERS

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Budget Proposal Plan A Con't
Page Two

- Implement a 3% Administrative Fee for Processing Invoices \$ 8,400.00
- Eliminate Stand-By Pay for Technicians (Negotiated Item) \$25,000.00

Net savings/gain to Technical Services Budget/GF - \$233,048

Please feel free to contact me at 9-6390 if you have any questions concerning this proposal.

cc: David Diegel, Finance Director
Keith Bradshaw, Technical Services Manager

Budget Committee
9-23-08

For Informational Purposes only

PLAN A

SCHEDULE II

SCHEDULE OF REDUCTIONS 2009 ESTIMATED BUDGET-OPERATING

	<u>NET COST</u>	<u>OTHER FUNDING</u>	<u>NET GF</u>
<u>HUMAN RESOURCES</u>			
ELIMINATE EMPL RECOG	20,000		
ELIMINATE RETIRE RECOG	3,000		20,000
ELIMINATE RETIRE WORKSHOP	4,000		3,000
REDUCE ADVERTISING	8,000		4,000
RE-NEGOTIATE EAP PROGRAM	35,000		8,000
			35,000
<u>RISK MANAGEMENT</u>			
MEDICARE ADVANTAGE	500,000		500,000
<u>TECH SERVICES</u>			
COUNTY SUBSIDIZED TECH SERVICES BY \$466,000 IN 2007. APPROXIMATELY 1/2 OF THE SUBSIDY WAS RELATED TO WORK PERFORMED FOR LOCAL UNITS. INCREASE SERVICE CHARGES TO COVER COSTS OR ELIMINATE SERVICE TO LOCAL UNITS	233,000		233,000
<u>MSU EXTENSION SERVICE</u>			
OPERATING REDUCTION	5,000		5,000
<u>MSU EXTENSION SERVICE</u>			
GYPSY MOTH PROGRAM REDUCTION TO \$10,000	15,000		15,000
<u>WATERWAY CLEANUP</u>			
ELIMINATE PROGRAM	175,000		175,000
<u>FRIEND OF THE COURT</u>			
REDUCE CONFERENCE	2,500		2,500
ELIMINATE CONFERENCE/TRAINING	176,358		176,358
<u>LIBRARY BUILDING OPERATING COST</u>			
WAYNE STATE UNIVERSITY CONTRACT	245,644		245,644
<u>LIBRARY SUBSIDY</u>			
WAYNE STATE UNIVERSITY CONTRACT	308,316		308,316
<u>MARTHA T. BERRY</u>			
OPERATING COST	106,900		106,900
<u>PARKS AND RECREATION</u>			
OPERATING LESS PERSONNEL (\$376,068)	903,982	270,800	633,182
LESS ON GOING MAINTENANCE	-50,000		-50,000
<u>INFORMATION TECHNOLOGY</u>			
HOSTING IFAS ACTIVITIES	218,237		218,237

refer to JES

RESOLUTION NO: _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Accept the Plan B Budget Proposal as submitted by the Acting Director of Emergency Management and maintain the current Acting Director's position through 2009. *Forward to the Budget Committee.*

INTRODUCED BY: Commissioner Keith Rengert, Chairman, Justice & Public Safety Committee

See attached report.

COMMITTEE/MEETING DATE

JPS 11-10-08 - Approved
Budget 11-18-08 - Approved
Full Board 11-20-08




EMERGENCY MANAGEMENT & COMMUNICATIONS

10 N. Main St., 1st Floor
Mount Clemens, Michigan 48043
586-469-5270 FAX 586-469-6439

October 30, 2008

Victoria Wolber
Acting Director

TO: Commissioner Keith Rengert, Chair
Justice & Public Safety Committee

FR: Vicki Wolber, Acting Director 

RE: **2009 BUDGET DEFICIT PROPOSAL – PLAN B**

Per the Board of Commissioner's directive and the Finance Director's memorandum dated August 29, 2008 I have prepared a Budget Deficit Proposal for 2009. Under Plan B, the Office of Emergency Management was directed to provide revenue or savings in the amount of \$9,940.00. The Technical Services Department was directed to provide revenue or savings in the amount of \$21,420.00. Therefore, the total amount requested from both departments under my supervision is \$31,360.00.

As you are aware during this time frame for preparing my budget proposal, discussion on the vacant Director's position also occurred. Per previous Board action, this position is to be posted once Lou Mioduszewski vacates his grant funded position within our office. He is scheduled to complete his work with us by December 31, 2008. Taking this into consideration along with the budget deficit for 2009, I prepared the proposal listed below. Based on the circumstances, I believe that this will present the greatest benefit to our office and the county at this time. In essence by approving Plan B, the Board will delay the posting of the Director's position, leaving myself as Acting Director for 2009. The Assistant Director's position will remain in the budget but with no funding. This will allow for cost savings beyond what was required of both the Emergency Management Office and Technical Services, as well as provide some funding for the relocation of our office. The posting for the Director's position could be considered as part of the 2010 budget process and/or when the Board deems necessary.

I understand that the Board may choose to not accept my proposal and therefore proceed with the posting of the Director's position. If that should occur, a different proposal under Plan B would be necessitated and I am willing to provide that.

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EMERGENCY MANAGEMENT & TECHNICAL SERVICES

- Leave the Assistant Director's position in the 2009 Budget but with no funding for 2009. This is a cost savings of \$83,707.00
- From this savings, redirect an expenditure of \$40,000 for the Emergency Management Office to relocate and begin the set-up of the county's Emergency Operations Center (EOC) at the former Micro Film/Print Shop/Central Receiving location. We are actively seeking grant opportunities for the majority of funding for this project, however certain costs are not covered by these grants funds and the use of local funding is requested.

Net savings/gain to General Fund - \$43,707.00

Please feel free to contact me at 9-6390 if you have any questions concerning this proposal.

cc: David Diegel, Finance Director
Keith Bradshaw, Technical Services Manager



EMERGENCY MANAGEMENT & COMMUNICATIONS

10 N. Main St., 1st Floor
Mount Clemens, Michigan 48043
586-469-5270 FAX 586-469-6439

October 24, 2008

Victoria Wolber
Acting Director

TO: Commissioner Keith Rengert, Chairman
Justice & Public Safety Committee

FR: Vicki Wolber, Acting Director

RE: UPDATE ON VACANT DIRECTOR'S POSITION

As you are aware, at the February 15, 2007 Board of Commissioner's meeting a resolution was approved that allowed the then retiring Director of the department, Lou Mioduszewski to be hired as a "U.A.S.I. Regional Homeland Security Planner" for this office. This position was entirely grant funded. Further, as part of this decision, I was named the Acting Director of the department along with the understanding that the Director's position would not be posted until Mr. Mioduszewski was no longer employed. His grant funded position was to last no longer than two years.

This memo is to inform you that as of December 31, 2008 Mr. Mioduszewski will no longer be serving in the capacity of a U.A.S.I. Regional Homeland Security Planner for our office. He has fulfilled his duties and served in the capacity that his hiring in this position was intended for. Eric Herppich, Acting Director of Human Resources has been advised of Mr. Mioduszewski's departure date as well. I am now seeking direction from the Board of Commissioner's on how to proceed with the vacancy. Also as a reminder please be advised that the Board of Commissioner's reconfirmed the Director's position at their May 24, 2007 meeting.

Further, I'd also like to mention that as part of my office's budget deficit proposal under Plan B, (that is slated to go before the Board of Commissioners in November) I am proposing that the funding for the Assistant Director's position be eliminated for 2009. I am not proposing to eliminate the position entirely, just the funding. If it is the intent of the Board to proceed with the posting of the Director's position, my budget proposal under Plan B would then need to be adjusted.

I am available at your convenience to discuss this issue and determine how best to proceed. Please feel free to contact me at 469-6390. Thank you.

/vw

cc: Eric Herppich, Acting Director, Human Resources

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For Informational Purposes only

PLAN B - SCHEDULE I

Dept Name	% of Net Budget	Additional Spread	% of Net Budget	Target Reduction Net of Lost Program Revenue
Board of Commissioners	0.420%	0.040%	0.460%	32,200.00
Circuit Court	1.572%	0.144%	1.716%	120,120.00
Clerk	2.373%	0.217%	2.590%	181,300.00
Community Mental Health	3.173%	0.291%	3.464%	242,480.00
Community Services	0.581%	0.053%	0.634%	44,380.00
Community Corrections	0.240%	0.022%	0.262%	18,340.00
Corporation Counsel	0.561%	0.051%	0.612%	42,840.00
District Court - New Baltimore	0.230%	0.021%	0.251%	17,570.00
District Court - Romeo	0.100%	0.009%	0.109%	7,630.00
District Court Probation	0.201%	0.018%	0.219%	15,330.00
Emergency Mgmt	0.130%	0.012%	0.142%	9,940.00
Equalization	0.571%	0.052%	0.623%	43,610.00
Facilities & Operations	8.450%	0.785%	9.235%	646,450.00
Facilities & Operations - Security	0.330%	0.030%	0.360%	25,200.00
Finance	1.191%	0.109%	1.300%	91,000.00
Friend of the Court	3.494%	0.320%	3.814%	266,980.00
Health Department	8.290%	0.758%	9.048%	633,360.00
Human Resources	1.201%	0.110%	1.311%	91,770.00
Information Technology	2.433%	0.222%	2.655%	185,850.00
Juvenile Court	2.965%	0.270%	3.235%	226,450.00
Juvenile Justice Center	4.080%	0.291%	4.371%	305,970.00
Juvenile Justice Center - Juv Cour	4.150%	0.377%	4.527%	316,890.00
Juvenile Justice Center - DHS	1.670%	0.152%	1.822%	127,540.00
Library	1.382%	0.126%	1.508%	105,560.00
MSU Extension	0.561%	0.051%	0.612%	42,840.00
Planning	1.482%	0.135%	1.617%	113,190.00
Probate Court - Mental	0.561%	0.051%	0.612%	42,840.00
Probate Court - Wills	1.132%	0.103%	1.235%	86,450.00
Prosecuting Attorney	5.899%	0.537%	6.436%	450,520.00
Public Affairs	0.100%	0.009%	0.109%	7,630.00
Public Works	1.913%	0.174%	2.087%	146,090.00
Purchasing	0.831%	0.076%	0.907%	63,490.00
Technical Services	0.290%	0.016%	0.306%	21,420.00
Register of Deeds	1.212%	0.110%	1.322%	92,540.00
Reimbursement	0.321%	0.029%	0.350%	24,500.00
Risk Management	0.210%	0.019%	0.229%	16,030.00
Senior Citizens	0.951%	0.087%	1.038%	72,660.00
Sheriff	25.270%	2.356%	27.626%	1,933,820.00
Treasurer	1.142%	0.104%	1.246%	87,220.00
Grand Total	91.563%	8.337%	100.000%	7,000,000.00

8.337%

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO authorize the filing of the 10th year Juvenile Accountability Block Grant in the amount of \$39,406 with a County cash match of \$3,941 to support Juvenile Drug Court operations. Forward to Budget Committee.

INTRODUCED BY: Keith Rengert, Chair, Justice and Public Safety Committee

COMMITTEE/MEETING DATE

Justice and Public Safety Committee – November 10, 2008 - *approved*

Budget 11-18-08 Approved

Full Board 11-20-08

RESOLUTION NO. _____

MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve payment of \$12,284.00 to Harrison Township from the Environmental Problems: Lake/River Fund for debris removal from the Murdock Ballard Drain

INTRODUCED BY: Commissioner Philis DeSaele, Chairperson, Health Services Committee

Harrison Township has submitted billing for the removal of debris from the Murdock Ballard Drain. The grant amount approved was \$25,000.00. The Macomb County Board of Commissioners previously approved payment of \$12,338.73 in November of 2006.

Health Services — November 13, 2008 APPROVED
Budget 11-18-08
Full Board 11-20-08 Approved

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO correct the 2008 Macomb County Apportionment Report for Chesterfield Township's millage increase from 8.3001 to 8.8001 as a result of voter approval at the November 4, 2008 General Election.

INTRODUCED BY: Commissioner Don Brown, Chairperson Budget Committee

COMMITTEE/MEETING DATE

Budget/November 18, 2008 *Approved*

Full Board 11-20-08

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO renew the lease for the Court Building Cafeteria with Mr. Amir Eisho for a five-year term at the annual rate of \$9,000 effective January 1, 2009.

INTRODUCED BY: Commissioner Joan Flynn
Chair, Operational Services Committee

COMMITTEE/MEETING DATE

Op Svcs/ 11-12-08

Budget 11-18-08 Approved
Full Board 11-20-08

Waived to Budget Comm by
OPERATIONAL SERVICES CHAIR



FINANCE DEPARTMENT

10 N. Main St., 12th Floor
Mount Clemens, Michigan 48043
586-469-5250 FAX 586-469-5847

David M. Diegel
Finance Director

John H. Foster
Assistant Finance Director

Robert Grzanka, C.P.A.
Internal Audit Manager

Stephen L. Smigiel, C.P.A.
Accounting Manager

TO: Commissioner Joan Flynn, Chair
& Members of the Operational Services Committee

FROM: David Diegel, Finance Director

DATE: November 5, 2008

SUBJECT: Courthouse Cafeteria Lease

The lease between the County and Courthouse Cafeteria will expire at the end of this year.

You may recall that the current lessee, Mr. Amir Eisho, sought rent relief from the County one year ago due to his inability to turn a profit.

His current lease calls for an annual rent of \$8,400. Mr. Eisho has indicated he would be willing to increase his rent to \$9,000 per year if he could renew the lease for a five-year term.

The County previously approved a lease with Mr. Eisho for the Kiosk located on the first floor of the Court Building. That lease calls for an annual payment of \$2,100 and is in addition to the annual rent paid for the Cafeteria located in the Court Building basement.

Approval is being sought to enter into a five-year lease with Mr. Eisho for the Court Building Cafeteria at the rate of \$9,000 per annum. This payment would be in addition to the \$2,100 rent for the Kiosk.

DMD:ts

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RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: retain the Part-time Account Clerk I/II position previously deleted in Plan B, promote a Housekeeper to the recently vacant Custodian position and delete the resulting vacant Housekeeper position in the Facilities and Operations Department for an additional annual savings of \$41,170.00 in 2009, as outlined in the Director of Facilities and Operations memo dated October 27, 2008.

INTRODUCED BY: Don Brown, Chairperson, Budget Committee

A Custodian position in the Facilities and Operations Department became vacant on October 23, 2008. The Director is requesting that a Housekeeper be promoted to this vacant Custodian position and that the part-time Account Clerk I/II, previously eliminated in Plan B be retained. The resulting vacant Housekeeper position would be eliminated in the 2009 Budget resulting in an additional annual savings of \$41,170. This action would require waiving the current freeze on promotions and would eliminate the need to lay off the incumbent part time Account Clerk employee.

COMMITTEE/MEETING DATE: Budget Committee, Nov 18, 2008

Full Board

11-20-08

Approved



FACILITIES & OPERATIONS DEPARTMENT

10 N. Main St., 13th Floor
Mount Clemens, Michigan 48043
586-469-5244 FAX 586-469-7770

Fol John


October 27, 2008

Lynn M. Arnott-Bryks
Director

Diane G. Connell
Operations Supervisor

Larry K. Oakes
Mechanical Systems Supervisor

TO: David M. Diegel
Finance Director

FROM: Lynn M. Arnott-Bryks, Director
Facilities and Operations Department 

RE: Part-Time Account Clerk I/II Position

As you are aware, we have been trying to reach our budgetary reduction. In Plan B, we listed, as a reduction, a part-time Account Clerk I/II position for a budget reduction of \$11,411.00.

As mentioned at the Budget Meeting of October 16, 2008, this individual is assigned to answer telephones and assist with record retention that includes the filing and upkeep of timecards, utility bills and security reports. The scheduling of appointments for routine oil changes, recalls, and maintaining paperwork as it pertains to the department's vehicles is also performed by the part-time Account Clerk I/II.

Recently, a Custodian position became vacant on October 23, 2008. We are requesting consideration to retain the part-time position and allow a Housekeeper to be promoted to a Custodian position, (Custodians assist with snow removal) thus resulting in a Housekeeper vacancy. We would then delete the Housekeeper position, resulting in the following additional savings:

Housekeeper Position: \$52,581.00
Part-Time Account Clerk I/II: \$11,411.00

Additional Savings: \$41,170.00

Your consideration in this request is appreciated.

LMAB/d

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RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: delete from the 2008 Budget the vacant positions in the amount of \$1,832,202 as outlined in the Finance Director's October 30, 2008 memorandum, revised vacant position listing.

INTRODUCED BY: Don Brown, Chairperson, Budget Committee

COMMITTEE/MEETING DATE: Budget Committee, Nov 18, 2008

Full Board 11-20-08

Approved



FINANCE DEPARTMENT

10 N. Main St., 12th Floor
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586-469-5250 FAX 586-469-5847

David M. Diegel
Finance Director

John H. Foster
Assistant Finance Director

Robert Grzanka, C.P.A.
Internal Audit Manager

Stephen L. Smigiel, C.P.A.
Accounting Manager

TO: Commissioner Don Brown, Budget Committee Chair

FROM: David Diegel, Finance Director

DATE: October 30, 2008

SUBJECT: Revised Vacant Position Listing

As requested, we are forwarding a revised vacant position listing.

If all positions were eliminated as shown, we could cut the 2009 deficit by \$1,832,202 subject to the following contingencies:

\$83,708--Emergency Services - Director

Vicki Wolber will be submitting a plan to the November J.P.S. Committee to reorganize Emergency Services and provide savings under Plans A and B, which could impact the savings elimination of this position could provide.

\$171,406--Human Resources - Director

The Board of Commissioners recently agreed to move forward with the filling of this position. It is possible it could be filled sometime in 2009, thus mitigating some of the potential savings available through elimination of this position.

\$68,331-- Public Works - Drain Account Specialist

The funding for this position is currently being used to pay for temporary hire personnel doing the work of the vacant Drain Account Specialist.

We will probably have to talk to the Public Works Commissioner before we can determine the potential savings available. The temporary hire is currently costing the County \$22,500 per year.

\$70,152--Public Works - Station Operator

This position is fully reimbursed from Drainage Board Funds. If it is eliminated, the cost savings would be totally offset by a corresponding revenue loss.

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Commissioner Don Brown, Budget Committee Chair
October 30, 2008
Page 2 of 2

\$68,331--Veterans Affairs - Counselor II

If the Veterans' millage is approved on Tuesday, this position will be funded in 2009 by the Veterans' Tax.

You have also asked how many layoffs would be necessary to balance the 2009 Budget assuming a projected 2009 deficit of \$20 million. Currently County salaries average \$48,000, (\$77,878 including fringe benefits) we would therefore have to layoff 257 employees to balance the 2009 Budget. That figure would necessarily go higher if any of those layoffs resulted in a loss of program revenue or grant funding.

Also enclosed is a summary of employee concessions totally \$20.2 million that Eric Herppich currently has on the table.

DMD:ts

Enclosure

cc: John Foster
Eric Herppich

MACOMB COUNTY VACANT POSITION LISTING

100% PLAN B \$ TARGET	COMPLIANT DEPARTMENT / STATUS	CLASSIFICATION	OPEN
2009 FUNDED	<u>CIRCUIT COURT</u>		
\$57,678		DATA MAINTENANCE CLERK	5-30-08
\$60,687	<u>FAMILY COURT - JUVENILE DIVISION</u>		
\$56,198	<u>OFFSET BY INCREASE IN P.A. VICTIM ADVOCATE ADDITION</u>	COURT OFFICER- CONVEYER/PROCESS SERVER TYPYST CLERK III	9-19-08 1-14-08
\$69,314			8-11-08
\$50,679		SUPERVISOR OF RECORDS	12-12-07
\$50,679	POSTING CLOSED ON 9/22/08 (HOLD)	TYPYST CLERK II	2-19-08
\$50,679	POSTING CLOSED ON 9/22/08 (HOLD)	TYPYST CLERK II	4-22-08
\$53,538	POSTING CLOSED ON 9/22/08 (HOLD)	TYPYST CLERK II	8-25-08
\$53,538		TYPYST CLERK II	8-25-08
\$57,595		TYPYST CLERK III	7-28-08
		TYPYST CLERK II	11-3-08
\$62,074	<u>COUNTY CLERK-REGISTER OF DEEDS</u>		
\$51,632	<u>COUNTY CLERK</u>		
		ACCOUNT CLERK IV	4-21-08
		TYPYST CLERK II	7-28-08
\$83,708	<u>REGISTER OF DEEDS</u>		
	POSTING CLOSED ON 10/6/08		
	<u>EMERGENCY SERVICES & COMMUNICATIONS</u>	DIRECTOR	4-9-07
\$52,561	<u>HUMAN RESOURCES</u>		
\$171,406	FROZEN IN 2008	ACCOUNT CLERK II	5-5-06
	POSTING IN PROCESS	DIRECTOR	1-16-07
\$117,005	<u>PROSECUTING ATTORNEY</u>		
\$56,454		ASSISTANT II	7-7-08
		COMPUTER MAINTENANCE CLERK	1-2-08

MACOMB COUNTY VACANT POSITION LISTING

100% PLAN B \$ TARGET	COMPLIANT DEPARTMENT/STATUS	CLASSIFICATION	OPEN
2009 FUNDED			
\$56,454		COMPUTER MAINTENANCE CLERK	4-28-08
\$58,674		COMPUTER MAINTENANCE CLERK ASSISTANT I	8-22-08
\$108,127			9-8-08
\$68,331	<u>PUBLIC WORKS</u>	DRAIN ACCOUNT SPECIALIST	1-4-05
\$70,152	FILLED WITH TEMPS REIMBURSED BY ASSESSMENT	STATION OPERATOR	2-4-08
\$53,463	<u>REIMBURSEMENT</u> POSTING CLOSED ON 3/17/08 (HOLD)	ACCOUNT CLERK II	11-26-07
\$63,831	<u>SENIOR CITIZEN SERVICES</u>	PARALEGAL	12-28-07
\$68,502	<u>TREASURER</u>	BOOKKEEPING SUPERVISOR/ SETTLEMENT OFFICER	4-18-08
\$60,912		CASHIER I	5-30-08
\$68,331	<u>PENDING</u> <u>VETERAN AFFAIRS</u> PENDING MILLAGE ELECTION IN NOVEMBER	COUNSELOR II	5-30-08
<hr/>			
\$1,832,202			

MACOMB COUNTY VACANT POSITION LISTING

100%
 PLAN B
 \$ TARGET
 COMPLIANT DEPARTMENT/STATUS
 2009 FUNDED
 CLASSIFICATION
 OPEN
 =====

GRANT FUNDED POSITIONS

LD CARE FUND-50% COUNTY	NO	<u>FAMILY COURT - JUVENILE DIVISION</u>	PROBATION OFFICER	1-23-08
GRANT	YES	<u>COMMUNITY CORRECTIONS</u>	ASSESSOR/THERAPY COORDINATOR	9-15-08
33% COUNTY	YES	<u>FRIEND OF THE COURT</u>	SUPERVISOR-COURT SERVICES	6-16-08
33% COUNTY		POSTING CLOSES ON 10/17/08	DATA MAINTENANCE CLERK	10-13-08
GRANT	EXEMPT	<u>M/SCETA</u>	CASE MANAGER	8-18-08
GRANT			CASE MANAGER	10-9-08
GRANT	YES	<u>MCCSA</u>	EDUCATION SPECIALIST	8-10-06
GRANT			EDUCATION SPECIALIST	8-25-08
24% COUNTY			FIELD WORKER	8-17-06
10% COUNTY (GENERAL RULE)	YES	<u>COMMUNITY MENTAL HEALTH</u>	TYPYST CLERK II	5-2-08
			ACCOUNT CLERK IV	6-20-05
			ACCOUNTANT	BOC 2007 BUDGET
			ACCOUNTANT	BOC 2007 BUDGET
			ACCOUNTANT	BOC 2007 BUDGET
			ADMINISTRATIVE ASSISTANT I	8-20-07
			CASE MANAGER II	3-21-08
			PROGRAM SUPERVISOR	4-30-99
			REGISTERED NURSE	5-2-08

MACOMB COUNTY VACANT POSITION LISTING

2009 FUNDED	100% PLAN B \$ TARGET	COMPLIANT DEPARTMENT/STATUS	CLASSIFICATION	OPEN
			REIMBURSEMENT ANALYST	2-24-06
			THERAPIST II	BOC 6-28-95
			THERAPIST II	10-20-08
			<u>MSU EXTENSION</u>	
GRANT	YES		EDUCATOR	8-20-04
GRANT			EDUCATOR II	1-26-6
GRANT			EDUCATOR II	2-27-04
			<u>PROSECUTING ATTORNEY</u>	
GRANT	NO		ASSISTANT I	7-26-08
GRANT			INVESTIGATOR	12-5-07



9i.

BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

November 19, 2009

TO: BOARD OF COMMISSIONERS

**FROM: BETTY SLINDE, CHAIR
FINANCE COMMITTEE**

**RE: RECOMMENDATIONS FROM FINANCE COMMITTEE MEETING OF
NOVEMBER 19, 2008**

At a meeting of the Finance Committee, held Wednesday, November 19, 2008, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION - MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY TORRICE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE MONTHLY BILLS (WITH CORRECTIONS, DELETIONS AND/OR ADDENDA) AND AUTHORIZE PAYMENT; FURTHER, TO APPROVE THE PAYROLL IN THE TOTAL AMOUNT OF \$16,126,568.88, WITH NECESSARY MODIFICATIONS TO THE APPROPRIATIONS. **THE MOTION CARRIED WITH TORRICE ABSTAINING FROM BILLS FOR TORRICE AND ZALEWSKI, PLLC/FEES-DEFENSE ATTORNEYS).**

2. COMMITTEE RECOMMENDATION - MOTION (SEE ATTACHED)

A MOTION WAS MADE BY BRULEY, SUPPORTED BY DiMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO SEND A FIRST CLASS AND CERTIFIED LETTER, TO INCLUDE THE COST OF COBRA, TO ALL EMPLOYEES AND RETIREES WHO HAVE NOT RESPONDED TO THE DEPENDENT ELIGIBILITY AUDIT AND ARE NOT IN COMPLIANCE; ANYONE WHO IS 75 YEARS OR OLDER WILL BE PERSONALLY CONTACTED BY THE HUMAN RESOURCES DEPARTMENT TO DETERMINE THEIR SITUATION; FOR THOSE NOT RESPONDING, THEIR RETIREMENT CHECK WILL BE HELD IN ABEYANCE UNTIL THEIR SITUATION IS STRAIGHTENED OUT; ONCE AN EMPLOYEE OR RETIREE TURNS IN THEIR AUDIT, THEY WILL BE REINSTATED IN THE PROGRAM; FOR ANY SENIOR OR RETIREE, THE ONLINE PROBATE RECORD IN THE COUNTY THEY RESIDE IN SHALL BE REVIEWED TO DETERMINE IF THEY HAVE A GUARDIAN. **THE MOTION CARRIED.**

3. COMMITTEE RECOMMENDATION - MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DIMARIA, SUPPORTED BY TORRICE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT TO WORK WITH THE FINANCE DEPARTMENT AND INFORMATION TECHNOLOGY DEPARTMENT TO DEVELOP PROCEDURES TO ACCEPT ONLINE REGISTRATIONS AND CREDIT CARD PAYMENTS FOR MACOMB COUNTY. **THE MOTION CARRIED.**

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1	Joan Flynn - District 6	Ed Szczepanski - District 11	William A. Crouchman District 23 Chairman	Dana Camphous-Peterson District 18 Vice-Chair	Leonard Haggerty District 21 Sergeant-At-Arms
Marvin E. Sauger - District 2	Sue Rocca - District 7	Peter J. Lund - District 12	Carey Torrice - District 16	Betty Slindle - District 22	Sarah Roberts - District 24
Phillip A. DiMaria - District 3	David Flynn - District 8	Don Brown - District 13	Ed Bruley - District 17	Kathy D. Vosburg - District 25	Leon Drolet - District 26
Jon M. Switalski - District 4	Robert Mijac - District 9	Brian Brdak - District 14	Paul Gielegem - District 19		
Susan L. Doherty - District 5	Philis DeSaele - District 10	Keith Rengert - District 15	Kathy Tocco - District 20		

4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ELIMINATE THE TRANSPORTATION SPECIALIST POSITION FROM COMMUNITY SERVICES AGENCY'S (MCCSA) BUDGET. **THE MOTION CARRIED.**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY DiMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL AND RISK MANAGEMENT REGARDING POTENTIAL LITIGATION AS OUTLINED IN ATTORNEY/CLIENT PRIVILEGED COMMUNICATION OF CORPORATION COUNSEL. **THE MOTION CARRIED.**

6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DiMARIA, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL AND OUTSIDE COUNSEL REGARDING THE CASE OF LeBEAU VS. COUNTY OF MACOMB, ET AL. **THE MOTION CARRIED.**

7. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY DiMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL AND OUTSIDE COUNSEL REGARDING THE CASE OF YARBROUGH VS. COUNTY OF MACOMB. **THE MOTION CARRIED.**

8. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DeSAELE, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONSIDER LEGAL OPINION OF CORPORATION COUNSEL REGARDING CONTRACT ISSUES WITH BENEFIT CONTROL METHODS FOR SENIOR PRESCRIPTION DISCOUNTS. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR SLINDE, SUPPORTED BY VICE-CHAIR SZCZEPANSKI.

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve List of Bills as Prepared and Mailed under Separate Cover by the Finance Department

INTRODUCED BY: Betty Slinde, Chair, Finance Committee

Commissioner Torrice abstained from bills for Torrice and Zalewski, PLLC (fees/defense attorneys).

COMMITTEE/MEETING DATE

<u>Finance</u>	<u>11-19-08</u>
<u>Full Board</u>	<u>11-20-08</u>

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO _____ Review and Discuss Action Plan for Dependent Eligibility Audit
* SEE BELOW

INTRODUCED BY: _____ Commissioner Elizabeth Slinde, Chairperson
_____ Finance Committee

*At the 11-19-08 meeting, the following action was taken:

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY BRULEY, SUPPORTED BY DIMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HUMAN RESOURCES DEPARTMENT TO SEND A FIRST CLASS AND CERTIFIED LETTER, TO INCLUDE THE COST OF COBRA, TO ALL EMPLOYEES AND RETIREES WHO HAVE NOT RESPONDED TO THE DEPENDENT ELIGIBILITY AUDIT AND ARE NOT IN COMPLIANCE; ANYONE WHO IS 75 YEARS OR OLDER WILL BE PERSONALLY CONTACTED BY THE HUMAN RESOURCES DEPARTMENT TO DETERMINE THEIR SITUATION; FOR THOSE NOT RESPONDING, THEIR RETIREMENT CHECK WILL BE HELD IN ABEYANCE UNTIL THEIR SITUATION IS STRAIGHTENED OUT; ONCE AN EMPLOYEE OR RETIREE TURNS IN THEIR AUDIT, THEY WILL BE REINSTATED IN THE PROGRAM; FOR ANY SENIOR OR RETIREE, THE ONLINE PROBATE RECORD IN THE COUNTY THEY RESIDE IN SHALL BE REVIEWED TO DETERMINE IF THEY HAVE A GUARDIAN.
THE MOTION CARRIED.

COMMITTEE/MEETING DATE

Finance 11-19-08
Full Board 11-20-08

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend the Board of Commissioners Authorize the Department of Planning and Economic Development to work with the Finance Department and Information Technology Department to Develop Procedures to Accept Online Registrations and Credit Card Payments for Macomb County, and Refer the matter to the Finance Committee

INTRODUCED BY: Kathy Vosburg, Chair, PED Committee

DESCRIPTION:

COMMITTEE/MEETING DATE

PED 11-12-08 Approved
Finance 11-19-08 - Approved
Full Board 11-20-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE 11/20/2008

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Macomb County Board of Commissioners

eliminate the Transportation Specialist position from Community Services Agency's (MCCSA)

budget.

INTRODUCED BY:

Commissioner Dana Camphous-Peterson, Chair Personnel Committee

Background

The Macomb/St. Clair Workforce Development Board did not renew the Commercial Driver's License (CDL) Training contract with MCCSA. Consequently, the contract ended on July 31, 2008. The employee subsequently was laid off on that date.

COMMITTEE/MEETING DATE

Finance Committee 11/19/2008

- Approved
Full Board 11-20-08

RESOLUTION NO.

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL
AND RISK MANAGEMENT REGARDING POTENTIAL LITIGATION AS OUTLINED IN
ATTORNEY/CLIENT PRIVILEGED COMMUNICATION OF CORPORATION COUNSEL

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

Correspondence regarding the recommendation will be provided to each Commissioner prior to the meeting.

COMMITTEE/MEETING DATE

FINANCE - 11/19/08 - *Approved*
Full Board 11/20/08

RESOLUTION NO.

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL
AND OUTSIDE COUNSEL REGARDING THE CASE OF LeBEAU VS. COUNTY OF
MACOMB, ET AL

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

Correspondence regarding the recommendation will be provided to each Commissioner prior to the meeting.

COMMITTEE/MEETING DATE

FINANCE - 11/19/08 - Approved
Full Board 11-20-08

RESOLUTION NO.

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL
AND OUTSIDE COUNSEL REGARDING THE CASE OF YARBROUGH VS. MACOMB
COUNTY.

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

Correspondence regarding the recommendation will be provided to each Commissioner prior to the meeting.

COMMITTEE/MEETING DATE

FINANCE - 11/19/08 - Approved
Full Board - 11/20/08

RESOLUTION NO.

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONSIDER LEGAL OPINION OF CORPORATION COUNSEL
REGARDING CONTRACT ISSUES WITH BENEFIT CONTROL METHODS FOR SENIOR
PRESCRIPTION DISCOUNTS.

INTRODUCED BY: CHAIRPERSON BETTY SLINDE, FINANCE COMMITTEE

Separate correspondence from Corporation Counsel will be sent to each Commissioner.

COMMITTEE/MEETING DATE

FINANCE - 11/19/08 - approved

Full Board 11-20-08

RECYCLABLE PAPER

Resolution of Support
Van Dyke - 8 Mile Gateway Collaborative
As a Michigan Center for Regional Excellence

The Macomb County Board of Commissioners supports the Van Dyke - 8 Mile Gateway Collaborative (V8) in its application to the State of Michigan for the coveted "Center for Regional Excellence" program.

V8 exists to revitalize a community anchored by the Van Dyke corridor between McNichols and 10 Mile Road in the cities of Center Line, Detroit and Warren. With active participation by local government, nonprofit organizations, businesses and neighborhood associations, V8 has implemented a number of successful initiatives designed to enhance the quality of life in the neighborhood as it boosts the success of local businesses.

The Macomb County Board of Commissioners has supported V8 since its inception in 2004 through staff expertise and resources it has made available through the Department of Planning and Economic Development and the Macomb Office of Michigan State University Extension.

In applying for designation as a Center for Regional Excellence, V8 has committed to launching a successful business association that will aid commercial enterprises along the corridor attract new customers and fill storefront vacancies. The County, through its Department of Planning and Economic Development, will continue to assist with business development activities to support the successful establishment of a member-drive business association and remain active as a member of the V8 Steering Committee. Therefore, be it resolved that the Macomb County Board of Commissioners supports the Van Dyke - 8 Mile Gateway Collaborative in its quest to be designated a State of Michigan Center for Regional Excellence.

Official Resolution
Of the Board of Commissioners
Macomb County, Michigan

**A Resolution to Support the Michigan
Green Schools Program in Macomb County**

Commissioner Brian Brdak,
On Behalf of the Board of Commissioners,
Offers the Following Resolution:

Whereas the Michigan Green Schools Program is a new program that was first enacted into law in 2006;
and

Whereas the program encourages public and private schools to take steps toward being more environmentally and ecologically friendly; and

Whereas 20 specific activities are listed for the program, and a school must participate in at least 10 of those activities within an academic year to be designated an official Green School; and

Whereas these activities pertain to energy-saving and environmental preservation activities which save taxpayer money and preserve natural resources, all of which are goals of the Macomb County Board of Commissioners; and

Whereas the law states that a county should designate a county department and/or the county's Intermediate School District to manage the Michigan Green Schools Program in Macomb County; and

Whereas the Macomb County Board of Commissioners will partner with the Macomb Intermediate School District (MISD), with support from the Michigan Green Schools Program organization, to jointly administrate this program so that Macomb County public and private schools can work toward and receive official Green Schools designation; and

Whereas there is no cost to the county to manage this program and qualifying schools will receive an official flag and certificate at a ceremony to be held each year on Earth Day; and

Now Therefore Be It Resolved By The Board Of Commissioners, Speaking For And On Behalf Of All County Citizens As Follows:

I

That By These Presents, the Macomb County Board of Commissioners supports the environmentally conscious student activities which lead to savings and increased efficiency in schools and hereby designates the Michigan Green Schools Program as an endorsed program in Macomb County which is to be administered through a joint effort between the Board of Commissioners and the Macomb Intermediate School District.

II

Be It Further Resolved that a suitable copy of this Resolution will be transmitted to the Macomb Intermediate School District in testimony of the high esteem in which the **Green Schools Program in Macomb County** is held by the Macomb County Board of Commissioners.

Official Resolution of the Board of Commissioners
Macomb County, Michigan

**A RESOLUTION OF SUPPORT FOR
THE PRINCIPLES AND CONCEPTS OF THE
MICHIGAN ASSOCIATION OF HOME BUILDERS
PROPOSED STIMULUS PACKAGE**

Commissioner Don Brown,
On Behalf of the Board of Commissioners,
Offers the Following Resolution:

WHEREAS, the Macomb County Board of Commissioners supports the concepts and principles of the Michigan Association of Home Builders proposed stimulus package; and

WHEREAS, Michigan is experiencing economic distress in many areas including the housing industry. The proposed stimulus package offers relief to home buyers and homeowners. It could stimulate the sale of existing homes and bring some recovery of new home construction; and

WHEREAS, this package calls for tax credits for energy efficient homes or for "green" construction methods; exempting the first sale of a new home from the real estate transfer tax; new residential construction exempted from property taxes until the home is occupied; adjusting the homestead property tax exemption in certain cases; a temporary moratorium on the "pop-up" tax; and other methods of much-needed relief for the distressed housing industry in Macomb County and all of Michigan.

NOW, THEREFORE, Be It Resolved By The Macomb County Board Of Commissioners, Speaking For And On Behalf Of All County Citizens, As Follows:

I

THAT BY THESE PRESENTS, the Macomb County Board of Commissioners hereby publicly supports the principles and concepts of the Michigan Association of Home Builders proposed stimulus package and urges passage of the bills to give much needed relief to the citizens of Macomb County.

II

BE IT FURTHER RESOLVED, that a copy of this Resolution be transmitted to the governor, the Macomb County legislators and the Michigan Association of Home Builders.

RECYCLABLE PAPER

11a.

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve a cell phone for the Sheriff's Office with a monthly charge of \$55.00; funding is available in the Sheriff's Operations Fund.

INTRODUCED BY: Commissioner Peter Lund, Chairperson-Legislative & Administrative Services Committee

Legislative & Administrative Services Chair Peter Lund has waived this item to the Full Board.

COMMITTEE/MEETING DATE

~~LASC November 10 2008~~ *cancelled*
Full Board 11-20-08

**INFORMATION TECHNOLOGY
WIRELESS EQUIPMENT REQUEST**

INSTRUCTIONS: ONE FORM TO BE COMPLETED PER EACH PIECE OF EQUIPMENT, i.e. CELL PHONE, BLACKBERRY, AIR CARD

Name of individual to whom the wireless device will be issued: K9 DEPUTY KEVIN SZLAGA

Department: SHERIFF Equipment requested: CELL PHONE

In June of 2000, the Macomb County Board of Commissioners adopted the "Cell Phone and Mobile Two-Way Communication Policy". This Policy specified acceptable criteria for acquisition and use of these devices.

CHECK BELOW APPLICABLE CRITERIA: * K9 HANDLER ON-CALL

- 1. Safety and welfare of employees and citizens
- 2. Emergency response *
- 3. Efficiency of operations
- 4. Cost effective over use of employee's private cellular phone

Equipment purchase cost: \$ FREE

Requesting Department's purchase funding source: _____

Monthly service charge: \$ 55.00

Requesting Department's Monthly service funding source: 10130501 / 12624
to 92110

NOTE: FUNDING SOURCE MUST BE SUSTAINABLE ON AN ONGOING BASIS FOR MONTHLY SERVICE CHARGES; OTHERWISE, SERVICE WILL BE AUTOMATICALLY DISCONNECTED.

Authorized department requestor CAPTAIN DAVE TESKE *Dave Teske*
Print name Signature

Finance Budget verified *David Hatcher Jr.* SR BUDGET ANALYST 10/15/08
Finance Signature

LASC MEETING DATE: NOVEMBER 10, 2008

Submitted by: *[Signature]*
Information Technology Director

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____
AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: RENEW AN AUTHORIZATION FOR THE CLERK/REGISTER OF DEEDS TO FIGHT REAL ESTATE FRAUD AND CONTINUE THE FIVE "EXTRA HIRE" EMPLOYEES TO IMPLEMENT THE "ENTRY BOOK" REQUIRED BY LAW AT A COST NOT TO EXCEED \$135,000. FUNDS ARE AVAILABLE IN THE REGISTER OF DEEDS AUTOMATION FUND, WHICH IS FUNDED FROM RECORDING FEES AND MAY ONLY BE SPENT ON REGISTER OF DEEDS IMPROVEMENTS AND ADVANCEMENTS * (see below)

* LAS Committee Chair Lind waived this item to the Nov. 20, 2008 Full Board meeting. *Dwin*

BACKGROUND:

This continues a Resolution passed by the Board on April 17, 2008. An 1846 Michigan law requires the Register of Deeds to maintain an "entry book" listing property records and noting the day, hour and minute of receipt. With the advent of technology, many Michigan registers of deeds gradually stopped using an entry book and instead started using computer indexes.

Someone wanting to know who owns a piece of property may check the official register of deeds registry. As filing volume dramatically increased in registers of deeds offices across the state, mainly due to mortgage refinancing and home sales, the time it takes to process a document from when it is presented at the counter until it is cleared through the Register of Deeds cashier station, scanned, imaged, microfilmed and mailed back to the filer has also increased.

	<u>Pages Recorded</u>	<u>Macomb County Register of Deeds Revenue</u>
1995	321,978	\$3,740,973.00
2007	694,714	\$6,024,914.11
2008	418,533	\$4,065,385.40 (Jan. 1, 2008-Oct. 30, 2008)

The time period between the filing of a document and when documents are publicly searchable in the computer index at the register of deeds processing is called the "recording gap." In Macomb County the recording gap has been reduced to only two to three days. In other counties, the gap is much longer. The longer the gap, the higher the risk of real estate fraud. Macomb County Register of Deeds' documents are immediately put into the entry book same day or within 24 hours.

Here is an oversimplified example of the problems the recording gap cause: A seller could sell their house today and the buyer would immediately record the deed. The same seller could sell the same house to a different buyer tomorrow. The second buyer would search the register of deeds records to make sure the seller really owned it. Because of the recording gap, the second buyer may not see the purchase done by the first buyer. The second buyer may pay the seller a "second" purchase price. By the time buyer one and buyer two realize they both purchased the same property, the seller could be long gone.

Newspaper stories about real estate fraud have appeared within the past couple of years. This problem has become so serious that title companies have sued at least one county register of deeds over the lack of an entry book.

The entry book statute was put in place to solve this problem. If there was an entry book, then in the example above, buyer two would search the official register of deeds registry. In Macomb County, if the recording gap was two days, then buyer two would also search item-by-item through the entry book for the last two days. This would put buyer two on notice that buyer one had purchased the same property, even though the transaction had not completed all of the Register of Deeds office processing.

The Macomb County Register of Deeds recently installed the technology to implement an entry book that will post indexes and images on the Internet, greatly reducing the risk of real estate fraud in Macomb County and providing public access. However, the process currently is a two-step process, requiring documents to be scanned twice: once for the entry book and once for the official registry.

Funding is available for this project in the Register of Deeds Automation Fund, which was a fund mandated by Michigan law and may only be spent on improving and implementing technology in Register of Deeds offices.

INTRODUCED BY: COMMISSIONER PETER LUND, CHAIRPERSON
LEGISLATIVE & ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE:

LAS ~~11-10-08~~ *cancelled *waived to Full Board*
Full Board 11-20-08



Carmella Sabaugh

Macomb County
Clerk/Register of Deeds

Betty A. Oleksik
Deputy Register of Deeds

Todd Schmitz
Deputy Clerk

FOR IMMEDIATE RELEASE
April 24, 2007

CONTACT
Carmella Sabaugh 586-469-7939
Michael J. Hagerty 800 351-0930 ext. 1212

County clerk uses 1846 law to fight fraud

The drafters of an 1846 law governing real estate records did not have the Internet in mind, but Macomb County Clerk / Register of Deeds Carmella Sabaugh is now using technology to comply by creating a register of deeds electronic entry book.

“Accurate public record keeping reduces fraud and our new electronic entry book will help protect our residents,” said Sabaugh. “Anyone involved in a Macomb County real estate transaction now has added protection.”

“This system is the single most important step undertaken in the last several decades by any register in this state to stem the tide of real estate fraud,” said Michael J. Hagerty, General Counsel, Metropolitan Title Company.

An 1846 Michigan law requires registers of deeds to keep an entry book showing the date and time real estate documents are received, the document type and some other information. With the widespread use of computers in the last two decades, entry books were abandoned in many counties, including Macomb. However, computer systems were overwhelmed during the last housing boom and many registers of deeds fell behind, in some cases several months behind.

Real estate records are public and are filed at the register of deeds office. When you buy a house, a search is done at the register of deeds to make sure the seller really owns it to sell. If documents are not efficiently processed by registers of deeds, then one example of fraud is that a person could sell the same house twice. After selling the house the first time, the deed showing the first buyer is the owner would be sent to the register of deeds for recording. While the first buyer's deed is being processed, the seller could find a second buyer. The second buyer would check the register of deeds and find no record of a prior sale because of delays in

Clerk's Office
40 N. Main St.
Mount Clemens, MI 48043
586-469-5120
Fax: 586-783-8184

<http://www.macombcountymi.gov/clerksoffice>
clerksoffice@macombcountymi.gov

Fax-on-Demand
Michigan: 1-888-99-CLERK
Out-of-State: 310-575-5035

Register of Deeds
10 N. Main St.
Mount Clemens, MI 48043
586-469-5175
Fax: 586-469-5130

<http://www.macombcountymi.gov/registerdeeds>
registerdeeds@macombcountymi.gov



Carmella Sabaugh

Macomb County
Clerk/Register of Deeds

Betty A. Oleksik
Deputy Register of Deeds

Todd Schmitz
Deputy Clerk

posting documents to the official registry at the register of deeds. After all paper work is finally processed by the register of deeds, the second buyer and the first buyer would realize they both bought the same house and the seller could be long gone with the money.

The electronic entry book prevents this problem because the second buyer would see the transaction involving the first buyer, even if the paper work wasn't completely processed through the register of deeds official registry system. Entry book records will always be available within 24 hours, while the official registry may be subject to delays when the housing market picks up again. The Macomb County register of deeds registry posts documents within just three days of recording.

Sabaugh's electronic entry book is available for free in the register of deeds office. Also free to search in the office in the public grantor/grantee index. On May 21 the entry book will be available via the county clerk web site for a fee, where other public real estate records are already available. The fee to search one day of entry book records online will be \$5.

The register of deeds office is open from 8:30 am – 5pm, Monday through Friday. The recording counter closes at 4:30 pm and documents received after 4:30 pm will be recorded the following business day.

Sabaugh also announced a new web interface for Macomb County public real estate records effective May 21. The fees and process for bulk purchase of real estate records are posted on Sabaugh's web site <http://www.macombcountymi.gov/clerksoffice>. Fees for individual online searches remain the same.

Clerk's Office

40 N. Main St.
Mount Clemens, MI 48043
586-469-5120
Fax: 586-783-8184

<http://www.macombcountymi.gov/clerksoffice>
clerksoffice@macombcountymi.gov

Fax-on-Demand
Michigan: 1-888-99-CLERK
Out-of-State: 310-575-5035

Register of Deeds

10 N. Main St.
Mount Clemens, MI 48043
586-469-5175
Fax: 586-469-5130

<http://www.macombcountymi.gov/registerdeeds>
registerdeeds@macombcountymi.gov

RECYCLABLE PAPER

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept AAA1-B / MMAP one-time Supplemental Contract for \$4,320 for LIS Outreach. * (see below)

** Senior Citizens Committee Chair Gielegem waived this item to the Contract Outline: November 20, 2008 Full Board meeting, / Denise*

- AAA 1-B has received a one-time supplemental funding grant from the Medicare Medicaid Assistance Program (MMAP).
- The purpose of the grant is to reach out to Medicare beneficiaries who may qualify for Extra Help with Medicare Part D premium through the Low Income Subsidy (LIS).
- The Macomb County Department of Senior Citizen Services would receive one-time funding of \$4,320 for Low Income Subsidy (LIS) clients.
- The Contract period is from November 1, 2008 to March 31, 2009.

Scope of Work:

- Senior Citizen Services' Resource Advocates would identify Medicare Part D beneficiaries who may be eligible for Low Income Subsidy, review financial qualifications with the Beneficiary and if they are eligible and elect to apply, assist them with completing the Low Income Subsidy form.
- Senior Citizen Services would be required to meet the minimum outreach requirements outlined below.

Outreach Requirements:

- Counsel at least 10% or 460 Medicare beneficiaries in Macomb County who may be eligible for "extra help".
- Funding is optional. Senior Citizen Services has the option to decline participating, if they choose.

INTRODUCED BY: Commissioner Paul Gielegem, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director of Senior Services

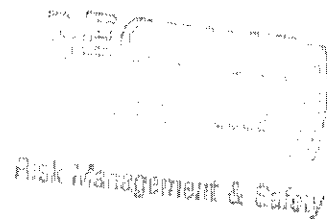
COMMITTEE/MEETING DATE

Full Board 11-20-08

TO: George Brumbaugh
Corporation Counsel

FROM: Angela Willis, Director
Senior Citizen Services

SUBJECT: Review of MMAP Supplemental Contract Details



Title: Macomb County Department of Senior Citizen Services MMAP Supplemental Contract Details (September 2008)

File#:

Department: Senior Citizen Services Contact Person: Dana Lazechko

Date Submitted: 10/27/08 Telephone No.: 586-466-4545

Status: Check appropriate box

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initial	Amendment	Extension	Final	Other

(Please Explain Below)

Other Please forward this document to the office below your corresponding office. Finance

Department -- please forward back to Senior Services.

OFFICE OF CORPORATION COUNSEL

Approved George Brumbaugh Date 10-28-08
Rejected _____ Date _____

OFFICE OF RISK MANAGEMENT

Approved J. Chlem Date 10/28/08
Rejected _____ Date _____

FINANCE DEPARTMENT

Approved J. A. [Signature] Date 10/30/08
Rejected _____ Date _____

Contract/Program Synopsis

*When Rejected Attach Explanation

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OCT 30 2008

MACOMB COUNTY
FINANCE

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OCT 28 2008

CORPORATION COUNSEL



Advocacy • Action • Answers on Aging

County Access Centers

September 29, 2008

Oakland/Main Office
29100 Northwestern Hwy.
Suite 400
Southfield, MI 48034
Phone: 248-357-2255
800-852-7795
Fax: 248-948-9691

Ms. Angela Willis
Executive Director
Macomb County Department Senior Citizen Services
21885 Dunham Road, Suite 6
Verkuilen Building
Clinton Township, MI 48036

Dear Ms. Willis:

The Area Agency on Aging 1-B (AAA 1-B) Medicare Medicaid Assistance Program (MMAP) has received a one time supplemental funding grant from MMAP, Inc., through the Centers for Medicare and Medicaid Services (CMS) to reach out to Medicare beneficiaries who may qualify for Extra Help with Medicare Part D through the Low Income Subsidy (LIS).

Livingston/Washtenaw
3550 West Liberty Road
Suite 2
Ann Arbor, MI 48103
Phone: 734-213-6704
Fax: 734-213-6806

Resource Advocate (RA) organizations have been identified by the AAA 1-B as a potential community partner to support this outreach to low income Medicare beneficiaries. As a RA organization, the Macomb County Department of Senior Citizen Services would receive a designated amount of funds, from the AAA 1-B, to support outreach to this targeted population within your service region, as defined by the current RA contract with AAA 1-B. This one-time funding would be a separate contract and would require the Macomb County Department of Senior Citizen Services to meet a minimum outreach requirement.

Macomb
39290 Garfield, Suite 102
Clinton Twp., MI 48038
Phone: 586-226-0309
Fax: 586-226-0408

Please note this funding is optional, and RA organizations have the option to decline participating, if they choose. The amount allocated to each organization is based on the number of LIS eligible Medicare beneficiaries who have not yet signed up for the Extra Help, within your service region, as identified by CMS.

Monroe
14930 LaPlaisance, Suite 130
Monroe, MI 48161
Phone: 734-241-2012
Fax: 734-241-6877

Enclosed is more detailed information on the funding amount that the Macomb County Department of Senior Citizens would receive, the funding schedule, the scope of work, minimum benchmarks and reporting requirements.

If your organization is interested in participating in this one-time funding opportunity, please complete the enclosed form and return to Jenny Jarvis by Friday, October 10, 2008. If you have any questions on this contract opportunity, please also contact Jenny Jarvis at (248) 262-9202.

A training for participating organizations will be held on Tuesday October 22nd from 10:00 a.m. to 11:00 a.m. at the Area Agency on Aging 1-B office in Southfield. Organizations will also have the option to participate by conference call.

St. Clair
501 Gratiot Blvd., Suite 2
Marysville, MI 48040
Phone: 810-388-0096
Fax: 810-388-0132

Thank you for your continued support of older adults and persons with disabilities.

Sincerely,

A handwritten signature in black ink, appearing to read "Tina Abbate Marzolf".

Tina Abbate Marzolf
Chief Executive Officer

JJ/sa

Enc.

Website: www.aaa1b.com

MACOMB COUNTY DEPARTMENT OF SENIOR CITIZEN SERVICES
MMAP Supplemental Contract Details
September 2008

1. Funding Amount

- a) Macomb County Department of Senior Citizen Services would receive a one time funding of \$4,320 for LIS outreach.
- b) The contract period would be from November 1, 2008 to March 31, 2009.
- c) Funding would be paid in two installments:
 - 50% of the funding would be paid when the contract is signed
 - 50% of the funding would be paid on February 15th, if Macomb County Department of Senior Citizen Services has achieved at least 60% of required outreach numbers by January 31, 2009.

2. Scope of Work

Resource Advocates would identify Medicare beneficiaries who may be eligible for the Low Income Subsidy, review financial qualifications with the Beneficiary and if they are eligible and elect to apply, assist them with completing the Low Income Subsidy Form.

3. Benchmarks

Macomb County Department of Senior Citizen Services would be required to meet the following benchmarks:

- Counsel at least 10% or 460 Medicare beneficiaries in Macomb County who may be eligible for Extra Help

4. Reporting Requirements

- a) Macomb County Department of Senior Citizen Services staff will be required to report outreach numbers by the 5th of December, January, February, March and April.
- b) Reporting will be done by using a simple one page form to reduce the amount of paperwork. A sample copy of the form is provided, and the form will also be available electronically.
- c) The form will need to be faxed or emailed to Jennifer Houghton at the Area Agency on Aging 1-B by the 5th of each month, as indicated above.

Note: Total Number of Eligible LIS Medicare Beneficiaries in Macomb County, as Identified by CMS, not yet signed up for Extra Help is 4605.



**Area Agency on Aging 1-B
Agreement Form
Medicare Medicaid Assistance Program Supplemental Funding**

Macomb County Department of Senior Citizen Services accepts the agreement as outlined on the attached page for the one-time supplemental funding through the Area Agency on Aging 1-B Medicare Medicaid Assistance Program for the period from November 1, 2008 to March 31, 2009.

Name (please print): William A. Crouchman

Name: Tina Abbate Marzolf

Signature: _____

Signature: Tina Abbate Marzolf

Title: Chair, Macomb County Board of Commissioners

Title: Chief Executive Officer

Date: _____

Date: 10-30-08

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept SMART Specialized Services Operating Assistance Program Third-Party Contract for Fiscal Year 2009. * (see below)

* Senior Citizens Committee Chair Gielegem waived this item to the November 20, 2008 Full Board meeting.
/ Davis

INTRODUCED BY: Commissioner Paul Gielegem, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director of Senior Services

COMMITTEE/MEETING DATE

Full Board 11-20-08

TO: George Brumbaugh
Corporation Counsel

FROM: Karen Bisdorf, Assistant Director
Senior Citizen Services

SUBJECT: Contract Addendum Review Request

RECEIVED
OCT 20 2008
CORPORATION COUNSEL

Title: SMART Specialized Services Operating Assistance Program Third-Party Contract for
Fiscal Year 2009.

File#: _____

Department: Senior Citizen Services Contact Person: Dana Lazechko

Date Submitted: 10/17/2008 Telephone No.: 586-466-4545

Status: Check appropriate box

Initial

Amendment

Extension

Final

Other

(Please Explain Below)

Other Please forward this document to the office below your corresponding office. Finance

Department – please forward back to Senior Services.

OFFICE OF CORPORATION COUNSEL

Approved George Brumbaugh Date 10-21-08

Rejected _____ Date _____

OFFICE OF RISK MANAGEMENT

Approved [Signature] Date 10/21/08

Rejected _____ Date _____

FINANCE DEPARTMENT

Approved [Signature] Date 10/23/08

Rejected _____ Date _____

Contract/Program Synopsis

*When Rejected Attach Explanation

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OCT 23 2008

MACOMB COUNTY
FINANCE

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OCT 23 2008

Risk Management & Safety



Suburban Mobility Authority for Regional Transportation

Buhl Building • 535 Griswold Street, Suite 600 • Detroit, MI 48226 • (313) 223-2100

October 7, 2008

Ms. Karen Bisdorf, Assistant Director
Macomb Co. Dept. of Senior Citizens Services
Adult Day Service Program
21885 Dunham Rd., Ste. #6
Clinton Twp., MI 48036

Dear Karen:

Enclosed you will find two copies of your *Specialized Services Operating Assistance Program Third-Party Contract for Fiscal Year 2009*. Also enclosed are an EEOC Report "A" form, a *Quarterly Operating Report*, an "Appendix A", and a contract checklist. Please use the checklist to ensure that all the necessary information is returned with both copies of your signed contracts.

As I am sure that you will recall, the Specialized Services funding amount is determined by the State of Michigan and SMART simply acts as a "pass-through" agency. For this year, the overall funding amount remains unchanged and the enclosed contract identifies the same allocation as last year.

Before signing, please be sure to verify that the dollar amount (Section 3 of the contract) and the reimbursement rate (Section 6) appear accurate. Pending the return of two signed subcontracts and the submission of your quarterly reports, FY 2009 funds will be dispersed by SMART as soon as they are received from the Michigan Department of Transportation (MDOT). However, please know that MDOT will not release any of these state-wide funds unless all the FY 08 reports are submitted. To assist in closing out last year's program, please submit any outstanding quarterly reports. Remember that quarterly reports are due on the 10th day following the end of each quarter.

Thank you for your attention to this matter and, as always, if you have any questions or concerns, please call me at the Macomb Terminal at (586) 791-6834.

Sincerely,

Fredric J. Barbret
Macomb Community Ombudsperson

Enclosures



**SPECIALIZED SERVICES OPERATING ASSISTANCE PROGRAM
THIRD-PARTY CONTRACT**

-Subrecipient Provides the Transportation Service-

THIS AGREEMENT is made and entered into this _____ day of _____, 2009, by and between the Suburban Mobility Authority For Regional Transportation (hereinafter referred to as the **AGENCY**), and the Macomb County Department of Senior Citizens Services -- Adult Day Service Program hereinafter referred to as the ("**SUBRECIPIENT**").

SECTION 1. - DEFINITIONS

PROGRAM	Means the Michigan Specialized Services Operating Assistance program designed primarily for seniors and handicappers as defined under Section 10e(4) (d) (ii) of Act 51, of the Public Acts of 1951, as amended.
DEPARTMENT	Means the Michigan Department of Transportation.
BUREAU	Means the Bureau of Urban and Public Transportation of the Michigan Department of Transportation.
AGENCY	Means the Suburban Mobility Authority for Regional Transportation.
PROJECT	Means the providing of SPECIALIZED SERVICES .
SPECIALIZED SERVICES	Means public transportation services primarily designed for persons who are handicappers or who are sixty-five (65) years of age or older.
STATE	Means the State of Michigan.
SUBRECIPIENT	Means the organization which will provide the transit services with funds received under this Contract.
APPLICATION	Means the AGENCY 's application, submitted in cooperation with the cooperation with the SUBRECIPIENT , for funding from this PROGRAM for the period from October 1, 2008 to September 30, 2009.

SECTION 2. - PURPOSE

The purpose of this Contract is to pass through operating assistance funding received from the DEPARTMENT PROGRAM, to the SUBRECIPIENT. The transit services provided shall be as described in the APPLICATION submitted by the SUBRECIPIENT through the AGENCY and approved for funding by the DEPARTMENT.

SECTION 3 - - FUNDING

The AGENCY is only obligated to provide funds under this Contract to the extent funds for the PROGRAM are made available to it by the DEPARTMENT. The AGENCY's maximum obligation for the provision of funds to the SUBRECIPIENT for eligible contract costs is FIVE THOUSAND, EIGHT HUNDRED TWENTY EIGHT DOLLARS (\$5,828) as determined by the DEPARTMENT as outlined in Attachment A.

The maximum amount of the AGENCY funds to be given the SUBRECIPIENT shall not be increased without a prior written amendment to this contract. DEPARTMENT funds made available to the AGENCY through legislative appropriation are based on projected revenue estimates. In the event that revenue actually received is insufficient to support the appropriation, it may necessitate a reduction in the maximum amount of said funds available to the SUBRECIPIENT. In such event, the AGENCY reserves the right, without notice, to reduce the maximum obligation of funds for the SUBRECIPIENT by the amount of any reduction by the DEPARTMENT to the AGENCY.

SECTION 4. - BUDGET ADJUSTMENTS

Budget adjustments must be requested in writing by the SUBRECIPIENT. Upon receipt of the request, the AGENCY shall have thirty-five (35) working days to provide written approval or disapproval of the budget adjustment. If no action is taken within thirty-five (35) working days, the budget adjustment shall be deemed approved.

Expenditure of funds in excess of any line-item will not be considered an eligible PROJECT cost. The addition of any new line-item, or any line-item changes which represent a deviation from the PROJECT as described in the APPLICATION, determined significant by the AGENCY, shall require a prior written amendment to this contract.

SECTION 5. - PROJECT COSTS AND REVENUES

The SUBRECIPIENT shall complete and submit to the AGENCY the information required by the DEPARTMENT on the quarterly reporting form (Attachment B) within ten (10) days after the end of each state fiscal year quarter. Failure to provide the quarterly report within thirty (30) days after the end of each State fiscal year quarter, may result in a loss of a portion of or all funding. The AGENCY reserves the right to withhold payment of PROJECT funds if the SUBRECIPIENT fails to file reports as required in this paragraph.

If the SUBRECIPIENT also receives funding under 1951 P.A. 51, Section 103(4)(a); MCL 247.660(e)(4)(a); MSA 9.1097(10)(f)(4)(a), as amended, or 1951 P.A. 51, Section 10(e)(4)(d)(iv); MCLA 247, 660(e)(4)(d)(iv); MSA 9.1097 (10) (f)(4)(d)(iv); as amended their cost allocation plans must be submitted to the Bureau of Urban and Public Transportation of the DEPARTMENT for approval. Any PROJECT costs in excess of revenues reported on Attachment B will not be eligible under any other state and federal program administered by the AGENCY or the DEPARTMENT.

Section 6. - BILLING, PAYMENTS AND QUARTERLY REPORTS

Except as provided in Section 3 of this contract, the AGENCY shall provide to the SUBRECIPIENT, the State funds designated for the eligible project costs incurred in performance of this contract within (10) working days of the receipt of said funds from the DEPARTMENT.

The AGENCY may appropriately reduce payments if written reports submitted by the SUBRECIPIENT as required under this section indicate that the level of service described in the APPLICATION has been reduced.

Actual reimbursement shall be based on a rate per mile, or one-way passenger trips of SPECIALIZED SERVICES up to the maximum amount provided for herein.

The actual reimbursement method selected by the SUB-RECIPIENT is \$1.20 per mile.

SECTION 7. - TERMINATION OR SUSPENSION

For any reason, the AGENCY or the SUBRECIPIENT may, by thirty (30) days written notice, suspend any and all of the rights and obligations under this contract until such time as the event or condition resulting in such suspension has ceased or been corrected, or the AGENCY may, by thirty (30) days written notice to the SUBRECIPIENT, terminate any and all of the rights and obligations under this contract.

SECTION 8. - ACCOUNTING RECORDS, AUDITS AND DOCUMENTATION

(a) Establishment and Maintenance of Accounting Records

The SUBRECIPIENT shall maintain books, records, documents, and other accounting records in accordance with generally accepted governmental accounting principles. Said records shall be sufficient to properly reflect all costs of whatever nature claimed to have been incurred or anticipated to be incurred in the performance of the identified PROJECT. To facilitate the administration of the PROJECT, separate records shall be established and maintained. The SUBRECIPIENT shall assure that the records to support the miles traveled and the passengers carried as reported on the Attachment B are established and maintained.

(b) Audit

The SUBRECIPIENT shall permit the AGENCY and/or the DEPARTMENT or the authorized representatives of the AGENCY and/or the DEPARTMENT to audit all data and

records relating to the performance of this contract. The SUBRECIPIENT shall retain and allow access to, and require its contractors to retain and allow access to all data and records pertaining to the PROJECT until after the expiration of three (3) years after the final payment by the AGENCY.

The period of access, examination, and retention of data and records which relate to litigation or the settlement, of claims arising out of the performance of this contract, or costs of this contract as to which exception has been taken by the AGENCY or the DEPARTMENT or the authorized representative of the AGENCY or the DEPARTMENT, shall continue until such litigation, claims, or exceptions have been disposed of.

(c) Costs Supported by Documentation

PROJECT costs shall be supported by properly executed canceled checks, invoices or vouchers evidencing the nature and propriety of the charges.

(d)

If a third party contract is required for rendering of the services herein, then the SUBRECIPIENT is responsible for the accuracy of the financial and non-financial data and reports submitted for reimbursement.

(e)

If the SUBRECIPIENT also receives funding under 1951 P.A. 51, Section 10c(4)(a); MCL 247.660(e)(4)(a); MSA 9.1097(10)(f)(4)(a), as amended or 1951 P.A. 51, Section 10(e)(4)(d)(iv); MCLA 247.660(e)(4)(d)(iv); MSA 9.1097(10)(f)(4)(d)(iv), as amended, determination of PROJECT costs shall be in conformity with the criteria set forth in "Local Public Transit Revenue and Expense Manual". All other providers of service shall use the "Revenue, Expense and Nonfinancial Data Definition Manual for Less Specialized Services Agencies".

(f)

The SUBRECIPIENT agrees to indemnify the agency, its agents, employees and assigns against all claims by the State or the department for loss, damage, or injury sustained as a consequence of the SUBRECIPIENT failing to comply with the terms of Section 8 (a) through (f) of this agreement.

SECTION 9. - THIRD-PARTY CONTRACT PROCEDURE

The SUBRECIPIENT shall not enter into contracts with third parties for provision of services herein unless such contract has been approved by the AGENCY. Approval does not constitute an assumption of liability, a waiver or an estoppel to enforce any of the requirements of this contract, nor shall any such approval by the AGENCY be construed as a warranty of the third-party's qualifications, professional standards, ability to perform the work being subcontracted, or financial integrity.

SECTION 10 - ACCESS

SUBRECIPIENT agrees to provide, and will require its contractors to provide, access by the AGENCY and/or the DEPARTMENT to all technical data, reports, documents and work in progress pertaining to the PROJECT. Copies of technical data and reports shall be provided by the SUBRECIPIENT or its contractors to the AGENCY upon request.

SECTION 11 - INDEMNIFICATION

(a) Insurance

The SUBRECIPIENT shall maintain the following insurance for the duration of the contract, and furnish certificates of insurance to the AGENCY prior to being eligible for the receipt of any funds hereunder:

- (i) Comprehensive General Liability - \$1,000,000 per occurrence, including contractual liability. SMART shall be named as Additional Insured.

(ii) Automobile No-Fault Liability - \$250,000 per person/
\$500,000 per occurrence bodily injury and \$250,000
property damage. SMART shall be named as
Additional Insured.

(iii) Worker's Compensation - Michigan Statutory coverage
and Employer's Liability - \$100,000.

SUBRECIPIENT's insurance policies shall provide for 30
days advance written notice to AGENCY in event of termi-
nation or reduction in coverage.

(b) Indemnification -

The SUBRECIPIENT, in addition to the policy of insurance
provided for herein, agrees to indemnify and hold harmless
the STATE, the DEPARTMENT and the AGENCY from
any and all claims for damages of any kind and from
attorneys fees and related costs arising out of, under, or by
reason of this contract, except claims resulting from the
sole negligence or willful act or omission of said
indemnitee its agents or employees.

(c) No Assumption of Obligation

The AGENCY shall not be subject to any obligations or
liabilities by contractors of the SUBRECIPIENT or their
subcontractors, or by any other person not a party to this
contract without its specific consent, and notwithstanding
its concurrence in or approval of the award of any contract
or subcontract or the solicitation thereof.

It is expressly understood and agreed that the SUBRECIPI-
ENT shall take no action or, conduct which arises either
directly or indirectly out of its obligations, responsibilities
and duties under this contract which results in claims being
asserted against or judgments being imposed against the
AGENCY.

In the event that the same occurs, for the purposes of this
contract, it will be considered as a breach of this contract
thereby giving the AGENCY a right to seek and obtain any
necessary relief or remedy, including, but not by way of
limitation, a judgment for money damages.

SECTION 12. - PROHIBITED DISCRIMINATION

In connection with the acceptance of this contract, the SUBRECIPIENT (hereinafter in Appendix "A" referred to as the "Contractor") agrees to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix "A", dated August, 1985, attached hereto and made a part hereof. The SUBRECIPIENT further covenants that it will comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and will require similar covenants on the part of any contractor or subcontractor employed in the performance of the PROJECT for which this contract is made.

SECTION 13. - MBE/WBE

In accordance with 1980 P.A. 278, MCL 423, 321 at seq; MSA 17.458(21) et seq, the SUBRECIPIENT, in the performance of this contract, shall not enter into a contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the STATE, Department of Labor, of employers who have been found in contempt of court by a federal court of appeals, on not less than three (3) occasions involving different violations during the preceding seven (7) years, for failure to correct an unfair labor practice, as prohibited by Section 8 of Chapter 372 of the National Labor Relations Act, 29 U.S.C. 158. The AGENCY may void this contract if the name of the SUBRECIPIENT, or the name of a subcontractor, manufacturer, or supplier utilized by the SUBRECIPIENT in the performance of this contract subsequently appears in the register during the performance period of this contract.

SECTION 14. - MISCELLANEOUS PROVISIONS

- (a) If any provision of this contract is held invalid, the remainder of this contract shall not be affected, if any such remainder continues to conform to the provisions and requirements of applicable law.

- (b) The SUBRECIPIENT shall commence, carry on, and complete the PROJECT in accordance with all applicable laws. Nothing in this contract shall require the SUBRECIPIENT to observe, comply, or do any other thing in contravention of any STATE, Local or Federal law.
- (c) The SUBRECIPIENT warrants that it has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of SPECIALIZED SERVICES required to be performed under this contract. The SUBRECIPIENT further warrants that in the performance of this contract, no person having any such interest shall be employed.
- (d) None of the funds, materials, property, or services obtained by the AGENCY or the SUBRECIPIENT under this contract shall be used for any partisan political activity, or to further the election or defeat of any activity, or defeat of any candidate for public office.
- (e) The SUBRECIPIENT shall not assign any interest in this contract without the prior written approval of the AGENCY, provided, however, that compensation due the SUBRECIPIENT under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment shall be furnished promptly to the AGENCY in writing. Any such assignment does not relieve the SUBRECIPIENT of its obligations under this contract.
- (f) If the SUBRECIPIENT enters into any contracts with other governmental agencies for the purposes of providing SPECIALIZED SERVICES outside of its jurisdictional boundaries, as defined and provided by law, it shall immediately provide the BUREAU with a copy of any contracts and true copies of any resolutions passed by its governing board which relate to the providing of service under such contracts.

SECTION 15 - TERM OF CONTRACT

Upon execution, this contract shall cover the period commencing October 1, 2008, and extending through September 30, 2009.

The SUBRECIPIENT agrees to notify the AGENCY of any event which may have significant potential impact on PROJECT progress, direction, control or cost.

SECTION 16 - SIGNING

This Contract shall become binding on the parties hereto upon the signing thereof by the duly authorized official(s) for the SUBRECIPIENT and the AGENCY; and upon the adoption of a resolution approving said Contract and authorizing the signatures thereto of the respective official(s) of the SUBRECIPIENT, a certified copy of which resolution shall be attached to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed.

THE FOREGOING IS HEREBY ACKNOWLEDGED AND AGREED TO:

MACOMB COUNTY DEPARTMENT
OF SENIOR CITIZENS SERVICES --
ADULT DAY SERVICE PROGRAM

_____ By Angela J. Willis

Date: _____ Its Director

Date: _____ Its Karen D. Bisdorf, Assistant Director

SUBURBAN MOBILITY AUTHORITY
for REGIONAL TRANSPORTATION

_____ By Hayes W. Jones, General Manager

Date: _____

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Act No. 453, Public Acts of 1976, the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or as a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Further, in accordance with Act No. 220, Public Acts of 1976 as amended by Act No. 478, Public Acts of 1980 the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of a handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. A branch of the above covenants shall be regarded as a material branch of this contract.
2. The contractor hereby agrees this any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to insure that applicants for employment and employee are treated with-out regard to their race, color, religion, national origin, age, sex, height, weight, marital status or a handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or his collective bargaining representative will send to each labor union or representative of workers with which he has a collective bargaining or other contract or understanding, a notice advising the said labor union or workers' representative of the contractor's commitments under this appendix.
6. The contractor will comply with all published rules, regulations, directives, and orders of the Michigan Civil Rights Commission which may be in effect prior to the taking of bids for any individual state project.
7. The contractor will furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission, said forms may also elicit information as to the practices, policies, program, and employment statistics of each sub-contractor as well as the contractor himself, and said contractors will permit access to his books, records and accounts by the Michigan Civil Rights Commission and/or its agent, for purposes of investigation to ascertain compliance with this contract and relevant with rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this agreement, the Civil Rights Commission may, as part of its order based upon such findings, certify said findings to the Administrative Board of the State of Michigan, which Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, and including the governing boards of institutions of higher education, until the contractor complies with said order of the Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Civil Rights Commission to participate in such proceedings.
9. The contractor will include, or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by the rules, regulations or orders of the Michigan Civil Rights Commission, and will provide in every subcontract or purchase order that said provisions will be binding upon each subcontractor or seller.

October, 2003

RECYCLABLE PAPER




BOARD OF COMMISSIONERS

13a.

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586-469-5125 FAX 586-469-5993
macombcountymi.gov/boardofcommissioners

October 16, 2008

TO: Honorable Commissioners

FROM: William A. Crouchman, Chairman 

RE: Appointment to the Community Corrections Board

The members of the Community Corrections Board request the Board of Commissioners concur with their recommendation of Richard M. Kelley, Executive Editor of the Macomb Daily, as a member of the Advisory Board. His appointment would fulfill the current vacant term, designated for a representative of the Communications Media, which ends March 31, 2011.

Thank you.

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman
District 23
Chairman

Dana Camphous-Peterson
District 18
Vice-Chair

Leonard Haggerty
District 21
Sergeant-At-Arms

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
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Paul Gielegem - District 19
Kathy Tocco - District 20

Betty Slinde - District 22
Sarah Roberts - District 24
Kathy D. Vosburg - District 25
Leon Drolet - District 26

APPLICATION FOR APPOINTMENT
MACOMB COUNTY BOARD OR COMMISSION

OCT 15 PM 4:12

I, Richard M. Kelly, hereby make application for appointment to Community Corrections Board
Name Name of Board or Commission
for current vacant position from upon appt. - March 31, 2011
Number of Years Exact Dates of Appointment
- Communications Media -

TO THE MACOMB COUNTY BOARD OF COMMISSIONERS:

STATE OF MICHIGAN)
)ss
COUNTY OF MACOMB)

1. I reside at 37530 JEFFERSON AVE. #302 HARRISON TWP 48045
Street City Zip
and have since May 2008. Telephone: (586) 718-5653

2. I am at least 18 years of age: Yes No

3. Citizen of MACOMB
County

4. Employer: INI NEWSPAPERS Telephone: (586) 483-0372

a. Indicate nature of your work: EXECUTIVE EDITOR, MACOMB DAILY

b. Title: _____

5. Educational level and degrees received: BA Journalism, U. OF MISSISSIPPI

6. I presently hold the following appointments and elected positions:

Title Appointment or Election Date

Title Appointment or Election Date

Title Appointment or Election Date

7. Previously held appointments and/or elected positions:

Title Dates Served

Title Dates Served

Title Dates Served

8. Is this an application for reappointment? Yes No

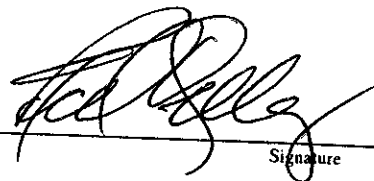
If yes, how many years have you served on this board? _____

9. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Macomb County.

I hereby apply for appointment to COMMUNITY CORRECTIONS ADV. BOARD. and do swear or affirm that

Board or Commission

(1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.



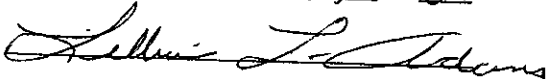
Signature

RICHARD U. KELLEY

Name (Print or Type)

Subscribed and sworn to before me this

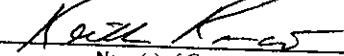
15th day of October 1908



Notary Public

Macomb County, Michigan

My commission expires: 3-31-2013

Nominated By: 
Name(s) of Commissioner



EMERGENCY MANAGEMENT & COMMUNICATIONS

10 N. Main St., 1st Floor
Mount Clemens, Michigan 48043
586-469-5270 FAX 586-469-6439

SEP 26 PM 2:55
COUNTY BOARD

Victoria Wolber
Acting Director

September 26, 2008

To : William A. Crouchman, Chairman
Macomb County Board of Commissioners

From : Victoria Wolber, Acting Director
Office of Emergency Management *(ru)*

RE : Local Emergency Planning Committee Application

Please submit the enclosed applications for nomination to the Macomb County Local Emergency Planning Committee (LEPC) at the next Full Board session. Upon notification of the appointment I will submit the application to the Michigan Citizen-Community Emergency Response Coordinating Council (MC-CERCC) for final appointment.

The nominee will represent the following category:

<u>Name</u>	<u>Category</u>
Kevin M. Sommers	2 - Law Enforcement

If you have any questions, please call me at 469-5270.

MACOMB COUNTY BOARD OF COMMISSIONERS

William A. Crouchman District 23 Chairman	Dana Camphous-Peterson District 18 Vice-Chair	Leonard Haggerty District 21 Sergeant-at-Arms
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- | | | | | |
|---------------------------------|------------------------------|------------------------------|-----------------------------|--------------------------------|
| Andrey Duzyj - District 1 | Joan Flynn - District 6 | Ed Szczepanski - District 11 | Carey Torrice - District 16 | Betty Slinde - District 22 |
| Marvin Sauger - District 2 | Sue Rocca - District 7 | Peter J. Lund - District 12 | Ed Bruley - District 17 | Sarah Roberts - District 24 |
| Phillip A. DiMaria - District 3 | David Flynn - District 8 | Don Brown - District 13 | Paul Gielegem - District 19 | Kathy D. Vosburg - District 25 |
| Jon M. Switalski - District 4 | Robert Mijac - District 9 | Brian Brdak - District 14 | Kathy Tocco - District 20 | Leon Drolet - District 26 |
| Susan Doherty - District 5 | Philis DeSaele - District 10 | Keith Rengert - District 15 | | |

LOCAL EMERGENCY PLANNING COMMITTEE
APPLICATION FOR APPOINTMENT
MACOMB COUNTY BOARD OR COMMISSION

DATE: 06-05-2008

(LEPC)

I, KEVIN M. SOMMERS, hereby make application for appointment to Macomb County Local Emergency
Name Name of Board or Commission

Planning Committee for _____ from appointed until removed by membership.
Number of Years Exact Dates of Appointment

TO THE MACOMB COUNTY BOARD OF COMMISSIONERS:

STATE OF MICHIGAN)
)ss
COUNTY OF MACOMB)

1. I reside at 11757 HOVEY WARREN, MICHIGAN 48089
Street City Zip
and have since 1959. Telephone: (586) 634-4290

2. I am at least 18 years of age: Yes No

3. Citizen of U.S.A.
County

4. Employer: WARDEN POLICE DEPARTMENT Telephone: (586) 574-4853

a. Indicate nature of your work: POLICE OFFICER/EMERGENCY MANAGEMENT COORDINATOR

b. Title: LIEUTENANT/EMERGENCY MANAGEMENT COORDINATOR

5. Educational level and degrees received: BACHELOR OF SCIENCE IN CRIMINAL JUSTICE FROM WAYNE STATE UNIVERSITY.

6. I presently hold the following appointments and elected positions:

Title Appointment or Election Date

Title Appointment or Election Date

Title Appointment or Election Date

7. Previously held appointments and/or elected positions:

Title Dates Served

Title Dates Served

Title Dates Served

8. Is this an application for reappointment? Yes No

If yes, how many years have you served on this board? _____

9. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Macomb County.

CURRENTLY THE EMERGENCY MANAGEMENT COORDINATOR FOR THE CITY OF WARREN. OVER 25 YEARS EXPERIENCE AS A POLICE OFFICER, CURRENTLY HOLDING THE RANK OF LIEUTENANT.

I hereby apply for appointment to Local Emergency Planning Committee and do swear or affirm that
Board or Commission

(1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Kevin M. Sommers
Signature

KEVIN M. SOMMERS
Name (Print or Type)

Subscribed and sworn to before me this N/A
day of _____, 19____

08-06-2008
Date

Notary Public
Macomb County, Michigan
My commission expires: _____

Nominated By: _____
Name(s) of Commissioner




EMERGENCY MANAGEMENT & COMMUNICATIONS

10 N. Main St., 1st Floor
Mount Clemens, Michigan 48043
586-469-5270 FAX 586-469-6439

Victoria Wolber
Acting Director

November 10, 2008

TO: William A. Crouchman, Chairman
Macomb County Board of Commissioners

FR: Vicki Wolber, Acting Director 

RE: LOCAL EMERGENCY PLANNING COMMITTEE APPLICATION

As you are aware at the October 9, 2008 Board of Commissioners meeting the approval of the application of Lt. Kevin Sommers, City of Warren to the Local Emergency Planning Committee (LEPC) was referred back to the Justice & Public Safety (JPS) Committee for further information. At the November 10, 2008 JPS Committee meeting I presented them with an informational report regarding appointments to this committee and the overall function of this committee. The report was accepted as a "receive and file" with the subsequent application being presented to the Board of Commissioners at the November 20, 2008 meeting for consideration.

Attached is a copy of the report presented to the JPS Committee as well as a copy of the original documentation for Lt. Sommers that was presented to the Board of Commissioners in October.

I will be present at the November 20, 2008 Board of Commissioners meeting to answer any questions that may arise. If you have any questions prior to that meeting please feel free to contact me at 9-6390. Thank you.

/vw

MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1
Marvin E. Sauger - District 2
Phillip A. DiMaria - District 3
Jon M. Switalski - District 4
Susan L. Doherty - District 5

Joan Flynn - District 6
Sue Rocca - District 7
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William A. Crouchman
District 23
Chairman

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Vice-Chair

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EMERGENCY MANAGEMENT & COMMUNICATIONS

10 N. Main St., 1st Floor
Mount Clemens, Michigan 48043
586-469-5270 FAX 586-469-6439

October 30, 2008

Victoria Wolber
Acting Director

TO: Commissioner Keith Rengert, Chairman
Justice & Public Safety Committee

FR: Vicki Wolber, Acting Director (VW)

RE: LOCAL EMERGENCY PLANNING COMMITTEE APPOINTMENTS

As you are aware at the October 10, 2008 Board of Commissioners meeting an appointment request to our Local Emergency Planning Committee (LEPC) was referred back to the Justice & Public Safety Committee for further information regarding the role of the committee, membership terms and the conduct of appointments. An explanation regarding the Board's request follows.

SARA Title III, the Emergency Planning & Community Right-to-Know Act is the overarching federal legislation that provides the basis for our Local Emergency Planning Committee. The purpose of this act is to provide for emergency plans at facilities that house hazardous and toxic chemicals, as well as to increase the public's knowledge and access to information on the chemicals at these facilities, their uses and releases into the environment. This Act is enforced by the Environmental Protection Agency and requires that each state establish under Executive Order from the Governor, a state emergency response commission. This council oversees the establishment of the LEPC's and the emergency planning requirements of SARA Title III within the State of Michigan. In Michigan this commission is known as the Michigan Citizen-Community Emergency Response Coordinating Council (MC-CERC). Under the supervision of the MC-CERC, SARA Title III requires that certain groups within a community be represented on the local LEPC, those being:

- Elected officials
- Law Enforcement
- Fire fighting
- Emergency Management
- First Aid & Health
- Hospitals
- Transportation

MACOMB COUNTY BOARD OF COMMISSIONERS

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- Environmental Groups
- Community Groups
- Facility Owners/Operators

Additionally, representatives from Education, Agriculture and Organized Labor can also be considered for appointment to the LEPC.

The MC-CERCC requests that the chief executive of the emergency planning district nominate representatives for the LEPC and submit those names to the MC-CERCC for approval. By-laws are also required of the LEPC and contained in those by-laws can be language to administer the nominations of members, removal procedures and other terms of membership. The Macomb County LEPC's By-laws have no language governing a member's length of service to the committee. The vast majority of members to the LEPC are on this committee due to their job responsibilities and duties. Others are on the committee out of an interest to serve the community. There are methods of removal for just cause such as non-participation within the committee, but as this is a volunteer committee, no language was ever entered into the by-laws restricting the length of term that a committee member must be held to. To my knowledge, there is no language or guidance within SARA Title III, the MC-CERCC or any other LEPC within the state that restricts membership to a local LEPC to a certain time frame. Currently we have 48 members on the LEPC.

The process that currently is in place is for interested persons to complete an application for the LEPC. Our office then reviews the application, determines the group or category that the person is to represent and then forwards our appointment request on to the Board of Commissioners for appointment. LEPC members do not receive any type of compensation for their services on this committee.

Our LEPC is very active and we currently have 113 facilities within the county that we must provide emergency plans for that fall under the provisions of SARA Title III. Committee members are experts in their respective fields and bring a wealth of knowledge and information to our planning and preparedness efforts.

With your concurrence please place this item for consideration on the November 10, 2008 Justice & Public Safety Committee meeting agenda. If you have any questions please feel free to contact me at 9-6390. Thank you.

/vw