



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

## BOARD OF COMMISSIONERS

### REGULAR SESSION

THURSDAY, AUGUST 19, 2010, 7 P.M.

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Invocation by **Commissioner Frank Accavitti**
5. Adoption of Agenda, **AS AMENDED, TO INCLUDE #10, 11 AND 12**
6. Approval of Minutes dated July 22, 2010 (previously distributed)
7. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
8. **COMMITTEE REPORTS:**
  - a) Technology & Communications, August 9 (mailed)
  - b) Buildings, Roads & Public Works, August 9 (mailed)
  - c) Public Safety & Corrections, August 10 (mailed)
  - d) Administrative Services, August 11 (mailed)
  - e) Health & Environmental Services, August 12 (attached)
  - f) Public Services, August 12 (attached)
  - g) Personnel, August 18 (attached)
  - h) Finance, August 19 (attached)
  - i) Budget, August 19 (attached)

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Dziuj - District 1  
Marvin E. Sanger - District 2  
Phillip A. DiMaria - District 3  
Tom Moxen - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabell - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Carey Torrice - District 16

Paul Gielegem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair  
  
Ed Bruley - District 17  
Dana Camphous Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

Joan Flynn  
District 6  
Sergeant At Arms

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

**9. RESOLUTIONS:**

- a) Thanking Chrysler Group, LLC, and Sterling Heights Automotive Task Force for Ensuring that Midsize Vehicles will Continue to be Produced at the Sterling Heights Assembly Plant and Congratulating the Workers for Being an Asset to the Sterling Heights Assembly Plant and Macomb County (offered by Board Chair; recommended by PED Committee on 8-11-10; copy on file)
- b) Commending Honor Flight Michigan (offered by Camphous-Peterson; recommended by Finance Committee on 8-19-10; copy on file)
- c) Commending Sandra Casamer – Retirement as Liaison to Board of Commissioners/ Manager (offered by D. Flynn; recommended by Finance Committee on 8-19-10; copy on file)
- d) Commending Richard Parker – Eagle Scout (offered by Vosburg and Bruley; recommended by Finance Committee on 8-19-10; copy on file)
- e) Commending James Ferrari & Sons on Being in Business Since 1913 (offered by Rengert and Bruley; recommended by Finance Committee on 8-19-10; copy on file)
- f) Commending Tried Stone Missionary Baptist Church – 30<sup>th</sup> Anniversary (offered by Bruley; recommended by Finance Committee on 8-19-10; copy on file)
- g) Honoring the Detroit Firefighters Who Were Injured in the Line of Duty (offered by Mocerri; recommended by Finance Committee on 8-19-10; copy on file)
- h) Honoring the East Detroit Tiger Cats Football and Cheerleading Organization – 50<sup>th</sup> Anniversary (offered by DiMaria; recommended by Finance Committee on 8-19-10; currently being developed)

10. Selection of BCBS of Michigan to Provide Support Services Related to the Early Retiree Reinsurance Program (**postponed from 08-19-10 Finance Committee meeting**) **(attached)**

11. Requests to Purchase Previous Service Time **(attached)**

**12. APPOINTMENT:**

**Chair Appointment with Concurrence of Board**

- a) **ECONOMIC DEVELOPMENT CORPORATION**  
1 representative – upon appointment to 07/31/13

(letter from board chair and 1 application is attached)

13. New Business

14. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)

15. Roll Call

16. Adjournment



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**TO: BOARD OF COMMISSIONERS**  
**FROM: FRANK ACCAVITTI, JR., CHAIR**  
**TECHNOLOGY AND COMMUNICATIONS COMMITTEE**  
**RE: RECOMMENDATION FROM TECHNOLOGY AND COMMUNICATIONS COMMITTEE MEETING**  
**OF AUGUST 9, 2010**

At a meeting of the Technology and Communications Committee, held Monday, August 9, 2010, the following recommendation was made and is being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY SPRYS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING MISCELLANEOUS DEPARTMENT REQUESTS:

ENTER INTO A MAINTENANCE CONTRACT WITH GENESIS SYSTEM INTEGRATION IN SUPPORT OF AUDIO/VIDEO AND VIDEO CONFERENCING TECHNOLOGIES FOR THE 42<sup>ND</sup> DISTRICT COURT FOR AN INITIAL COST NOT TO EXCEED \$2,250; FUNDING IS AVAILABLE IN THE IT MAINTENANCE FUND;

1,900 MICROSOFT EXCHANGE E-MAIL LICENSES AT A COST NOT TO EXCEED \$53,527; FUNDING IS AVAILABLE IN THE IT GENERAL FUND;

TWO LAPTOP COMPUTERS FOR THE IT DEPARTMENT AT A COST NOT TO EXCEED \$2,075.10; FUNDING IS PROVIDED FROM THE IT CAPITAL FUND;

TWO SCANNERS FOR THE PROSECUTOR'S OFFICE AT A COST NOT TO EXCEED \$1,797.84; FUNDING IS PROVIDED FROM THE IT CAPITAL FUND;

ONE LASER JET PRINTER AND ONE LAPTOP COMPUTER FOR THE PROSECUTOR'S OFFICE AT A COST NOT TO EXCEED \$3,183.84; FUNDING IS AVAILABLE IN THE VICTIM RIGHTS TECHNOLOGICAL GRANT; AND

ENTER INTO A MAINTENANCE CONTRACT WITH GENESIS SYSTEM INTEGRATION IN SUPPORT OF AUDIO/VIDEO AND VIDEO CONFERENCING TECHNOLOGIES FOR THE OFFICE OF THE SHERIFF AT AN INITIAL COST NOT TO EXCEED \$2,250; FUNDING IS AVAILABLE IN THE IT MAINTENANCE FUND.

**THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR ACCAVITTI, SUPPORTED BY VICE CHAIR BOYLE.

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Paul Gielegiem  
District 19  
Chairman

Kathy Tooco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Andrey Duzj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Moceri - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
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Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve entering into a maintenance contract with Genesis System Integration in support of audio/video and video conferencing technologies for the 42nd District Court for an initial cost not to exceed \$2,250.00; funding available in the IT Maintenance Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee 8-9-10 Approved

Full Board 8-19-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of 1,900 Microsoft Exchange E-Mail Licenses, at a cost not to exceed \$53,527.00; funding available in IT General Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee August 9, 2010 *Approved*

Full Board 8-19-10

## The Rationale for Migrating the County's E-Mail System

On February 25, 2010, the Board of Commissioners approved the resolution to migrate the County's e-mail system from Novell GroupWise to Microsoft Exchange/Outlook. The resolution also allowed County-wide elected officials to choose between the recommended Microsoft Exchange/Outlook and Google Premier which was being piloted by the Clerk's Office. The change of the e-mail system was recommended because GroupWise was no longer providing the stability required of the County e-mail system and was becoming too expensive to maintain (in 2009, GroupWise had the most outages of any County system.)

Earlier this year, several options were evaluated, including upgrading from the current Novell GroupWise version 7.0 to version 8.0 or migrating to Microsoft Exchange/Outlook or Google Premier. This evaluation included interviews with several organizations that have undergone a similar process of reviewing these e-mail systems, some of which decided to go to Exchange/Outlook, others to Google; this also included a thorough review of independent industry expert evaluations of these e-mail systems. In the selection of the e-mail system for the County, the IT department considered multiple factors in addition to the identified costs for licensing. These factors included but were not limited to:

- 1.) The maturity, stability and future of the selected e-mail application provider
- 2.) Hardware and software requirements
- 3.) Integration with the County's current IT infrastructure and software – which is primarily Microsoft based
- 4.) Future plans for IT infrastructure improvements
- 5.) Training requirements
- 6.) Local hosting by the County's IT Department vs. hosting in the Cloud by a third party who would be responsible for the County's data. The Cloud refers to any computing services conducted outside of the County's network.
- 7.) The impact on current and future County budgets.

Each of these factors are explained below:

1.) The first of these is the maturity, stability, and future of the selected e-mail provider. GroupWise continues to lose market share as more customers migrate to other platforms, primarily Microsoft Exchange/Outlook and Google. The market for commercial e-mail is quite fragmented and competitive with several applications including GroupWise, Microsoft Exchange, Lotus Notes, Yahoo Mail, Google Mail, and several others vying for market share. Microsoft's Exchange/Outlook (the world's leading corporate e-mail platform) share of the commercial e-mail market is approximately 30%, whereas Google is currently at approximately 6%. Recently, the State of Michigan, after analyzing both the Microsoft Exchange/Outlook (*locally hosted*) and Google Premier (*Cloud only*) options, decided to migrate from GroupWise to Microsoft Exchange/Outlook. This is significant because various County systems transmit and share data with State systems. Macomb County's IT Department also participates on a state and local cross-boundary technology steering committee formed to evaluate collaborative e-mail opportunities between state and local governments.

2.) The majority of the solutions that were reviewed (all but Groupwise 7) recommend that the operating system on each workstation be at least Windows XP. The county already owns Windows XP licenses for a majority of its workstations. There are some workstations that will need to be upgraded, replaced, or converted to thin client to meet these requirements. This is already included in our plan for system upgrades.

In addition to e-mail, Google Premier includes additional software including chat, video chat, and office tools to compete with Microsoft Office. The county already owns Microsoft Office licenses. To take advantage of the some of the other Google Premier features, additional equipment will be needed. Most county workstations are not currently equipped with video cameras, microphones, speakers, sound cards, etc. To fully take advantage of the additional features there will be additional cost for this hardware as well as ensuring that the network can handle the additional audio and video traffic (which could be substantial). Additional security equipment and software may also be needed to protect the County from viruses in instant messaging attachments processed outside of the County's network. Further, the County would have to adopt policies regarding the use and storage of these data. The IT Department meets regularly with all of the County departments and to date has only received a handful of requests for these additional services.

3.) Another aspect considered was integration of the new e-mail system with the existing County technology infrastructure and applications. The current infrastructure is Microsoft-based with Windows servers and desktops. Approximately 300 County-wide applications work with our existing Microsoft products and have been positively tested to work with Exchange/Outlook. In order to achieve integration with Google products, the County would have to engage vendor assistance to create custom interfaces.

4.) Future plans for upgrading the County's IT infrastructure comprehend Microsoft Windows-based hardware and software. The County network foundation is rooted in Microsoft server, user directory, and file and print services. The County also has scores of custom developed applications using Microsoft development software. All County desktops are Windows-based. Plans for upgrading these services and devices, as well as those to reduce our "footprint" through virtualization and consolidation of servers, weave seamlessly into our established Windows infrastructure. Exchange/Outlook work seamlessly with our systems and will continue to do so as we make improvements. Google products would have to be tested and potentially customized for any such integration and would complicate upgrades.

5.) Microsoft Exchange/Outlook would require less training because employees are familiar with the use of the Microsoft suite of products (Excel, Word and PowerPoint) and Exchange/Outlook is a feature that is integrated into the suite. It operates very similarly to the existing GroupWise system; users can drag and drop e-mails, create folders, and use calendars just as they do today. With Google, users have to adapt to a different interface that requires clicking check boxes and buttons. This would lead to more in depth training and support requirements. Further, it should be noted that the IT staff that supports the County environment has certifications and expertise in a multitude of Microsoft products. Switching to another platform would increase the need for training or engaging outside vendors for assistance if problems should arise.

6.) The current GroupWise system, upgrading GroupWise, or migrating to Microsoft Exchange/Outlook would require no change to the County's compliance with existing applications. All these options would be hosted in County facilities and under County employee control. Currently, Google does not offer a locally hosted e-mail application, only a cloud-based solution. This means that the County's data would be hosted offsite by a third party who would be responsible for the data. Choosing the Google option would require actions by both Google and the County to achieve compliance with some applications as the compliance language for some cloud-based solutions such as Google Premier is still a work-in-progress.

7.) The current one-time cost for the Microsoft Exchange/Outlook licenses is almost equivalent to the annual fee for the current GroupWise licenses. It is also less than one half of the annual cost for feature rich Google Premier. The County already owns the front-end license for Microsoft Exchange/Outlook and by purchasing the back-end licenses the County eliminates the need to pay a license fee for several years because Microsoft does not charge an annual licensing fee. The plan is to transition from GroupWise to Microsoft Exchange/Outlook in the coming months using the existing funding already budgeted for GroupWise so there is no impact to the budget.

Technology is constantly changing, platforms are always improving, and compatibility between platforms continues to advance. The IT Department regularly evaluates the technological landscape for cost-efficient solutions that improve the County's IT services. Much effort is underway in the IT industry to improve Cloud Computing security, privacy, and compatibility issues. Cloud computing will be the wave of the future, and like all technological investments, the County must be positioned to use such services once the County feels comfortable with the maturity level of those services. IT continues to research, monitor, and evaluate new developments in Cloud computing. In fact, staff members do professional presentations on this subject. Future recommendations for usage of the Cloud will be made at the appropriate time to ensure the security of the County's network, its data, and the services it provides.

Updated E-mail System Pricing as of July 16, 2010

Current System - GroupWise 7	2010	2011	2012	2013	2014	2015	Totals
		Includes 5% annual increase					
Annual Cost for 2100 licenses at \$23.76/license	48,896.00	52,390.80	55,010.34	57,760.86	60,648.90	63,681.34	338,388.24
Totals	48,896.00	52,390.80	55,010.34	57,760.86	60,648.90	63,681.34	338,388.24
GroupWise 8	2010	2011	2012	2013	2014	2015	Totals
		Includes 5% annual increase					
Annual Cost for 2100 licenses at \$23.76/license	48,896.00	52,390.80	55,010.34	57,760.86	60,648.90	63,681.34	338,388.24
Totals	48,896.00	52,390.80	55,010.34	57,760.86	60,648.90	63,681.34	338,388.24
Exchange	2010	2011	2012	2013	2014	2015	Totals
	Reflects State Volume Licensing Agreement Pricing						
One Time Cost for 1900 licenses* at \$28.03/license	53,257.00	0.00	0.00	0.00	0.00	0.00	53,257.00
Migration Tool at \$18.82/mailbox	39,522.00	0.00	0.00	0.00	0.00	0.00	39,522.00
Migration Services	22,500.00	0.00	0.00	0.00	0.00	0.00	22,500.00
Totals	115,279.00	0.00	0.00	0.00	0.00	0.00	115,279.00
Google Gmail	2010	2011	2012	2013	2014	2015	Totals
		Includes 5% annual increase					
Annual Cost for 2100 licenses at \$25.00/license**	52,500.00	55,125.00	57,881.25	60,775.31	63,814.08	67,004.78	357,100.42
Migration Services***	500.00	0.00	0.00	0.00	0.00	0.00	500.00
Totals	53,000.00	55,125.00	57,881.25	60,775.31	63,814.08	67,004.78	357,600.42
Google Premier****	2010	2011	2012	2013	2014	2015	Totals
		Includes 5% annual increase					
Annual Cost for 2100 licenses at \$58.00/license	121,800.00	127,890.00	134,284.50	140,998.73	148,048.66	155,451.09	828,472.98
Migration Services***	500.00	0.00	0.00	0.00	0.00	0.00	500.00
Totals	122,300.00	127,890.00	134,284.50	140,998.73	148,048.66	155,451.09	828,972.98

\*Microsoft does not require licenses for shared mailboxes

\*\*Cost is for Postini Security Product per user per year; pricing for usage of Gmail with the County's domain and support is still being determined.

\*\*\*Includes mail and calendar only. Tasks, notes, and distribution lists would be at \$225.00/hour additional to numbers above

\*\*\*\*Includes Google Calendar, Apps (Word Processor, Spreadsheet, Presentation,) Instant Messaging, Video Conferencing, Sites

<b>The IT Team that worked on this report:</b>	Stephen Yelick, CISSP; Security Administrator; Security Impact and Requirements
	Arlene Zdybel; Analyst/Programmer; Applications and Training Impact and Requirements
	Eric Chmielewski; Systems Technician; Desktop Impact and Requirements
	David King; Network Specialist; Platform Impact and Requirements
	Thomas Hang; Network Specialist; Mobile Devices Impact and Requirements
	David Pearce; Project Manager; Network Impact and Requirements



**Email Platform Price Comparison**

Based on 2100 mailboxes

<b>GroupWise 7</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Totals</b>
Per Seat New	D7	0.00	F7	0.00	0.00	0.00	0.00	0.00
Per Seat Annual	D8	48,896.00	F8	52,390.80	55,010.34	57,760.66	60,648.90	338,388.24
Anti-Spam HWSW Maint		1,638.36	F9	1,638.36	1,638.36	1,638.36	1,638.36	9,830.16
Archiver HW/SW Maint		3,320.18	F10	3,320.18	3,320.18	3,320.18	3,320.18	19,921.08
IT Support	D11	20,165.00		20,165.00	20,165.00	20,165.00	20,165.00	120,990.00
Vendor Support		0.00		0.00	0.00	0.00	0.00	0.00
Workstation Upgrade		0.00		0.00	0.00	0.00	0.00	0.00
Migration Tool		0.00		0.00	0.00	0.00	0.00	0.00
Environment Upgrades		0.00		0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>74,019.54</b>	<b>77,514.34</b>	<b>80,133.88</b>	<b>82,884.40</b>	<b>85,772.44</b>	<b>88,804.88</b>	<b>489,129.48</b>

<b>GroupWise 8</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Totals</b>
Per Seat New	D21	0.00	F21	0.00	0.00	0.00	0.00	0.00
Per Seat Annual	D22	48,896.00	F22	52,390.80	55,010.34	57,760.66	60,648.90	338,388.24
Anti-Spam HWSW Maint		1,638.36	F23	1,638.36	1,638.36	1,638.36	1,638.36	9,830.16
Archiver HW/SW Maint		3,320.18	F24	3,320.18	3,320.18	3,320.18	3,320.18	19,921.08
IT Support	D25	20,165.00		20,165.00	20,165.00	20,165.00	20,165.00	120,990.00
Vendor Support		0.00		0.00	0.00	0.00	0.00	0.00
Workstation Upgrade	D77	92,026.48		0.00	0.00	0.00	0.00	92,026.48
Migration Tool		0.00		0.00	0.00	0.00	0.00	0.00
Environment Upgrades	D29	18,495.00		0.00	0.00	0.00	0.00	18,495.00
<b>Totals</b>		<b>184,541.02</b>	<b>77,514.34</b>	<b>80,133.88</b>	<b>82,884.40</b>	<b>85,772.44</b>	<b>88,804.88</b>	<b>599,650.96</b>

<b>Exchange</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Totals</b>
Per Seat New	D35	53,257.00		0.00	0.00	0.00	0.00	53,257.00
Per Seat Annual		0.00	F37	0.00	0.00	0.00	0.00	0.00
Anti-Spam HWSW Maint		1,638.36	F38	1,638.36	1,638.36	1,638.36	1,638.36	9,830.16
Archiver HW/SW Maint		3,320.18		3,320.18	3,320.18	3,320.18	3,320.18	19,921.08
IT Support	D39	20,165.00		20,165.00	20,165.00	20,165.00	20,165.00	120,990.00
Vendor Support	D40	0.00		0.00	0.00	0.00	0.00	0.00
Workstation Upgrade	D41	92,026.48		0.00	0.00	0.00	0.00	92,026.48
Migration Tool	D42	39,522.00		0.00	0.00	0.00	0.00	39,522.00
Migration Services		22,500.00		0.00	0.00	0.00	0.00	22,500.00
Environment Upgrades	D44	18,495.00		0.00	0.00	0.00	0.00	18,495.00
<b>Totals</b>		<b>250,924.02</b>	<b>25,123.54</b>	<b>25,123.54</b>	<b>25,123.54</b>	<b>25,123.54</b>	<b>25,123.54</b>	<b>376,541.72</b>

<b>Google</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>Totals</b>
Per Seat New	D50	121,800.00	F50	0.00	0.00	0.00	0.00	121,800.00
Per Seat Annual	D51	0.00	F51	127,890.00	134,284.50	140,998.73	148,048.66	706,672.98
Anti-Spam HWSW Maint	D52	0.00		0.00	0.00	0.00	0.00	0.00
Archiver HW/SW Maint	D53	0.00		0.00	0.00	0.00	0.00	0.00
IT Support	D54	18,870.50		18,870.60	18,870.50	18,870.50	18,870.50	113,223.00
Vendor Support	D55	0.00		0.00	0.00	0.00	0.00	0.00
Workstation Upgrade	D56	92,026.48		0.00	0.00	0.00	0.00	92,026.48
Migration Services	D57	500.00		0.00	0.00	0.00	0.00	500.00
Environment Upgrades	D58	0.00		0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>233,196.98</b>	<b>146,760.50</b>	<b>153,155.00</b>	<b>159,869.23</b>	<b>166,919.16</b>	<b>174,321.59</b>	<b>1,034,222.46</b>

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of two (2) Laptop Computers for the IT Department at a cost not to exceed \$2,075.10 funding is provided from the IT Capital Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee August 9, 2010 *Approved*  
*Full Board 8-19-10*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of two (2) Scanners for the Prosecutor's Office at a cost not to exceed \$1,797.84 funding is provided from the IT Capital Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee August 9, 2010 *Approved*

*Full Board 8-19-10*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of one (1) Laser Jet printer and (1) Laptop Computer for the Prosecutor's Office at a cost not to exceed \$3,183.84; funding available in the Victim Rights Technological Grant.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee . 8-9-10 *Approved*

Full Board 8-19-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve entering into a maintenance contract with Genesis System Integration in support of audio/video and video conferencing technologies for the Office of the Sheriff at an initial cost not to exceed \$2,250.00; funding available in the IT Maintenance Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee 8-9-10 *Approved*  
Full Board 8-19-10



## BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
 Mount Clemens, Michigan 48043  
 586-469-5125 FAX 586-469-5993  
[macombcountymi.gov/boardofcommissioners](http://macombcountymi.gov/boardofcommissioners)

August 9, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: ANDREY DUZYJ, CHAIR**  
**BUILDINGS, ROADS AND PUBLIC WORKS COMMITTEE**

**RE: RECOMMENDATIONS FROM BUILDINGS, ROADS AND PUBLIC**  
**WORKS COMMITTEE MEETING OF AUGUST 9, 2010**

At a meeting of the Buildings, Roads and Public Works Committee, held Monday, August 9, the following recommendations were made and are being forwarded to the Full Board for approval:

### 1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE PAYMENT OF THE FOLLOWING INVOICE:

JAIL KITCHEN RENOVATION	BRAUN CONSTRUCTION GROUP	\$128,303.61
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FURTHER, FUNDS ARE AVAILABLE IN THE CAPITAL BUDGET.

### THE MOTION CARRIED.

### 2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE LOW BID SUBMITTED BY SEAL ALL WATERPROOFING COMPANY, INC., IN THE AMOUNT OF \$65,000, FOR THE COURT BUILDING PLAZA DECK RESURFACING; FUNDS ARE AVAILABLE IN THE CAPITAL BUDGET. **THE MOTION CARRIED.**

#### MACOMB COUNTY BOARD OF COMMISSIONERS

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 District 19  
 Chairman

Kathy Tocco  
 District 20  
 Vice Chair

Joan Flynn  
 District 6  
 Sergeant-At-Arms

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 Susan L. Doherty - District 5

Sue Rocca - District 7  
 David Flynn - District 8  
 Robert Mijac - District 9  
 Ken Lampar - District 10  
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James L. Carabelli - District 12  
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 Carey Torrice - District 16

Ed Bruley - District 17  
 Dana Camphous-Peterson - District 18  
 Irene M. Kepler - District 21  
 Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
 Michael A. Boyle - District 24  
 Kathy D. Vosburg - District 25  
 Jeffery S. Sprys - District 26

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY BOYLE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE LOW BID SUBMITTED BY RAM CONSTRUCTION SERVICES, IN THE AMOUNT OF \$80,000, FOR THE 2010 PARKING STRUCTURE REPAIR/RESTORATION PROJECT; FUNDS ARE AVAILABLE IN THE CAPITAL BUDGET. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DUZYJ, SUPPORTED BY VICE-CHAIR CARABELLI.**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Approve the invoice submitted by Braun Construction Group in the amount of \$128,303.61  
for service performed for the Jail Kitchen Renovation Project.

Funds for this Project are available in the Capital Budget.

INTRODUCED BY: Commissioner Andrey Duzyj, Chair  
Buildings, Roads & Public Works

**COMMITTEE/MEETING DATE**

Buildings, Roads & Public Works: 8/09/10  
Full Board 8-19-10



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Approve the low bid submitted by Seal All Waterproofing Company, Inc., in the amount of

\$65,000.00 for the Court Building Plaza Deck Resurfacing.

Funds for the Project are available in the Capital Budget.

INTRODUCED BY: Commissioner Andrey Duzyj, Chair

Buildings, Roads & Public Works

**COMMITTEE/MEETING DATE**

Buildings, Roads & Public Works:8/09/10

Full Board 8-19-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Approve the low bid submitted by RAM Construction Services, in the amount of

\$80,000.00 for the 2010 Parking Structure Repair/Restoration Project.

Funds for the Project are available in the Capital Budget.

INTRODUCED BY: Commissioner Andrey Duzyj, Chair

Buildings, Roads & Public Works

**COMMITTEE/MEETING DATE**

Buildings, Roads & Public Works:8/09/10

Full Board 8-19-10

\_\_\_\_\_



## BOARD OF COMMISSIONERS

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**AUGUST 10, 2010**

**TO: BOARD OF COMMISSIONERS**

**FROM: PHILLIP DIMARIA, CHAIR  
 PUBLIC SAFETY AND CORRECTIONS COMMITTEE**

**RE: RECOMMENDATIONS FROM PUBLIC SAFETY AND CORRECTIONS COMMITTEE MEETING  
 OF AUGUST 10, 2010**

At a meeting of the Public Safety and Corrections Committee, held Tuesday, August 10, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SAUGER, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE TO EXTEND THE ARAMARK CONTRACT UNTIL THE JAIL KITCHEN RENOVATION IS COMPLETED. THE ESTIMATED COMPLETION TIME FOR KITCHEN RENOVATIONS IS NOVEMBER 1, 2010. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE RELEASE OF A REQUEST FOR PROPOSAL TO SELECT A VENDOR TO PROVIDE PROFESSIONAL COUNSELING SERVICES FOR THE SUPERVISION AND THERAPEUTIC SERVICES AT THE JUVENILE JUSTICE CENTER. **THE MOTION CARRIED.**

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY SPRYS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE TO EXTEND THE CURRENT PRISONER HEALTH SERVICES AGREEMENT THROUGH DECEMBER 31, 2010. THERE ARE NO ADDITIONAL CHANGES TO THE CONTRACT. IT IS EXPECTED THAT AN RFP TO RE-BID THIS CONTRACT WILL BE ISSUED SOON. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DIMARIA, SUPPORTED BY VICE CHAIR BOYLE.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Paul Gielegem  
 District 19  
 Chairman

Kathy Tocca  
 District 20  
 Vice Chair

Joan Flynn  
 District 6  
 Sergeant-At-Arms

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James L. Carabelli - District 12

Marvin E. Sauger - District 2

David Flynn - District 8

Don Brown - District 13

Phillip A. DiMaria - District 3

Robert Mijac - District 9

Brian Brdak - District 14

Toni Mocerri - District 4

Ken Lampar - District 10

Keith Rengert - District 15

Susan L. Doherty - District 5

Ed Szczepanski - District 11

Carey Tomrice - District 16

Ed Bruley - District 17

Dana Camphous-Peterson - District 18

Irene M. Kepler - District 21

Frank Accavitti Jr. - District 22

William A. Crouchman - District 23

Michael A. Boyle - District 24

Kathy D. Vosburg - District 25

Jeffery S. Sarvs - District 26

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

**RESOLUTION**

TO: Obtain the authorization of the Board of Commissioners to extend the Aramark contract until the jail kitchen renovation is completed. The estimated completion time for kitchen renovations is November 1, 2010.

INTRODUCED BY: Phillip A. DiMaria, Chairman, Public Safety & Corrections Committee

COMMITTEE/MEETING DATE

Public Safety & Corrections

August 10, 2010

Approved

Full Board 8-19-10

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Authorize the release of a Request for Proposal to select a vendor to provide professional counseling services for the supervision and therapeutic services at the Juvenile Justice Center.

**INTRODUCED BY:** Phillip DiMaria, Commissioner

Committee / Meeting Date

PSC 8-10-10 Approved  
Full Board 8-19-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: August 19, 2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY MICHIGAN**

RESOLUTION TO: Extend the current Prisoner Health Services Agreement through 12/31/10.

There are no additional changes to the contract. It is expected that an RFP to re-bid this contract will be issued soon.

INTRODUCED BY: Commissioner Phillip Dimaria, Chair

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COMMITTEE / MEETING DATE

Public Safety & Corrections Committee / August 10, 2010

Full Board

8-19-10

Approved



# BOARD OF COMMISSIONERS

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August 11, 2010

**TO: BOARD OF COMMISSIONERS**  
**FROM: KATHY VOSBURG, CHAIR**  
**ADMINISTRATIVE SERVICES COMMITTEE**  
**RE: RECOMMENDATION FROM ADMINISTRATIVE SERVICES**  
**COMMITTEE MEETING OF AUGUST 11, 2010**

At a meeting of the Administrative Services Committee, held Wednesday, August 11, 2010, the following recommendation was made and is being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE AN AMENDMENT TO THE BOARD POLICY FOR RESOLUTIONS REQUESTED BY A COMMISSIONER TO INCREASE THE COST FROM \$7.75 TO \$23 FOR EACH RESOLUTION REQUESTED BY A COMMISSIONER AFTER THEIR ANNUAL ALLOTMENT OF SIX. THE MOTION CARRIED.

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR VOSBURG, SUPPORTED BY VICE-CHAIR SAUGER.

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzj - District 1  
Mark H. Sanger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocerri - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lanpar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
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District 19  
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Irene M. Kepler - District 21  
Frank Accavitti Jr - District 22

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William A. Crouthac - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** approve an amendment to the Board Policy for resolutions requested by a commissioner to increase the cost from \$7.75 to \$23 for each resolution requested by a commissioner after their annual allotment of six

**INTRODUCED BY:** Kathy D. Vosburg, Chair of Administrative Services

Prices have not been adjusted since July 17, 1995.

For an 11" x 14" mahogany with gold trim frame, we pay \$15.42 for delivery directly from the factory. They have to be transferred to the carpenters to have hanging brackets attached to the back. The carpenters charge \$445.67 (to the county) for their time for attaching brackets to 60 frames.

**COMMITTEE/MEETING DATE**

Administrative Services

August 11, 2010

Full Board 8-19-10





# BOARD OF COMMISSIONERS

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August 12, 2010

**TO: BOARD OF COMMISSIONERS**  
**FROM: CAMPHOUS-PETERSON, CHAIR**  
**HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE**  
**RE: RECOMMENDATIONS FROM HEALTH AND ENVIRONMENTAL**  
**SERVICES COMMITTEE MEETING OF AUGUST 12, 2010**

At a meeting of the Health and Environmental Services Committee, held Thursday, August 12, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY TORRICE, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT TO PURSUE EXTERNAL FUNDING FOR CONSTRUCTION OF AN ENCLOSED AREA AT THE ANIMAL SHELTER TO EXERCISE AND SOCIALIZE ANIMALS AND TO FACILITATE ADOPTIONS. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BROWN, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT TO PURSUE A MEMORANDUM OF UNDERSTANDING WITH HENRY FORD-MACOMB HOSPITAL FOR UTILIZATION OF SPACE AT THE MEDICAL EXAMINER'S OFFICE. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR CAMPHOUS-PETERSON, SUPPORTED BY VICE-CHAIR J. FLYNN.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocerri - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

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Don Brown - District 13  
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Carey Torrice - District 16

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District 19  
Chairman

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Frank Accavitti Jr. - District 22

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District 6  
Sergeant-At-Arms

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Michael A. Boyie - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

RESOLUTION NO. \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Health Department to pursue external funding for construction of an enclosed area at the Animal Shelter to exercise and socialize animals and to facilitate adoptions

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson, Health and Environmental Services Committee

Construction of an enclosed outdoor exercise area on the open lawn between the Animal Shelter and Dunham Road would enhance the facility significantly. This sort of area would improve the ability of Shelter staff to provide beneficial exercise and socialization to animals at the Shelter, and would also provide potential adopters with an opportunity to interact with adoptable animals in an appropriate outdoor setting.

Following consultation with F&O, we believe that the fenced-in area envisioned could be constructed for a one-time total cost of \$10,000-15,000. The Health Department is requesting Board authorization to pursue external funding for this enhancement.

Health & Environmental Services -- August 12, 2010

Full Board

8-19-10

RESOLUTION NO. \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Health Department to pursue a Memorandum of Understanding with Henry Ford-Macomb Hospital for utilization of space at the Medical Examiner's Office

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson, Health and Environmental Services Committee

Henry Ford-Macomb Hospital has contacted the Health Department with a request that they be allowed to store non-Medical-Examiner-case bodies at the morgue when the hospital's storage needs exceed their capacity. A daily fee for such storage would create a new revenue stream for the ME Office. After internal discussions and consultation with Corporation Counsel, the Health Department believes that an MOU can be written which protects the County and its operations sufficiently. With Board support, the MOU will be written and submitted to the County's normal contract approval process.

Health & Environmental Services -- August 12, 2010

Full Board 8-19-10





# BOARD OF COMMISSIONERS

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August 12, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: KATHY TOCCO, VICE-CHAIR  
PUBLIC SERVICES COMMITTEE**

**RE: RECOMMENDATION FROM PUBLIC SERVICES COMMITTEE  
MEETING OF AUGUST 12, 2010**

At a meeting of the Public Services Committee, held Thursday, July 15, 2010, the following recommendation was made and is being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY ACCAVITTI, SUPPORTED BY TOCCO, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE COMMUNITY SERVICES AGENCY TO RECEIVE \$34,300 FROM THE MICHIGAN IDA PARTNERSHIP AND THE OAKLAND LIVINGSTON HUMAN SERVICE AGENCY. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR TORRICE, SUPPORTED BY VICE-CHAIR TOCCO.

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzjy - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Moeen - District 4  
Susan L. Osherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Renger - District 15  
Carey Torrice - District 16

Paul Gielegheim  
District 19  
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Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

Kathy Tocco  
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Sergeant-At-Arms

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RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE 8/19/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Recommend that the Macomb County Board of Commissioners authorize  
the Macomb County Community Services Agency to receive \$34,300 from the Michigan IDA  
Partnership and the Oakland Livingston Human Service Agency.

INTRODUCED BY: Commissioner Carey Torice, Chair Public Services Committee

**Background:** Since 2001, our Individual Development Account (IDA) Program has provided families an opportunity to build resources with the goal of purchasing their first home in Macomb County. The Michigan IDA Partnership and the Oakland Livingston Human Service Agency will be providing the accounts. We were recently awarded match and direct service funds for ten (10) accounts.

**Funding Amount:** \$ 30,000 (Michigan IDA Partnership Match funds)  
\$ 4,300 (Direct Service funds for managing accounts)  
Total \$ 34,300 (No County match required)

**Period of Performance:** April 1, 2010 through March 31, 2015.  
(MCCSA received official notification of these accounts on July 27, 2010)

**Funding Utilization:** Families enrolled in the program make monthly contributions toward a savings account for up to two (2) years. When a customer sets aside their funds in a savings account, their contributions are matched at a 3:1 ratio utilizing the grant funds. The combined savings account is used for the down payment and closing costs on the purchase of their first home in Macomb County. Customers must follow the established guidelines as found in our brochure.

(Since program inception, 16 families have purchased a first home in Macomb County through the IDA Program)

**Customer Eligibility Requirements:** Families at or below 200% of the poverty level would qualify for the Individual Development Account (IDA) Program. (For example: Total household income for a family of four (4) cannot exceed \$44,112.)

**COMMITTEE/MEETING DATE**  
Public Services Committee 8/12/2010  
Full Board 8-19-10



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August 18, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: ROBERT MIJAC, CHAIR  
PERSONNEL COMMITTEE**

**RE: RECOMMENDATIONS FROM PERSONNEL COMMITTEE MEETING  
OF AUGUST 18, 2010**

At a meeting of the Personnel Committee, held Wednesday, August 18, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BRULEY, SUPPORTED BY SPRYS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RECONFIRMATION OF THE FOLLOWING VACANCIES:

- |                                   |                        |
|-----------------------------------|------------------------|
| ONE TYPIST CLERK III              | HEALTH                 |
| ONE PC NETWORK SUPPORT SPECIALIST | INFORMATION TECHNOLOGY |

**THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE CORRECTION OF PAY GRADE ASSIGNMENT FOR THE QUALITY ASSURANCE TECHNICIAN POSITION AT THE COMMUNITY SERVICES AGENCY. **THE MOTION CARRIED.**

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FORMATION OF AN AD HOC COMMITTEE TO REVIEW MACOMB COUNTY'S DEFERRED COMPENSATION PLAN. **THE MOTION CARRIED.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

- |                                 |                              |                                  |  |  |  |
|---------------------------------|------------------------------|----------------------------------|--|--|--|
| Andrey Duzyj - District 1       | Sue Rocca - District 7       | James L. Carabelli - District 12 | Paul Gielegem<br>District 19<br>Chairman | Kathy Tocco<br>District 20<br>Vice Chair | Joan Flynn<br>District 6<br>Sergeant At Arms |
| Marvin E. Sauger - District 2   | David Flynn - District 8     | Don Brown - District 13          | Ed Bruley - District 17                  | Dana Camphous-Peterson - District 18     | William A. Crauchman - District 23           |
| Phillip A. DiMaria - District 3 | Robert Mijac - District 9    | Brian Brdak - District 14        | Irene M. Kepler - District 21            | Frank Acquavita Jr. - District 22        | Michael A. Boyle - District 24               |
| Toni Moore - District 4         | Ken Lampar - District 10     | Keith Rengert - District 15      |  |  | Kathy D. Vosburg - District 25               |
| Susan L. Doherty - District 5   | Ed Szczepanski - District 11 | Carey Torrice - District 16      |  |  | Jeffery S. Sprys - District 26               |

**4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY SZCZEPANSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RATIFICATION OF A THREE-YEAR LABOR AGREEMENT WITH THE POLICE OFFICERS LABOR COUNCIL (POLC) REPRESENTING COMMAND OFFICERS FROM JANUARY 1, 2010 TO DECEMBER 31, 2012. **THE MOTION CARRIED.**

**5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY ACCAVITTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RATIFICATION OF A THREE-YEAR LABOR AGREEMENT WITH THE UNITED AUTO WORKERS (UAW) LOCAL 412-UNIT 49 (INFORMATION TECHNOLOGY) FROM JANUARY 1, 2008 TO DECEMBER 31, 2010. **THE MOTION CARRIED WITH BROWN VOTING "NO."**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR MIJAC, SUPPORTED BY VICE-CHAIR TOCCO.**



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve the reconfirmation of the following vacancies

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

INTRODUCED BY: Commissioner Robert Mijac, Chairman

Personnel Committee

**CLASSIFICATION**

**DEPARTMENT**

**One Typist Clerk III** (Donna Moore)

Health

Reason for Vacancy: Retirement  
Date Position Vacant: 07-16-10  
Justification: 100% County Funded  
Not Subject to 5% Salary Reduction Rule  
County Vehicle Assigned: No  
Exit Interview Completed: Yes

**One PC Network Support Specialist** (Norman Gilmore)

Information Technology

Reason for Vacancy: Retirement  
Date Position Vacant: 03-19-10  
Justification: 100% County Funded  
Not Subject to 5% Salary Reduction Rule  
County Vehicle Assigned: No  
Exit Interview Completed: Yes

COMMITTEE/MEETING DATE

Personnel 08-18-10

Full Board 8-19-10

\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend Correction of Pay Grade Assignment for the Quality

Assurance Technician Position at MCCA

INTRODUCED BY: Commissioner Robert Mijac, Chairman

Personnel Committee

COMMITTEE/MEETING DATE

Personnel 08-18-10

Full Board 8-19-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend Request to form an Ad Hoc Committee to Review Macomb  
County's Deferred Compensation Plan

INTRODUCED BY: Commissioner Robert Mijac, Chairman  
Personnel Committee

COMMITTEE/MEETING DATE

Personnel 08-18-10

Full Board 8-19-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of a three (3) year Labor Agreement with the Police  
Officers Labor Council (POLC) representing Command Officers from January 1,  
2010 to December 31, 2012 (Actual tentative agreements are available for  
review in the Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The Parties have reached a settlement on a three (3) year Labor Agreement. The Agreement will run from January 1, 2010 through December 31, 2012.

The POLC – Command Officers represents approximately fifty-five (55) positions.

The Parties began negotiations in April, 2009. The County and the Union bargaining teams reached a tentative settlement on July 20, 2010. The Union membership ratified this settlement on July 26, 2010.

It is now recommended that the Board of Commissioners also ratify the Agreement.

A summary of the settlement is as follows:

1. Duration: Three (3) years (January 1, 2010 to December 31, 2012)
2. Wages:

2010:	0%
2011:	0%
2012:	0%

COMMITTEE/MEETING DATE

Personnel 08-18-10

Full Board 8-19-10

3. Insurance Benefits:

- A. Elimination of BCBS Traditional for employees and future retirees.
- B. Benefit plan design changes as agreed to by the parties.
- C. Employees who have spouses actively employed by the County will be entitled to one insurance plan for both employees and all dependants. The spouse will not be entitled to the insurance bonus.
- D. For all employees promoted or hired into this bargaining unit on or after this ratification date, the Employer will provide fully paid Blue Cross/Blue Shield Preferred Provider Organization (PPO) coverage or its substantial equivalence, to the employee and the employee's spouse, after twenty-five (25) years of actual service with the Employer, for the employee who leaves employment because of retirement and is eligible for and receives benefits under the Macomb County Employees' Retirement Ordinance.
- E. Any employee laid off and subsequently returned to work, will be eligible for employer-paid insurance coverage as soon as administratively possible after the date of his/her return to work.

4. Retirement

Effective as soon as possible after ratification, an employee promoted or hired into this bargaining unit may apply for voluntary retirement after completing twenty-five (25) years of service with the County regardless of age or upon completing fifteen (15) years of service with the County and attaining age sixty (60).

5. Dock Days

The County and the Union agree for 2010, each employee and DROP participant shall be docked one (1) working day without pay and shall have his/her holiday pay benefit as outlined in Article 13, Holiday Benefits, reduced by five (5) days. The one (1) dock day shall be requested and scheduled by the employee (in full-day increments) and will have Department Head approval prior to October 1, 2010.

The County and the Union further agree for each year 2011 and 2012, each employee and DROP participant shall be docked three (3) working days without pay per calendar year. The three (3) dock days shall be requested and scheduled by the employee (in full-day increments) and will have Department Head approval prior to May 1, 2011 and 2012 respectively.

The County and the Union also agree that for each year 2011 and 2012, each employee and DROP participant shall have his/her holiday pay benefit as outlined in Article 13, Holiday Benefits, reduced by three (3) days per calendar year.

If an employee fails to schedule the dock days as described above, the balance of dock days will be scheduled and taken at the Employer's discretion prior to December 30<sup>th</sup> of each year. Dock days will not adversely impact an employee's seniority, time off accruals, discipline, holiday pay or health care benefits. The effect, if any, of the dock days on an employee's retirement benefits, will be as defined in the Macomb County Retirement Ordinance.

This letter of Agreement will expire on December 31, 2012.

6. Longevity

The County and the Union agree to cancel Longevity payments for all eligible employees and DROP participants for the years 2010, 2011 and 2012.

This Letter of Agreement will expire on December 31, 2012.

7. Elimination of compensatory time from the Labor Agreement.

8. DROP

Effective as soon as possible after ratification, for new entries into DROP, upon reaching the five (5) year maximum DROP participation period, the DROP participant shall terminate his/her employment.

9. During the course of negotiations, the Parties also reached agreement on various language changes.

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of a three (3) year Labor Agreement with the United  
Auto Workers (UAW) Local 412-Unit 49 (Information Technology) from  
January 1, 2008 to December 31, 2010 (Actual tentative agreements are  
available for review in the Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The Parties previously ratified financial and economic terms for the 2008 to 2010 Labor Agreement and agreed to continue negotiations regarding the remainder of the respective Labor Agreement for a subsequent separate ratification. The County and the Union bargaining teams reached a tentative settlement on August 5, 2010. The Union membership ratified this settlement on August 13, 2010.

The UAW Local 412- Unit 49 represents approximately 25 positions in the Information Technology Department.

It is now recommended that the Board of Commissioners also ratify the Agreement.

The Parties agreed to the following Article modifications:

1. Union Representation
2. Promotions and Job Openings
3. Sick Leave
4. Bereavement Leave
5. Annual Leave (Vacation)
6. Leave of Absence
7. Notice of Military Service
8. Longevity
9. Bulletin Boards
10. Termination or Modification
11. Letter of Understanding-UAW Liaison

COMMITTEE/MEETING DATE

Personnel                      08-18-10

Full Board                      8-19-10

\_\_\_\_\_



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

August 19, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: IRENE KEPLER, CHAIR  
FINANCE COMMITTEE**

**RE: RECOMMENDATIONS FROM FINANCE COMMITTEE MEETING  
OF AUGUST 19, 2010**

At a meeting of the Finance Committee, held Thursday, August 19, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE MONTHLY BILLS AND AUTHORIZE PAYMENT; FURTHER, TO APPROVE THE PAYROLL IN THE AMOUNT OF \$10,039,676.24, WITH NECESSARY MODIFICATIONS TO THE APPROPRIATIONS. **THE MOTION CARRIED WITH TORRICE ABSTAINING FROM BILLS FOR TORRICE AND ZALEWSKI (PLLC/FEEES-DEFENSE ATTORNEYS.)**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE FLEET MANAGER AND APPROVE THE PURCHASE OF ONE 2011 FORD F250 SD PICKUP TRUCK AND ANIMAL TRANSPORT BOX FOR THE HEALTH DEPARTMENT'S ANIMAL SHELTER TO THE LOWEST RESPONSIBLE BIDDERS, VARSITY FORD, ANN ARBOR, MICHIGAN, AND SWAB WAGON, ELIZABETHVILLE, PENNSYLVANIA, IN THE AMOUNT OF \$19,639 AND \$16,170 RESPECTIVELY; FUNDS ARE AVAILABLE FROM THE HEALTH DEPARTMENT'S REVOLVING FUND. **THE MOTION CARRIED WITH BRULEY, CARABELLI AND SPRYS VOTING "NO."**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR KEPLER, SUPPORTED BY VICE-CHAIR BRULEY.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

- |                                 |                              |                                  |   |   |   |
|---------------------------------|------------------------------|----------------------------------|---|---|---|
| Andrey Duzyj - District 1       | Sue Rocca - District 7       | James L. Carabelli - District 12 | Paul Gielegem - District 19<br>Chairman | Kathy Tooon - District 20<br>Vice Chair | Joan Flynn - District 6<br>Sergeant-At-Arms |
| Marvin E. Sauger - District 2   | David Flynn - District 8     | Don Brown - District 13          |   |   |   |
| Phillip A. DiMaria - District 3 | Robert Mijac - District 9    | Brian Brdak - District 14        |   |   |   |
| Toni Mocerri - District 4       | Ken Lampar - District 10     | Keith Rengen - District 15       |   |   |   |
| Susan L. Doherty - District 5   | Ed Szczepanski - District 11 | Cary Torrice - District 16       |   |   |   |
|                                 |                              |                                  | Ed Bruley - District 17                 |   | William A. Crouchman - District 23          |
|                                 |                              |                                  | Dana Camphous-Peterson - District 18    |   | Michael A. Boyle - District 24              |
|                                 |                              |                                  | Irene M. Kepler - District 21           |   | Kathy D. Vosburg - District 25              |
|                                 |                              |                                  | Frank Accavitti Jr. - District 22       |   | Jeffery S. Sprys - District 26              |



RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Approve List of Bills as Prepared and Mailed under Separate Cover by the Finance Department

**INTRODUCED BY:** Irene Kepler, Chair, Finance Committee

**Commissioner Torrice abstained from bills for Torrice and Zalewski (PLLC/fees-defense attorneys).**

**COMMITTEE/MEETING DATE**

<u>Finance</u>	<u>8-19-10</u>
<u>Full Board</u>	<u>8-19-10</u>

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE \_\_\_\_\_

AGENDA ITEM \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO concur with the Fleet Manager and approve the purchase of one 2011 Ford F250 SD pickup truck and animal transport box for the Health Department's Animal Shelter to the lowest responsible bidders, Varsity Ford, Ann Arbor, Michigan, and Swab Wagon, Elizabethville, Pennsylvania, in the amount of \$19,639. and \$16,170. respectively. Funds are available from the Health Department's Revolving Fund.

INTRODUCED BY: Commissioner Irene M. Kepler, Chair  
& Members of the Finance Committee

COMMITTEE/MEETING DATE  
Finance 08-19-10  
Full Board 8-19-10



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

AUGUST 19, 2010

**TO: BOARD OF COMMISSIONERS**  
**FROM: BRIAN BRDAK, CHAIR, BUDGET COMMITTEE**  
**RE: RECOMMENDATIONS FROM BUDGET COMMITTEE MEETING OF AUGUST 19, 2010**

At a meeting of the Budget Committee, held Thursday, August 19, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CROUCHMAN, SUPPORTED BY BRULEY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT A SMART PUBLIC TRANSPORTATION MILLAGE RATE OF .5900 MILL FOR INCLUSION ON THE DECEMBER, 2010 LEVY. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FISCAL YEAR 2011 FRIEND OF THE COURT COOPERATIVE REIMBURSEMENT PROGRAM CONTRACT AMENDMENT IN THE AMOUNT OF \$10,243,268, WHICH IS \$6,760,557 OR 66% STATE FUNDED AND \$3,482,711 OR 34% COUNTY FUNDED. THE COUNTY FUNDING WILL BE CONTAINED WITHIN THE 2011 BUDGET. THIS CONTRACT AMENDMENT COVERS THE PERIOD OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011. THE ORIGINAL AGREEMENT APPROVED BY THE BOARD IN SEPTEMBER, 2009 COVERS THREE FISCAL YEARS AND IS TO BE AMENDED FOR FISCAL YEARS 2011 AND 2012 TO INCORPORATE A NEW ANNUAL BUDGET. **THE MOTION CARRIED.**

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SAUGER, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE CLERK/REGISTER OF DEEDS PLAN TO CUT MORE THAN REQUIRED BY THE BOARD OF COMMISSIONERS IN THE 2011 BUDGET BY CUTTING \$201,025 FROM THE CLERK/REGISTER OF DEEDS 2011 BUDGET THROUGH THE ELIMINATION OF THE FOLLOWING POSITIONS EFFECTIVE JANUARY 1, 2011: ONE SUPERVISOR OF RECORDS, TWO JUDICIAL COURT CLERKS, ONE TYPIST CLERK I/II AND TWO PART-TIME CO-OP CLERKS FOR TOTAL POSITION-ELIMINATION CUTS IN THE 2011 CLERK/REGISTER OF DEEDS BUDGET OF \$201,025 PLUS POSITION-ELIMINATION CUTS IN THE 2011 "CIRCUIT COURT" BUDGET TARGET CATEGORY OF \$65,211, AND ADJUST REVENUE ACCOUNTS IN THE CLERK/REGISTER OF DEEDS 2011 BUDGET TO REFLECT \$59,500 LESS REVENUE ANTICIPATED FOR 2011, INCLUDED IN THE \$201,025 FIGURE, AS DETAILED IN THE RESOLUTION BACKGROUND INFORMATION. ALL REMAINING CLERK/REGISTER OF DEEDS BUDGETED POSITIONS THAT ARE VACANT OR THAT BECOME VACANT ARE IMMEDIATELY RECONFIRMED. THE CLERK/REGISTER OF DEEDS IS AUTHORIZED TO IMMEDIATELY FILL ANY CURRENT AND UPCOMING VACANCIES IN THE REMAINING BUDGETED POSITIONS THROUGH DECEMBER 31, 2011; THE HUMAN

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocerri - District 4  
Susan L. Dobery - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Carey Totrice - District 16

Paul Gielegem  
District 19  
Chairman

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavini Jr. - District 22

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

RESOURCES DEPARTMENT SHALL GIVE HIGH PRIORITY TO FILLING, POSTING, WAIVING AND ALL OTHER PARTS OF THE PROCESS FOR ALL PRESENT AND FUTURE CLERK/REGISTER OF DEEDS VACANCIES THROUGH DECEMBER 31, 2011 AND SHALL CONSOLIDATE MULTIPLE "TRICKLE DOWN" VACANCIES INSTEAD OF PROCESSING EACH IN TWO-WEEK INCREMENTS, OR SHALL ACCOMPLISH HIGH PRIORITY PROCESSING THROUGH SOME OTHER APPROPRIATE METHOD, WHILE COMPLYING WITH ALL REQUIREMENTS IN LABOR AGREEMENTS; THE SAVINGS FROM THE 2011 ELIMINATION OF ONE OF THE TWO JUDICIAL COURT ELIMINATIONS IN THE AMOUNT OF \$65,211 SHALL BE APPLIED TO THE 2011 TARGETED BUDGET CUTS REQUIRED FOR THE "CIRCUIT COURT" CATEGORY, AND GENERATE 2010 SAVINGS OF \$21,712 IN THE CLERK/REGISTER OF DEEDS BUDGET. THE MOTION CARRIED WITH BOYLE VOTING "NO."

**4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY MOCERI, SUPPORTED BY ACCAVITTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ENTER INTO A ONE-YEAR (2010-2011) FIXED PRICE CONTRACT FOR NATURAL GAS WITH DILLON ENERGY SERVICES. THE MOTION CARRIED.

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR BRDAK, SUPPORTED BY VICE-CHAIR SPRYS.

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: adopt a SMART Public Transportation millage rate of .5900 mills for inclusion on the December, 2010 levy.

INTRODUCED BY: Brian Brdak, Chairperson, Budget Committee

State Law requires that the County annually adopt millage rates for inclusion in the annual Apportionment Report. On August 3, 2010, the voters of Macomb County approved a four (4) year County Wide .5900 mill operating levy for the SMART Public Transportation System for the operating budget years 2011, 2012, 2013, and 2014. This levy is the first of the four years approved by the voter's for this purpose. This millage will continue to be levied in December.

Voter Approved	August 3, 2010
1 <sup>st</sup> Levy	December, 2010
2 <sup>nd</sup> Levy	December, 2011
3 <sup>rd</sup> Levy	December, 2012
4 <sup>th</sup> Levy	December, 2013

COMMITTEE/MEETING DATE:

Budget Committee

8-19-10

Approved

Full Board

8-19-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM:

RESOLUTION TO approve THE FISCAL YEAR 2011 Friend of the Court Cooperative Reimbursement Program Contract Amendment in the amount of \$10,243,268, which is \$6,760,557 or 66% state funded and \$3,482,711 or 34% county funded. The county funding will be contained within the 2011 budget. This contract amendment covers the period of October 1, 2010 through September 30, 2011. The original agreement approved by the Board in September, 2009 covers three fiscal years and is to be amended for fiscal years 2011 and 2012 to incorporate a new annual budget. Forward to the Budget Committee.

INTRODUCED BY: William A. Crouchman, Chairman, Courts and Legal Affairs

COMMITTEE/MEETING DATE:

<u>CUA</u>	<u>8-10-10</u>	<u>Approved</u>
<u>Budget</u>	<u>8-19-10</u>	<u>Approved</u>
<u>Full Board</u>	<u>8-19-10</u>	

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPROVE THE CLERK/REGISTER OF DEEDS PLAN TO CUT MORE THAN REQUIRED BY THE BOARD OF COMMISSIONERS IN THE 2011 BUDGET BY CUTTING \$201,025 FROM THE CLERK/REGISTER OF DEEDS 2011 BUDGET THROUGH THE ELIMINATION OF THE FOLLOWING POSITIONS EFFECTIVE JANUARY 1, 2011:

ONE SUPERVISOR OF RECORDS  
TWO JUDICIAL COURT CLERKS  
ONE TYPIST CLERK I/II  
TWO PART-TIME CO-OP CLERKS

FOR TOTAL POSITION-ELIMINATION CUTS IN THE 2011 CLERK/REGISTER OF DEEDS BUDGET OF \$201,025 PLUS POSITION-ELIMINATION CUTS IN THE 2011 "CIRCUIT COURT" BUDGET TARGET CATEGORY OF \$65,211,

AND ADJUST REVENUE ACCOUNTS IN THE CLERK/REGISTER OF DEEDS 2011 BUDGET TO REFLECT \$59,500 LESS REVENUE ANTICIPATED FOR 2011, INCLUDED IN THE \$201,025 FIGURE, AS DETAILED IN THE RESOLUTION BACKGROUND INFORMATION.

ALL REMAINING CLERK/REGISTER OF DEEDS BUDGETED POSITIONS THAT ARE VACANT OR THAT BECOME VACANT ARE IMMEDIATELY RECONFIRMED. THE CLERK/REGISTER OF DEEDS IS AUTHORIZED TO IMMEDIATELY FILL ANY CURRENT AND UPCOMING VACANCIES IN THE REMAINING BUDGETED POSITIONS THROUGH DECEMBER 31, 2011; THE HUMAN RESOURCES DEPARTMENT SHALL GIVE HIGH PRIORITY TO FILLING, POSTING, WAIVING AND ALL OTHER PARTS OF THE PROCESS FOR ALL PRESENT AND FUTURE CLERK/REGISTER OF DEEDS VACANCIES THROUGH DECEMBER 31, 2011 AND SHALL CONSOLIDATE MULTIPLE "TRICKLE DOWN" VACANCIES INSTEAD OF PROCESSING EACH IN TWO-WEEK INCREMENTS, OR SHALL ACCOMPLISH HIGH PRIORITY PROCESSING THROUGH SOME OTHER APPROPRIATE METHOD, WHILE COMPLYING WITH ALL REQUIREMENTS IN LABOR AGREEMENTS;

THE SAVINGS FROM THE 2011 ELIMINATION OF ONE OF THE TWO JUDICIAL COURT ELIMINATIONS IN THE AMOUNT OF \$65,211 SHALL BE APPLIED TO THE 2011 TARGETED BUDGET CUTS REQUIRED FOR THE "CIRCUIT COURT" CATEGORY, AND GENERATE 2010 SAVINGS OF \$21,712 IN THE CLERK/REGISTER OF DEEDS BUDGET.

REFER TO BUDGET COMMITTEE.

INTRODUCED BY: COMMISSIONER KATHY VOSBURG, CHAIRPERSON  
ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE: 08-11-10 APPROVED  
Budget 8-19-10 Approved  
Full Board 8-19-10

**Background:**

Through this resolution, Macomb County Clerk / Register of Deeds Carmella Sabaugh makes \$266,236 in total cuts, including cuts of \$201,025 from the clerk/register of deeds 2011 budget, which is more than the clerk/register of deeds required budget cuts, without raising fees to the public. Also included is \$65,211, that is contributed to the required "Circuit Court" budget cut target. The resolution accomplishes these goals with hard-dollar savings through sound accounting practices. It is important to note that this resolution makes structural cuts to the budget and does not apply "savings" from one year to the next.

The clerk/register of deeds started the 2011 budget cutting process by making cuts at the top. A supervisor position is being cut first, before looking to non-supervisory staff for cuts. This is consistent with the cuts made last year by the clerk/register of deeds when administrative staff was also cut first, before looking to non-administrative staff for cuts. The leadership in this area shown by Clerk / Register of Deeds Carmella Sabaugh, follows the leadership example set by Board Chairman Paul Gielegorn, Budget Committee Chairman Brian Brdak and a majority of the Board last year, who started by first cutting Board staff before seeking cuts from other departments. Budget cutting requires shared sacrifice as this resolution again demonstrates.

The clerk/register of deeds is required by the Board of Commissioners to cut \$119,055 from the 2011 budget. In addition, the clerk/register of deeds proposes budgeted revenue account adjustments totalling \$59,500 less in 2011 revenue, as explained below. The required \$119,055 cuts plus the additional \$59,500 budgeted revenue cut adjustments proposed by the clerk total \$178,555 in 2011 clerk/register of deeds budget cuts. By actually cutting \$201,025, the clerk/register of deeds is exceeding the required plus proposed budget cuts.

**Eliminated Positions**

This resolution will eliminate the following six budgeted positions for a total 2011 savings of \$266,236, with \$201,025 applying to the clerk/register of deeds budget.

<b>POSITION</b>	<b>2011 SAVINGS</b>
1 Supervisor of Records	\$61,981
2 Judicial Court Clerk	*\$130,422
1 Typist Clerk I/II	\$51,181
2 Part-time Co-Op Clerks	\$22,652
<b>TOTAL BUDGET CUTS</b>	<b>\$266,236</b>
<b>TOTAL CUTS IN CLERK/REGISTER OF DEEDS BUDGETS</b>	<b>\$201,025</b>

\* The clerk/register of deeds is eliminating two Judicial Court Clerk's from the 2011 budget for a savings of \$130,422 (\$65,211 times 2). The savings from one is applied to the clerk/register of deeds 2011 budget. The savings from the second is applied to the "Circuit Court" category of 2011 targeted budget savings adopted by the Board.

**Revenue account adjustments**

In prior budgets the budgeted revenue for a few clerk/ register of deeds accounts has been unrealistically high or unrealistically low compared to actual revenue received. In addition to



outright budget cuts, the clerk/register of deeds wants to readjust some budgeted revenue figures to be in alignment with actual anticipated revenue.

The clerk/register of deeds proposes the following revenue account adjustments:

IFAS OBJECT	ACCOUNT NAME	2011 BUDGET	CHANGE	NEW 2011 BUDGET
45308	Concealed Weapons Permits	\$125,000	+\$50,000	\$175,000
60777	CCW Photo Fees	\$6,000	+\$14,000	\$20,000
61811	Certified Copies-Birth	\$130,290	-\$30,000	\$100,290
61899	Certified Copies-Other	\$183,114	-\$33,000	\$150,114
61904	Business Dissolutions	\$5,000	-\$2,500	\$2,500
61905	Notary Bond Filing Fees	\$20,000	-\$13,000	\$7,000
67720	Record Copies	\$135,794	-\$45,000	\$90,794
<b>TOTAL BUDGET TARGET ADJUSTMENTS</b>			<b>-\$59,500</b>	

**Summary:**

2011 Cuts Required Board:	-\$119,055
2001 Clerk cuts contributed to "Circuit Court"	-\$65,211
2011 Clerk Proposed Revenue Adjustments	<u>-\$59,500</u>
<b>TOTAL 2011 PROPOSED CUTS:</b>	<b>-\$243,766</b>

<b>2011 actual cuts this resolution makes</b>	<b>-\$266,236</b>
2011 total cuts to clerk/register of deeds budget	-\$201,025

This resolution was submitted to the Finance Department and Human Resources Department prior to submission to the Board.

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION

RESOLUTION TO: ~~Authorize the Chairman of the Board to~~ enter into a one-year (2010-2011) fixed price contract for natural gas with Dillon Energy Services. \* (see below)

INTRODUCED BY: Brian Brdak, Chairperson, Budget Committee

\* At the Budget Committee meeting held on 8-19-10,

A friendly amendment by Gieleshen was accepted as follows: Remove the words in the motion "authorize the Chairman of the Board to" and start the motion with the words "enter into a one-year fixed price contract..."

COMMITTEE/MEETING DATE

Budget Committee

August 19, 2010

Approved

Full Board 8-19-10



# 2010-2011 NATURAL GAS LOCK-IN



Based On An average Of 124,550  
MMBTUs Per Year

Price Quoted 08/15/10  
@ .512 / Therm

Price Quoted 08/13/10  
@ .5838 / Therm

Price Quoted 08/16/10  
Index Rate @ .509 / Therm -  
THIS IS NOT A FIXED PRICE  
CONTRACT - THE RATE WILL  
FLUCTUATE WITH THE  
MARKET.

COMPANY	CURRENT EXELON ENERGY CONTRACT 2009 Expenditure @ .699 / MMBtu	DILLON ENERGY 2010 Potential @ .512 / Therm *	EXELON ENERGY 2010 Potential @ .5838/ Therm *	GLACIAL NATURAL GAS, INC 2010 Potential @ .509 / Therm **
Natural Gas Cost	\$870,605	\$637,696	\$727,123	\$633,960
Consumers Power - Transmission Cost ***	\$419,968	\$521,966	\$521,966	\$521,966
Total Gas Plus Gas Transmission Cost	\$1,290,573	\$1,159,662	\$1,249,089	\$1,155,926
Potential Cost Avoidance Due To A Lower Rate		\$232,909	\$143,482	\$236,645
		26.8%	16.5%	27.2%
		Potential 26.8% Reduction in Unit Cost	Potential 16.5% Reduction in Unit Cost	Potential 27.2% Reduction in Unit Cost

\* 1 YEAR LOCK-IN THROUGH AUGUST 2011 — PRICES BASED ON MARKET COST IN AUGUST 2010

\*\* THIS IS NOT A FIXED PRICE QUOTE - THE RATE WILL FLUCTUATE THROUGHOUT THE YEAR BASED ON MARKET CONDITIONS.

\*\*\* THE CONSUMERS POWER CONTRACT IS A SEPARATE CONTRACT FOR THE TRANSMISSION OF THE GAS.

The recommendation is to enter into a one year contract with Dillon Energy.

Advantages of going with Dillon Energy over Exelon Energy:

- Dillon Energy will allow us to lock-in the rate, at a percentage less than 100%, and they will monitor the market to buy at points below our initial rate for the remaining percentage, if we believe that the market rate will go lower.
- Dillon will allow us to bank unused gas up to 8.5% of our committed amount.
- Dillon will manage our bank to insure that there are no penalties, or over storage penalties.
- Dillon will provide meter reading services and reports that included but not limited to daily temperature readings.

Exelon, only locks in the rate, and does not put any in a bank. Thus, leaving Macomb County subject to selling off of under-usage, at a lower rate, and the purchase of excess usage, at a potentially higher rate.

Glacial Natural Gas, Inc. is new to the Michigan national transportation gas market and currently does not offer a 1 year fixed price contract.

# **RECYCLABLE PAPER**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Concur with the recommendation of the Human Resources Department and Risk Management in the selection of BCBS of Michigan as the vendor to provide services related to the Early Retiree Reinsurance Program, part of the Patient Protection and Affordable Care Act of 2010 (PPACA).

**INTRODUCED BY:** Irene Kepler, Finance Chair

Representatives from BCBS and InTech Health Ventures will be present to answer questions.

See Attached

COMMITTEE/MEETING DATE:

Finance

8-19-10 POSTPONED UNTIL FULL BOARD

Full Board 8-19-10



# RISK MANAGEMENT & SAFETY

1 S. Main St., 8th Floor  
Mount Clemens, Michigan 48043  
586-469-6349 Fax 586-469-7902

John P. Anderson, Esq.  
Director

## MEMORANDUM

TO: Irene Kepler, Chair  
Finance Committee

FROM: John P. Anderson, Director, Risk Management & Safety  
Doug Fouty, Program Director, Personnel Services, HR

DATE: August 17, 2010

SUBJECT: **Early Retiree Reinsurance Program (ERRP)**

The Board of Commissioners asked for the Human Resources and Risk Management Departments to provide more information related to this program as well as more information on vendor proposals.

BCBS Proposal #1 is estimated to cost \$290,360.00. The InTech Proposal #2 is estimated to cost \$509,715. BCBS has the competitive advantage because it will charge all private vendors separately for the data feeds.

As of July 23, 2010, there are identified 590 eligible participants age 55 – 64. Using BCBSM reports for 2008 and 2009, there are identified 78 people who would qualify for the reimbursement with costs between \$15,000 to \$90,000. HAP did not provide eligible or incurred expense information. However, all eligible retiree participants as of 2010 are now in BCBSM or BCN.

Averaging the BCBSM costs for the two years results in an expenditure of \$1,209,825 of which 80% is reimbursable for \$967,860 per year. Over four years, this would result in about \$3,867,440 recovered from the subsidy. If we apply for the subsidy we should submit a cost estimate of \$970,000 per year.

### MACOMB COUNTY BOARD OF COMMISSIONERS

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As part of the recent Federal Healthcare Reform measures, specifically the Early Retiree Reinsurance Program (ERRP) part of the Patient Protection and Affordable Care Act of 2010 (PPACA), the County of Macomb may be eligible for Federal Government subsidy funds. PPACA has \$5 billion in available funds for the program; available to both public and private sector employers that pay on healthcare for employees and retirees.

If Macomb's application is approved and receives the Federal Subsidy, the Federal Subsidy money cannot be used for General Fund purposes. The subsidy can only be used to offset increases in healthcare or healthcare premium costs for the sponsor of employment based plans; or reduce premium contributions, copays, deductibles, coinsurance, or other out-of-pocket costs (or a combination of these) for plan participants; or reduce a combination of any of these costs (whether offsetting increases in sponsor costs or offsetting or reducing plan participants costs).

For example, the subsidy could be used to offset future retiree and active employee healthcare increases, as long as it impacts all segments of Macomb County sponsored healthcare.

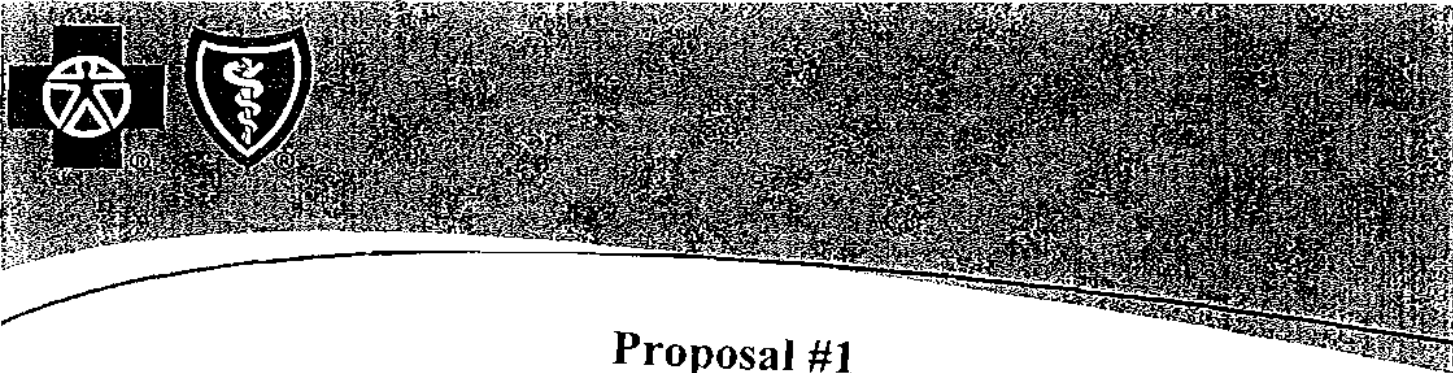
Attached are the two proposals we received. Proposal #1 BCBS of Michigan partners with RDS Services. Proposal #2 InTech Health Ventures, was referred by the AmWins Group. Both vendors will be available to discuss their respective proposals at the Finance Committee Meeting of August 19, 2010. Additionally, Doug Fouty and John Anderson will be available to discuss responses following the Personnel Committee meeting of August 18, 2010 in the Board of Commissioners Conference Room.

Attached are the following:

1. BCBS Proposal #1
2. InTech Proposal #2
3. Frequently Asked Questions
4. ERRP Application Instructions
5. ERRP Application

JA/ml

Enclosures



# Proposal #1

August 12, 2010

John Anderson  
Macomb County Risk Management & Safety  
1 S. Main Street  
Mt. Clemens, MI 48043

Dear John,

This letter will reeap our revised proposal to provide Early Retiree Reinsurance Program (ERRP) services to Macomb County.

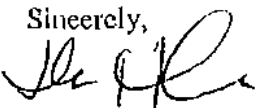
Highlights of our proposal:

- The fee for providing services will be 7.5% of the recovered subsidy.
- There is no minimum fee, if we recover nothing, Macomb County pays nothing.
- There are no set-up fees.
- All data and reporting is included in the 7.5% fee.

Should Macomb County elect to go with another vendor, there will be fees associated with data and reporting. The fees are as follows:

- \$25,000 for 1 data feed
- \$40,000 for 2 data feeds
- \$50,000 for 3 data feeds

If you have any questions, please contact me at 248-448-6220.

Sincerely,  
  
John Hahka  
Key Account Manager



## Early Retiree Reinsurance Program **SUMMARY OF SERVICES**

WE CAN HELP YOU NAVIGATE THROUGH THE INITIAL STAGES OF THIS PROGRAM AND MAKE SURE YOU QUALIFY AND MAXIMIZE THE SUBSIDY RECEIVED.

### **BASIC SERVICES**

- Work with HHS during initial program development
- Complete all parts of application
- Write affirmative attestation statements
- Project reimbursement amounts for first two plan-year cycles
- Define, describe and document that the sponsor's plan(s) have programs and procedures in place that generate cost-savings for participants with chronic and high-cost conditions
- Ensure that policies and procedures are in place to detect fraud, waste and abuse
- Troubleshoot Application errors
- Monitor data files for all eligible individuals
- Coordinate data with all vendors
- Track threshold and cost limits
- Write sponsor's summary describing how they will use the programs reimbursement
- Prepare HHS appeals/requests for redetermination
- Aggregate claims for an individual with multiple "benefit plan options"
- Troubleshoot data submission issues (i.e. claim reversals, COB adjustments)
- Compile and submit claims for reimbursement in a form and manner specified by the Secretary
- Monitor changes in HHS rules & regulations
- Track status of participants, monitor retiree plan changes
- Identify discrepancies between plan sponsor and vendor retiree lists

### **DATA MANAGEMENT SERVICE**

Many vendors will not provide the HHS compliant "data formatting" required for collecting subsidy under the Early Retiree Reinsurance Program. RDS Services LLC has the ability to aggregate your vendors' data and create the reports necessary to submit to HHS in order to submit "claims reimbursements" under the Program.

### **RECORD KEEPING**

Section 149.350 of the Regulations requires the Plan Sponsor to maintain records and produce documentation and data upon the request of the Secretary. We will maintain and provide all requested information and represent you in the event of an HHS audit.

# Fee Schedule

The Early Retiree Reinsurance Program



Blue Cross  
Blue Shield  
Blue Care Network  
of Michigan

Nonprofit corporations and independent licensees  
of the Blue Cross and Blue Shield Association

## BCBS Fee Schedule

Year	Projected ERRP Reimbursement	Total BCBS Fee (7.5%)
2010	\$ 967,860.00	\$ 72,590.00
2011	\$ 967,860.00	\$ 72,590.00
2012	\$ 967,860.00	\$ 72,590.00
2013	\$ 967,860.00	\$ 72,590.00
<b>Total</b>	<b>\$ 3,871,440.00</b>	<b>\$ 290,360.00</b>

The estimated cost of the BCBS Proposal is \$290,360.00

# Proposal #2



August 16, 2010

Mr. John Anderson  
 Director of Risk Management  
 Macomb County Executive Building, 8<sup>th</sup> Floor  
 10 Main Street  
 Mt. Clemens, MI 48043

Dear John:

Thank you for your consideration of InTech Health Ventures to provide administrative services to help you with the Early Retiree Reinsurance Program. I know it is a challenging evaluation process, but I want to reassure you that InTech has extensive government program experience and specific expertise in data management to help you be very successful with this new program. These core skills enable us to drive maximum subsidy reimbursement and program compliance to you with the minimum effort on your part.

As you work toward your final decision, I wanted to summarize and respond to all the questions presented to me thus far via George Molnar and Ed McManus. I consider them both great business partners to work with and as their partner I am committed to creating strong win win partnership with you. I look forward to the opportunity to meet you in person so we can begin our partnership as well.

To recap the questions thus far:

➤ Revenue/Cost Overview:

Year	ERRP Reimbursement	Blue Cross Costs	InTech Costs	Total Costs
2010	\$ 967,860	\$50,000	\$ 77,429	\$127,429
2011	\$ 967,860	\$50,000	\$ 77,429	\$127,429
2012	\$ 967,860	\$50,000	\$ 77,429	\$127,429
2013	\$ 967,860	\$50,000	\$ 77,429	\$127,429
Total:	\$ 3,871,440	\$200,000	\$ 309,715	\$509,715

Macomb Co. ERRP participant #

800
-----

Note: ERRP reimbursement will change associated to the number of ERRP participants and the health status of the participants.

➤ ERRP Early RetireeLink pricing provided is best and final – 8% of ERRP reimbursement

- Contract revisions:
  - Section 11 - Indemnification: InTech will agree to indemnify Macomb County as long as the data provided by County is accurate. We fully anticipate this to be the case, thus we will modify the ERRP agreement to represent mutual indemnification, or I will review and consider modified language from your legal counsel.
  - Section 12 – Limited Liability: InTech's service agreement states that its liability for liquidated damages are limited to the amount of monies paid to InTech for ERRP service fees.
  - Section 13 (g) - State of Governance: The ERRP agreement will be changed to reflect Michigan as state of governance.
- InTech will not require Macomb County to obtain BC BS MI claims data for purposes to assist Macomb County complete the ERRP application. Upon ERRP application approval from HHS, InTech will need medical claims information from BC BS MI, and pharmacy data from them as well if they have it, or we can pursue obtaining pharmacy claims information from Medco.
- InTech recommends all ERRP plan sponsor participant's eligibility and claims data be processed monthly to generate consistent plan sponsor subsidy cash flow. However; the frequency of our processing is based on receiving medical/pharmacy claims from BC BS MI (or Rx claims from Medco). InTech will also work with claims data sources (BC BS MI, and Medco (if necessary) to identify the most cost effective process for data exchange. We can adjust processing schedule to best align with cost, data availability, and Macomb preference.
- ERRP retirees at age 65 or older are not required to have utilization or disease management programs in place; however, Macomb/plan sponsor should always validate with vendor that no existing programs are in place for retirees aged 65 or older.
- ERRP application clarification. ERRP requirements can dictate that all different plan sponsor tax ID numbers have corresponding ERRP applications. InTech can and will provide reports per plan sponsor tax ID numbers to show corresponding subsidies.
- As indicated in our contract (Section 6(b)), InTech will (I will change the language from "may" to "will") assist Macomb County in any situation of HHS audit and not charge for any services associated to responding to HHS auditor questions. We stand behind our service work and will support any and all audit situations.
- Based on comments from George and Ed, they suggested we alter our pricing model to reflect a percent of subsidy approach which best meets your needs. I will update ERRP Services agreement to reflect services pricing at 8% of subsidy.

#### InTech References:

1. Karen Lang, City of Waterbury (CT), 203-597-3429, [Klang@waterburyct.org](mailto:Klang@waterburyct.org)
2. Peggy Thompson, City of Springfield (MO), 417-864-1608, [Pthompson@springfieldmo.gov](mailto:Pthompson@springfieldmo.gov)
3. James McGee, Transit Employees' Health & Welfare Fund (DC), 301-568-5499, [Jmegec@wmata.com](mailto:Jmegec@wmata.com)
4. Tara Hundley, Timken Company, 330-471-3370, [Tara.Hundley@timken.com](mailto:Tara.Hundley@timken.com)

#### Questions/responses from June 21, 2010:


- The Cost of the Initialization Start up Fees is Non-Refundable – Macomb County will pay for services to assist with the ERRP application. If MC is not approved for ERRP, no other charges would be incurred.

- Filing Deadlines are flexible but it is recommended to file as soon as possible – Correct. Macomb County should be working on the ERRP application now for completion as soon as possible. HHS has been accepting applications since July 1, 2010 and is reviewing applications now for approval.
- Macomb ERRP reimbursement plan: 100% to subsidize future increases in healthcare costs
  - HHS response to a similar question is: “it is permissible for a sponsor to use program reimbursement funds for the purpose of reducing the share of health benefits premiums that plan participants pay, but the reduction must be for all plan participants (including active workers), not just retirees”
- The subsidy distribution amounts are based on the County’s claims and not pooled with other groups that apply for the subsidy – that is appropriate.
- Applicant’s applications and payment are based on a “First Come First Serve” basis. This is a misstatement in the ERRP market place, HHS’ states:
  - Qualified applicants will be processed and approved for participation in the program based on their merits. HHS does have the authority to stop reinsurance payments or accepting applications but only if it appears that the \$5 billion in Federal funding is insufficient.
  - However, payment of subsidy will be based on “first come first serve” basis based on when the plan sponsor processes medical/pharmacy claim information and submits to HHS for payment.
- Applicants will qualify for ERRP based on – per HHS comment above “on their merits” which we interpret as Macomb’s plan structure and plan to address high cost retiree costs.
- First Application date is: ERRP program is officially “active” per statute on July 1, 2010. Final/approved ERRP application is published but the ERRP website has not been made available so Plan Sponsor applications are required to be sent in via mail.
- Costs will be the same in all filing years as was quoted in the original proposal – All costs will remain the same until 2013 which is the currently stated end of the ERRP. IF the ERRP program continues past 2013, InTech will communicate with the customer base on ramifications of the additional time frame and services and reserves the right to adjust rates at that time.

John, InTech is ready to handle your ERRP administrative services. We will work with you in every way possible to keep your costs as low, but work as hard as possible to obtain maximum subsidy. Retiree Drug Subsidy and the Early Retiree Reinsurance Program services are our core business. We have invested significant monies in our tools and staff to make sure ERRP is a valuable financial opportunity to our customers. We take great pride in our services and customer satisfaction and I’m confident we can provide Macomb County with excellent results.

I very much look forward to working with you and your staff, and meeting you in the future.

Sincerely,



John Hoyt

cc: George Molnar, Health Insurance Services  
Ed McManus, AmWINS

## Early Retiree Reinsurance Program: Frequently Asked Question

**Question:** If a Plan wants to participate in the Early Retiree Reinsurance Program, will a plan sponsor be required to file a single application or multiple applications?

**Answer:** The answer will vary on a case-by-case basis.

### *Regulations/Statutes-*

The Early Retiree Reinsurance Program Interim Final Regulations, 45 CFR Part 149, offer some guidance:

*"An applicant must submit an application for each plan for which it will submit a reimbursement request."* 45 CFR §149.40(e).

- "Applicant" refers to the plan sponsor (defined below).
- "Plan" means an "Employment-based plan", which in turn defined as a "Group health plan" – meaning a group health plan as defined in the RDS regulations (42 CFR §423.882), except in this instance it excludes federal government plans.
- Accordingly, a "Plan" in the context of the Early Retiree Reinsurance Program includes:
  - An employee welfare benefit plan providing medical care as defined in ERISA [(29 USC §1167(1))]
  - A local or state government plan providing medical care
  - A collectively bargained plan providing medical care
  - A tax-exempt church plan providing medical care
  - An account-based medical plan such as an HRA, Health FSA, HSA or MSA.

### *What this means in practice-*

In many cases, the sponsor will have one "Plan" and will file one application for the Early Retiree Reinsurance Program.

There may be situations, however, when a sponsor will have multiple "Plans". In these cases, a separate application must be filed for each "Plan".

Possible situations in which a sponsor may have chosen to create multiple "Plans" are bulleted below this paragraph. (Please note: These examples are not rules, and in any of these situations a sponsor may have instead just as easily set up a single "Plan", rather than choosing to create multiple "Plans".) Some of the more common situations in which a sponsor may choose to create multiple "Plans" rather than a single "Plan" include:

- Separate plans for bargaining v. non bargaining employees
- Separate plans for medical, drug, vision and dental benefits, for example.
  - Please note that a company could carve out its drug benefits from its medical benefits and still have each covered under one "Plan", in which case only a single application would be required.
  - Also note that if a sponsor has separate plans for vision and dental, it will not need to file a separate application for those plans, since HIPAA excepted benefits are excluded from the Early Retiree Reinsurance Program.
- A separate plan for each corporate subsidiary (here again the sponsor may choose to set up a single "Plan").
- A separate plan for specially contracted employees, such as a plan established for executives.

The term "Plan" should not be confused with product offering. A Plan may offer many different benefit options and still be a single "Plan". Similarly, a Plan may offer benefits to participants in different employment categories (for example, bargaining and non-bargaining) and still be one Plan. A Plan may even offer benefits to participants in multiple corporate entities, and still be one Plan.

*How will an employer know how many Plans exist and thus how many applications may be needed?*

Whether there is a single "Plan" or multiple "Plans" is determined by the Plan documents and it is established by the sponsor.

- A sponsor's Summary Plan Documents should include plan information such as a plan number. Each distinct plan number represents a separate plan and will require a separate application, if the sponsor would like to file for reimbursement for claims derived from each plan.
- Sponsors may also be able to make this determination using their ERISA 5500 form filings. However, there are several types of sponsors that do not need to file a 5500, including, but not limited to:
  - A plan that covers fewer than 100 participants and is either unfunded or fully insured.
  - A governmental plan
  - An unfunded or insured plan maintained for a select group of management or highly compensated employees
  - A church plan

- A plan that participates in a group insurance arrangement that files a 5500 on its behalf.

*Plan "Sponsor" Defined for Early Retiree Reinsurance Program-*

For an employment-based plan to be eligible to participate in the Early Retiree Reinsurance Program, the plan "sponsor" must submit an application compliant with the regulations. [45 CFR §149.35(b)(4)].

"Sponsor" for purposes of the Program has the same meaning as under ERISA, with an added category, which is also included in the RDS regulation. In most cases, the plan "Sponsor" will be the former employer offering coverage to its retirees.

- The ERISA definition of plan "sponsor" reads:

(i) the employer in the case of an employee benefit plan established or maintained by a single employer,

(ii) the employee organization in the case of a plan established or maintained by an employee organization, or

(iii) in the case of a plan established or maintained by two or more employers or jointly by one or more employers and one or more employee organizations, the association, committee, joint board of trustees, or other similar group of representatives of the parties who establish or maintain the plan." 29 USC §1002(16)(B).

- Under the Program, added to this definition of "sponsor" is the following:

In the case of a plan maintained jointly by one employer and an employee organization and for which the employer is the primary source of financing, the term means the employer. 45 CFR §149.2



# ERRP

## Early Retiree Reinsurance Program

### *Plan Sponsor Application Instructions*



## U.S. Department of Health and Human Services

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1087. The time required to complete this information collection is estimated to average 35 hours, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-05, Baltimore, Maryland 21244-1850.

*Early Retiree Reinsurance Program (ERRP) Plan Sponsor Instructions for Completing an Application*

U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES

## **Overview**

The Early Retiree Reinsurance Program (ERRP) was established by section 1102 of the Patient Protection and Affordable Care Act (the Affordable Care Act), P.L. 111-148, enacted on March 23, 2010. The Congress appropriated funding of \$5 billion for the temporary program. Section 1102(a)(1) requires the Secretary to establish this temporary program not later than 90 days after enactment of the statute, which is June 21, 2010. The program ends no later than January 1, 2014. The program provides reimbursement to participating employment-based plans for a portion of the cost of health benefits for early retirees and their spouses, surviving spouses and dependents. The Secretary will reimburse plans for certain claims between \$15,000 and \$90,000 (with those amounts being indexed for plan years starting on or after October 1, 2011). The purpose of the reimbursement is to make health benefits more affordable for plan participants and sponsors so that health benefits are accessible to more Americans than they would otherwise be without this program.

The program addresses the recent erosion in the number of employers providing health benefits to early retirees. People in the early retiree age group often face difficulties obtaining insurance in the individual market because of advanced age or chronic conditions that make coverage unaffordable and inaccessible. The program provides needed financial help for employer-based plans to continue to provide valuable coverage to plan participants, and provides financial relief to plan participants.

The program provides reimbursement to participating sponsors of employment-based plans for a portion of the costs of providing health benefits to early retirees (and eligible spouses, surviving spouses, and dependents of such retirees). The program regulation at 45 C.F.R. Part 149 defines the term “sponsor”, “employment-based plan”, “health benefits,” and “early retiree.” as well as many other important terms that are relevant to the program. The regulation also sets forth the requirements of the program, including the requirements discussed in these instructions.

This document provides general instructions with respect to completing a program application (see ERRP regulation at 45 C.F.R. §149.40). Please note that if any information in the Application changes or if the sponsor discovers that any information is incorrect, the sponsor is required to promptly report the change or inaccuracy.

It is critical for program applicants and participants to read the regulation in order to fully understand which organizations qualify for the program, how to apply for the program, what costs are eligible for reimbursement under the program, how to submit a request for reimbursement under the program, and sponsors’ obligations under the program.



## **Application Information**

### **General Instructions for Completing and Submitting the ERRP Application**

The ERRP application has been designed by the U.S. Department of Health & Human Services (HHS) to assist in the efficient administration of the ERRP in compliance with Federal regulatory requirements at 45 C.F.R. Part 149. HHS will make an announcement on the applicable HHS webpage when applicants can begin submitting applications, with information on how applications must be submitted. We encourage interested parties to regularly monitor [www.hhs.gov/ocio/](http://www.hhs.gov/ocio/) for this and other program information.

The following is an overview of the application process:

1. The Account Manager or Authorized Representative completes ALL parts of the application, including the Plan Sponsor Agreement which must be signed by the Plan Sponsor's Authorized Representative.
2. The completed application is submitted.
3. Plan Sponsors will be notified about the status of their application.

.An applicant must submit an application for each plan for which it will submit a reimbursement request. The application must be completed in its entirety (and reviewed and approved by HHS) in order to participate in the ERRP. HHS will certify the sponsor and the plan when the application is approved. Even if the submitted application satisfies all criteria specified in the program regulation, it may be denied, depending on the availability of limited ERRP funds.

Complete the items in Parts I through IV. Responses to all items marked with an asterisk (\*) are required. The following are specific instructions for each Part for each item that is not self explanatory.

### **APPLICATION PART I: Plan Sponsor and Key Personnel Information**

#### **A. Plan Sponsor Information**

Complete the required information in items 1-7.

Item 1: The Plan Sponsor Organization Name must be the same as that associated with its Federal Employer Tax Identification Number (EIN).

Item 2: This item is self-selected by the Plan Sponsor. Please choose the one category that best describes the Plan Sponsor's type of organization.

Item 6: Organization address must be the address associated with the EIN.

## **B. Authorized Representative Information**

An Authorized Representative is an individual with legal authority to sign and bind a sponsor to the terms of a contract or agreement. Examples of the Authorized Representative include the Sponsor's general partner, CFO, CEO, President, Human Resource Director, or an individual who holds a position of similar status and authority within the Plan Sponsor's organization. Only one individual at a time can serve in the role of Authorized Representative. For multi-employer plans, the Authorized Representative does not have to be an employee of the Plan Sponsor, but may be a member of the jointly appointed board of trustees, which includes both labor and management trustees. An Authorized Representative of the requesting Plan Sponsor must sign the Plan Sponsor Agreement in the completed application and certify that the information contained in the application is true and accurate to the best of the Plan Sponsor's knowledge and belief.

The Authorized Representative is responsible for the completion of the required information in Items 1-9.

Item 4: The Authorized Representative's Social Security Number must be provided in order to verify the individual's identity, and therefore help maintain the integrity of the Early Retiree Reinsurance Program.

## **C. Account Manager Information**

The Account Manager is generally the individual who coordinates the application process for the Plan Sponsor, and is the Sponsor's primary contact with HHS with respect to the application. An Account Manager may be an employee of the Plan Sponsor, or a non-employee, such as a consultant, with whom the Plan Sponsor has an arrangement to assist with the application process. There can be only one Account Manager per ERRP application at a time.

Complete the required information in Items 1-9 for the Account Manager Information.

Item 4: The Account Manager's Social Security Number must be provided in order to verify the individual's identity, and therefore help maintain the integrity of the Early Retiree Reinsurance Program.

## **APPLICATION PART II: Plan Information**

### **A. Plan Information**

Complete the required information in Items 1-2 for the employment-based plan for which you are requesting ERRP payments.

# ERRP

## Early Retiree Reinsurance Program Application



### U.S. Department of Health and Human Services

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0938-1087. The time required to complete this information collection for this application is estimated to average 35 hours, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: CMS, 7500 Security Boulevard, Attn: PRA Reports Clearance Officer, Mail Stop C4-26-D5, Baltimore, Maryland 21244-1850.

Please note that if any information in this Application changes or if the sponsor discovers that any information is incorrect, the sponsor is required to promptly report the change or inaccuracy.

An asterisk (\*) identifies a required field.

<b>PART I: Plan Sponsor and Key Personnel Information</b>	
<b>A. Plan Sponsor Information</b>	
1) *Organization's Name (Must correspond with the information associated with the Federal Employer Tax Identification Number (EIN): _____	
2) *Type of Organization (Check the one category that best describes your organization):	
<input type="checkbox"/>	Government
<input type="checkbox"/>	Union
<input type="checkbox"/>	Religious
<input type="checkbox"/>	Commercial
<input type="checkbox"/>	Non-profit
3) *Organization's Employer Identification Number (EIN): _____	
4) *Organization's Telephone Number: ____ ext. _____	
5) Organization's FAX Number _____	
6) *Organization's Address (must be the address associated with the EIN provided above):	
* Street Line 1: _____	
Street Line 2: _____	
*City: _____	
*State/US Territory: _____	
*Zip Code: _____	
7) Organization's Website Address: _____	
<b>B. Authorized Representative Information</b>	
1) *First Name: _____ Middle Initial (optional): ____ *Last Name: _____	
2) *Job Title: _____	
3) *Date of Birth(Month/Day/Year): _____	
4) *Social Security Number: _____	
5) *Email Address: _____	
6) *Telephone Number: _____ ext _____	
7) FAX Number: _____	

8) \*Employer Name: \_\_\_\_\_

9) \* Authorized Representative Business Address:

\* Street Line 1: \_\_\_\_\_

Street Line 2: \_\_\_\_\_

\*City: \_\_\_\_\_

\*State/US Territory: \_\_\_\_\_

\*Zip Code: \_\_\_\_\_

**C. Account Manager Information**

1) \*First Name: \_\_\_\_\_ Middle Initial (optional): \_\_\_\_\_ \*Last Name: \_\_\_\_\_

2) \*Job Title: \_\_\_\_\_

3) \*Date of Birth(Month/Day/Year): \_\_\_\_\_

4) \*Social Security Number: \_\_\_\_\_

5) \*Email Address: \_\_\_\_\_

6) \*Telephone Number: \_\_\_\_\_ ext \_\_\_\_\_

7) FAX Number: \_\_\_\_\_

8) \*Employer Name: \_\_\_\_\_

9) \*Account Manager Business Address:

\* Street Line 1: \_\_\_\_\_

Street Line 2: \_\_\_\_\_

\*City: \_\_\_\_\_

\*State/US Territory: \_\_\_\_\_

\*Zip Code: \_\_\_\_\_



**PART II: Plan Information**

**A. Plan Information**

1) \*Plan Name: \_\_\_\_\_

2) \*Plan Year Cycle: Start Month/Day: \_\_\_\_\_ End Month/Day: \_\_\_\_\_

**B. Benefit Option(s) Provided Under This Plan (If the plan has more than one benefit option for which you intend to seek program reimbursement, please include the information below for each benefit option, on a separate copy of the Attachment below.**

1a) \*Benefit Option Name: \_\_\_\_\_

1b) \*Unique Benefit Option Identifier: \_\_\_\_\_

1c) \*Benefit Option Type: Self-Funded \_\_\_\_\_ Insured \_\_\_\_\_ Both \_\_\_\_\_

1d) \*Benefit Administrator Company Name: \_\_\_\_\_

**C. \*Programs and Procedures for Chronic and High-Cost Conditions**

A sponsor cannot participate in the Early Retiree Reinsurance Program unless, as of the date of its application for the program is submitted, its employment-based plan has in place programs and procedures that have generated or have the potential to generate cost savings with respect to plan participants with chronic and high cost conditions. The program regulations define "chronic and high cost condition" as a condition for which \$15,000 or more in health benefit claims are likely to be incurred during a plan year by one plan participant. Please identify the chronic and high cost conditions for which the employment-based plan has such programs and procedures in place, and summarize those programs and procedures, including how it was determined that the identified conditions satisfy the \$15,000 threshold. If necessary to provide a complete response, the sponsor may submit additional pages as an attachment to the application. Please reference such attachment in this space.

**D. \*Estimated Amount of Early Retiree Reinsurance Program Reimbursements**

Please estimate the projected amount of proceeds you expect to receive under the Early Retiree Reinsurance Program for the plan identified in this application, for each of the first two plan year cycles identified in this application. If you wish, you may provide a range of expected program proceeds that includes: (1) a low-end estimate of expected program proceeds, (2) an estimate that represents your most likely amount of program proceeds, and (3) a high-end estimate of expected program proceeds. For purposes of this estimate only, please assume for each of those plan year cycles that there will be sufficient program funds to cover all claims submitted by the Plan Sponsor that comply with program requirements. If necessary to provide a complete response, the sponsor may submit additional pages as

an attachment to the application. Please reference such attachment in this space.

**E. \*Intended Use of Early Retiree Reinsurance Program Reimbursements**

- 1) Please summarize how your organization will use the reimbursement under the Early Retiree Reinsurance Program to reduce health benefit or health benefit premium costs for the sponsor of the employment-based plan (i.e., to offset increases in such costs); or reduce premium contributions, copayments, deductibles, coinsurance, or other out-of-pocket costs (or combination of these) for plan participants; or reduce a combination of any of these costs (whether offsetting increases in sponsor costs or offsetting or reducing plan participants' costs). If necessary to provide a complete response, the sponsor may submit additional pages as an attachment to the application. Please reference such attachment in this space.
  
- 2) If a sponsor decides to apply the reimbursement for its own use, it may only use the reimbursement to offset increases in its health benefit premium costs, if an insured plan, or its health benefit costs, if it is self-funded. If any amount of the reimbursement is used to offset increases in health benefit premium or health benefit costs of your organization (as opposed to offsetting increases to, or reducing, plan participants' costs), please summarize how program funds, as a result of being used by your organization for such purposes, will relieve your organization of using its own funds to subsidize such increases, thereby allowing your organization to instead use its own funds to maintain its level of financial contribution to the employment-based plan. (In other words, please explain how your organization will continue to maintain the level of support for this plan, and if it applies the reimbursement for its own use, will use the program reimbursement to pay for increases in health benefit premium costs or health benefit costs, as applicable). If necessary to provide a complete response, the sponsor may submit additional pages as an attachment to the application. Please reference such attachment in this space.

**PART III: Banking Information for Electronic Funds Transfer**

1) \*Bank Name: \_\_\_\_\_

2) \*Bank Address:

\*Street Line 1: \_\_\_\_\_

Street Line 2: \_\_\_\_\_

\*City: \_\_\_\_\_

\*State/US Territory: \_\_\_\_\_

\*Zip Code: \_\_\_\_\_

3) \*Account Number: \_\_\_\_\_

4) \*Name of Organization Associated with Account: \_\_\_\_\_

5) \*Account type: (Checking or Savings Account) \_\_\_\_\_

6) \*Bank Routing Number: \_\_\_\_\_

7) \*Bank Contact First Name: \_\_\_\_\_ Middle Initial (optional): \_\_\_\_ \*Last Name: \_\_\_\_\_

8) \*Email address: \_\_\_\_\_

9) \*Telephone Number: \_\_\_\_\_

<b>PART IV. Plan Sponsor Agreement</b>	
1.	<b>Compliance:</b> In order to receive program reimbursement(s), Plan Sponsor agrees to comply with all of the terms and conditions of Section 1102 of the Patient Protection Act (P.L. 111-148) and 45 C.F.R. Part 149 and in other guidance issued by the Secretary of the U.S. Department of Health & Human Services (the Secretary), including, but not limited to, the conditions for submission of data for obtaining reimbursement and the record retention requirements.
2.	<b>Reimbursement-Related and Other Representations Made by Designees:</b> Plan Sponsor may be given the opportunity to identify one or more Designees (i.e., individuals the Sponsor will authorize to perform certain functions on behalf of the Sponsor related to the Early Retiree Reinsurance Program, such as individual(s) who will be involved in making program reimbursement requests). Plan Sponsor certifies that all individuals that will be identified as Designees will have first been given authority by the Plan Sponsor to perform those respective functions on behalf of the Plan Sponsor. Plan Sponsor understands that it is bound by any representations such individuals make with respect to the Sponsor's involvement in the Early Retiree Reinsurance Program, including but not limited to the Sponsor's reimbursement under, the program.
3.	<b>Written Agreement:</b> Plan Sponsor certifies that, prior to submitting a Reimbursement Request, it has executed a written agreement with its health insurance issuer or employment-based plan regarding disclosure of information, data, documents, and records to HHS, and the issuer or plan agrees to disclose to HHS, on behalf of the Plan Sponsor, at a time and in a manner specified by the HHS Secretary in guidance, the information, data, documents, and records necessary for the Plan Sponsor to comply with the requirements of the Early Retiree Reinsurance Program, as specified in 45 C.F.R. 149.35.
4.	<b>Use of Records:</b> Plan Sponsor understands and agrees that the Secretary may use data and information collected under the Early Retiree Reinsurance Program only for the purposes of, and to the extent necessary in, carrying out Section 1102 of the Patient Protection Act (P.L. 111-148) and 45 C.F.R. Part 149 including, but not limited to, determining reimbursements and reimbursement-related oversight and program integrity activities, or as otherwise allowed by law. Nothing in this section limits the U.S. Department of Health & Human Services' Office of the Inspector General's authority to fulfill the Inspector General's responsibilities in accordance with applicable Federal law.
5.	<b>Obtaining Federal Funds:</b> Plan Sponsor acknowledges that the information furnished in its Plan Sponsor application is being provided to obtain Federal funds. Plan Sponsor certifies that it requires all subcontractors, including plan administrators, to acknowledge that information provided in connection with a subcontract is used for purposes of obtaining Federal funds. Plan Sponsor acknowledges that reimbursement of program funds is conditioned on the submission of accurate information. Plan Sponsor agrees that it will not knowingly present or cause to be presented a false or fraudulent claim. Plan Sponsor acknowledges that any excess reimbursement made to the Plan Sponsor under the Early Retiree Reinsurance Program, or any debt that arises from such excess reimbursement, may be recovered by the Secretary. Plan Sponsor will promptly update any changes to the information submitted in its Plan Sponsor application. If Plan Sponsor becomes aware that information in this application is not (or is no longer) true, accurate and

	complete, Plan Sponsor agrees to notify the Secretary promptly of this fact.
6.	<b>Data Security:</b> Plan Sponsor agrees to establish and implement proper safeguards against unauthorized use and disclosure of the data exchanged under this Plan Sponsor application. Plan Sponsor recognizes that the use and disclosure of protected health information (PHI) is governed by the Health Insurance Portability and Accountability Act (HIPAA) and accompanying regulations. Plan Sponsor certifies that its employment-based plan(s) has established and implemented appropriate safeguards in compliance with 45 C.F.R. Parts 160 and 164 (HIPAA administrative simplification, privacy and security rule) in order to prevent unauthorized use or disclosure of such information. Sponsor also agrees that if it participates in the administration of the plan(s), then it has also established and implemented appropriate safeguards in regard to PHI. Any and all Plan Sponsor personnel interacting with PHI shall be advised of: (1) the confidential nature of the information; (2) safeguards required to protect the information; and (3) the administrative, civil and criminal penalties for noncompliance contained in applicable Federal laws.
7.	<b>Depository Information:</b> Plan Sponsor hereby authorizes the Secretary to initiate reimbursement, credit entries and other adjustments, including offsets and requests for reimbursement, in accordance with the provisions of Section 1102 of the Patient Protection Act (P.L. 111-148) and 45 C.F.R Part 149 and applicable provisions of 45 C.F.R. Part 30, to the account at the financial institution (hereinafter the "Depository") indicated under the Electronic Funds Transfer (EFT) section of the Plan Sponsor application. Plan Sponsor agrees to immediately pay back any excess reimbursement or debt upon notification from the Secretary of the excess reimbursement or debt. Plan Sponsor agrees to promptly update any changes in its Depository information.
8.	<b>Policies and Procedures to Detect Fraud, Waste and Abuse.</b> The Plan Sponsor attests that, as of the date this Application is submitted, has in place policies and procedures to detect and reduce fraud, waste, and abuse related to the Early Retiree Reinsurance Program. The Plan Sponsor will produce the policies and procedures, and necessary information, records and data, upon request by the Secretary, to substantiate existence of the policies and procedures and their effectiveness, as specified in 45 C.F.R. Part 149.
9.	<b>Change of Ownership:</b> The Plan Sponsor shall provide written notice to the Secretary at least 60 days prior to a change in ownership, as defined in 45 C.F.R, 149.700. When a change of ownership results in a transfer of the liability for health benefits costs, this Plan Sponsor Agreement is automatically assigned to the new owner, who shall be subject to the terms and conditions of this Plan Sponsor Agreement.
	<p><b>Signature of Plan Sponsor Authorized Representative</b></p> <p>I, the undersigned Authorized Representative of Plan Sponsor, declare that I have legal authority to sign and bind the Plan Sponsor to the terms of this Plan Sponsor Agreement, and I have or will provide evidence of such authority. I declare that I have examined this Plan Sponsor Application and Plan Sponsor Agreement. My signature legally and financially binds the Plan Sponsor to the statutes, regulations, and other guidance applicable to the Early Retiree Reinsurance Program including, but not limited to Section 1102 of the Patient Protection Act (P.L. 111-148) and 45 C.F.R. Part 149 and applicable provisions of 45 C.F.R. Part 30 and all other applicable statutes and</p>

	<p>regulations. I certify that the information contained in this Plan Sponsor Application and Plan Sponsor Agreement is true, accurate and complete to the best of my knowledge and belief, and I authorize the Secretary to verify this information. I understand that, because program reimbursement will be made from Federal funds, any false statements, documents, or concealment of a material fact is subject to prosecution under applicable Federal and/or State law.</p> <p>Signature</p>
--	--

**Attachment: Additional Benefit Options**

**(Complete this form for each unique benefit option)**

1a) \*Benefit Option Name: \_\_\_\_\_

1b) \*Unique Benefit Option Identifier: \_\_\_\_\_

1c) \*Benefit Option Type: Self-Funded \_\_\_\_\_ Insured \_\_\_\_\_ Both \_\_\_\_\_

1d) \*Benefit Administrator Company Name: \_\_\_\_\_

# **RECYCLABLE PAPER**



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO approve the request by Darren Bondy to purchase 14 months of State of Michigan prior governmental service time and Terry Hubbard to purchase 24 months of State of Michigan prior governmental service time.

INTRODUCED BY: Paul Gielegem, Chairman

**SEE ATTACHED MATERIAL**

COMMITTEE/MEETING DATE

Full Board 8-19-10 \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# EMPLOYEE'S RETIREMENT SYSTEM

10 N. Main St., 12th Floor  
Mt. Clemens, Michigan 48043  
586-469-5250 Fax 586-469-5847

August 13, 2010

## COMMISSION MEMBERS

Brian Brdak  
Chairperson  
County Commissioner

Chris Carmody  
Vice-Chairperson  
Employee Representative

Timothy K. Corcoran  
Employee Representative

Irene Kepler  
County Commissioner

Ken Lampar  
County Commissioner

Larry Moloney  
Road Commissioner

Darra Slanec  
Employee Representative

Leonard Reinowski  
Retiree Representative

Gilbert J. Chang  
Secretary

Ted B. Wahby  
Treasurer

George E. Brumbaugh, Jr.  
Legal Advisor

Commissioner Paul Gielegem, Chairman  
Macomb County Board of Commissioners  
Administration Building—9<sup>th</sup> Floor  
Mount Clemens, Michigan 48043

Dear Commissioner:

The Retirement Commission recommended that the following individuals be allowed to purchase previous service time (see attachments):

Darren Bondy	State of Michigan	14 months
Terry Hubbard	State of Michigan	24 months

Public Act 507 of 1982 provides that the purchase of such service time can be allowed by the affirmative vote of not less than three-fifths of the Board of Commissioners.

Sincerely yours,

Gilbert J. Chang, Secretary  
Macomb County Employees Retirement System

GJC:ts

Enclosures

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin F. Sarger - District 2  
Phillip A. DiMaria - District 3  
Tom Moxen - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Reigent - District 15  
Cary Ismace - District 16

Paul Gielegem  
District 19  
Chairman

Kathy Tooco  
District 20  
Vice Chair

Jean Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Acovitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

TO: Gilbert Chang – Secretary Macomb County Board Of Commissioners

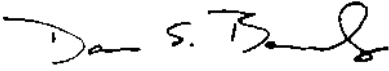
FROM: Darren Bondy – Macomb County Sheriffs Office

Date: July 27, 2010

Re: Purchase of Prior Governmental Service Time

Sir, please accept this as my official request to purchase my prior governmental service time of 14 months. My request is in response to your letter dated July 19, 2010. In this letter, the cost to purchase this time is quoted at \$5,810; please withdraw these funds from my deferred compensation account.

Respectfully.



Darren Bondy

This request has been reviewed and is in conformance with the Retirement Ordinance requirements.

Date: 7/28/10

BY: RB



# EMPLOYEE'S RETIREMENT SYSTEM

10 N. Main St., 12th Floor  
Mt. Clemens, Michigan 48043  
586-469-5250 Fax 586-469-5847

8

## COMMISSION MEMBERS

Brian Brdak  
Chairperson  
County Commissioner

Chris Carmody  
Vice-Chairperson  
Employee Representative

Irene Kepler  
County Commissioner

Ken Lampar  
County Commissioner

Larry Moloney  
Road Commissioner

Darra Slanec  
Employee Representative

Leonard Reinowski  
Reliree Representative

Gilbert J. Chang  
Secretary

Ted B. Wahby  
Treasurer

George E. Brumbaugh, Jr.  
Legal Advisor

TO: Darren Bondy  
Office of the Sheriff

SUBJECT: Purchase of Prior Governmental Service Time

DATE: July 19, 2010

The Macomb County Board of Commissioners has adopted new policies regarding the purchase of prior government service. Based on your County service to date of 23 years, your purchase of other governmental time is limited to the lower of your time worked with the other governmental unit or 60 months. The cost of 14 months with the State of Michigan is \$5,810 until December 31, 2010.

This letter does not constitute approval to purchase this time; it is only for your information as to cost.

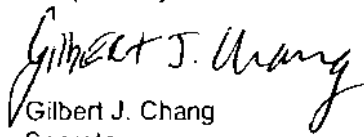
Should you wish to proceed with this purchase you must apply to and receive permission from the Macomb County Board of Commissioners. The Board of Commissioners will determine your eligibility by an affirmative vote of not less than three-fifth of its members.

You are also advised that in the event your bargaining unit has the Annuity Withdrawal privilege on retirement, the purchase amount of the above time will not qualify. Annuity Withdrawal is available only for those sums contributed pursuant to the Macomb County Employees Retirement System retirement deductions.

**Please note:** The purchase of prior other governmental service is limited to a ratio of one year purchased for every four years of County service time to a maximum of 5 years based on 20 years of County service.

If you wish to request permission to purchase the above noted other government time please address a letter to the undersigned.

Respectfully,

  
Gilbert J. Chang  
Secretary

GC/rg

cc: D. Fouty

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzij - District 1  
Marvin E. Sauger - District 2  
Phillip A. O'Maria - District 3  
Toni Mosen - District 4  
Sue Rocca - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Bruley - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Paul Gieleghem - District 16

Paul Gieleghem  
District 19  
Chairman

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Anagnostis - District 22

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At Arms

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
L. G. ... District 26

9

July 15, 2010

Gilbert J. Chang  
10 N. Main Street  
12<sup>th</sup> Floor  
Mt. Clemens, MI 48043

Dear Mr. Chang,

I am writing to inform you that I am requesting permission to purchase my previous government time with the State of Michigan for the cost of \$4985.00 as listed on the attached letter.

Thank you for your assistance.

Sincerely,

*Terry J. Hubbard*

Terry J. Hubbard  
4984 Kelly Drive  
Warren, MI 48092  
586-826-8405 home  
586-274-0229

TH/th

enclosures

cc

This request has been reviewed and is in conformance with the Retirement Ordinance requirements.

Date: 8/4/10

By: *AS*



# EMPLOYEE'S RETIREMENT SYSTEM

10 N. Main St., 12th Floor  
Mt. Clemens, Michigan 48043  
586-469-5250 Fax 586-469-5847

10

TO: Terry Hubbard  
Community Mental Health – First Southwest

SUBJECT: Purchase of Prior Governmental Service Time

DATE: April 9, 2010

## COMMISSION MEMBERS

Brian Brdak  
Chairperson  
County Commissioner

Chris Carmody  
Vice-Chairperson  
Employee Representative

Irene Kepler  
County Commissioner

Ken Lampar  
County Commissioner

Larry Moloney  
Road Commissioner

Darra Slanec  
Employee Representative

Leonard Reinowski  
Retiree Representative

Gilbert J. Chang  
Secretary

Ted B. Wahby  
Treasurer

George E. Brumbaugh, Jr.  
Legal Advisor

The Macomb County Board of Commissioners has adopted new policies regarding the purchase of prior government service. Based on your County service to date of 10 years, your purchase of other government time is limited to the lower of your time worked with the other governmental unit or 24 months. The cost of 24 months with State of Michigan is \$4,965 until December 31, 2010.

This letter does not constitute approval to purchase this time; it is only for your information as to cost.

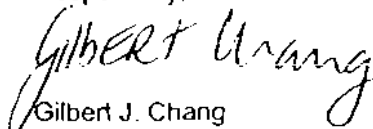
Should you wish to proceed with this purchase you must apply to and receive permission from the Macomb County Board of Commissioners. The Board of Commissioners will determine your eligibility by an affirmative vote of not less than three-fifth of its members.

You are also advised that in the event your bargaining unit has the Annuity Withdrawal privilege on retirement, the purchase amount of the above time will not qualify. Annuity Withdrawal is available only for those sums contributed pursuant to the Macomb County Employees Retirement System retirement deductions.

**Please note:** The purchase of prior other governmental service is limited to a ratio of one year purchased for every four years of County service time to a maximum of 5 years based on 20 years of County service.

If you wish to request permission to purchase the above noted other government time please address a letter to the undersigned.

Respectfully,

  
Gilbert J. Chang  
Secretary

DD/rg

cc: W. Fisher

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzjy - District 1  
Arvin E. Sawyer - District 2  
Phillip A. DiMaria - District 3  
John Mocerzi - District 4

Sue Rocca - District 7  
David Hynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10

James L. Carabelli - District 12  
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District 6  
Sergeant-At Arms

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Voshurg - District 25

# **RECYCLABLE PAPER**



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

August 18, 2010

TO: Honorable Commissioners  
FROM: Paul Gielegem, Chairman *PG*  
RE: Economic Development Corporation

I request you concur with my appointment of Bill Andre to the Economic Development Corporation for a term beginning immediately and running through July 31, 2013.

This appointment will be made at the August 19, 2010, Full Board Meeting.

Thank you.

PG:pd

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMana - District 3  
Toni Moceri - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
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Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26



RECEIVED

AUG 02 2010

APPLICATION FOR APPOINTMENT  
MACOMB COUNTY BOARD OR COMMISSIONER BOARD OF COMMISSIONERS  
(Please note only legible applications can be considered)

I, William Andre, hereby make application for appointment to \_\_\_\_\_  
Name

Economic Development Corporation for Variable from up to 7-31-2013  
Name of Board or Commission Number of years Exact Dates of Appointment

to \_\_\_\_\_.

**TO THE MACOMB COUNTY BOARD OF COMMISSIONERS:**

STATE OF MICHIGAN )  
                                  )ss  
COUNTY OF MACOMB)

Company Location:  
1. I reside at 25000 Joy Blvd, Mt. Clemens, MI 48043  
                                  Street                                  City                                  Zip

Macomb and have since 1988  
County

Mailing address if different than above: \_\_\_\_\_  
\_\_\_\_\_

Telephone: 586-783-5007 Cell Phone: 586-212-1995

Email: mail@hydralock.com

2. I am at least 18 years of age: Yes  No

3. I am currently registered to vote: Yes  No

4. Citizen of United States of America  
Country

5. Employer: Hydra-Lock Corp.

Telephone: 586-783-5007

a. Indicate nature of your work: Manufacturer

b. Title: Secretary/Treasurer

Also: Andreland - President

**6. Educational level and degrees received:** B.S. in Biology and Chemistry  
Completed course work toward a Masters Degree in Biology and Chemistry  
from Western Michigan University

**7. I presently hold the following appointments and elected positions:**

Member - Finance Committee for Macomb Chamber of Commerce - current  
Title Appointment or Election Date

Member - Finance Committee of the Judson Center - current  
Title Appointment or Election Date

Member - Advisory Board of Macomb County Community College - current  
Title Appointment or Election Date

**8. Previously held appointments and/or elected positions:**

Former Focus Group Member - Macomb Business Development Committee  
Title Dates Served

Former Board of Director of the Warren Chamber of Commerce  
Title Dates Served

Title Dates Served

**9. Have you even been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.**

NO

**10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Macomb County? If so, list the interest (except where required for the appointment).**

NO

**11. List any family members who are or have been employed by Macomb County or are or have been elected to County offices.**

NONE

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**12. Is this an application for reappointment? Yes  No**

**If yes, how many years have you served on this board?** \_\_\_\_\_

**Please indicate your attendance record for the term(s) served** \_\_\_\_\_ / \_\_\_\_\_  
No. of meetings attended No. of meetings held

**Comments/Clarification (only if necessary)** \_\_\_\_\_

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**13. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Macomb County.**

We have been in business for 65+ years, presently diversified in the automotive, heavy equipment and aerospace industries. We are actively pursuing with the help from MMTC, diversifying into the medical and wind energy markets. We believe that a diversified customer base can help cushion a down market in any individual sector.

Since my company is and has experienced going through the diversification process I may be of assistance with other companies who may wish to also pursue diversifying their customer and/or products base.

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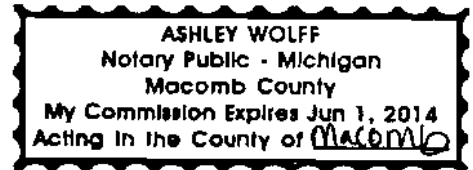
I hereby apply for appointment to Economic Development Corp (EDC) and do swear or affirm  
Board or Commission  
that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

William Andre  
Signature

William Andre  
Name (Print or Type)

Subscribed and sworn to before me this  
2nd day of August, 2010.

Ashley Wolff  
Notary Public  
Macomb County, Michigan



My commission expires: 6-1-14

Note: Applicants may – but it is not required – attach additional information pertaining to this Application for Appointment if attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

The following is for Board Office use only:

Overseeing Committee: Chair appt.

Chair Review for Compliance: FG pd  
(Commissioner Sign-off)

(revised 02/09 pd)

**William Mcguire Andre**  
1832 East Seymour Lake road  
Ortonville, Michigan 48462

**EMPLOYMENT HISTORY**

---

- 1981-Present      **Hydra-Lock Corporation, Mount Clemens, Michigan**  
(1981-1989) Apprenticeship Training in Engineering and Manufacturing.  
(1989- Present) Treasurer, Secretary, CFO and partial owner of family business.
- Responsible for all accounting functions, research and development. quality control and maintaining bank relationships.
  - Oversee engineering, manufacturing and sales.
  - Plan Administrator and Trustee of Pension Plans/Benefits.
- 1996-Present      **Andre Land Corporation, Mount Clemens, Michigan**  
President
- Responsible for Purchasing and Selling Commercial Property
- 1979-1981      **Beeton Dickinson, Orangeburg, New York**  
Radioimmunoassay Specialist  
Territory: Western Michigan and Northern Indiana
- Sold and maintained RIA Kits to area healthcare facilities.
- 1977-1979      **The Upjohn Company- Kalamazoo, Michigan**  
Client Representative of the Laboratory Procedure Division in Toledo, Ohio
- Sold laboratory services to the medical community
  - Promoted and transferred to Cleveland as a Hospital Representative.
- 1975-1977      **Sinai Hospital- Detroit, Michigan**  
Clinical Chemist
- Performed RIA, Special Chemistry and automated chemistry.
  - Analyzed blood gases, electrolytes, hcmoglobin and hcmatocrit during Open- Heart procedures.
- 1973-1975      **Leila Y. Post Montgomery Hospital - Battle Creek, Michigan**  
Clinical Chemist
- Performed routine chemistry, toxicology and trace element analysis.

**EDUCATION**

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**Western Michigan University**  
B.S in Biology and Chemistry  
Secondary Education Certificate  
Graduation date: 1970

**Western Michigan University**  
Completed Course work toward a Masters Degree in Biology and Chemistry  
1971 – 1973 (GPA 3.90) Graduate Teaching Assistant in Embryology and Zoology

## **ASSOCIATIONS**

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Member of the Finance Committee for Macomb Chamber of Commerce.

Focus Group Member of Macomb Business Development Committee

Member of the Finance Committee of the Judson Center

Former Board Member of Warren Chamber of Commerce.

Former Board Member of Advisory Board for Macomb County Community College.

## **Volunteer**

2000- Present

### **Red Cross-S.E. Michigan**

Volunteer Instructor for CPR, AED, Child and Infant CPR and Professional Rescue.

2003- present

### **St. Andrew's Catholic Parish**

Volunteer usher