



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

## BOARD OF COMMISSIONERS

### REGULAR SESSION

THURSDAY, SEPTEMBER 23, 2010

### AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Invocation by **Commissioner William Crouchman**
5. Adoption of Agenda, **AS AMENDED, TO INCLUDE #10B (RESOLUTION), 12, 13 AND 14**
6. Approval of Minutes dated August 19, 2010 (previously distributed)
7. **PRESENTATIONS:**
  - a) Resolution Proclaiming October as Polish Heritage Month (Lampar)
  - b) Resolution to Sandra Casamer (D. Flynn)
8. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
9. **COMMITTEE REPORTS:**
  - a) Technology & Communications, September 13 (mailed)
  - b) Buildings, Roads & Public Works, September 13 (mailed)
  - c) Public Safety & Corrections, September 14 (mailed)
  - d) Administrative Services, September 15 (mailed)
  - e) Planning & Economic Development, September 15 (mailed)
  - f) Education & Training, September 15 (mailed)
  - g) Senior Services, September 16 (attached)

## MACOMB COUNTY BOARD OF COMMISSIONERS

Paul Gielegem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Moeren - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Renger - District 15  
Carey Torrice - District 16

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

**BOARD OF COMMISSIONERS  
AGENDA  
SEPTEMBER 23, 2010**

**PAGE 2**

- h) Health & Environmental Services, September 16 (attached)
  - i) Public Services, September 16 (attached)
  - j) Budget, September 21 (attached)
  - k) Finance, September 22 (attached)
  - l) Personnel, September 22 (attached)
10. **RESOLUTIONS:**
- a) Commending Mexico on the Celebration of Their Bicentennial (offered by Bruley; recommended by PED Committee on 9-15-10; currently being developed)
  - b) Acknowledging the South East Regional Emergency Services Authority Pursuant to the Emergency 911 Service Enabling Act (offered by Board Chair on Behalf of Board; waived by Public Safety & Corrections Committee Chair) (attached)
  - c) Commending Lasertec on Being Placed on the 2010 Inc. 5000 List of America's Fastest Growing Private Companies (offered by Camphous-Peterson; recommended by Finance Committee on 9-22-10; copy on file)
  - d) Proclaiming October as Polish Heritage Month in Macomb County (offered by Lampar; recommended by Finance Committee on 9-22-10; copy on file)
11. Item Waived by Courts & Legal Affairs Committee Chair:
- a) Request from Circuit Court – Juvenile Division to Accept Department of Human Services Grant Funds (mailed)
12. Items Waived by Public Services Committee Chair:
- a) Authorize Community Services Agency to Receive Funds to Provide Home Energy Crisis Assistance for Low-Income Families (attached)
  - b) Authorize Community Services Agency to Receive Low Income Home Energy Assistance Program Funds (attached)
13. Items Waived by Personnel Committee Chair:
- a) Ratification of One-Year Labor Agreement with Teamsters, Local 214 - Court Reporters (attached)
  - b) Ratification of One-Year Labor Agreement with Teamsters, Local 214 – Circuit Court/Friend of the Court (attached)
14. Requests for Purchase of Prior Governmental Service Time (attached)

15. **APPOINTMENTS:**

**Chair Appointment with Concurrence of Board**

a) **BROWNFIELD REDEVELOPMENT AUTHORITY**

4 vacancies – 3 year terms starting October 1, 2010 to September 30, 2013

(letter from board chair and 4 applications were mailed)

16. New Business

17. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)

18. Roll Call

19. Adjournment



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SEPTEMBER 13, 2010

**TO: BOARD OF COMMISSIONERS**  
**FROM: FRANK ACCAVITTI, JR., CHAIR**  
**TECHNOLOGY AND COMMUNICATIONS COMMITTEE**  
**RE: RECOMMENDATIONS FROM TECHNOLOGY AND COMMUNICATIONS COMMITTEE MEETING OF**  
**SEPTEMBER 13, 2010**

At a meeting of the Technology and Communications Committee, held Monday, September 13, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY BOYLE, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING MISCELLANEOUS DEPARTMENT REQUEST:

48 MEMORY UPGRADES, ONE SERVER, FIVE BACKUP SOFTWARE LICENSES, 230 THIN CLIENT DEVICES AND 100 MONITORS AT A COST NOT TO EXCEED \$169,266; FUNDING AVAILABLE IN IT CAPITAL PROJECTS COMPUTER REPLACEMENT FUND.

**THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING MISCELLANEOUS DEPARTMENT REQUESTS:

FOUR MOTOROLA MW810 MOBILE DATA COMPUTERS FOR THE SHERIFF'S OFFICE AT A COST NOT TO EXCEED \$20,780; FUNDING IS PROVIDED FROM THE DEPARTMENT OF JUSTICE BYRNE JAG GRANT;

PURCHASE OF EQUIPMENT TO CONNECT THE ROAD COMMISSION TO THE MACOMB COUNTY NETWORK AT A COST NOT TO EXCEED \$29,345; FUNDING AVAILABLE IN THE E911 CAPITAL IMPROVEMENT FUND; AND

APPROVE THE SHERIFF'S OFFICE AND IT DEPARTMENT TO SECURE BIDS AND PURCHASE A SYSTEM FOR THE MACOMB COUNTY SHERIFF'S OFFICE TO MONITOR AND RECORD VIDEO STREAMS FROM THE ROAD COMMISSION'S TRAFFIC CAMERA SYSTEM AT A COST NOT TO EXCEED \$45,000; FUNDING AVAILABLE IN THE E911 CAPITAL IMPROVEMENT FUND.

**THE MOTION CARRIED.**

## MACOMB COUNTY BOARD OF COMMISSIONERS

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Marvin E. Sauger - District 2  
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David Flynn - District 8  
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Caryn Torrice - District 16

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Karhy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

**TECHNOLOGY AND COMMUNICATIONS COMMITTEE  
COMMITTEE RECOMMENDATIONS  
SEPTEMBER 13, 2010**

**2**

**3. COMMITTEE RECOMMENDATION - MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING MISCELLANEOUS DEPARTMENT REQUESTS:

PURCHASE OF BAR CODE EQUIPMENT AND SERVICES FOR THE MACOMB FOOD PROGRAM AT A TOTAL COST NOT TO EXCEED \$16,326; FUNDING AVAILABLE IN THE COMMODITY DISTRIBUTION GRANT FUND; AND

PURCHASE OF INTEGRATED FOOD BANK MANAGEMENT APPLICATION SOFTWARE FOR THE MACOMB COUNTY COMMUNITY SERVICES AGENCY'S "THE EMERGENCY FOOD AND ASSISTANCE PROGRAM" AT A TOTAL COST NOT TO EXCEED \$18,725; FUNDING AVAILABLE FROM THE COMMODITY DISTRIBUTION GRANT FUND.

**THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR ACCAVITTI, SUPPORTED BY VICE CHAIR BOYLE.

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of 48 Memory Upgrades, 1 Server, 5 Backup Software Licenses, 230 thin client devices, and 100 monitors at a cost not to exceed \$169,266.00, with funding available in IT Capital Projects Computer Replacement Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee September 13, 2010

*Approved*

Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of Four (4) Motorola MW810 Mobile Data Computers for the Sheriff's Office at a cost not to exceed \$20,780.00; funding is provided from the Department of Justice Byrne JAG Grant.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee September 13, 2010

Full Board 9-23-10

*Approved*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of equipment to connect the Road Commission to the Macomb County network at a cost not to exceed \$29,345.00; funding available in the E911 Capital Improvement Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee September 13, 2010

*Approved*

Full Board 9-23-10



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the Sheriff's Office and IT Department to secure bids and purchase a system for the Macomb County Sheriff's Office to monitor and record video streams from the Road Commissions Traffic Camera System at a cost not to exceed \$45,000.00; funding available in the E911 Capital Improvement Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee September 13, 2010

Full Board 9.23-10

*Approved*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE:  
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of bar code equipment and services for the Macomb Food Program at a total cost not to exceed \$16,326.00; funding available in the Commodity Distribution grant fund.

INTRODUCED BY: Commissioner Frank Accavitti, Chairperson-Technology and Communication Committee

COMMITTEE/MEETING DATE

TAC September 13, 2010

Full Board 9-23-10

*Approved*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE:  
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of Integrated Food Bank Management application software for the MCCSA Macomb County Community Services Agency's "The Emergency Food and Assistance Program" (TEFAP) at a total cost not to exceed \$18,725.00; funding available from the Commodity Distribution grant fund.

INTRODUCED BY: Commissioner Frank Accavitti, Chairperson-Technology and Communication Committee

COMMITTEE/MEETING DATE

TAC September 13, 2010

Full Board 9-23-10

*Approved*



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September 13, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: ANDREY DUZYJ, CHAIR**  
**BUILDINGS, ROADS AND PUBLIC WORKS COMMITTEE**

**RE: RECOMMENDATIONS FROM BUILDINGS, ROADS AND PUBLIC**  
**WORKS COMMITTEE MEETING OF SEPTEMBER 13, 2010**

At a meeting of the Buildings, Roads and Public Works Committee, held Monday, September 13, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE PAYMENT OF THE FOLLOWING INVOICE:

JAIL KITCHEN RENOVATION	BRAUN CONSTRUCTION GROUP	\$260,462.24
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FURTHER, FUNDS ARE AVAILABLE IN THE CAPITAL BUDGET.

**THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY SPRYS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN THE SOUTH ACTION CENTER LEASE EXTENSION WITH FARIDA INVESTMENT GROUP. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DUZYJ, SUPPORTED BY VICE-CHAIR CARABELLI.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMarzio - District 3  
Toni Mosen - District 4  
Susan J. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczeranski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Renger - District 15  
Carey Tomasz - District 16

Paul Gielegem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Arcavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Smyke - District 26

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Approve the invoice submitted by Braun Construction Group in the amount of \$260,462.24

for services performed for the Jail Kitchen Renovation Project.

Funds for this Project are available in the Capital Budget.

INTRODUCED BY: Commissioner Andrey Duzyj, Chair

Buildings, Roads & Public Works

**COMMITTEE/MEETING DATE**

Buildings, Roads & Public Works: 9/13/10

Full Board 9-23-10

\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE 9/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO Authorize the Chairman of the Board to sign the South Action Center

lease extension with Farida Investment Group.

INTRODUCED BY: Commissioner Andrey Duzyj, Chairman Building, Roads & Public Works Committee

See attached Contract Review approval form.

The lease would be extended through September 30, 2012. The cost per month will decrease by \$500 per month. The terms and conditions of the lease agreement would remain the same.

**COMMITTEE/MEETING DATE**

Waived by Public Services Chair, Carey Torrice  
Full Board 9-23-10

*BR+PW 9-13-10*



9c.

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SEPTEMBER 14, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: PHILLIP DIMARIA, CHAIR  
PUBLIC SAFETY AND CORRECTIONS COMMITTEE**

**RE: RECOMMENDATIONS FROM PUBLIC SAFETY AND CORRECTIONS COMMITTEE MEETING  
OF SEPTEMBER 14, 2010**

At a meeting of the Public Safety and Corrections Committee, held Tuesday, September 14, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CROUCHMAN, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF FOUR COMPLETE DIGITAL VIDEO SYSTEMS, ONE WORKSTATION UPGRADE, FOUR RADAR UNITS, FOUR LASER RADAR UNITS, AND THREE E-TICKET RADARS/PRINTERS FOR THE TRAFFIC DIVISION. TOTAL COST FOR THIS REQUEST IS \$77,371. FUNDING IS AVAILABLE THROUGH THE SECONDARY ROAD PATROL TRAFFIC GRANT (416). **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY SPRYS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE 2010-2015 MACOMB COUNTY HAZARD MITIGATION PLAN. **THE MOTION CARRIED.**

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT AND ENTER INTO THE 2007, 2008 AND 2009 HOMELAND SECURITY GRANT PROGRAM INTERLOCAL FUNDING AGREEMENTS WITH OAKLAND COUNTY. **THE MOTION CARRIED.**

**4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT AND ENTER INTO THE 2009 OPERATION STONEGARDEN GRANT AGREEMENT WITH THE MICHIGAN STATE POLICE EMERGENCY MANAGEMENT HOMELAND SECURITY DIVISION IN THE AMOUNT OF \$150,000. THERE IS NO LOCAL MATCH. **THE MOTION CARRIED.**

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
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Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

**5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE OFFICE OF EMERGENCY MANAGEMENT & COMMUNICATIONS TO PROCEED WITH THE PURCHASE OF AIR PURIFYING RESPIRATOR EQUIPMENT FROM ARAMSCO, INC. IN AN AMOUNT NOT TO EXCEED \$375,000. FUNDING IS PROVIDED IN THE 2007 HOMELAND SECURITY GRANT PROGRAM AND THERE IS NO COST TO THE COUNTY. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DiMARIA, SUPPORTED BY VICE CHAIR BOYLE.**



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Approve the purchase of 4 complete digital video systems, 1 workstation upgrade, 4 radar  
Units, 4 laser radar units, and 3 e-ticket radars/printers for the Traffic Division. Total cost for this request is \$77,371.00.  
Funding is available through the secondary Road Patrol Traffic Grant (416)

**INTRODUCED BY:** Commissioner Phillip A. DiMaria, Chairman, Public Safety & Corrections Committee

**COMMITTEE/MEETING DATE**  
PSC Committee/September 14, 2010 *Approved*  
Full Board 9-23-10

RESOLUTION NO: \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Adopt the 2010-2015 Macomb County Hazard Mitigation Plan

**INTRODUCED BY:** Commissioner Phillip DiMaria, Chairman, Public Safety & Corrections Committee

See attached report.

A copy of the Plan is available for viewing in the Board Office Library, as well as a CD version.

COMMITTEE/MEETING DATE

PSC 9-14-10 Approved

Full Board 9-23-10

\_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Accept and enter into the 2007, 2008 & 2009 Homeland Security Grant Program Interlocal Funding Agreements with Oakland County.

**INTRODUCED BY:** Commissioner Phillip DiMaria, Chairman, Public Safety & Corrections Committee

See attached report.

COMMITTEE/MEETING DATE

PSC 9-14-10 Approved  
Full Board 9-23-10

\_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Accept and enter into the 2009 Operation Stonegarden Grant Agreement with the Michigan State Police Emergency Management Homeland Security Division in the amount of \$150,000.00. There is no local match.

**INTRODUCED BY:** Commissioner Phillip DiMaria, Chairman, Public Safety & Corrections Committee

See attached report.

COMMITTEE/MEETING DATE

PSC 9-14-10 Approved  
Full Board 9-23-10

\_\_\_\_\_

\_\_\_\_\_

RESOLUTION NO: \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Authorize the Office of Emergency Management & Communications to proceed with the purchase of air purifying respirator equipment from Aramsco, Inc. in an amount not to exceed \$375,000.00. Funding is provided in the 2007 Homeland Security Grant Program and there is no cost to the county.

**INTRODUCED BY:** Commissioner Phillip DiMaria, Chairman, Public Safety & Corrections Committee

See attached report.

COMMITTEE/MEETING DATE

PSC 9-14-10 Approved

Full Board 9-23-10

\_\_\_\_\_



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September 15, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: KATHY VOSBURG, CHAIR  
ADMINISTRATIVE SERVICES COMMITTEE**

**RE: RECOMMENDATION FROM ADMINISTRATIVE SERVICES  
COMMITTEE MEETING OF SEPTEMBER 15, 2010**

At a meeting of the Administrative Services Committee, held Wednesday, September 15, 2010, the following recommendation was made and is being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY ACCAVITTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE COUNTY CLERK TO REPLACE THE BROKEN SHELVING SYSTEM IN THE FIRST FLOOR CLERK'S FILE ROOM OF THE CIRCUIT COURT BUILDING USING THE COUNTY'S VENDOR, MAYLINE GROUP, AT A COST NOT TO EXCEED \$83,170.57, AS RECOMMENDED BY THE PURCHASING DEPARTMENT; FUNDING IS AVAILABLE FROM:

GENERAL FUND CAPITAL OUTLAY	\$10,000.00
CAPITAL FUND FURNITURE REPLACEMENT	\$40,000.00
F&O GENERAL FUND CIRCUIT COURT BUILDING REPAIR & MAINTENANCE	\$28,000.00
CLERKS SPECIAL PROJECTS	\$ 5,170.57

THE PURCHASING DEPARTMENT AND FACILITIES AND OPERATIONS DEPARTMENT SHALL HAVE DISCRETION TO DIRECT THE TIMING OF THIS PURCHASE. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR VOSBURG, SUPPORTED BY VICE-CHAIR SAUGER.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

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Jeffery S. Sprys - District 26

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO: AUTHORIZE THE COUNTY CLERK TO REPLACE THE BROKEN SHELVING SYSTEM IN THE FIRST FLOOR CLERK'S FILE ROOM OF THE CIRCUIT COURT BUILDING USING THE COUNTY'S VENDOR, MAYLINE GROUP, AT A COST NOT TO EXCEED \$83,170.57, AS RECOMMENDED BY THE PURCHASING DEPARTMENT. FUNDING IS AVAILABLE FROM:**

GENERAL FUND CAPITAL OUTLAY 10193110-95111 .....	\$10,000.00
CAPITAL FUND FURNITURE REPLACEMENT 40126601-97702 .....	\$40,000.00
F&O GENERAL FUND CIRCUIT COURT BUILDING	
REPAIR & MAINTENANCE 10126525 .....	\$28,000.00
CLERKS SPECIAL PROJECTS 10121501-96600 .....	\$5,170.57

**THE PURCHASING DEPARTMENT AND FACILITIES AND OPERATIONS DEPARTMENT SHALL HAVE DESCRETION TO DIRECT THE TIMING OF THIS PURCHASE.**

**BACKGROUND:**

The shelving system used by the Clerk's Office for the Macomb County Circuit Court files is constantly breaking which incurred repair costs. Attached is a memo in support of this purchase from Facilities and Operations Department Director Lynn M. Arnott-Bryks. The current shelving is approximately 40 years old and was part of the original construction. She also indicates the increasing difficulty her department has had in repairing the shelves and her support in the clerk's effort to replace the system.

When the problems with the shelving system arise, it is difficult for the staff to retrieve files. By law, the county clerk is the official clerk for the circuit court and is required to maintain these records and have access to them at all times. Therefore it is necessary to replace this system.

This resolution was proposed in June but voluntarily withdrawn by the clerk with direction from the Budget Committee Chairman to identify a funding source. The clerk worked closely with the Facilities and Operations and Purchasing Departments to piece together funding from the sources indicated.

This project was not publicly bid because the product was selected from the GSA contract with the federal government. In order for products to get on the GSA list, the vendor must guarantee the federal government the best available pricing. The installer was selected because this union company has vast experience with this particular product line. If the Board wishes, the Purchasing Department could bid out the union installation services.

Only the shelving on the first floor of the clerk's office is being replaced. The shelving systems in the basement and on the fifth floor are not affected by this resolution.

INTRODUCED BY: COMMISSIONER KATHY VOSBURG, CHAIRPERSON  
ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE: 09-15-10

*Full Board 9-23-10*



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

SEPTEMBER 15, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: JAMES CARABELLI AND EDWARD BRULEY, CO-CHAIRS  
PLANNING AND ECONOMIC DEVELOPMENT COMMITTEE**

**RE: RECOMMENDATIONS FROM PLANNING AND ECONOMIC  
DEVELOPMENT COMMITTEE MEETING OF SEPTEMBER 15, 2010**

At a meeting of the Planning and Economic Development Committee, held Wednesday, September 15, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BROWN, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE SUBMITTAL OF A \$600,000 E.P.A. ASSESSMENT GRANT APPLICATION. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BROWN, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE SUBMITTAL OF A \$1 MILLION BROWNFIELD REVOLVING LOAN FUND GRANT. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CO-CHAIRS CARABELLI AND BRULEY, SUPPORTED BY VICE CHAIR D. FLYNN.**

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
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Tonj Mocerj - District 4  
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Sue Rocca - District 7  
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Robert Mijac - District 9  
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Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Carey Torrice - District 16

Paul Gielegem  
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Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE:  
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Board of Commissioners Authorize the Submittal of a \$600,000 E.P.A. Assessment Grant Application

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

COMMITTEE/MEETING DATE

PED 9/15/2010

Full Board 9-23-10

*Approved*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE:  
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Recommend that the Board of Commissioners Authorize the Submittal of a \$1,000,000 Brownfield Revolving Loan Fund Grant

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

COMMITTEE/MEETING DATE

PEB 9/15/2010

Full Board 9.23-10

Approved



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

September 15, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: DAVID FLYNN, CHAIR**  
**EDUCATION AND TRAINING COMMITTEE**

**RE: RECOMMENDATION FROM EDUCATION AND TRAINING**  
**COMMITTEE MEETING OF SEPTEMBER 15, 2010**

At a meeting of the Education and Training Committee, held Wednesday, September 15, 2010, the following recommendation was made and is being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING REQUESTS SUBMITTED BY MSU EXTENSION:

AUTHORIZE MSU EXTENSION TO ACCEPT THE CONTRACT WITH MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) TO PARTICIPATE IN THE MSHDA HOMEOWNERSHIP COUNSELING NETWORK IN THE AMOUNT OF \$10,000; THE BOARD OF COMMISSIONERS SUPPORT ENABLES MSU EXTENSION TO ENTER INTO AN AGREEMENT WITH MSHDA FROM OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011;

AUTHORIZE MSU EXTENSION TO RENEW THE CONTRACT WITH THE CITY OF WARREN FOR \$11,500 TO PROVIDE HOME REPAIR, FINANCIAL MANAGEMENT AND FINANCIAL COUNSELING CLASSES TO DESIGNATED FAMILIES FROM OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011;

AUTHORIZE RENEWAL OF THE EXCHANGE OF SERVICES BETWEEN MSU EXTENSION AND THE WIC PROGRAM WHEREBY NUTRITION EDUCATION IS PROVIDED TO WIC CLIENTS ON A MONTHLY BASIS FOR THE CURRENT 2010-11 FISCAL YEAR FOR \$12,000 AND

AUTHORIZE MACOMB MSU EXTENSION TO RECEIVE \$15,000 FROM MSU EXTENSION TO CONTINUE SUPPORT OF THE HOME HORTICULTURE EDUCATION PROGRAM IN MACOMB COUNTY FROM OCTOBER 1, 2010 UNTIL FUNDS ARE FULLY EXPENDED.

**THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR D. FLYNN, SUPPORTED BY VICE-CHAIR MOCERI.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Moceri - District 4  
Susan L. Doherty - District 5

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Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MI

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Authorize MSU Extension to accept the contract with Michigan State Housing Development Authority (MSHDA) to participate in the MSHDA Homeownership Counseling Network in the amount of \$10,000. The Board of Commissioners' support enables MSU Extension to enter into an agreement with MSHDA from October 1, 2010 through September 30, 2011.

INTRODUCED BY: David Flynn, Chairman  
Education and Training Committee

This contract will provide Home Ownership Counseling, as required, for persons applying for MSHDA funds. The counseling is conducted by MSU Extension certified staff and helps families with down payments, closing costs and pre- and post-purchase counseling. MSUE provides the Home Ownership education utilized by other county departments and local units of government. These dollars provide certification costs, salary and benefits for the trained counselors.

COMMITTEE MEETING DATE

Education and Training September 15, 2010  
Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM : \_\_\_\_\_

MACOMB COUNTY, MI

RESOLUTION TO: Authorize MSU Extension to renew the contract with the City of Warren for \$11,500 to provide home repair, financial management and financial counseling classes to designated families from October 1, 2010 through September 30, 2011.

INTRODUCED BY: David Flynn, Chairman  
Education and Training Committee

This is a contract renewal with the City of Warren Planning Department. Two home maintenance and repair series, one Money Management Series and up to 20 individual counseling sessions will continue to be offered to Warren residents who meet the income guidelines for CDBG funds. Warren feels it is important to offer support services to CDBG recipients even after their homes have been rehabbed. This contract uses federal dollars and allows the MSU Extension to expand its classes to households of limited income in Warren at no cost to the county. (Warren classes are open to all county residents if space allows.)

COMMITTEE MEETING DATE

Education and Training September 15, 2010

Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize renewal of the exchange of services between MSU Extension and the WIC program whereby nutrition education is provided to WIC clients on a monthly basis for the current 2010-2011 fiscal year for \$12,000.00

INTRODUCED BY: David Flynn, Chairman  
Education and Training Committee

Authorize renewal of the exchange of educational services and financial relationship between WIC and the Expanded Food and Nutrition Education Program (EFNEP). Since 1991 paraprofessional nutrition staff has provided education for WIC families. This is an effective arrangement providing required nutrition in a cost-effective manner. This service will be provided at no cost to the county.

COMMITTEE MEETING DATE

Education & Training Committee September 15, 2010

Full Board 9-23-10

RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Authorize Macomb MSU Extension to receive \$15,000 from MSU Extension to continue support of the Home Horticulture Education Program in Macomb County from October 1, 2010, until funds are fully expended.

INTRODUCED BY: David Flynn, Chairman

Education and Training Committee

Macomb County MSU Extension offers a variety of home horticulture education programs funded through multiple sources that enhance the local communities. The above funds are available until fully expended to supplement the existing part time Educator. This service will be provided at no cost to the County. This arrangement has existed since April 5, 1999.

COMMITTEE MEETING DATE

Education & Training Committee September 15, 2010

Full Board 9-23-10



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
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SEPTEMBER 16, 2010

TO: BOARD OF COMMISSIONERS

FROM: SUE ROCCA, CHAIR  
SENIOR SERVICES COMMITTEE

RE: RECOMMENDATIONS FROM SENIOR SERVICES COMMITTEE MEETING  
OF SEPTEMBER 16, 2010

At a meeting of the Senior Services Committee, held Thursday, September 16, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY KEPLER, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT CONTRACT ACKNOWLEDGEMENT FOR SENIOR SERVICES RESOURCE ADVOCACY PROGRAM FOR FY 10/1/2010 – 9/30/2011 FOR FUNDING FROM AAA 1-B IN THE AMOUNT OF \$72,566. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY MOCERI, SUPPORTED BY BRDAK, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT CONTRACT ACKNOWLEDGEMENT FOR SENIOR SERVICES LEGAL ASSISTANCE PROGRAM FOR FY 10/1/2010 – 9/30/2011 FOR FUNDING FROM AAA 1-B IN THE AMOUNT OF \$38,280. **THE MOTION CARRIED.**

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY KEPLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT AGING & DISABILITY RESOURCE CENTER MEMORANDUM OF UNDERSTANDING BETWEEN SOUTHEAST MICHIGAN AGING AND DISABILITY RESOURCE CENTER AND MACOMB COUNTY SENIOR CITIZEN SERVICES. **THE MOTION CARRIED.**

**4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY MOCERI, SUPPORTED BY BRDAK, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT EMERGENCY FOOD ASSISTANCE PROGRAM COMMODITY DISTRIBUTION AGREEMENT BETWEEN MCCSA AND LOCAL FOOD PANTRIES. **THE MOTION CARRIED.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Moceri - District 4  
Susan L. Doherty - District 5

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Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26



**5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY MOCERI, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT CONTRACT FOR MIPPA BENEFICIARY OUTREACH AND ASSISTANCE SERVICES BETWEEN AREA AGENCY ON AGING 1-B AND MACOMB COUNTY DEPARTMENT OF SENIOR CITIZEN SERVICES. **THE MOTION CARRIED.**

**6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT MEMORANDUM OF UNDERSTANDING BETWEEN COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB AND MACOMB COUNTY ADULT DAY SERVICES – NORTH CENTER FOR ELDERCARE CERTIFICATE SPECIALIST. **THE MOTION CARRIED.**

**7. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY KEPLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT MEMORANDUM OF UNDERSTANDING BETWEEN COMMUNITY COLLEGE DISTRICT OF THE COUNTY OF MACOMB AND MACOMB COUNTY ADULT DAY SERVICES – SOUTH CENTER FOR ELDERCARE CERTIFICATE SPECIALIST. **THE MOTION CARRIED.**

**8. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT ADDENDUM TO AGREEMENT OF AUGUST 1, 1999 FOR CONTINUANCE OF AGREEMENT BETWEEN MACOMB COUNTY ADULT DAY CARE – SOUTH CAMPUS AND MACOMB COMMUNITY COLLEGE FOR THE 2010-2011 ACADEMIC YEAR FOR AN OCCUPATIONAL THERAPY ASSISTANT. **THE MOTION CARRIED.**

**9. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY KEPLER, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT ADDENDUM TO AGREEMENT OF AUGUST 1, 1999 FOR CONTINUANCE OF AGREEMENT BETWEEN MACOMB COUNTY ADULT DAY CARE – SOUTH CAMPUS AND MACOMB COMMUNITY COLLEGE FOR THE 2010-2011 ACADEMIC YEAR FOR AN ASSOCIATE DEGREE NURSING. **THE MOTION CARRIED.**

**10. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY MOCERI, SUPPORTED BY BROWN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT ADDENDUM TO AGREEMENT OF AUGUST 1, 1999 FOR CONTINUANCE OF AGREEMENT BETWEEN MACOMB COUNTY ADULT DAY CARE – NORTH CAMPUS AND MACOMB COMMUNITY COLLEGE FOR THE 2010-2011 ACADEMIC YEAR FOR AN ASSOCIATE DEGREE NURSING. **THE MOTION CARRIED.**

**11. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY RENGERT, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ACCEPT ADDENDUM TO AGREEMENT OF AUGUST 1, 1999 FOR CONTINUANCE OF AGREEMENT BETWEEN MACOMB COUNTY ADULT DAY CARE – NORTH CAMPUS AND MACOMB COMMUNITY COLLEGE FOR THE 2010-2011 ACADEMIC YEAR FOR AN OCCUPATIONAL THERAPY ASSISTANT. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR ROCCA, SUPPORTED BY VICE CHAIR MOCERI.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION Accept Contract Acknowledgement for Senior Services  
Resource Advocacy Program for FY 10/1/2010- 9/30/2011 for funding from  
AAA 1-B in the amount of \$72,566.

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela J. Willis, Director of Senior Services

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved  
Full Board 9-23-10

\_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION Accept Contract Acknowledgement for Senior Services  
Legal Assistance Program for FY 10/1/2010– 9/30/2011 for funding from  
AAA 1-B in the amount of \$38,280.

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela J. Willis, Director of Senior Services

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved  
Full Board 9-23-10

\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept Aging & Disability Resource Center Memorandum of Understanding Between Southeast Michigan Aging and Disability Resource Center and Macomb County Senior Citizen Services.

**Background:**

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director of Senior Services

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved  
Full Board 9-23-10

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION to accept Emergency Food Assistance Program Commodity  
Distribution Agreement between MCCSA and Local Food Pantries.

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INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela J. Willis, Director of Senior Services

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved  
Full Board 9-23-10

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RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept Contract for MIPPA Beneficiary Outreach and Assistance Services between Area Agency on Aging 1-B and Macomb County Department of Senior Citizen Services.

**Contract Outline:**

- AAA 1-B has received additional funding for outreach to Medicare beneficiaries through the Medicare Improvements for Patients and Providers Act (MIPPA). The purpose of the funding is:
  - (1) Counsel Medicare beneficiaries and
  - (2) Help qualified beneficiaries enroll in Low Income Subsidy for Medicare Part D and/or Medicare Savings Program.
- The Macomb County Department of Senior Citizen Services would be required to enroll 45 clients into either MIPPA or LIS.
- The Macomb County Department of Senior Citizen Services would receive funding of \$4,500 or \$100 for each Medicare beneficiary that is enrolled in either MIPPA or LIS.
- The Contract period is from August 1, 2010 through January 31, 2011.

**Scope of Work:**

- Senior Citizen Services' Resource Advocates would identify Medicare Part D beneficiaries who may be eligible for Low Income Subsidy, review financial qualifications with the beneficiary and if they are eligible and elect to apply, assist them with completing the Low Income Subsidy form.
- Senior Citizen Services would be required to meet the minimum outreach requirements outlined below.

**Outreach Requirements:**

- Counsel at least 45 (forty-five) Medicare beneficiaries in Macomb County who may be eligible.
- Funding is optional. Senior Citizen Services has the option to decline participating, if they choose.

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director of Senior Services

COMMITTEE/MEETING DATE

Senior 9-16-10 Approved  
Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept Memorandum of Understanding between  
Community College District of the County of Macomb and Macomb County  
Adult Day Services – North Center for Eldercare Certificate Specialist.

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director of Senior Services

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved

Full Board 9-23-10

\_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept Memorandum of Understanding between \_\_\_\_\_  
Community College District of the County of Macomb and Macomb County  
Adult Day Services – South Center for Eldercare Certificate Specialist.

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director of Senior Services

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved  
Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept Addendum to Agreement of August 1, 1999 for continuance of agreement between Macomb County Adult Day Care-South Campus and Macomb Community College for the 2010 – 2011 Academic year for an Occupational Therapy Assistant.

**HISTORY:**

- In 1999, the Macomb County Adult Day Care-North Campus entered into an Affiliation Agreement with Macomb Community College, which purpose was to provide appropriate clinical experience and supervision to students pursuing an Associate Degree in Nursing as well as an Associate Degree in Occupational Therapy Assistant.
- Since 1999, the Affiliation Agreement has been renewed every academic year to confirm the continuance of the agreement between Macomb County Adult Day Care-North Campus and Macomb Community College.

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved  
Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept Addendum to Agreement of August 1, 1999 for continuance of agreement between Macomb County Adult Day Care-South Campus and Macomb Community College for the 2010 – 2011 Academic year for an Associate Degree Nursing.

**HISTORY:**

- In 1999, the Macomb County Adult Day Care-South Campus entered into an Affiliation Agreement with Macomb Community College, which purpose was to provide appropriate clinical experience and supervision to students pursuing an Associate Degree in Occupational Therapy Assistant.
- Since 1999, the Affiliation Agreement has been renewed every academic year to confirm the continuance of the agreement between Macomb County Adult Day Care-South Campus and Macomb Community College for an Occupational Therapy Assistant.

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved

Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept Addendum to Agreement of August 1, 1999 for continuance of agreement between Macomb County Adult Day Care-North Campus and Macomb Community College for the 2010 - 2011 Academic year for an Associate Degree Nursing.

**HISTORY:**

- In 1999, the Macomb County Adult Day Care-South Campus entered into an Affiliation Agreement with Macomb Community College, which purpose was to provide appropriate clinical experience and supervision to students pursuing an Associate Degree in Nursing as well as an Associate Degree in Occupational Therapy Assistant.
- Since 1999, the Affiliation Agreement has been renewed every academic year to confirm the continuance of the agreement between Macomb County Adult Day Care-South Campus and Macomb Community College for an Associate Degree Nursing.

INTRODUCED BY: Commissioner Sue Roeca, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved  
Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION: to accept Addendum to Agreement of August 1, 1999 for continuance of agreement between Macomb County Adult Day Care-North Campus and Macomb Community College for the 2010 - 2011 Academic year for an Occupational Therapy Assistant.

**HISTORY:**

- In 1999, the Macomb County Adult Day Care-North Campus entered into an Affiliation Agreement with Macomb Community College, which purpose was to provide appropriate clinical experience and supervision to students pursuing an Associate Degree in Nursing as well as an Associate Degree in Occupational Therapy Assistant.
- Since 1999, the Affiliation Agreement has been renewed every academic year to confirm the continuance of the agreement between Macomb County Adult Day Care-North Campus and Macomb Community College.

INTRODUCED BY: Commissioner Sue Rocca, Chair, Senior Services Committee.

PRESENTED BY: Angela Willis, Director

COMMITTEE/MEETING DATE

Seniors 9-16-10 Approved  
Full Board 9-23-10



# BOARD OF COMMISSIONERS

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Mount Clemens, Michigan 48043  
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September 16, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: CAMPHOUS-PETERSON, CHAIR  
HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE**

**RE: RECOMMENDATIONS FROM HEALTH AND ENVIRONMENTAL  
SERVICES COMMITTEE MEETING OF SEPTEMBER 16, 2010**

At a meeting of the Health and Environmental Services Committee, held Thursday, September 16, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BROWN, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT'S PARTICIPATION IN THE BELLE RIVER WATERSHED ADVISORY GROUP. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY KEPLER, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT TO WORK WITH THE PURCHASING DEPARTMENT TO PREPARE AN RFP FOR CERTAIN LAB SERVICES. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR CAMPHOUS-PETERSON, SUPPORTED BY VICE-CHAIR J. FLYNN.**

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mosen - District 4  
Susan L. DeLeon - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Scronozzoli - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Gary Tomlin - District 16

Paul Gielegern  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Snyrs - District 26

RESOLUTION NO. \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize Health Department participation in the Belle River Watershed Advisory Group

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson, Health and Environmental Services Committee

The Belle River Watershed Advisory Group has been formed for the purpose of developing a Watershed Management Plan (WMP). The group consists of representatives from St. Clair, Macomb and Lapeer Counties, as well as, local communities within the watershed. The watershed management plan will allow communities to qualify for grant funding to implement actions identified in the WMP.

COMMITTEE/MEETING DATE

Health and Environmental Services – September 16, 2010

Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Health Department to work with the Purchasing Department to prepare an RFP for certain lab services

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson, Health and Environmental Services Committee

If the Board approves the Health Department's proposed budget for 2011, some lab tests currently performed in-house will be contracted out. This would be carried out in cooperation with the Purchasing Department through an RFP process

Health & Environmental Services -- September 15, 2010

Full Board 9-23-10

*added to agenda  
9-16-10*





# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

September 16, 2010

**TO: BOARD OF COMMISSIONERS**  
**FROM: KATHY TOCCO, VICE-CHAIR**  
**PUBLIC SERVICES COMMITTEE**  
**RE: RECOMMENDATIONS FROM PUBLIC SERVICES COMMITTEE**  
**MEETING OF SEPTEMBER 16, 2010**

At a meeting of the Public Services Committee, held Thursday, September 16, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BRULEY, SUPPORTED BY BRDAK, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FOLLOWING:

AUTHORIZE THE COMMUNITY SERVICES AGENCY TO RECEIVE LOW INCOME HOME ENERGY ASSISTANCE PROGRAM FUNDS AND

AUTHORIZE THE COMMUNITY SERVICES AGENCY TO RECEIVE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM CLINTON TOWNSHIP TO OPERATE THE CHORE PROGRAM.

**THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY ACCAVITTI, SUPPORTED BY LAMPAR, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE COMMUNITY SERVICES AGENCY TO SUBMIT THE COMMUNITY SERVICES BLOCK GRANT PLAN FOR 2010-11.

**THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY VICE-CHAIR TOCCO, SUPPORTED BY COMMISSIONER ACCAVITTI.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocerri - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Carmy Tomrice - District 16

Paul Gielegem  
District 19  
Chairman

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sorys - District 26

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE 9/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Recommend that the Macomb County Board of Commissioners  
authorize Macomb County Community Services Agency to receive Low Income Home  
Energy Assistance Program funds.

INTRODUCED BY: Commissioner Carey Torrice, Chair Public Services Committee

**Background:** The Department of Human Services plans to distribute 7 million dollars in the Low Income Home Energy Assistance Program (LIHEAP) funds. We prepared an annual plan as required for the purpose of installing energy savings measures. These measures may include combustion appliance testing, insulation/ventilation, caulking, and window repair. Additional measures may include furnace repair/replacement and roof repair/replacement. These improvements, which helps customers put comfort, health, safety, energy efficiency, and savings into their home, can save up to 30% on heat and utility bills.

**Grant Period:** September 1, 2010 to August 31, 2011

**Funding Amount:** \$287,000 (No County match required)  
(Last year our funding level was \$369,000)

**Funding Utilization:** The funding available would allow us to complete approximately 82 dwellings. Eligible dwelling units will be weatherized with the following guidelines:

- All dwellings to be weatherized must be owner occupied, and the occupants must meet all eligibility requirements;
- We shall establish and maintain quality control procedures that require each dwelling weatherized to be post-inspected and approved as completed;
- As there is a lengthy wait for roofs, some of these funds will be used for roof replacement for approved weatherization customers requiring this component to move forward in the process;
- The allowable average LIHEAP expenditure per unit will not exceed \$6,600; and
- Funds may also be used to replace a water heater that is found to be inoperable or faulty. Water heaters may only be replaced in an owner occupied unit and a unit that is being weatherized.

**Customer Eligibility Requirements:** An applicant will be considered eligible for services if total annual household income is at or below 200% of the poverty level established by the U.S. Department of Health and Human Services or at or below 60% of the state median income, whichever is higher. For example, a family of four's (4) annual income cannot exceed \$45,089.

**COMMITTEE/MEETING DATE**

Public Services Committee 9/16/2010  
Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 9/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Recommend that the Macomb County Board of Commissioners  
authorize the Macomb County Community Services Agency to receive Community Development  
Block Grant Funds from the Clinton Township to operate the Chore program.

**INTRODUCED BY:** Commissioner Carey Tomice, Chair Public Services Committee

**Background:** The Senior Chore Program assists low to moderate income level seniors with home maintenance and minor repairs. Funding is made available through the Area Agency on Aging 1-B, Community Development Block Grant funds from local communities and the County.

**Funding Amount:** \$14,989 (funding level last year was \$14,000)  
(No County match required)

**Period of Performance:** August 1, 2010 through December 31, 2011

**Funding Utilization:** Community Development Block Grant (CDBG) funds are used to supplement the cost of providing seasonal services (i.e., grass cutting and snow removal) to low income senior citizens residing in Clinton Township.

**COMMITTEE/MEETING DATE**

Public Services Committee 9/16/2010

Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 9/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Recommend that the Macomb County Board of Commissioners authorize

the Macomb County Community Services Agency to submit the Community Services Block Grant

Plan for 2010-11.

INTRODUCED BY: Commissioner Carey Torrice, Chair Public Services Committee

**Background:** Through formula allocation, the Department of Human Services will be distributing \$23,481,038 in Community Services Block Grant (CSBG) funds. We will receive a planning allocation from the Department of Human Services in the amount of \$878,851 for the general purposes of operating three (3) Community Action Centers. The Community Action Centers offer support services for Macomb County's limited-income residents, as well as serving as the intake point for other MCCSA programs.

**Period of Performance:** October 1, 2010 through September 30, 2011

**Funding Amount:** \$878,851 (Same funding level as the previous year)  
(No County match required)

**Funding Utilization:**

- **Administration: \$ 96,299**

Allowable costs are those which support services and activities which may have a measurable impact on the causes and effects of poverty, revitalize neighborhoods, and empower families and individuals to become self-sufficient.

- **Training and Technical Assistance: \$10,000**

Allowable costs includes those for training to improve program performance for staff and board of directors, as well as for agency capacity-building activities such as strategic planning, needs assessment, etc.

- **Direct Program: \$ 772,552**

Allowable costs are those services and activities which may have a measurable impact on causes and effects of poverty, revitalize neighborhoods, and empower families and individuals to become self-sufficient. These include services and activities geared toward information and referral, obtaining emergency assistance, energy education, money management, removing obstacles to improved self-sufficiency, etc.

**Customer Eligibility Requirements:** An applicant will be considered eligible for services if total annual household income is at or below 200% of the poverty level established by the U.S. Department of Health and Human Services or at or below 60% of the state median income, whichever is higher. For example, a family of four's (4) annual income cannot exceed \$44,112.

**COMMITTEE/MEETING DATE**

Public Services Committee 9/16/2010  
Full Board 9-23-10



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

SEPTEMBER 21, 2010

**TO: BOARD OF COMMISSIONERS**  
**FROM: BRIAN BRDAK, CHAIR, BUDGET COMMITTEE**  
**RE: RECOMMENDATIONS FROM BUDGET COMMITTEE MEETING OF SEPTEMBER 21, 2010**

At a meeting of the Budget Committee, held Tuesday, September 21, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE 2009 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND 2009 SINGLE AUDIT REPORT, AS PREPARED BY THE AUDIT FIRM REHMANN ROBSON. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE SHERIFF'S OFFICE 2011 BUDGET PLAN FOR REDUCTIONS IN THE AMOUNT OF \$1,657,054, AS OUTLINED. **THE MOTION CARRIED.**

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY D. FLYNN, SUPPORTED BY SPRYS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE TO ENTER INTO AN INTERLOCAL AGREEMENT WITH MOUNT CLEMENS AND CLINTON TOWNSHIP IN ORDER TO ESTABLISH A MACOMB COUNTY EB-5 REGIONAL CENTER AND TO AUTHORIZE \$40,000 FROM THE COUNTY'S CONTINGENCY FUND FOR THIS PURPOSE. **THE MOTION CARRIED.** (roll call vote: Yes-Boyle, Brdak, Brown, Bruley, Carabelli, Crouchman, D. Flynn, Gielegghem, Kepler, Lampar, Mijac, Mocerri, Sauger, Sprys, Szczepanski and Tocco; No-Camphous-Peterson, Doherty, Duzyj, Rengert, Rocca, Torrice and Vosburg)

**4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY MIJAC, SUPPORTED BY SPRYS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT'S 2011 BUDGET SUBMITTAL AND REDUCTION PLAN. AMOUNT OF REDUCTION IS \$118,171, AS OUTLINED. **THE MOTION CARRIED.**

**5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY VOSBURG, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE TO CONTINUE AGREEMENT IN THE AMOUNT OF \$25,000 WITH THE MACOMB COUNTY CHILD ADVOCACY CENTER ("CARE HOUSE"). **THE MOTION CARRIED WITH CAMPHOUS-PETERSON "ABSTAINING."**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR BRDAK, SUPPORTED BY VICE-CHAIR SPRYS.**

## MACOMB COUNTY BOARD OF COMMISSIONERS

- |                                 |                              |                                  |   |   |   |
|---------------------------------|------------------------------|----------------------------------|---|---|---|
| Andrey Duzyj - District 1       | Sue Rocca - District 7       | James L. Carabelli - District 12 | Paul Gielegghem - District 19<br>Chairman | Kathy Tocco - District 20<br>Vice Chair | Joan Flynn - District 6<br>Sergeant-At-Arms |
| Marvin E. Sauger - District 2   | David Flynn - District 8     | Don Brown - District 13          | Ed Bruley - District 17                   | Dana Camphous-Peterson - District 18    | William A. Crouchman - District 2           |
| Phillip A. DiMaria - District 3 | Robert Mijac - District 9    | Brian Brdak - District 14        | Irene M. Kepler - District 21             | Frank Accavitti Jr. - District 22       | Michael A. Boyle - District 24              |
| Toni Mocerri - District 4       | Ken Lampar - District 10     | Keith Rengert - District 15      | Carey Torrice - District 16               |   | Kathy D. Vosburg - District 25              |
| Susan L. Doherty - District 5   | Ed Szczepanski - District 11 |                                  |   |   | Jeffery S. Sprys - District 26              |

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Adopt the 2009 Comprehensive Annual Financial Report and 2009 Single Audit Report as prepared by the Audit Firm Rehmann Robson.

INTRODUCED BY: Brian Brdak, Chairperson, Budget Committee

The Outside Independent Audit Firm Rehmann Robson has completed the 2009 Audit. A representative from the firm will be in attendance at the September 21, 2010 Budget Committee meeting to present the report to the Committee.

COMMITTEE/MEETING DATE: Budget Committee, Sep 21, 2010

*Full Board 9-23-10*

*Approved*

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RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: To approve the Sheriff's Office's 2011 budget plan for reductions as presented and forward  
to the Budget Committee. \* (see below)

INTRODUCED BY: Commissioner Phillip A. DiMaria, Chairman, Public Safety & Corrections Committee

\* Amount of reduction is \$1,657,054, as outlined.

*DiMaria*

COMMITTEE/MEETING DATE

PSC Committee/September 14, 2010 *Approved*

Budget 9-21-10 *Approved*

Full Board 9-23-10

## Budget Reductions For 2011

### Eliminated Positions --

- |                        |                                     |
|------------------------|-------------------------------------|
| (1) Captain Position   | (1) Corrections Lieutenant Position |
| (3) Sergeant Positions | (2) Sergeant-1 Positions            |
| (2) Deputy Positions   |                                     |

**TOTAL ELIMINATED POSTIONS - \$ 1,076,054.00**

### Line Item Reductions --

Repairs / Maintenance --	\$ 10,000.00
Vehicle Gasoline --	\$ 51,000.00
Office Supplies --	\$ 10,000.00
Uniform Cleaning --	\$ 10,000.00
<b>Cut Overtime Budget --</b>	<b>\$500,000.00</b>

**TOTAL REDUCTION - \$ 1,657,054.00**





RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE:

AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

**RESOLUTION TO:** Recommend to the Board of Commissioners that the County enter into Interlocal Agreement with Mount Clemens and Clinton Township in Order to Establish a Macomb County EB-5 Regional Center, and to Authorize \$40,000 from the County's Contingency Fund for this Purpose. Refer to Budget Committee.

**INTRODUCED BY:** Commissioners James Carabelli and Edward Bruley, Co-Chairs

**DESCRIPTION:**

See Attached

COMMITTEE/MEETING DATE

PED 9/15/2010

*Approved*  
Budget 9-21-10 *Approved*  
Full Board 9-23-10

## INTERLOCAL AGREEMENT MACOMB COUNTY EB-5 REGIONAL CENTER

This Interlocal Agreement is entered into pursuant to the Urban Cooperation Act, 1967 PA 7, (Act 7) by the parties to establish and provide for the powers and duties of the Macomb County EB-5 Regional Center. Each party is a public agency as defined in Act 7 with the power to carry out the programs described in this agreement.

1. Establishment and Purpose. The Macomb County EB-5 Regional Center (Center) is established as a separate legal entity for the purpose of promoting economic growth, improving regional productivity, creating jobs, and increasing domestic capital investment. The Center shall be a public body corporate having the powers granted in Section 5 of this agreement, subject to the limitations of Section 6. The Center shall consist of the same number of voting members as there are parties to this agreement.

2. Members, Appointment, Removal. The members of the Center shall be appointed as follows:

a. One voting member of the Center shall be nominated by the chief elected official and approved by the legislative body of each party within 30 days of the execution of this Agreement. The member shall serve at the pleasure of the party and any change in the designation of the member shall be made by in the same manner as the appointment. Members shall not receive compensation.

b. Each party shall appoint one alternate member of the Center in the same manner and the appointment of the voting member. The alternate member may attend meetings, but may participate in deliberations and vote only in the absence of the voting member. The alternate member will serve at the pleasure of the party and any change in the designation of the alternate member shall by made by in the same manner as the appointment.

c. Additional public agencies may become members of the Center pursuant to Section 12. The total number of voting members of the Center will be increased by one for each additional party. The governing body of the additional party will, by resolution, designate its member to the Center within 30 days of its execution of this agreement.

d. Members shall serve 2 year terms with each term expiring on January 31<sup>st</sup> of the even numbered years, except that members first appointed shall serve that fraction of the year between appointment and January 31<sup>st</sup> of the next even numbered year.

3. Officers. The Center shall elect from its membership a Chairperson, Vice-Chairperson/Secretary, Treasurer, and such other officers, as it may deem appropriate. Each officer shall serve a one-year term, commencing January 1<sup>st</sup>, except the officers first elected who shall serve that fraction of the calendar year between election and December 31<sup>st</sup>.

a. Officers shall serve at the pleasure of the Center and may be removed by resolution at any time.

b. Vacancies in any office shall be filled by election of the Center for the remainder of the expired term.

c. The Chairperson shall preside at all meetings of the Center and shall have all privileges and duties of a member.

d. The Vice-Chairperson/Secretary shall preside at all meetings at which the Chairperson is absent and shall keep or cause to be made all non-financial reports, records and minutes required by this agreement or applicable law and shall be charged with assuring compliance with the Michigan Open Meetings Act and the Michigan Freedom of Information Act.

e. The Treasurer shall have custody of all Center funds. The funds shall be deposited, invested, and/or disbursed by the Treasurer as directed by the Center and in accordance with applicable law. The Treasurer shall keep complete and accurate financial reports as required by this agreement or applicable law.

4. Meetings. The Center shall meet at least monthly and shall annually establish a regular meeting schedule which shall be posted at the offices of the governing bodies of the parties in similar form and times as required by law for governmental meeting schedules. Special meetings may be called by the Chairperson, or in the absence of the Chairperson, the Vice-Chairperson/Secretary.

a. Notice. Each member shall receive five days written notice of all regular meetings and two days written notice of all special meetings. All notices of meetings shall be posted as required by the Michigan Open Meetings Act.

b. Voting. A majority vote of the Center shall be necessary to take any official action at a regular or special meeting. A majority of the members constitutes quorum for a meeting. Each party has one vote.

c. Minutes. Complete written minutes of all Center meetings shall be kept in compliance with the Michigan Open Meetings Act. Copies of all minutes shall be prepared within the time period established by the Open Meetings Act and sent to the clerk or presiding officer of the governing board of each party as soon as reasonably possible following their preparation.

d. Rules. Roberts Rules of Order, as last revised, when not in conflict with this Agreement or written standing rules the Center may adopt, shall serve as the parliamentary authority for all Center meetings.

5. Powers. The Center shall have those powers set forth in Section 5 of Act 7 and any additional powers allowed by the EB-5 Investor Visa Program of the Immigration Act of 1990.

6. Limitations on Powers. The Center has no power or authority to:

a. Levy any tax or issue any bonds in its own name;

b. Indebt any party, except as provided in this agreement;

c. Condemn land for any purpose.

7. Liability Coverage. The Center shall obtain public liability insurance covering any cause of action, claim, damage, accident, injury or liability that may arise as result of the ownership, construction, maintenance or operation of the land, public trails, access sites or other facilities of the Center. The policy shall name the Center and all parties as the named insured.

8. Reports. The Center shall make a full and complete report of all its activities to the governing boards of the parties at least annually.

9. Initial Financial Support. The Center shall be funded initially from contributions of \$40,000.00 from Macomb County, \$30,000.00 from the City of Mount Clemens, and \$30,000.00 from Clinton Township. The funds shall be deposited in a separate depository account in the name of the Center and used solely for Center purposes.

10. Fiscal Year; Contributions.

a. The fiscal year shall be from January 1<sup>st</sup> to December 31<sup>st</sup>.

b. Each party shall make its annual payment to the Center not later than December 1st prior to the start of the Center's fiscal year.

c. The Center shall designate Macomb County as the custodian of the funds of the Center. The County shall provide periodic financial reports to the Center as the Center shall require. State and federal audit requirements shall be fully met as applicable.

d. The Treasurer shall make a full and complete financial report to the parties of all the financial transactions and affairs of the Center at the end of each fiscal year.

11. Contracts. All contracts of the Center which are of a routine nature and for which budgeted funds are available may be approved in the sole discretion of the Center. If the approval of any contract will result in additional contributions from the parties to keep the budget in balance or would constitute a debt, liability, or obligation of any party, the contract shall be presented to each affected party for approval prior to execution.

12. Additional Members. Additional entities may become members of the Center by enactment of a resolution by the governing body of the entity and with the approval by resolution adopted by a majority of the Center members serving. The Center may establish conditions of admission, including reasonable evidence of the prospective party's ability to perform obligations under this agreement and a contribution from the entity seeking to become a party representing an equitable share of the costs and expenses previously borne by the parties. No entity can become a party to this agreement until all of the following have occurred:

a. The Center has adopted the approving resolution described in this section.

b. The Center has received the contribution, if required, described in this section.

c. A copy of the agreement, as amended by the addition of the entity, has been filed as set forth in section 16 of the agreement or otherwise as required by Act 7.

13. Withdrawal of a Party. Any party may withdraw from the Center at any time upon the adoption of a resolution to that effect by the party's governing body. However, the party's obligation to contribute moneys in the current fiscal year shall not be modified nor shall any amount previously paid with respect to such fiscal year be refunded. If there is at the time of the withdrawal no indebtedness or liability of the Center for which the party is wholly or partially responsible, the party may withdraw without any obligation other than the current fiscal year's budget obligation. If there is at the time of the withdrawal any indebtedness or liability of the Center for which the party is wholly or partially responsible, the party may withdraw only after the withdrawing party has paid in full its respective share of such indebtedness or liability, in addition to the current year's budget obligation.

14. Dissolution. The Center shall be considered dissolved upon the majority vote of the members and any remaining funds distributed proportionately.

15. Amendments. This agreement may be amended by written agreement of the governing boards of all the parties.

16. Effective Date. This agreement shall be effective as of the later of the date of filing of an executed copy of this agreement with the Michigan Secretary of State, Great Seal Division, and the Macomb County Clerk.

The undersigned constitute the membership of the Macomb County EB-5 Regional Center effective as of the date of their signature.

**Clinton Township**

Date: \_\_\_\_\_

\_\_\_\_\_

Supervisor

Date: \_\_\_\_\_

\_\_\_\_\_

Clerk

**City of Mount Clemens**

Date: \_\_\_\_\_

\_\_\_\_\_

Mayor

Date: \_\_\_\_\_

\_\_\_\_\_

Clerk

**Macomb County**

Date: \_\_\_\_\_

\_\_\_\_\_

Chairman

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE:  
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the Planning & Economic Development Department 2011 Budget Submittal and Reduction Plan, As Outlined. Refer to Budget Committee. \* (see below)

INTRODUCED BY: Commissioners James Carabelli and Edward Bruley, Co-Chairs

DESCRIPTION:

See Attached

Amount of reduction is \$ 118,171.00  
Done

COMMITTEE/MEETING DATE

PED 9/15/2010

Budget 9-21-10 Approved  
Full Board 9-23-10 Approved

**PLANNING & ECONOMIC DEVELOPMENT  
BUDGET REDUCTION PROPOSAL**

**GENERAL FUND**

**REDUCTIONS:**

Operating Expenses	\$ (3,291.00)
Change Program Manager to Grant Funding	\$ (126,462.00) 1.
Eliminate Associate Planner Position (Vacant)	\$ (68,076.00) 1.
	<u>\$ (197,829.00)</u>

**ADDITIONS**

Senior Economic Developer (Defense)	\$ 79,658.00 1.
-------------------------------------	-----------------

**TOTAL BUDGET REDUCTION \$ (118,171.00)**

1. Includes Estimated Fringes at 51%

RESOLUTION NO. \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Continue Agreement in the amount of \$25,000 with the Macomb County Child Advocacy Center ("Care House") and refer to the Budget Committee

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson, Health and Environmental Services Committee

A representative from Care House will be available to make a brief presentation on the contractual services they have provided to Macomb County over the past year related to the investigation, prosecution, and treatment of child physical and/or sexual abuse.

Health & Environmental Services — September 16, 2010 APPROVED

Budget 9-21-10 Approved  
Full Board 9-23-10





# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

September 22, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: IRENE KEPLER, CHAIR  
FINANCE COMMITTEE**

**RE: RECOMMENDATIONS FROM FINANCE COMMITTEE MEETING  
OF SEPTEMBER 22, 2010**

At a meeting of the Finance Committee, held Wednesday, September 22, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY CAMPHOUS-PETERSON, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE MONTHLY BILLS AND AUTHORIZE PAYMENT; FURTHER, TO APPROVE THE PAYROLL IN THE AMOUNT OF \$9,584,670.13, WITH NECESSARY MODIFICATIONS TO THE APPROPRIATIONS. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY CARABELLI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF A PATROL VEHICLE WITH POLICE PACKAGE AND ASSOCIATED EQUIPMENT FOR PATROL IN MACOMB TOWNSHIP; THIS VEHICLE WILL BE PURCHASED FROM THE FUND PROVIDED IN THE MACOMB TOWNSHIP CONTRACT; THE ACTUAL PURCHASE PRICE FOR THIS VEHICLE HAS NOT BEEN DETERMINED; THE FLEET MANAGER WILL DETERMINE THE FINAL COST FOR THIS PURCHASE. **THE MOTION CARRIED.**

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY CARABELLI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AWARD BID ITEM 04-10 PROFESSIONAL ENERGY AUDITING CONSULTANT SERVICES TO AKT PEERLESS ENVIRONMENTAL & ENERGY SERVICES; ALL FUNDING FOR THE AUDIT(S) COME FROM THE ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT (EECBG). **THE MOTION CARRIED.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Moeen - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Carey Torrice - District 16

Paul Gielegem  
District 19  
Chairman

Ed Bruley - District 17  
Dana Campbous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

Kathy Toeco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

**4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE ANNUAL MILEAGE AND MEAL REIMBURSEMENT RATES AS ADOPTED BY THE STATE OF MICHIGAN EFFECTIVE JANUARY 1<sup>ST</sup>. **THE MOTION CARRIED.**

**5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE AGREEMENT FOR TITLE COMMITMENTS WITH CHIRCO TITLE AGENCY, INC. (TAX REVERSION PROJECT). **THE MOTION CARRIED.**

**6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY DOHERTY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR WITH THE RECOMMENDATION OF HUMAN RESOURCES, RISK MANAGEMENT AND FINANCE DEPARTMENTS IN THE SELECTION OF MANAGED CARE ADMINISTRATORS, INC. (MCAI)/AMERIFLEX CORP AS THE COUNTY'S FLEXIBLE SPENDING ACCOUNT ADMINISTRATOR (FSA) FOR THE CONTRACTED PERIOD OF JANUARY 1, 2011 THROUGH DECEMBER 31, 2013. **THE MOTION CARRIED.**

**7. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY BROWN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL REGARDING THE CASE OF COUNTY OF MACOMB VS A&R MACOMB, LLC. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR KEPLER, SUPPORTED BY VICE-CHAIR BRULEY.**

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO approve list of bills as prepared and provided under separate cover by the Finance Department

INTRODUCED BY: Irene Kepler, Chair, Finance Committee

**COMMITTEE/MEETING DATE**

Finance	<u>9-22-10</u>
Full Board	<u>9-23-10</u>

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Purchase a patrol vehicle with police package and associated equipment for  
patrol in Macomb Township. This vehicle will be purchased from fund provided in the Macomb Township  
contract. The actual purchase price for this vehicle has not been determined. The Fleet Manager will  
determine the final cost for this purchase.

INTRODUCED BY: Commissioner Irene Kepler

\_\_\_\_\_

\_\_\_\_\_

**COMMITTEE/MEETING DATE**

September 22, 2010

Full Board 9-23-10

\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

**RESOLUTION**

TO: Award Bid Item 04-10 Professional Energy Auditing Consultant Services to AKT Peerless Environmental & Energy Services. All funding for the audit(s) come from the Energy Efficiency & Conservation Block Grant (EECBG).

INTRODUCED BY: Irene M. Kepler, Chair, Finance Committee

COMMITTEE/MEETING DATE

Finance

September 22, 2010

*Full Board 9-23-10*

RESOLUTION NO.

FULL BOARD MEETING DATE

AGENDA ITEM

**SUBSTITUTE RESOLUTION**

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: adopt the annual mileage and meal reimbursement rates as adopted by the State of Michigan effective January 1<sup>st</sup>.

INTRODUCED BY: Irene Kepler, Chairperson, Finance Committee

The Board of Commissioners currently adjusts the mileage reimbursement rate annually in October to mirror the rate established by the State of Michigan. This practice has caused the County to adopt the rate 9 months after it is established by the State. It is now causing some problems with the State grants which approve a different mileage reimbursement rate. The State currently adjusts its' mileage rate every January 1 in line with the rate established by the Federal Government IRS Guidelines. We are recommending that the County adopts the policy of the State of Michigan and adjust the mileage and meal reimbursement rates in accordance with the State of Michigan policy (currently adopting the Federal IRS rate effective January 1 of each year). Should this practice change, the Finance Department will advise the Board of Commissioners of any changes.

COMMITTEE/MEETING DATE: Finance Committee, Sep 22, 2010

*Full Board 9-23-10*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 09/23/10

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: APPROVE AGREEMENT FOR TITLE COMMITMENTS WITH  
CHIRCO TITLE AGENCY, INC. (TAX REVERSION PROJECT)

INTRODUCED BY: COMMISSIONER IRENE KEPLER, CHAIRPERSON  
FINANCE COMMITTEE

The County Treasurer is required to have title searches performed in the tax reversion process. Due to the volume of work and changes in the industry and after reviewing this issue with Corporation Counsel, the Treasurer has determined that Chirco Title Agency, Inc. should be added as a vendor to do title work for the tax foreclosure. Funds for the title work are included in the costs charged when the property is forfeited for delinquent taxes.

COMMITTEE/MEETING DATE:

FINANCE – 09/22/10

Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Concur with the recommendation of Human Resources, Risk Management and Finance Departments in the selection of Managed Care Administrators Inc. (MCAI) / Ameriflex Corp as the County's Flexible Spending Account Administrator (FSA) for the contracted period of January 1, 2011 thru December 31, 2013.

**INTRODUCED BY:** Irene Kepler, Finance Chair

See Attached

COMMITTEE/MEETING DATE:

Finance

9-22-10

*Full Board 9-23-10*



RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL  
REGARDING THE CASE OF COUNTY OF MACOMB VS A&R MACOMB, LLC

INTRODUCED BY: CHAIRPERSON IRENE M. KEPLER, FINANCE COMMITTEE

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A confidential memorandum outlining the details of the recommendation of Corporation Counsel will be provided to each Commissioner prior to the meeting.

COMMITTEE/MEETING DATE

FINANCE - 9/22/10

*Full Board 9-23-10*



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

September 22, 2010

**TO: BOARD OF COMMISSIONERS**  
**FROM: ROBERT MIJAC, CHAIR**  
**PERSONNEL COMMITTEE**  
**RE: RECOMMENDATIONS FROM PERSONNEL COMMITTEE MEETING**  
**OF SEPTEMBER 22, 2010**

At a meeting of the Personnel Committee, held Wednesday, September 22, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY D. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RECONFIRMATION OF THE FOLLOWING VACANCIES:

TWO CUSTODIANS I/II	FACILITIES & OPERATIONS
ONE PUBLIC HEALTH NURSE II	HEALTH
ONE PUBLIC HEALTH SERVICES COORDINATOR	HEALTH
ONE ASSISTANT MULTIGRAPH OPERATOR/CLERK	PURCHASING

**THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY D. FLYNN, SUPPORTED BY SPRYS, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE RECOMMENDED SALARY RANGE OF \$13.49 TO \$16.90 AND REQUIRED BENEFITS FOR A GRANT FUNDED, PART-TIME INVENTORY/WAREHOUSE WORKER POSITION AT THE COMMUNITY SERVICES AGENCY. **THE MOTION CARRIED.**

**MACOMB COUNTY BOARD OF COMMISSIONERS**

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocerri - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczenanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Canev Torrice - District 16

Paul Gielegem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY D. FLYNN, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RENAMING OF THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT TO THE PLANNING, ECONOMIC DEVELOPMENT AND RESEARCH DEPARTMENT AND TRANSFERRING OF THE FUNCTION AND PERSONNEL OF THE MACOMB COUNTY REFERENCE AND RESEARCH CENTER TO THE PLANNING, ECONOMIC DEVELOPMENT AND RESEARCH DEPARTMENT. **THE MOTION CARRIED.**

**4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY KEPLER, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RATIFICATION OF THE BALANCE OF THE THREE-YEAR LABOR AGREEMENT WITH THE UNITED AUTO WORKERS, LOCAL 412-UNIT 46 (ASSISTANT PROSECUTING ATTORNEYS) FROM JANUARY 1, 2008 TO DECEMBER 31, 2010. **THE MOTION CARRIED.**

**5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY KEPLER, SUPPORTED BY J. FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RATIFICATION OF THE BALANCE OF THE THREE-YEAR LABOR AGREEMENT WITH THE UNITED AUTO WORKERS, LOCAL 412-UNIT 75 (SUPERVISORS) FROM JANUARY 1, 2008 TO DECEMBER 31, 2010. **THE MOTION CARRIED WITH DOHERTY VOTING “NO.”**

**6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY J. FLYNN, SUPPORTED BY BRULEY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RATIFICATION OF A ONE-YEAR LABOR AGREEMENT WITH THE MACOMB COUNTY SENIOR SERVICES EMPLOYEE ASSOCIATION FROM JANUARY 1, 2011 TO DECEMBER 31, 2011. **THE MOTION CARRIED WITH DOHERTY VOTING “NO.”**

**7. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY KEPLER, SUPPORTED BY BRULEY, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RATIFICATION OF A ONE-YEAR LABOR AGREEMENT WITH THE TECHNICAL, PROFESSIONAL AND OFFICEWORKERS ASSOCIATION OF MICHIGAN – FAMILY COURT/JUVENILE JUSTICE CENTER FROM JANUARY 1, 2011 TO DECEMBER 31, 2011. **THE MOTION CARRIED.**

**8. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BRULEY, SUPPORTED BY KEPLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RATIFICATION OF A ONE-YEAR LABOR AGREEMENT WITH THE UNITED AUTO WORKERS, LOCAL 412-UNITS 39, 46, 49, 55, 75, 95 AND 98 AND LOCAL 889 REPRESENTING ANIMAL SHELTER, COMMUNITY SERVICES AGENCY, PROBATE COURT/CORPORATION COUNSEL AND SPECIALIZED OFFICES FROM JANUARY 1, 2011 TO DECEMBER 31, 2011. **THE MOTION CARRIED WITH DOHERTY VOTING “NO” ON ALL WITH THE EXCEPTION OF UNIT 46.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR MIJAC, SUPPORTED BY VICE-CHAIR TOCCO.**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve the reconfirmation of the following vacancies

INTRODUCED BY: Commissioner Robert Mijac, Chairman

Personnel Committee

**CLASSIFICATION**

**DEPARTMENT**

**One Custodian I/II (Brian Miller)**

Facilities & Operations

Reason for Vacancy: Retirement  
Date Position Vacant: 07-23-10  
Justification: 100% County Funded  
Not Subject to 5% Salary Reduction Rule  
County Vehicle Assigned: No  
Exit Interview Completed: Yes

**One Custodian I/II (Nancy Ziegler)**

Facilities & Operations

Reason for Vacancy: Retirement  
Date Position Vacant: 03-05-10  
Justification: 100% County Funded  
Not Subject to 5% Salary Reduction Rule  
County Vehicle Assigned: No  
Exit Interview Completed: Pending

**One Public Health Nurse II (Kellee Mallouk)**

Health

Reason for Vacancy: Resignation  
Date Position Vacant: 09-09-10  
Justification: 100% County Funded  
Not Subject to 5% Salary Reduction Rule  
County Vehicle Assigned: No  
Exit Interview Completed: Yes

COMMITTEE/MEETING DATE

Personnel 09-22-10  
Full Board 9-23-10

**CLASSIFICATION**

**DEPARTMENT**

**One Public Health Services Coordinator (Joan Zech)**

Health

Reason for Vacancy: Retirement  
Date Position Vacant: 09-10-10  
Justification: 100% County Funding  
Not Subject to 5% Salary Reduction Rule  
County Vehicle Assigned: No  
Exit Interview Completed: Pending

**One Assistant Multigraph Operator/Clerk (Susan M. Hardy)**

Purchasing

Reason for Vacancy: Retirement  
Date Position Vacant: 09-03-10  
Justification: 100% County Funding  
Not Subject to 5% Salary Reduction Rule  
County Vehicle Assigned: No  
Exit Interview Completed: Yes\*

\*Did not authorize the release of the exit interview information.

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO \_\_\_\_\_ Recommend Salary Range for a Grant Funded, Part-time Inventory/

Warehouse Worker Position at MCCSA

INTRODUCED BY: \_\_\_\_\_ Commissioner Robert Mijac, Chairperson

Personnel Committee

COMMITTEE/MEETING DATE

Personnel 09-22-10

Full Board 9-23-10

RESOLUTION NO.

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: (1) RENAME THE PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT TO THE PLANNING, ECONOMIC DEVELOPMENT AND RESEARCH DEPARTMENT AND (2) TRANSFER THE FUNCTION AND PERSONNEL OF THE MACOMB COUNTY REFERENCE AND RESEARCH CENTER TO THE PLANNING, ECONOMIC DEVELOPMENT AND RESEARCH DEPARTMENT

INTRODUCED BY: CHAIRPERSON DAVID FLYNN, EDUCATION AND TRAINING COMMITTEE

The Macomb County Reference and Research Center has been without a Director since the retirement of Sandy Casamer. The transfer of the functions and the personnel to the Planning, Economic Development and Research Department will allow the Director of Planning, Economic Development and Research Steve Cassin to oversee the day-to-day operations of the Reference and Research Center, including the oversight of personnel and work assignments.

This matter will be referred to the Personnel Committee if approved by this Committee.

COMMITTEE/MEETING DATE

Education and Training – 9/15/10 APPROVED

*Personnel 9-22-10*  
*Full Board 9-23-10*



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

**AMENDED**

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend the ratification of the balance of the three (3) year Labor Agreement with the United Auto Workers, Local 412-Unit 46 (Assistant Prosecuting Attorneys) from January 1, 2008 to December 31, 2010 (Actual tentative Agreements are available for review in the Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The Parties previously ratified financial and economic terms of this Labor Agreement and agreed to continue negotiations regarding the remainder of the respective Labor Agreement for a subsequent separate ratification. The County and the Union bargaining teams reached a tentative settlement on March 10, 2010. The Union membership ratified this settlement on August 5, 2010.

UAW Local 412, Unit 46 represents approximately fifty (50) positions in the Office of the Prosecutor.

It is now recommended that the Board of Commissioners also ratify the Agreement.

The Parties agreed to the following Article modifications:

1. Representation
2. Grievance Procedure for Non-Disciplinary Matters
3. Grievance Procedure for Disciplinary Action
4. Annual Leave
5. Sick Leave
6. Bereavement Leave
7. Worker's Compensation Disability
8. Leave of Absence
9. Notice of Military Service
10. Longevity
11. Letter of Understanding – Union Liaison

COMMITTEE/MEETING DATE

Personnel 09-22-10  
Full Board 9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of the balance of a three (3) year Labor Agreement  
with the United Auto Workers (UAW) Local 412-Unit 75 (Supervisors) from  
January 1, 2008 to December 31, 2010 (Actual tentative agreements are  
available for review in the Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The Parties previously ratified financial and economic terms for the 2008 to 2010 Labor Agreement and agreed to continue negotiations regarding the remainder of the respective Labor Agreement for a subsequent separate ratification. The County and the Union bargaining teams reached a tentative settlement on August 26, 2010. The Union membership ratified this settlement on September 17, 2010.

The UAW Local 412 - Unit 75 represents approximately 80 supervisory positions throughout the County.

It is now recommended that the Board of Commissioners also ratify the Agreement.

The Parties agreed to the following Article modifications:

1. Representation
2. Sick Leave
3. Annual Leave (Vacation)
4. Leave of Absence
5. Notice of Military Service
6. Longevity
7. Union Bulletin Boards
8. Procedure for Classification Review
9. Termination or Modification
10. Letter of Understanding-UAW Liaison
11. Changes agreed to in Appendix A – County Departments & Classifications
12. Changes agreed to in Appendix C – Supplement to Master Agreement
13. Title Change Only- Jury Clerk to Supervisor, Jury Services

COMMITTEE/MEETING DATE

Personnel                      09-22-10

Full Board                      9-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of a one (1) year Labor Agreement with the Macomb  
County Senior Services Employee Association (TPOAM) from January 1, 2011 to  
December 31, 2011 (Actual tentative agreements are available for review in the  
Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The TPOAM represents approximately 10 positions in the Senior Services Department.

The Parties began negotiations in August 2010. The Employer and the Union bargain team reached a tentative settlement on September 9, 2010. The Union membership ratified this settlement on September 14, 2010.

It is now recommended that the Board of Commissioners also ratify the Agreement.

1. Duration: One (1) year (January 1, 2011 to December 31, 2011)

2. Wages: 0%

3. Dock Days

The County and the Union agree for the calendar year 2011, each employee and DROP participant shall be furloughed/docked six (6) working days without pay. The Parties agree the County will shut down operations for six (6) furlough/dock days as follows: Friday, February 18, 2011, Friday, May 27, 2011, Friday, July 1, 2011, Friday, September 2, 2011, Wednesday, November 23, 2011 and Tuesday, December 27, 2011.

COMMITTEE/MEETING DATE

Personnel 09-22-10

Full Board 9-23-10

The Employer reserves the right to implement the following Alternative Plan as a substitute to the paragraph above. This Plan consists of six (6) furlough/dock days for the calendar year 2011; two (2) furlough/dock days to be utilized on President's Day, 2011 and the Day after Thanksgiving, 2011. The remaining four (4) furlough/dock days shall be requested and scheduled by the employee (in full day or half day increments) and will have Department Head approval. If an employee fails to take or schedule the remaining four (4) furlough/dock days by September 1, 2011, the balance of furlough/dock days will be scheduled and taken at the Employer's discretion prior to December 30, 2011. The Employer's decision to implement this Alternative Plan shall be made by December 1, 2010.

Furlough/dock days will not adversely impact an employee's seniority, time off accruals, discipline, holiday pay or health care benefits. The effect, if any, of the furlough/dock days on an employee's retirement benefits, will be as defined in the Macomb County Retirement Ordinance.

If an employee is scheduled to work or scheduled off on an Employer designated furlough/dock day, the employee, with Department Head approval, must take the furlough/dock day within 30 calendar days of the designated furlough/dock day, in no event later than December 30, 2011.

This letter of Agreement will expire on December 31, 2011.

4. Longevity

The County and the Union agree to cancel Longevity payments for all eligible employees and DROP participants for the year 2011.

This Letter of Agreement will expire on December 31, 2011.

5. The Parties agree that the following Letters of Agreement shall be terminated:

Letter of Agreement Re: Family Continuation Rider

Letter of Agreement Re: No Layoffs Before July 1, 2009 and Pay for Laid Off Employee Benefits

Letter of Agreement Re: RFP for Medical, Dental and Optical Insurance

6. During the course of negotiations, the Parties also reached agreement on various language changes.

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of a one (1) year Labor Agreement with the Technical, Professional and Officeworkers Association of Michigan – Family Court/Juvenile Justice Center (TPOAM) from January 1, 2011 to December 31, 2011 (Actual tentative agreements are available for review in the Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The TPOAM represents approximately 20 positions in the Family Court and Juvenile Justice Center.

The Parties began negotiations in August 2010. The Employer and the Union bargain team reached a tentative settlement on September 9, 2010. The Union membership ratified this settlement on September 15, 2010.

It is now recommended that the Board of Commissioners also ratify the Agreement.

1. Duration: One (1) year (January 1, 2011 to December 31, 2011)

2. Wages: 0%

3. Dock Days

The County and the Union agree for the calendar year 2011, each employee and DROP participant shall be furloughed/docked six (6) working days without pay. The Parties agree the County will shut down operations for six (6) furlough/dock days as follows: Friday, February 18, 2011, Friday, May 27, 2011, Friday, July 1, 2011, Friday, September 2, 2011, Wednesday, November 23, 2011 and Tuesday, December 27, 2011.

COMMITTEE/MEETING DATE

Personnel 09-22-10

Full Board 9-23-10

The Employer reserves the right to implement the following Alternative Plan as a substitute to the paragraph above. This Plan consists of six (6) furlough/dock days for the calendar year 2011; two (2) furlough/dock days to be utilized on President's Day, 2011 and the Day after Thanksgiving, 2011. The remaining four (4) furlough/dock days shall be requested and scheduled by the employee (in full day or half day increments) and will have Department Head approval. If an employee fails to take or schedule the remaining four (4) furlough/dock days by September 1, 2011, the balance of furlough/dock days will be scheduled and taken at the Employer's discretion prior to December 30, 2011. The Employer's decision to implement this Alternative Plan shall be made by December 1, 2010.

Furlough/dock days will not adversely impact an employee's seniority, time off accruals, discipline, holiday pay or health care benefits. The effect, if any, of the furlough/dock days on an employee's retirement benefits, will be as defined in the Macomb County Retirement Ordinance.

If an employee is scheduled to work or scheduled off on an Employer designated furlough/dock day, the employee, with Department Head approval, must take the furlough/dock day within 30 calendar days of the designated furlough/dock day, in no event later than December 30, 2011.

This letter of Agreement will expire on December 31, 2011.

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6. During the course of negotiations, the Parties also reached agreement on various language changes.

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of a one (1) year Labor Agreement with the United Auto Workers (UAW) Local 412 – Unit 39, Unit 46, Unit 49, Unit 55, Unit 75, Unit 95 and Unit 98 & Local 889 representing Animal Shelter, Community Services Agency, Probate Court/Corporation Counsel and Specialized Offices from January 1, 2011 to December 31, 2011 (Actual tentative agreements are available for review in the Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The Parties began negotiations in August 2010. The Employer and the Union bargaining teams reached a tentative agreement on September 2, 2010. The Union membership ratified this settlement on September 20, 2010.

UAW Local 412 Unit 39 represents approximately 25 positions, Unit 46 represents approximately 50 positions, Unit 49 represents approximately 25 positions, Unit 55 represents approximately 2 positions, Unit 75 represents approximately 80 positions, Unit 95 represents approximately 3 positions and Unit 98 represents approximately 10 positions.

UAW Local 889 – Animal Shelter represents approximately 10 positions, Community Services Agency represents approximately 145 positions, Probate Court/Corporation Counsel represents approximately 15 positions and Specialized Offices represents approximately 70 positions.

It is now recommended that the Board of Commissioners also ratify the Agreement.

1. Duration: One (1) year (January 1, 2011 to December 31, 2011)
2. Wages: 0%

COMMITTEE/MEETING DATE

Personnel 09-22-10  
Full Board 9-23-10

3. Dock Days

The County and the Union agree for the calendar year 2011, each employee and DROP participant shall be furloughed/docked six (6) working days without pay. The Parties agree the County will shut down operations for six (6) furlough/dock days as follows: Friday, February 18, 2011, Friday, May 27, 2011, Friday, July 1, 2011, Friday, September 2, 2011, Wednesday, November 23, 2011 and Tuesday, December 27, 2011.

The Employer reserves the right to implement the following Alternative Plan as a substitute to the paragraph above. This Plan consists of six (6) furlough/dock days for the calendar year 2011; two (2) furlough/dock days to be utilized on President's Day, 2011 and the Day after Thanksgiving, 2011. The remaining four (4) furlough/dock days shall be requested and scheduled by the employee (in full day or half day increments) and will have Department Head approval. If an employee fails to take or schedule the remaining four (4) furlough/dock days by September 1, 2011, the balance of furlough/dock days will be scheduled and taken at the Employer's discretion prior to December 30, 2011. The Employer's decision to implement this Alternative Plan shall be made by December 1, 2010. Furlough/dock days will not adversely impact an employee's seniority, time off accruals, discipline, holiday pay or health care benefits. The effect, if any, of the furlough/dock days on an employee's retirement benefits, will be as defined in the Macomb County Retirement Ordinance.

If an employee is scheduled to work or scheduled off on an Employer designated furlough/dock day, the employee, with Department Head approval, must take the furlough/dock day within 30 calendar days of the designated furlough/dock day, in no event later than December 30, 2011.

This letter of Agreement will expire on December 31, 2011.

4. Longevity

The County and the Union agree to suspend Longevity payments for all eligible employees and DROP participants for the year 2011.

This Letter of Agreement will expire on December 31, 2011.

5. The Parties agreed that the following Letters of Agreement shall be terminated:

Letter of Agreement Re: Family Continuation Rider

Letter of Agreement Re: No Layoffs Before July 1, 2009 and Pay for Laid Off Employee Benefits

Letter of Agreement Re: RFP for Medical, Dental and Optical Insurance



# **RECYCLABLE PAPER**

**RESOLUTION ACKNOWLEDGING THE SOUTH EAST REGIONAL  
EMERGENCY SERVICES AUTHORITY (SERESA)**

WHEREAS, Macomb County finds that there is a public purpose in the regional consolidation of some municipal services, and that because of technology costs and efficiencies of scale, the answering of E911 call and dispatching of emergency police, fire and EMS services (E911 Dispatch) is a municipal service appropriate for consolidation; and

WHEREAS, the Cities of Eastpointe, Roseville, and St. Clair Shores have agreed to consolidate the E911 Dispatch operations within their cities through the formation of a new authority which will be a separate legal entity called the South East Regional Emergencies Authority (SERESA) which will handle all E911 call answering and emergency service dispatch activities within the three communities; and

WHEREAS, the Emergency 911 Service Enabling Act requires that Macomb County acknowledge the formation of SERESA and its function to handle E911 calls within its service district;

NOW, THEREFORE, BE IT RESOLVED that the Macomb County Board of Commissioners acknowledges that, pursuant to the Emergency 911 Service Enabling Act, Act 32 of 1986, as amended, (MCL 484.1101, *et seq.*), the South East Regional Emergency Services Authority (SERESA) shall function as the Primary PSAP for the City of St. Clair Shores effective December 1, 2010 and for the Cities of Eastpointe and Roseville effective December 29, 2010, all within the 911 service district of the 911 Service Plan adopted by resolution of the Board of Commissioners of Macomb County.

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Paul Gicleghem, Chair

I, Carmella Sabaugh, the County Clerk for Macomb County, Michigan do certify that the foregoing Resolution was duly passed by the Macomb County Board of Commissioners at a regular meeting held on September 23, 2010.

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Carmella Sabaugh, Clerk

# **RECYCLABLE PAPER**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO accept Department of Human Services grant funding in the amount of \$125,000 to continue programming to address racial disparities in the juvenile justice system. No County cash match is required. No County cash match is required. \* (see below)

INTRODUCED BY: William Crouchman, Chair, Courts and Legal Affairs Committee

\* This item was waived to the September 23<sup>rd</sup> Full Board meeting at the request of Committee chair Crouchman.

COMMITTEE/MEETING DATE

Courts and Legal Affairs Committee – September 14, 2010 waived to Full Board  
Full Board 9-23-10

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# The Circuit Court

For

The Sixteenth Judicial Circuit of Michigan  
380 North Rose, Mt. Clemens, MI 48043 (586) 469-5240

## *Circuit Judges*

MARK S. SWITALSKI  
MARY A. CHRZANOWSKI  
DONALD G. MILLER  
JAMES M. BIERNAT, SR.  
PETER J. MACERONI  
EDWARD A. SERVITTO, JR.  
RICHARD L. CARETTI  
ANTONIO P. VIVIANO



MATTHEW S. SWITALSKI  
DIANE M. DRUZINSKI  
TRACEY A. YOKICH  
JOHN C. FOSTER  
DAVID F. VIVIANO

*Court Administrator*  
JENNIFER M. PHILLIPS

*Program Director*  
NICOLE N. FAULDS

*Chief Referee*  
DANE P. DERUSH

September 2, 2010

Commissioner William Crouchman, Chair  
Courts and Legal Affairs Committee  
One S. Main, 9<sup>th</sup> Floor  
Mt. Clemens, MI 48043

Dear Commissioner Crouchman:

Please place the request of the Circuit Court – Juvenile Division to accept grant funds in the amount of \$125,000 on the agenda of the September 14, 2010 Courts and Legal Affairs Committee.

Federal funds are made available to states to identify and address racial disparities in the juvenile justice system. In Michigan, these funds are administered by a unit within the state Department of Human Services.

In 2005, the Juvenile Division of the Circuit Court was invited to apply for three years of this funding. The Court decided to apply, and used the funds to:

- Reorganize Juvenile Probation to be more efficient and more effective.
- Develop better communication with other agencies whose work involves the juveniles referred to the Court for delinquency—and their families.
- Develop capacity to track individuals' progress through the juvenile justice system (the Court's primary data system tracks cases, rather than individuals).

The Court's application was funded: The Court received \$375,000 for the period June 1, 2006 through August 31, 2009. During that time:

- The Juvenile Probation Department was completely reorganized.
- Work groups were established—with the Macomb County Department of Human Services, the Macomb Intermediate School District, and Macomb County Community Mental Health—to develop multi-agency approaches for responding to juveniles most at risk of re-offending.

## *FORMER JUDGES*

James Spier  
Alton Noe  
Howard Carroll  
George Deneweth  
Edward Gallagher  
Frank Jeannette

Walter Cynar  
Raymond Cashen  
Hunter Stair  
Robert Chrzanowski  
Kenneth Sanborn  
James Daner

John Roskopp  
Lawrence Zatkoff  
Kathleen Jansen  
John Bruff  
Michael Schwartz  
Frederick Balkwill

Deborah Servitto  
George Steeh  
George Montgomery  
Lido Buccì  
Pat Donofrio

- Meetings were held with Youth Bureau police officers from around the County, which helped resolve communication issues of concern to the Court and police.
- A database was designed to track individual juveniles referred to the Court.
- Pilot interventions, in two school districts with high levels of Juvenile Court referrals, explored ways to reduce behaviors that result in referrals to the Court.

In February, the Department of Human Services offered the Court another year of funding (\$125,000) for the period 10/01/2010 through 09/30/2011. **As with the original grant, acceptance of this grant requires no matching funds and no-in-kind contribution.** The accompanying statement of work describes what the Court proposes if the County approves accepting the funds. In summary, the funding would be used:

- To complete the development of the database.
- To implement an extensive demonstration prevention project in the school district that has the greatest proportion of school-age students referred to the Court.
- To prepare to write proposals—using analysis of the data in the database, and the results of the demonstration project—to fund programs that will reduce:
  - The number of juveniles referred to the Court for offenses, and
  - The proportion of juveniles referred to the Court who re-offend.

Thank you for your consideration.

Sincerely,



Nicole N. Faulds  
Program Director



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HUMAN SERVICES



ISMAEL AHMAD  
DIRECTOR

**COMMITTEE ON  
JUVENILE JUSTICE**

JERIEL HEARD,  
CHAIRPERSON

BARBARA LEVIN BERGMAN

DR. ARTHUR CARTER

LEONARD DIXON

DR. JOAN DOUGHTY

HON. WILLIAM ERVIN

JEFFREY FINK

AMY GOOD

CAROL HARTON

JOEY LATTERMANN

CHIOUITA MCKENZIE

BRIAN PHILSON

KENYATTA STEPHENS

HON. MATTHEW SWITALSKI

JOSEPH UNDERWOOD

GARY WALKER

HON. ELIZABETH WEAVER

**YOUTH MEMBERS**

MATTHEW A. ALERS

JONNIE M. HILL

ASHLEY D. MILLER

WILLIAM SCHRAMM

February 1, 2010

Nicole DeJong  
Juvenile Court Officer  
Macomb County Juvenile Court  
380 North Rose Street  
Mt. Clements, MI 48043

Dear Ms. DeJong:

This letter is to inform you that the Michigan Committee on Juvenile Justice has agreed to renew Macomb County's Disproportionate Minority Contract grant by one year to aid in your efforts to reduce the overrepresentation of minority youth in the juvenile justice system.

The MCJJ will provide funding for an additional year at the current funding level of \$125,000.00 for a period of one year beginning October 1, 2010, through September 30, 2011.

The County of Macomb is required to continue seeking sustainability funding, timely submission of DMC data, and all required monthly and quarterly reporting. The County of Macomb must submit a Statement of Work and a complete budget form for MCJJ review and approval.

Please contact Shirley M. Winston at 517-335-6478, [winstons2@michigan.gov](mailto:winstons2@michigan.gov) with any questions you may have concerning this letter.

Sincerely,

C. McKenzie-Bennett,  
Chairperson

## **1. Project Identification**

### **A. Project Request**

The proposed project has two purposes:

- (1) To develop an integrated approach to reducing juvenile petitions for criminal offenses in a school district with both: (a) a high level of such petitions overall, and (b) a high proportion of them for African American youth; and, in that context, to establish during the project:
  - A financial and administrative framework for sustaining the project in the originally targeted school district; and
  - A description of the project that can and will be used to promote adoption, of the model developed, in other school districts with high rates of juvenile petitions.
- (2) To complete establishment of routine collection, analysis, and reporting of data relating to racial proportions at each stage of the juvenile justice process in Macomb County.

All services will be provided starting 10/01/2010 and finished by 09/30/2011.

### **B. Background, Purpose and Expected Outcomes**

Previous work, including a 3-year project funded to examine disproportionate minority contact in Macomb County's juvenile justice system, has found that:

- The principal racial disproportion in Macomb County's juvenile justice system is at intake. Statistically, African American youth in the county are twice or more as likely to be petitioned for juvenile criminal offenses as non-Hispanic White youth. Disproportions at later stages in the juvenile justice process are negligible.
- A major—and perhaps THE major—factor in the intake disproportion is demographic. A primary predictor of juvenile justice system involvement, for all races, is family profile. Juveniles petitioned for criminal offenses are statistically more likely to come from households with a single parent, an incarcerated parent, residential transience, poverty, and/or low education levels. In Macomb County, proportionately more African American households than non-Hispanic White families fit this profile.
- Any prevention effort intended significantly to reduce juvenile criminal cases will require case-level interagency coordination among police, courts, Department of Human Services, Community Mental Health, the Intermediate School District, local schools, and other local agencies.
- The school district in Macomb County with the greatest proportion of students with juvenile petitions for criminal behavior is eager to participate in a demonstration project that will build case-level interagency coordination to ameliorate conditions and reduce behaviors that lead to delinquent petitions.
- Careful analysis of, and response to, disproportionate minority contact requires a database different from the one the Court uses for routine case management. A separate data abstraction process is well under way to count individual juvenile movement by racial categories through the various points of interest for measuring racial disproportions, and to prepare for analysis that identifies points of intervention that can ensure that any post-intake disproportions are quickly discovered and addressed. Completion of this abstraction and analysis for several past years, and establishment of routine continuation of it for future years, is the next step to take.



This proposed project is designed:

- To provide analysis of racial proportion data from the juvenile justice system that is both more detailed, and includes more years, beyond those already reported—and thus to identify both longer-term trends and intermediate processes that may lead to disproportions at the major decision points.
- To complete establishment of the process for routine analysis and reporting of those data in future years.
- To identify, and begin to establish—in one geographic area of the county with particularly high minority juvenile justice intake—points of intervention that can more often succeed in preventing juvenile delinquency petitions.
- To identify, and begin to establish, modes of intervention that can more often succeed in preventing recidivism—following an initial juvenile delinquency petition—among the county’s minority juveniles.

## **2. Scope of Work and Deliverables**

### **A. Work and Deliverables**

1. Goal: Develop a model integrated approach to reducing juvenile offenses in a school district. Measures of effectiveness:
  - In the period January 1, 2011 through September 30, 2011, the number of students from the Van Dyke school district receiving their first petitions for eriminal offenses will be 90% or less of the number receiving their first petitions during the same period in 2010.
  - In the period January 1, 2011 through September 30, 2011, the number of students from the Van Dyke school district receiving a subsequent petition for a criminal offense will be 90% or less of the number receiving a subsequent petition for a eriminal offense during the same period in 2010.
  - In the period January 1, 2011 through September 30, 2011, the proportion of petitions for criminal offenses received by African American students from the Van Dyke school district will be smaller than the proportion during the same period in 2010.

Objective 1: Provide the foundation for establishing a universal service-learning program for all middle and high school students in the Van Dyke school distriet.

- By January 31, 2011, establish a service-learning program for Van Dyke middle school students during the second semester of the school year. Measures of effectiveness:
  - Number of students plaeced in service-learning experiences during the second semester of the school year. Expectation is 50 or more.
  - Pereent of placed students who both complete their service-learning experience and receive good evaluations for their work. Expectation is 60% or more.
- By May 31, 2011, arrange for service-learning experiences for Van Dyke middle and high school students during the summer of 2011. Measures of effectiveness:

- Number of students placed in service-learning experiences during the summer of 2011. Expectation is 100 or more.
- Percent of placed students who both complete their service-learning experience and receive good evaluations for their work. Expectation is 60% or more.
- By September 30, 2011, develop a specific plan and timetable for establishing a universal service-learning program for both high school and middle school students.

Objective 2: Establish an alternative to out-of-school suspension in the Van Dyke middle and high schools.

- By October 1, 2010, have specific details defined for identifying middle school students at risk of out-of-school suspension, and providing a counseling program for them that includes individual, group, and family sessions. (The planning group for this project is continuing to meet prior to October 1 in anticipation of the project. This specific program definition is on its agenda.)
- During the 2010-2011 school year, serve 50 or more such students in the counseling program. Measures of effectiveness:
  - Percent of students served who have no out-of-school suspensions during the 2010-2011 school year. Expectation is 33% or more.
  - Reduction in total student-days in out-of-school suspension in the middle school during the 2010-2011 school year compared to the 2009-2010 school year. Expectation is 25% reduction or better.
- By May 31, 2011, develop an implementation plan for continuing this program in the middle school, and expanding it to include the high school.

Objective 3: Continue and improve transition support programs for students moving from elementary school to middle school, for students moving from middle school to high school, and for new students entering the school district.

- By December 15, 2010, develop specific plans for improving the integration of students new to the district, and their families, into the overall school program.
- By May 31, 2011, revise the plan on the basis of its trial use with families who move into the school district in the second semester. Measures of effectiveness (procedures for measures to be established during this project):
  - Each year for the school years 2011-2012, 2012-2013, and 2013-2014, a higher percentage of students who move into the district—compared to the prior year—will end the school year academically successful.
  - Each year for the school years 2011-2012, 2012-2013, and 2013-2014, a higher percentage of students who move into the district—compared to the prior year—will end the school year with no major infractions.
- By December 15, 2010, develop specific plans for expanding/improving transition plans for students moving from the elementary schools to the middle school. Measures of effectiveness (procedures for measures to be established during this project):
  - Each year for the school years 2011-2012, 2012-2013, and 2013-2014, a higher percentage of continuing students moving into the 6<sup>th</sup> grade—

compared to the prior year—will end the school year academically successful.

- Each year for the school years 2011-2012, 2012-2013, and 2013-2014, a higher percentage of continuing students moving into the 6<sup>th</sup> grade—compared to the prior year—will end the school year with no major infractions.
- By December 15, 2010, develop specific plans for expanding/improving transition plans for students moving from the middle school to the high school. Measures of effectiveness (procedures for measures to be established during this project):
  - Each year for the school years 2011-2012, 2012-2013, and 2013-2014, a higher percentage of continuing students moving into the 9<sup>th</sup> grade—compared to the prior year—will end the school year academically successful.
  - Each year for the school years 2011-2012, 2012-2013, and 2013-2014, a higher percentage of continuing students moving into the 9<sup>th</sup> grade—compared to the prior year—will end the school year with no major infractions.

Objective 4: Expand and firmly establish multi-agency, community-based efforts that include the Van Dyke school district to increase—for youth at moderate or strong risk of delinquency petitions and/or failure in school: (a) Opportunities for community involvement and employment preparation; and (b) support for the youth and their families that reduces those risks.

- By October 1, 2010, expand the existing planning group to include other agencies in a position to contribute to these efforts.
- By January 31, 2011, develop and implement plans to increase student involvement in positive community groups. Measure of effectiveness:
  - By September 30, 2011, 40 or more of the identified youth will be involved in positive community groups and/or in specific employment or employment preparation programs.
- By January 31, 2011, develop and implement plans to involve families of students with one or more serious infractions in activities that better integrate them into involvement with the school(s) their child(ren) attend(s) and with positive community activities. Measures of effectiveness:
  - Family participation in parent-teacher conference activities during the second semester of the school year will be 10% or more higher than during the second semester of the 2009-2010 school year.
  - 40 or more parents of students with serious infractions will attend parent/family events hosted by the Van Dyke schools during the second semester of the school year.
  - By September 30, 2011, 20 or more parents of students with serious infractions, who previously were not involved, will become involved with ongoing positive community groups/activities

Objective 5: Provide training to relevant school, court, and other agency staff on the use of motivational interviewing to develop case plans more likely to reduce initial petitions, and to reduce recidivism following an initial petition.

- By December 15, 2010, provide this training to 72 or more staff from the juvenile court, the Van Dyke schools, and other agencies as appropriate. (This training is being funded by a grant from United Way of Southeast Michigan.)

Objective 6: Develop model description for use with other school districts.

- By September 30, 2011, a specific description of the model developed during this project, and the results obtained to that point, will be prepared.

2. Goal: Complete routinization of collection, analysis, and reporting of data relating to racial proportions at the various stages. Measure of effectiveness: Each of the following objectives will be completed on or before September 30, 2011.

Objective 1: Develop and report panel cohort DMC data for 2009 and 2010, and corrected data as needed for 2007 and 2008.

Objective 2: Develop and report entry cohort DMC data for 2004, 2005, 2006, 2007, 2008, and 2009.

Objective 3: Develop and report exit cohort DMC data for 2008, 2009, and 2010.

Objective 4: Establish procedures for developing and reporting DMC data for 2011 and beyond.

Objective 5: Collect and analyze juvenile and family background data in a sample of juvenile Court records to develop a more useful model for predicting future offending—as it relates to racial proportions at recent intake, and to reducing disproportions in future intake.

#### **B. Travel.**

No travel expenses or time will be reimbursed to project staff

#### **.C. Roles and Responsibilities**

##### **1. Contractor Staff Roles and Responsibilities**

The Juvenile Division of the 16<sup>th</sup> Circuit Court has previously conducted a 3-year project to identify and develop responses to disproportionate minority contact in Macomb County's juvenile justice system. Its work on that project has already resulted in referrals to two other counties from which requests have come for consultation. The initial project provided both the experience and the data on which to base the project proposed here.

Two agency staff will be involved in this project without receiving any project funding:

- Nicole DeJong, Program Director for the Juvenile Division of the 16<sup>th</sup> Circuit Court. Ms. DeJong will be responsible for coordinating arrangements for the training defined in goal 1, objective 5, for ensuring that project reporting is accurate and submitted on time, for grant budget management, and for general overview of project progress.
- Barbara Pierce, Supervisor of the Clerical Services Department of the Juvenile Division. Ms. Pierce will provide support as needed in the data work defined for this project in goal 2.

One part-time temporary position, and two full-time temporary positions (all key personnel), will be established using project grant funds:

- A part-time Project Coordinator, working a total of 875 hours (approximately 44% time) for all 12 months of the project, who will be responsible for:
  - Completing the data collection, analysis, and reporting defined in the scope of work for goal 2.
  - Chairing, recording, and monitoring the work of the project planning committee.
  - Ensuring that project and school staff define and collect the data used to measure objective results for goal 1.
  - Obtaining the data used to measure the goal results for goal 1.
  - Facilitating, under the direction of the Juvenile Division Program Director, the training program defined in goal 1, objective 5.
  - Monitoring and—as needed—directing the work of the two full-time temporary employees.
  - Maintaining an overview of all work involved in goal 1, and reporting regularly to the Juvenile Division's Program Director.
  - Submitting monthly project reports.
  - Preparing the report defined in goal 1, objective 6.
- A full-time Activities Coordinator, working for all 12 months of the project, who will be responsible for:
  - Working with school personnel, and external agencies, to facilitate development of the design and implementation of the service-learning program, to monitor its ongoing implementation, to ensure that the data for measuring its effectiveness are collected, and to facilitate planning for its continuation and expansion.
  - Working with the project's Counselor (defined below), school personnel, and staff of other organizations as/if relevant, to facilitate implementation of the program that provides an alternative to out-of-school suspension at the middle school.
  - Working with school personnel, and parents as relevant, to facilitate improvement of the student transition programs, to ensure that plans are in place to collect the data for measuring the effectiveness of these programs, and to facilitate planning for the continuation of these programs.
  - Working with school personnel, external organizations, and parents to facilitate the expansion and establishment of multi-agency, community-based efforts to increase—for youth at moderate or strong risk of

delinquency petitions and/or failure in school: (a) Opportunities for community involvement and employment preparation; and (b) support for the youth and their families that reduces those risks.

- A full-time Counselor, working for the period October 1, 2010 through May 31, 2011, who will be responsible for:
  - Implementing the alternative to out-of-school suspension in the Van Dyke middle school.
  - Working with school personnel to develop the plans for sustaining the program in the middle school and expanding the program to the high school.
  - Working with the Activities Coordinator, as relevant and as time permits, in developing the multi-agency, community-based efforts defined in goal 1 objective 4.
  - Providing up to 10 case assessments per month for students referred by school staff, and providing school staff with cogent, timely reports based on those assessments.

**BUDGET**

Project Coordinator:	875 hours at \$40 per hour	\$ 35,000
Activities Coordinator:	2,000 hours at \$24 per hour	\$ 48,000
Counselor:	1,320 hours at \$30 per hour	\$ 39,600
Supplies:		\$ 2,400
<b>TOTAL:</b>		<b>\$125,000</b>

# **RECYCLABLE PAPER**



RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE 9/23/10 \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Recommend that the Macomb County Board of Commissioners  
authorize the Macomb County Community Services Agency to receive \$44,100 to provide home  
energy crisis assistance for low-income families.

**INTRODUCED BY:** Commissioner Carey Torrice, Public Services Committee Chair

**Background**

The Michigan Department of Human Services distributed \$5 million dollars in Low Income Home Energy Assistance Program (LIHEAP) funds. These funds have been offered to Community Action Agencies to provide deliverable fuel assistance throughout the State. On September 20, 2010, the Michigan Department of Human Services program office identified an additional \$2 million in (LIHEAP) funds. Consequently, they are distributing these funds on a formula basis with a deliverable fuel population in their service area.

**Funding Amount:** Initial allocation: \$31,500 (No County match required)  
Funding increase: \$12,600  
**Total funds available: \$44,100**

**Period of Performance:** September 1, 2010 through August 31, 2011

**Funding Utilization**

Allowable services are limited to non-metered heating fuel assistance such as: propane, fuel oil, coal, wood, kerosene, and heating fuel pellets.

**Customer Eligibility Requirements**

Program eligibility is based on 30 day projected income and a maximum household income of 200% of the federal poverty level or 60 percent of state median income, whichever is higher. For example, a family of four's (4) income cannot exceed \$45,089.

**\*WAIVED BY PUBLIC SERVICES COMMITTEE CHAIR**

**COMMITTEE/MEETING DATE**

Full Board 09-23-10\*  
\_\_\_\_\_

**From:** "Jim Turner" <TurnerJ@michigan.gov>  
**To:** Karen.Frasard@macombcountymi.gov  
**Date:** 9/21/2010 3:34:35 PM  
**Subject:** Fwd: LCA-10-50017 (Macomb), Amend 1

Hi Karen,

Please see the attached...the amendment is what needs to be signed and witnessed (two copies) and sent back to me by 9-27-10. Thanks.

JT

Jim Turner, Grant Manager  
Bureau of Community Action and Economic Opportunity  
Michigan Department of Human Services  
235 South Grand Avenue, Suite 204  
P.O. Box 30037  
Lansing, Michigan 48909  
Phone: 517-373-1581  
Fax: 517-335-5042  
Email: turnerj@michigan.gov

>>> Stacie Gibson (Carol Maddox) 09/21/2010 1:57 PM >>>

Dear Executive Directors and Community Action Agencies,

We are pleased to inform the network that the DHS LIHEAP program office has identified an additional \$2 million in LIHEAP funds totaling \$7 million for LIHEAP Crisis Assistance (LCA) deliverable fuel. This funding is available to all agencies with a deliverable fuel population in their service area. It does not contain allowances for administrative costs. The additional funds will be available under the LCA-10 contract for the period September 1, 2010 through August 31, 2011. You must sign, date and witness the attached agreement no later than September 27, 2010.

Attachments:

- LCA-10 Amendment in pdf format
- BCAEO Memo
- Item 309 LCA Allocations and Program Requirements with Attachment A
- Item 1101 LCA Income Eligibility Guidelines
- Item 1102 LCA Programmatic Reporting

Thank you,

Stacie Gibson

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE 9/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Recommend that the Macomb County Board of Commissioners the  
authorize Macomb County Community Services Agency to receive Low Income Home

Energy Assistance Program funds.

INTRODUCED BY: Commissioner Carey Torrice, Chair Public Services Committee

**Background:** The Department of Human Services plans to distribute 7 million dollars in the Low Income Home Energy Assistance Program (LIHEAP) funds. The Bureau recently notified us that they have identified and additional 8 million dollars for FY10.

We must prepare an annual plan as required for the purpose of installing energy savings measures. These measures may include combustion appliance testing, insulation/ventilation, caulking, and window repair. Additional measures may include furnace repair/replacement and roof repair/replacement. These improvements, which helps customers put comfort, health, safety, energy efficiency, and savings into their home, can save up to 30% on heat and utility bills.

**Grant Period:** September 1, 2010 to August 31, 2011

**Funding Amount:** Initial allocation: \$287,000 (No County match required)  
Funding increase: \$328,000  
**Total funds available: \$615,000**  
(Last year our funding level was \$369,000)

- Funding Utilization:** Eligible dwelling units will be weatherized with the following guidelines:
- All dwellings to be weatherized must be owner occupied, and the occupants must meet all eligibility requirements;
  - We shall establish and maintain quality control procedures that require each dwelling weatherized to be post-inspected and approved as completed;
  - As there is a lengthy wait for roofs, some of these funds will be used for roof replacement for approved weatherization customers requiring this component to move forward in the process;
  - The allowable average LIHEAP expenditure per unit will not exceed \$6,600, and
  - Funds may also be used to replace a water heater that is found to be inoperable or faulty. Water heaters may only be replaced in an owner occupied unit and a unit that is being weatherized.

**Customer Eligibility Requirements:** An applicant will be considered eligible for services if total annual household income is at or below 200% of the poverty level established by the U.S. Department of Health and Human Services or at or below 60% of the state median income, whichever is higher. For example, a family of four's (4) annual income cannot exceed \$45,089.

**COMMITTEE/MEETING DATE**  
Public Services Committee 9/16/2010



STATE OF MICHIGAN  
**Department of  
Human  
Services**

www.michigan.gov

Tel: 517 241 8054  
Fax: 517 335 5042

## Memo

To: Executive Directors and Local Weatherization Operators (LWOs)  
Community Action Agencies (CAAs)  
Limited Purpose Agency (LPA)

Date: 09/22/10

From: Stacie Gibson, Director  
Bureau of Community Action and Economic Opportunity

Subject: LIHEAP PY10 Plan Amendment Agreement and Plan Instructions  
**Amendment must be signed and returned by September 28, 2010 or your agency increase will not be available.**

The Bureau has been notified that we have been approved to distribute an additional \$8,000,000 in LIHEAP funding for PY10, for weatherization and client education activities.

This additional funding must be obligated by September 30, 2010. This means that the amendment agreement must be signed by both the CAA/LPA and DHS by this date. The LIHEAP PY10 funding is available through 8/31/11.

Amendment agreements and plan documents are included with this email.

- Signed agreements **MUST** be returned to your grant manager by **Tuesday, September 28, 2010.**
- **NOTE: If your agency is unable to meet this deadline, please contact your grant manager immediately.**
- All other plan documents must be emailed to your grant manager by **Friday, October 8, 2010.**

Refer to CSPM Item 305 for applicable plan instructions for this PY10 LIHEAP LWO plan amendment submission.

The allocation chart included in this email includes three tabs- the first is the original PY10 LIHEAP allocation (\$7 million), the second is the additional funding allocation (\$8 million), and the third is the new total PY10 LIHEAP funding allocation (\$15 million). Use the information from the third tab when preparing the plan documents and budget.

Plan documents and budgets must be returned, reviewed and approved by DHS before this additional funding is made available.

The PY10 LIHEAP funding portion of the three year LIHEAP contract series is effective 9/1/10 – 8/31/11. Please note that the amendment language states that through November 30, 2010, DHS will reimburse LWOs for expenditures for activities included in LIHEAP plans approved on or before October 1, 2010.

For activities performed on or after December 1, 2010, DHS will not reimburse LWOs for expenditures incurred unless all amended plan documents have been submitted AND approved by DHS BCAEO.

There will be no initial payment issued for this amendment. If you have any questions regarding these items, please contact your grant manager.

# **RECYCLABLE PAPER**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of a one (1) year Labor Agreement with the Teamsters Local 214-Court Reporters from January 1, 2011 to December 31, 2011 (Actual tentative agreements are available for review in the Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The Teamsters Local 214 – Court Reporters represents approximately 10 positions in the Circuit Court and Probate Court.

The Parties began negotiations in August 2010. The Employer and the Union bargaining team reached a tentative settlement on September 17, 2010. The Union membership ratified this settlement on September 22, 2010.

It is now recommended that the Board of Commissioners also ratify the Agreement.

- 1. Duration: One (1) year (January 1, 2011 to December 31, 2011)
- 2. Wages: 0%
- 3. Dock Days

The County and the Union agree for the calendar year 2011, each employee and DROP participant shall be furloughed/docked six (6) working days without pay. The Parties agree the County will shut down operations for six (6) furlough/dock days as follows: Friday, February 18, 2011, Friday, May 27, 2011, Friday, July 1, 2011, Friday, September 2, 2011, Wednesday, November 23, 2011 and Tuesday, December 27, 2011.

COMMITTEE/MEETING DATE

Full Board      09-23-10\*      **\*WAIVED BY PERSONNEL COMMITTEE CHAIR**

\_\_\_\_\_  
\_\_\_\_\_

The Employer reserves the right to implement the following Alternative Plan as a substitute to the paragraph above. This Plan consists of six (6) furlough/dock days for the calendar year 2011; two (2) furlough/dock days to be utilized on President's Day, 2011 and the Day after Thanksgiving, 2011. The remaining four (4) furlough/dock days shall be requested and scheduled by the employee (in full day or half day increments) and will have Department Head approval. If an employee fails to take or schedule the remaining four (4) furlough/dock days by September 1, 2011, the balance of furlough/dock days will be scheduled and taken at the Employer's discretion prior to December 30, 2011. The Employer's decision to implement this Alternative Plan shall be made by December 1, 2010.

Furlough/dock days will not adversely impact an employee's seniority, time off accruals, discipline, holiday pay or health care benefits. The effect, if any, of the furlough/dock days on an employee's retirement benefits, will be as defined in the Macomb County Retirement Ordinance.

If an employee is scheduled to work or scheduled off on an Employer designated furlough/dock day, the employee, with Department Head approval, must take the furlough/dock day within 30 calendar days of the designated furlough/dock day, in no event later than December 30, 2011.

This letter of Agreement will expire on December 31, 2011.

4. Longevity

The County and the Union agree to suspend Longevity payments for all eligible employees and DROP participants for the year 2011.

This Letter of Agreement will expire on December 31, 2011.

5. The Parties agree that the following Letters of Agreement shall be terminated:

Letter of Agreement Re: Family Continuation Rider

Letter of Agreement Re: No Layoffs Before July 1, 2009 and Pay for Laid Off Employee Benefits

Letter of Agreement Re: RFP for Medical, Dental and Optical Insurance



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Recommend ratification of a one (1) year Labor Agreement with the Teamsters Local 214 – Circuit Court/Friend of the Court from January 1, 2011 to December 31, 2011 (Actual tentative agreements are available for review in the Human Resources Department)

INTRODUCED BY: Commissioner Robert Mijac, Chairperson  
Personnel Committee

The Teamsters Local 214 – Circuit Court/Friend of the Court represents approximately 80 positions in the Circuit Court and Friend of the Court.

The Parties began negotiations in August 2010. The Employer and the Union bargaining team reached a tentative settlement on September 17, 2010. The Union membership ratified this settlement on September 22, 2010.

It is now recommended that the Board of Commissioners also ratify the Agreement.

- 1. Duration: One (1) year (January 1, 2011 to December 31, 2011)
- 2. Wages: 0%
- 3. Dock Days

The County and the Union agree for the calendar year 2011, each employee and DROP participant shall be furloughed/docked six (6) working days without pay. The Parties agree the County will shut down operations for six (6) furlough/dock days as follows: Friday, February 18, 2011, Friday, May 27, 2011, Friday, July 1, 2011, Friday, September 2, 2011, Wednesday, November 23, 2011 and Tuesday, December 27, 2011.

COMMITTEE/MEETING DATE

Full Board 09-23-10\* **WAIVED BY PERSONNEL COMMITTEE CHAIR**

\_\_\_\_\_  
\_\_\_\_\_

The Employer reserves the right to implement the following Alternative Plan as a substitute to the paragraph above. This Plan consists of six (6) furlough/dock days for the calendar year 2011; two (2) furlough/dock days to be utilized on President's Day, 2011 and the Day after Thanksgiving, 2011. The remaining four (4) furlough/dock days shall be requested and scheduled by the employee (in full day or half day increments) and will have Department Head approval. If an employee fails to take or schedule the remaining four (4) furlough/dock days by September 1, 2011, the balance of furlough/dock days will be scheduled and taken at the Employer's discretion prior to December 30, 2011. The Employer's decision to implement this Alternative Plan shall be made by December 1, 2010.

Furlough/dock days will not adversely impact an employee's seniority, time off accruals, discipline, holiday pay or health care benefits. The effect, if any, of the furlough/dock days on an employee's retirement benefits, will be as defined in the Macomb County Retirement Ordinance.

If an employee is scheduled to work or scheduled off on an Employer designated furlough/dock day, the employee, with Department Head approval, must take the furlough/dock day within 30 calendar days of the designated furlough/dock day, in no event later than December 30, 2011.

This letter of Agreement will expire on December 31, 2011.

4. Longevity

The County and the Union agree to suspend Longevity payments for all eligible employees and DROP participants for the year 2011.

This Letter of Agreement will expire on December 31, 2011.

5. The Parties agree that the following Letters of Agreement shall be terminated:

Letter of Agreement Re: Family Continuation Rider

Letter of Agreement Re: No Layoffs Before July 1, 2009 and Pay for Laid Off Employee Benefits

Letter of Agreement Re: RFP for Medical, Dental and Optical Insurance

6. During the course of negotiations, the Parties also reached agreement on various language changes.

# **RECYCLABLE PAPER**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE

AGENDA ITEM

MACOMB COUNTY, MICHIGAN

RESOLUTION TO approve the request by Penny Burg to purchase 34 months of Sanilac County prior governmental service time and Catherine Federspiel to purchase 18 months of MI Public Schools prior governmental service time.

INTRODUCED BY: Paul Gielegem, Chairman

**SEE ATTACHED MATERIAL**

COMMITTEE/MEETING DATE

Full Board 9-23-10

\_\_\_\_\_

\_\_\_\_\_

7

To: Gilbert J. Chang

Subject: Purchase of Prior Governmental Service Time

Date: September 13, 2010

This letter is to request the purchase of my years of service at Sanilac County Sheriff Department for \$11,407.

Respectfully,

*Penny S. Burg*

Penny S. Burg  
Corrections Deputy

This request has been reviewed and is in conformance with the Retirement Ordinance requirements.

Date: 9/13/10

By: *GB*



# EMPLOYEE'S RETIREMENT SYSTEM

10 N. Main St., 12th Floor  
Mt. Clemens, Michigan 48043  
586-469-5250 Fax 586-469-5847

8

## COMMISSION MEMBERS

Brian Brdak  
Chairperson  
County Commissioner

Chris Carmody  
Vice-Chairperson  
Employee Representative

Timothy K. Corcoran  
Employee Representative

Irene Kepler  
County Commissioner

Ken Lampar  
County Commissioner

Larry Moloney  
Road Commissioner

Darra Stanec  
Employee Representative

Leouard Reinowski  
Retiree Representative

Gilbert J. Chang  
Secretary

Ted B. Wahby  
Treasurer

George E. Brumbaugh, Jr.  
Legal Advisor

TO: Penny Burg  
188 N Ave.  
Allenton, MI 48002

SUBJECT: Purchase of Prior Governmental Service Time

DATE: September 7, 2010

The Macomb County Board of Commissioners has adopted new policies regarding the purchase of prior government service. Based on your County service to date of 22 years, your purchase of other government time is limited to the lower of your time worked with the other governmental unit or 60 months. The cost of 34 months with Sanilac County is \$11,407 until December 31, 2010.

This letter does not constitute approval to purchase this time; it is only for your information as to cost.

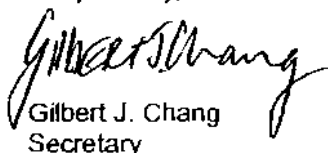
Should you wish to proceed with this purchase, you must apply to and receive permission from the Macomb County Board of Commissioners. The Board of Commissioners will determine your eligibility by an affirmative vote of not less than three-fifth of its members.

You are also advised that in the event your bargaining unit has the Annuity Withdrawal privilege on retirement, the purchase amount of the above time will not qualify. Annuity Withdrawal is available only for those sums contributed pursuant to the Macomb County Employees Retirement System retirement deductions.

**Please note:** The purchase of prior other governmental service is limited to a ratio of one year purchased for every four years of County service time to a maximum of 5 years based on 20 years of County service.

If you wish to request permission to purchase the above noted other government time please address a letter to the undersigned.

Respectfully,

  
Gilbert J. Chang  
Secretary

GC/rg

cc: D. Fouty

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMania - District 3

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14

Paul Gieleghem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
James M. Keeler - District 21

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Vicki E. Heston - District 25



# EMPLOYEE'S RETIREMENT SYSTEM

10 N. Main St., 12th Floor  
Mt. Clemens, Michigan 48043  
586-469-5250 Fax 586-469-5847

September 21, 2010

## COMMISSION MEMBERS

Brian Brdak  
Chairperson  
County Commissioner

Chris Carmody  
Vice-Chairperson  
Employee Representative

Timothy K. Corcoran  
Employee Representative

Irene Kepler  
County Commissioner

Ken Lampar  
County Commissioner

Larry Moloney  
Road Commissioner

Darra Slanec  
Employee Representative

Leonard Reinowski  
Retiree Representative

Gilbert J. Chang  
Secretary

Ted B. Wahby  
Treasurer

George E. Brumbaugh, Jr.  
Legal Advisor

Commissioner Paul Gielegem, Chairman  
Macomb County Board of Commissioners  
Administration Building—9<sup>th</sup> Floor  
Mount Clemens, Michigan 48043

Dear Commissioner:

The Retirement Commission recommended that the following individuals be allowed to purchase previous service time (see attachments):

Penny Burg	Sanilac County	34 months
Catherine Federspiel	MI Public Schools	18 months

Public Act 507 of 1982 provides that the purchase of such service time can be allowed by the affirmative vote of not less than three-fifths of the Board of Commissioners.

Sincerely yours,

*Gilbert J. Chang*  
Gilbert J. Chang, Secretary

Macomb County Employees Retirement System

GJC:ts

Enclosures

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andres Dazy - District 1  
Marvin J. Sanger - District 2  
Phillip A. DiMania - District 3  
Loni Moeen - District 4  
Stephen L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengerl - District 15  
Carey Lomce - District 16

Paul Gielegem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Isaac Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Camphous Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

# Memorandum

9

To: Gilbert J. Chang  
From: Catherine Federspiel  
Date: 9/9/2010  
Re: Purchase of Prior Governmental Service Time

I would like to request permission from the Macomb County Board of Commissioners to purchase the prior governmental service time indicated on the attached letter.

Thank you.

*Catherine Federspiel*

This request has been reviewed and is in conformance with the Retirement Ordinance requirements.

Date: 9/9/10

By: RB





# EMPLOYEE'S RETIREMENT SYSTEM

10 N. Main St., 12th Floor  
Mt. Clemens, Michigan 48043  
586-469-5250 Fax 586-469-5847

10

**COMMISSION MEMBERS:**

Catherine Federspiel  
Planning Department

Brian Brdak  
Chairperson  
County Commissioner

**SUBJECT:** Purchase of Prior Governmental Service Time

Chris Carmody  
Vice-Chairperson  
Employee Representative

**DATE:** August 18, 2010

Timothy K. Corcoran  
Employee Representative

The Macomb County Board of Commissioners adopted new policies regarding the purchase of prior government service. Based on your County service to date of 8 years and 4 months, your purchase of other government time is limited to the lower of your time worked with the other governmental unit or 24 months. The cost of 18 months with Michigan Public School Employees Retirement System (MPERS) is \$1,948 if purchased by December 31, 2010.

Irene Kepler  
County Commissioner

Ken Lampar  
County Commissioner

This letter does not constitute approval to purchase this time it is only for your information as to cost.

Larry Moloney  
Road Commissioner

Darra Slanec  
Employee Representative

Should you wish to proceed with this purchase you must apply to and receive permission from the Macomb County Board of Commissioners. The Board of Commissioners will determine your eligibility by an affirmative vote of not less than three-fifths of its members.

Leonard Reinowski  
Retiree Representative

**After the Macomb County Board of Commissioners acts on your request and prior to your purchase of the requested credit, you will be required to provide written proof that you have received a refund of your contributions and forfeited all pension rights (including your rights under the Reciprocal Retirement Act) with the State of Michigan.**

Gilbert J. Chang  
Secretary

Ted B. Wahby  
Treasurer

You are also advised that in the event your bargaining unit has the Annuity Withdrawal privilege on retirement, the purchase amount of the above time will not qualify. Annuity Withdrawal is available only for those sums contributed pursuant to the Macomb County Employees Retirement System retirement deductions.

George E. Brumbaugh, Jr.  
Legal Advisor

If you wish to request permission to purchase the above noted other government time please address a letter to the undersigned.

Respectfully,

*Gilbert J. Chang*  
Gilbert J. Chang  
Secretary

GC/rg

cc: D. Fouty

## MACOMB COUNTY BOARD OF COMMISSIONERS

Paul Gieffeghem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Andrey Duzij - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocer - District 4

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Renger - District 15

Ed Bruley - District 17  
Dana Camphous-Peterson - District 18  
Irene M. Kepler - District 21

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25

# **RECYCLABLE PAPER**



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

September 15, 2010

TO: Honorable Commissioners  
FROM: Paul Gielegem, Chairman *PG*  
RE: Brownfield Redevelopment Authority

I request you concur with the reappointment of the following individuals to the Brownfield Redevelopment Authority:

- Dana Camphous-Peterson
- Michael R. DeVault
- Cynthia Manciero
- Glenn Wynn

These individuals have been valuable assets to the Authority. Their new terms will extend through September 30, 2013.

Please note: one vacancy remains for a three year term beginning October 1, 2010 through September 30, 2013.

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
 Marvin E. Sauger - District 2  
 Phillip A. DiMaria - District 3  
 Toni Mocerri - District 4  
 Susan L. Doherty - District 5

Sue Rocca - District 7  
 David Flynn - District 8  
 Robert Mijac - District 9  
 Ken Lampar - District 10  
 Ed Szczepanski - District 11

James L. Carabelli - District 12  
 Dan Brown - District 13  
 Brian Brdak - District 14  
 Keith Rengert - District 15  
 Carey Torrice - District 16

Paul Gielegem  
 District 19  
 Chairman

Kathy Tocco  
 District 20  
 Vice Chair

Joan Flynn  
 District 6  
 Sergeant-At-Arms

Ed Bruley - District 17  
 Dana Camphous-Peterson - District 18  
 Irene M. Kepler - District 21  
 Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
 Michael A. Boyle - District 24  
 Kathy D. Vosburg - District 25  
 Jeffery S. Sprys - District 26

APPLICATION FOR APPOINTMENT  
MACOMB COUNTY BOARD OR COMMISSION  
(Please note only legible applications can be considered)

I, Dana Comphous Peterson, hereby make application for appointment to Brownsfield  
Name  
Redev. Authority for 3 from 10-1-2010  
Name of Board or Commission Number of years Exact Dates of Appointment  
to 9-30-2013.

TO THE MACOMB COUNTY BOARD OF COMMISSIONERS:

STATE OF MICHIGAN )  
  )ss  
COUNTY OF MACOMB)

1. I reside at 39925 Southpointe Harrison Twp 48045  
Street City Zip  
Macomb and have since 1963.  
County

Mailing address if different than above: \_\_\_\_\_  
\_\_\_\_\_

Telephone: 586 469-5125 Cell Phone: 586 873-3073  
Email: \_\_\_\_\_

2. I am at least 18 years of age: Yes  No   
3. I am currently registered to vote: Yes  No

4. Citizen of USA  
Country

5. Employer: Macomb County  
Telephone: 586-469-5125

a. Indicate nature of your work: County Commissioner  
b. Title: County Commissioner Dist. 18

6. Educational level and degrees received: Kings College South East  
Missouri State University North Wood  
University, Cottey College

7. I presently hold the following appointments and elected positions:

County Commissioner 2008  
Title Appointment or Election Date

Health Dept. Hearing Board Past 2 yrs  
Title Appointment or Election Date

Macomb County Public Work Board 2009  
Title Appointment or Election Date

8. Previously held appointments and/or elected positions:

Health Dept. Hearing Board 2006-2009  
Title Dates Served

County Commissioner 2006-2010  
Title Dates Served

\_\_\_\_\_  
Title Dates Served

9. Have you even been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

No  
\_\_\_\_\_  
\_\_\_\_\_

10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Macomb County? If so, list the interest (except where required for the appointment).

No  
\_\_\_\_\_  
\_\_\_\_\_

11. List any family members who are or have been employed by Macomb County or are or have been elected to County offices.

None

12. Is this an application for reappointment? Yes  No

If yes, how many years have you served on this board? 2 yrs

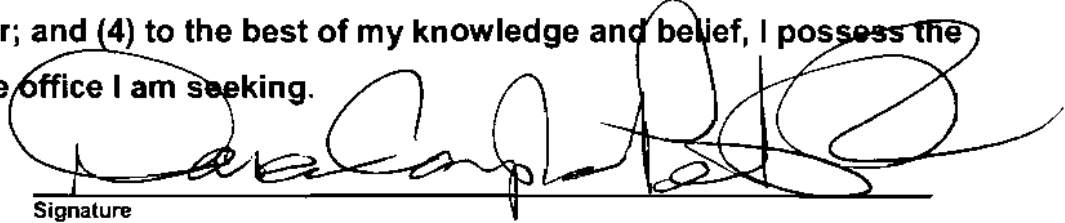
Please indicate your attendance record for the term(s) served 1 / 1  
No. of meetings attended No. of meetings held

Comments/Clarification (only if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Macomb County.

I believe my past service to our community lend to the experience necessary to serve on this board.

I hereby apply for appointment to Brownfield Redevel. Authority and do swear or affirm  
Board or Commission  
that (1) if appointed, I will comply with all statutory and other requirements and obligations of  
my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said  
appointed position; (3) I hold no position or appointment which is a conflict of interest with the  
appointed position applied for; and (4) to the best of my knowledge and belief, I possess the  
requisite qualifications for the office I am seeking.



Signature

Dana Damphous-Peterson  
Name (Print or Type)

Subscribed and sworn to before me this  
15 day of Sept., 2010

Kay L. Doptus  
Notary Public  
Macomb County, Michigan

My commission expires: 6/12/2012

Note: Applicants may – but it is not required – attach additional information  
pertaining to this Application for Appointment if attachments do not exceed  
the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

The following is for Board Office use only:

Overseeing Committee: Board Chair appt.

Chair Review for Compliance: PE pd  
(Commissioner Sign-off)

(revised 02/09 pd)

**APPLICATION FOR APPOINTMENT  
MACOMB COUNTY BOARD OR COMMISSION**  
(Please note only legible applications can be considered)

I, Michael R. DeVault, hereby make application for appointment to Brownfield  
Name

Redevelopment Authority for 3 from 10-1-2010  
Name of Board or Commission Number of years Exact Dates of Appointment

to 9-30-2013.

**TO THE MACOMB COUNTY BOARD OF COMMISSIONERS:**

STATE OF MICHIGAN )  
                                  )ss  
COUNTY OF MACOMB)

1. I reside at 44001 Garfield Road Clinton Township, MI 48038  
Street City Zip

Macomb and have since 1990  
County

Mailing address if different than above: \_\_\_\_\_  
\_\_\_\_\_

Telephone: 586.228.3302 Cell Phone: \_\_\_\_\_  
Email: mdevault@misd.net

2. I am at least 18 years of age: Yes  No   
3. I am currently registered to vote: Yes  No   
4. Citizen of United States  
Country

5. Employer: Macomb Intermediate School District  
Telephone: 586.228.3302

a. Indicate nature of your work: Educational Leader  
b. Title: Superintendent



**6. Educational level and degrees received:** Bachelor of Business Administration; Master of Arts in Educational Administration; Doctoral Program (Administration) at Western Michigan University.

**7. I presently hold the following appointments and elected positions:**

Title	Appointment or Election Date

**8. Previously held appointments and/or elected positions:**

Title	Dates Served

**9. Have you even been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.**

No

**10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Macomb County? If so, list the interest (except where required for the appointment).**

No

11. List any family members who are or have been employed by Macomb County or are or have been elected to County offices.

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12. Is this an application for reappointment? Yes  No

If yes, how many years have you served on this board? Nine

Please indicate your attendance record for the term(s) served All meetings/  
No. of meetings attended      No. of meetings held

Comments/Clarification (only if necessary) \_\_\_\_\_

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13. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Macomb County.

On behalf of the Macomb Intermediate School District and our superintendents, we are  
supporters and advocates for the economic development to our region.

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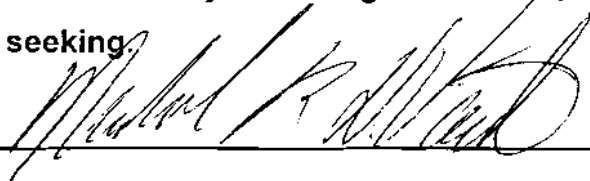
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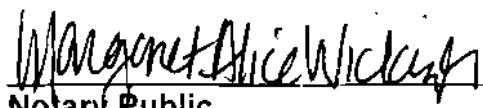
I hereby apply for appointment to Brownfield Redevelopment Authority and do swear or affirm  
Board or Commission  
that (1) if appointed, I will comply with all statutory and other requirements and obligations of  
my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said  
appointed position; (3) I hold no position or appointment which is a conflict of interest with the  
appointed position applied for; and (4) to the best of my knowledge and belief, I possess the  
requisite qualifications for the office I am seeking.

Signature



Michael R. DeVault  
Name (Print or Type)

Subscribed and sworn to before me this  
9th day of September, 2010.

  
Notary Public  
Macomb County, Michigan

MARGARET ALICE WICKNER  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF MACOMB  
MY COMMISSION EXPIRES Jan 10, 2014  
ACTING IN COUNTY OF MACOMB

My commission expires: 1-10-14

Note: Applicants may – but it is not required – attach additional information  
pertaining to this Application for Appointment if attachments do not exceed  
the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

The following is for Board Office use only:

Overseeing Committee: Board Chair appt.

Chair Review for Compliance: PEpd  
(Commissioner Sign-off)

(revised 02/09 pd)

**APPLICATION FOR APPOINTMENT  
MACOMB COUNTY BOARD OR COMMISSION**  
(Please note only legible applications can be considered)

I, Cynthia Manciero, hereby make application for appointment to Macomb County  
Name

Brownfield Redevelopment Authority for Three from October 1, 2010  
Name of Board or Commission                      Number of years                      Exact Dates of Appointment

to September 30, 2013.

**TO THE MACOMB COUNTY BOARD OF COMMISSIONERS:**

STATE OF MICHIGAN )  
  )ss  
COUNTY OF MACOMB)

1. I reside at 23510 24 Mile Rd. Macomb Twp 48042  
Street    City    Zip

MACOMB and have since November 2007.  
County

Mailing address if different than above: \_\_\_\_\_

Telephone: 586-949-4476 Cell Phone: 586-212-1517

Email: cindy@manciero.net

2. I am at least 18 years of age: Yes  No

3. I am currently registered to vote: Yes  No

4. Citizen of United States of America  
Country

5. Employer: Independent Contractor/Realtor/Advantage Realty Inc.

Telephone: 586-598-1400

a. Indicate nature of your work: Real Estate/Residential/Vacant Land/New Construc.

b. Title: Realtor/Assc.

6. Educational level and degrees received: College Level – Core Classes in Marketing & Acct.  
Since 1995 I have attended many Real Estate related classes and received several Realtor  
Designations, most recently SFR (Senior Specialist) and “Selling Green” & Perf. Mnqt Network.

7. I presently hold the following appointments and elected positions:

<u>Corresponding Secretary/Officer for Women’s Council of Realtors</u>	<u>10/2009</u>
Title	Appointment or Election Date
<u>Member of Metropolitan Assc. of Realtors Social Networking Com.</u>	<u>02/2009</u>
Title	Appointment or Election Date
<u>New Member of Macomb County Chamber</u>	<u>09/2010</u>
Title	Appointment or Election Date

and of course I am currently serving on the Mac Cty Brownfield Redevelopment Authority

8. Previously held appointments and/or elected positions:

<u>Vice President of Membership Women’s Council of Realtors</u>	<u>10/2008 to 10/2009</u>
Title	Dates Served
Title	Dates Served
Title	Dates Served

9. Have you even been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

NO

10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Macomb County? If so, list the interest (except where required for the appointment).

No, howeve, if there should ever pose a conflict of interest, I would recuse myself from that  
particular voting decision.

11. List any family members who are or have been employed by Macomb County or are or have been elected to County offices.

None

12. Is this an application for reappointment? Yes  No

If yes, how many years have you served on this board? Six Years

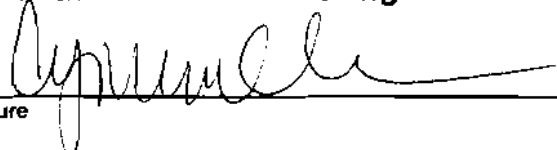
Please indicate your attendance record for the term(s) served all but 2 meetings  
No. of meetings attended      No. of meetings held

Comments/Clarification (only if necessary) In the last year I have had to travel extensively for my position with WCR, both meetings I missed was because I was in Chicago & then Washington DC. for conventions, I am stepping down this year as a line officer so my time can be concentrated on my business and local issues here in my own community.

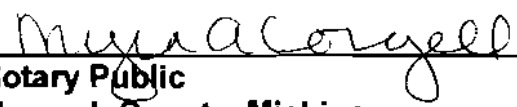
13. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Macomb County.

Over the years of serving on this Board I have educated myself both professionally and personally in regards to Brownfield Properties & their impact on economy and viability of the areas they are in, including our rivers and lakes. My 15 + years of experience in the Real Estate Ind. & the many educational classes & seminars I have attended give me a well rounded view for making informed decisions based on fact and disseminating the information presented by the Businesses who are requesting funding for their Phase I and II Studies.

I hereby apply for appointment to Macomb Cty Brownfield Redevelopment Authority and do  
Board or Commission  
swear or affirm that (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointed position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

  
\_\_\_\_\_  
Signature  
**Cynthia Manciero**  
\_\_\_\_\_  
Name (Print or Type)

Subscribed and sworn to before me this  
12 day of September, 2010.

  
\_\_\_\_\_  
Notary Public  
Macomb County, Michigan

MYRA A. CORYELL  
Notary Public, Macomb County, MI  
My Commission Expires 09/15/2013  
(Acting in Macomb County)

My commission expires: \_\_\_\_\_

Note: Applicants may – but it is not required – attach additional information pertaining to this Application for Appointment if attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

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Overseeing Committee: Board Chair appt.  
Chair Review for Compliance: PG pd  
(Commissioner Sign-off)

(revised 02/09 pd)





6. Educational level and degrees received: MASTER OF URBAN PLANNING & UNIV.  
OF MICHIGAN; B.A. WESTERN MICHIGAN UNIVERSITY

7. I presently hold the following appointments and elected positions:

Title	Appointment or Election Date

8. Previously held appointments and/or elected positions:

Title	Dates Served

9. Have you even been convicted of a felony? If yes, list each, giving date, nature of offense or violation, name and location of court, the penalty imposed, if any, or the disposition of the case. A conviction will not automatically bar you from an appointment.

NO

10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc. with Macomb County? If so, list the interest (except where required for the appointment).

NO

11. List any family members who are or have been employed by Macomb County or are or have been elected to County offices.

N.A.

12. Is this an application for reappointment? Yes  No

If yes, how many years have you served on this board? 2

Please indicate your attendance record for the term(s) served Full attendance.  
No. of meetings attended 1 No. of meetings held

Comments/Clarification (only if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and why you believe your appointment will benefit Macomb County.

Spent the last 13 years as the planner for Shelby  
Twp. Prior to that time I was a consultant  
based in Macomb County.

I hereby apply for appointment to Brownfield Development Authority and do swear or affirm  
Board or Commission  
that (1) if appointed, I will comply with all statutory and other requirements and obligations of  
my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said  
appointed position; (3) I hold no position or appointment which is a conflict of interest with the  
appointed position applied for; and (4) to the best of my knowledge and belief, I possess the  
requisite qualifications for the office I am seeking.

GR Ruy  
Signature  
GLENN. P. WYNN  
Name (Print or Type)

Subscribed and sworn to before me this  
31st day of August, 2010.

Cheryl Arpt  
Notary Public  
Macomb County, Michigan

My commission expires: 19 03 2010  
CHERYL ARPT  
Notary Public, State of MI  
County of Macomb  
My Commission Expires 03-03-2010  
Acting in the County of

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pertaining to this Application for Appointment if attachments do not exceed  
the maximum for each item listed below:

- Resume – up to one page
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