



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

**NOVEMBER 16, 2010**

## NOTICE OF MEETING

There will be a meeting of the **BOARD OF COMMISSIONERS** on **Tuesday**, November 23, 2010, at **7 p.m.**, on the 9th Floor of the County Administration Building, in the Commissioners' Board Room, Mount Clemens.

(Invocation this month is by Commissioner Kathy Vosburg)

## TENTATIVE AGENDA

1. Presentation of Resolution to Jerry DeMaire (**Gielegem**)
2. **COMMITTEE REPORTS:**
  - a) Technology & Communications, November 8 (attached)
  - b) Buildings, Roads & Public Works, November 8 (attached)
  - c) Ad Hoc to Begin Deliberations Regarding Transitional Issues Related to the County Charter, November 8 (attached)
  - d) Public Safety & Corrections, November 9 (attached)
  - e) Courts & Legal Affairs, November 9 (attached)
  - f) Administrative Services, November 10 (attached)
  - g) Health & Environmental Services, November 10 (attached)
3. Items Waived by Public Services Committee Chair:
  - a) Authorize Community Services Agency to Extend Agreement with Washtenaw County ETCS to Provide Commodity Foods to Low Income Families (attached)
  - b) Authorize Community Services Agency to Receive Funds from the Michigan Community Action Agency Association to Assist Low-Income Families to Reduce Long-Term Energy Costs (attached)
  - c) Authorize Community Services Agency to Receive Funds from SMART Under the Specialized Services Operating Assistance Program (attached)
  - d) Authorize Community Services Agency to Receive Funds from SMART Under the Job Access and Reverse Commute Program (attached)

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyl - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMana - District 3  
Toni Mooren - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampor - District 10  
Ed Szezepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Carey Torrice - District 16

Paul Gielegem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Campbous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
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Jeffery S. Sprys - District 26

- e) Authorize Community Services Agency to Receive Funds from the Department of Human Services to Provide Tax Preparation Assistance (attached)
- f) Authorize Community Services Agency to Receive Community Development Block Grant Funds from the City of St. Clair Shores for Continuum of Care Coordinator (attached)
- g) Authorize Community Services Agency to Receive Community Development Block Grant Funds from the City of St. Clair Shores for Senior Chore Program (attached)
- h) Authorize Community Services Agency to Receive Community Development Block Grant Funds from the City of Warren for Continuum of Care Coordinator (attached)

In addition to the agenda items listed, committee reports are also anticipated from the following committee meetings: Finance, Personnel and Budget, November 23.

Any other matters that require Full Board consideration and the reports listed above will be attached to your official Full Board agenda.



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**Corinne Bedard  
Committee Reporter**



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NOVEMBER 8, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: FRANK ACCAVITTI, JR., CHAIR  
TECHNOLOGY AND COMMUNICATIONS COMMITTEE**

**RE: RECOMMENDATIONS FROM TECHNOLOGY AND COMMUNICATIONS COMMITTEE MEETING  
OF NOVEMBER 8, 2010**

At a meeting of the Technology and Communications Committee, held Monday, November 8, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

## **1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DUZYJ, SUPPORTED BY SZCZEPANSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF A VIDEO SECURITY SYSTEM (SEVEN VIDEO CAMERAS WITH SOUND RECORDING, SUPPORTING SOFTWARE, STORAGE AND MONITORING EQUIPMENT) FOR THE COUNTY CLERK'S VITAL RECORDS COUNTER, COURT SECTION COUNTER AND ELECTIONS DEPARTMENT AT A COST NOT TO EXCEED \$12,369.89; FUNDING IS AVAILABLE IN THE CLERK'S SPECIAL PROJECTS FUND. **THE MOTION CARRIED.**

## **2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY D. FLYNN, SUPPORTED BY MOCERI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF AN UPGRADE OF THE MITCHELL & McCORMICK VISUAL HEALTH NET CLINICAL INFORMATION SYSTEM CURRENTLY IN USE AT THE PUBLIC HEALTH DEPARTMENT AT A COST NOT TO EXCEED \$120,637; FUNDING IS AVAILABLE IN THE PUBLIC HEALTH – COMPUTER PROJECTS ACCOUNT. **THE MOTION CARRIED.**

## **3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY D. FLYNN, SUPPORTED BY DUZYJ, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PURCHASE OF TWO LAPTOP COMPUTERS, TWO DOCKING STATIONS WITH MONITORS, KEYBOARDS AND MOUSE (2), TWO FLASH DRIVES, TWO MICROSOFT LICENSES AND TWO NOTEBOOK BAGS ON WHEELS FOR THE VETERANS' SERVICES DEPARTMENT AT A COST NOT TO EXCEED \$3,582; FUNDING IS AVAILABLE IN THE VETERANS' AFFAIRS CAPITAL EXPENSE – COMPUTER EQUIPMENT FUNDS. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR ACCAVITTI, SUPPORTED BY VICE CHAIR BOYLE.

## **MACOMB COUNTY BOARD OF COMMISSIONERS**

Paul Gielegem  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Jean Flynn  
District 6  
Sergeant-At-Arms

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
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RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of a Video Security System (7 video cameras with sound recording, supporting software, storage, and monitoring equipment) for the County Clerk's Vital Records Counter, Court Section Counter, and Elections Department; at a cost not to exceed \$12,369.89, funding available in the Clerk's Special Projects Fund.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee November 8, 2010 *Approved*

Full Board 11-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the upgrade of the Mitchell & McCormick Visual HealthNet Clinical Information System currently in use at the Public Health Department at a cost not to exceed \$120,637.00; funding available in the Public Health - Computer Projects Account.

INTRODUCED BY: Commissioner Frank Accavitti, Jr., Chair, Technology and Communications Committee

COMMITTEE/MEETING DATE

TAC Committee November 8, 2010

Full Board 11-23-10

Approved

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve the purchase of two (2) laptops computers; two (2) docking stations with monitors, keyboards, and mouse; two (2) flash drives; two (2) Microsoft licenses; two (2) notebook bags on wheels for the Veterans' Services Department at a cost not to exceed \$3,582.00; funding available in the Veterans Affairs Capital Expense – Computer Equipment Funds.

INTRODUCED BY: Commissioner Frank Accavitti, Chairperson-Technology and Communication Committee

COMMITTEE/MEETING DATE

TAC November 8, 2010 *Approved*

*Full Board 11-23-10*



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November 8, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: ANDREY DUZYJ, CHAIR**  
**BUILDINGS, ROADS AND PUBLIC WORKS COMMITTEE**

**RE: RECOMMENDATIONS FROM BUILDINGS, ROADS AND PUBLIC**  
**WORKS COMMITTEE MEETING OF NOVEMBER 8, 2010**

At a meeting of the Buildings, Roads and Public Works Committee, held Monday, November 8, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

## **1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY KEPLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE PAYMENT OF THE FOLLOWING INVOICE:

JAIL KITCHEN RENOVATION	BRAUN CONSTRUCTION GROUP	\$330,033.26
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FURTHER, FUNDS ARE AVAILABLE IN THE CAPITAL BUDGET.

## **THE MOTION CARRIED.**

## **2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BOYLE, SUPPORTED BY KEPLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE RETROFITTING OF THE COURT BUILDING LOBBY LIGHTS TO MORE ENERGY EFFICIENT T-8 FLUORESCENT LIGHTING OR REPLACING WITH A T-5 FIXTURE IF RECOMMENDED BY THE FIRM CONDUCTING THE ENERGY AUDIT & REPLACING THE EXISTING CEILING WITH DECORATIVE 2' X 4' EGG CRATE GRILLS; ESTIMATED COST FOR MATERIALS IS \$14,000; FUNDS FOR THIS PROJECT ARE AVAILABLE IN THE FACILITIES & OPERATIONS BUILDING OPERATING BUDGET. **THE MOTION CARRIED WITH CARABELLI AND SZCZEPANSKI VOTING "NO."**

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**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY DOHERTY, SUPPORTED BY KEPLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE MACOMB COUNTY COMMUNITY SERVICES AGENCY TO EXTEND THE NORTH ACTION CENTER LEASE. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DUZYJ SUPPORTED BY VICE-CHAIR CARABELLI.



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: Approve the invoice submitted by Braun Construction Group in the amount of \$330,033.26

for services performed for the Jail Kitchen Renovation Project.

Funds for this Project are available in the Capital Budget.

INTRODUCED BY: Commissioner Andrey Duzyj, Chair

Buildings, Roads & Public Works

**COMMITTEE/MEETING DATE**

Buildings, Roads & Public Works: 11/08/10

Full Board 11-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Requesting authorization to retrofit the Court Building lobby lights to more energy efficient T-8 fluorescent lighting or replace with a T-5 fixture if recommended by the firm conducting the Energy Audit & replace the existing ceiling with decorative 2' x 4' egg crate grills. Estimated cost for materials \$14,000.00  
Funds for this Project are available in the Facilities & Operations Building Operating Budget.

**INTRODUCED BY:** Commissioner Andrey Duzyj, Chair  
Buildings, Roads & Public Works

**COMMITTEE/MEETING DATE**

Buildings, Roads & Public Works:11/08/10  
Full Board 11-23-10

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Recommend that the Macomb County Board of Commissioners

authorize the Macomb County Community Services Agency to extend the North Action Center

Lease.

**INTRODUCED BY:** Commissioner Andrey Duzyj, Chair Buildings, Roads & Public Works Committee

**Background**

Our North Action Center's lease currently with the Downriver Community Services Center located at 57737 Gratiot Ave. in New Haven expires on December 31, 2010. We are recommending a lease extension at our current location.

As a tenant of the Downriver Community Services Center, we would have access to:

- 1 office (space-92 sq. ft.) (second floor);
- Availability of common areas such as the kitchen, conference rooms, and restrooms;
- Access to media equipment and copier/fax; and
- Signage and marquee capability.

**Lease Term**

January 1, 2011 through December 31, 2011

**Cost**

The lease payment would remain at \$300 per month  
(Grant funds used to pay operational costs-No County funds used)

**COMMITTEE/MEETING DATE**

Buildings, Roads & Public Works Committee 11/8/2010

Full Board 11-23-10



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November 8, 2010

TO: Paul Gielegem, Chair

FROM: Kathy Tocco, Chair  
Ad Hoc Committee to Begin Deliberations Regarding Transitional  
Issues Related to the County Charter

RE: **RECOMMENDATIONS FOR FULL BOARD**

At the November 8<sup>th</sup> meeting, the following actions were taken:

## MOTION

A motion was made by D. Flynn, supported by Crouchman, to recommend that outside legal counsel be retained for this Ad Hoc Committee and that proposals be sought from three firms. **The Motion Carried.**

## MOTION

A motion was made by Crouchman, supported by Carabelli, to recommend that the Board Library, Board Conference Room and the office previously used by the Director of Board Services or the office of Vice-Chair (whichever is not in use) be made available to the County Executive on a temporary basis. **The Motion Carried.**

## MOTION

A motion was made by Carabelli, supported by Crouchman, to recommend that all county employees, including department heads, be authorized between now and January 1, 2011 to work with the County Executive and his staff in providing any information they need. **The Motion Carried.**

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NOVEMBER 9, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: PHILLIP DiMARIA, CHAIR  
PUBLIC SAFETY AND CORRECTIONS COMMITTEE**

**RE: RECOMMENDATIONS FROM PUBLIC SAFETY AND CORRECTIONS COMMITTEE MEETING  
OF NOVEMBER 9, 2010**

At a meeting of the Public Safety and Corrections Committee, held Tuesday, November 9, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE 2011 COMET (COUNTY OF MACOMB ENFORCEMENT TEAM) BUDGET AS RECOMMENDED BY THE COMET BOARD OF DIRECTORS AT THEIR MEETING ON SEPTEMBER 1, 2010 AT NO COST TO THE COUNTY OF MACOMB. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY CROUCHMAN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AWARD THE BID FOR PROFESSIONAL COUNSELING SERVICES FOR THE JUVENILE JUSTICE CENTER (BID 17-10) TO THE LOW BIDDER, SOUND COUNSELING IN THE AMOUNT OF \$229,000 WITHOUT ACCREDITATION. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR DiMARIA, SUPPORTED BY VICE CHAIR BOYLE.**

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RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** adopt the 2011 COMET (County of Macomb Enforcement Team) budget as recommended by the COMET Board of Directors at their meeting on September 1, 2010, at no cost to the County of Macomb.

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**INTRODUCED BY:** Commissioner Phillip A. DiMaria, Chairman, PSC Committee

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**COMMITTEE/MEETING DATE**

PSC Committee/November 9, 2010 *Approved*  
Full Board 11-23-10

## 2011 COMET STATE AND FEDERAL BUDGET

<b>EXPENSES</b>	<b>State Budgeted Amount</b>	<b>Federal Budgeted Amount</b>	<b>Balance Total Fed &amp; State</b>
72624 Supplies Office	\$ -	\$ 9,000.00	\$ 9,000.00
74008 Discretionary Funds (Inv. Exp. Purchases)	\$ 50,000.00	\$ -	\$ 50,000.00
86202 Travel Expense		\$ 2,000.00	\$ 2,000.00
86601 Special Projects		\$ 100,000.00	\$ 100,000.00
92002 Utilities	\$ 16,000.00	\$ -	\$ 16,000.00
92104 Utilities-Telephone	\$ 7,000.00	\$ -	\$ 7,000.00
92110 Phones-Cell Phone		\$ 19,000.00	\$ 19,000.00
93002 Repair and Maint.		\$ 22,000.00	\$ 22,000.00
94001 Leased Space Building		\$ 55,000.00	\$ 55,000.00
94003 Leased Vehicles		\$ 158,000.00	\$ 158,000.00
95138 Approp-Non Classified (Misc.)	\$ 6,000.00	\$ -	\$ 6,000.00
95901 Employee Training		\$ 6,000.00	\$ 6,000.00
		\$ -	\$ -
80105 CS Clerical		\$ 115,200.00	\$ 115,200.00
97702 Capital Equip	\$ -	\$ 25,000.00	\$ 25,000.00
	<u>\$ 79,000.00</u>	<u>\$ 511,200.00</u>	<u>\$ 590,200.00</u>

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

**RESOLUTION TO Award the bid for Professional Counseling Services for the Juvenile Justice Center Bid 17-10 to the low bidder; Sound Counseling in the amount of \$229,000.00 without accreditation.**

INTRODUCED BY: Phillip DiMaria, Chair, Corrections & Public Safety Committee

COMMITTEE/MEETING DATE

PSC 11-9-10 Approved  
Full Board 11-23-10





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**NOVEMBER 9, 2010**

**TO: BOARD OF COMMISSIONERS**

**FROM: WILLIAM CROUCHMAN, CHAIR  
COURTS AND LEGAL AFFAIRS COMMITTEE**

**RE: RECOMMENDATION FROM COURTS AND LEGAL AFFAIRS COMMITTEE  
MEETING OF NOVEMBER 9, 2010**

At a meeting of the Courts and Legal Affairs Committee, held Tuesday, November 9, 2010, the following recommendation was made and is being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SPRYS, SUPPORTED BY SAUGER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE FISCAL YEAR 2010 ACCESS AND VISITATION CONTRACT IN THE AMOUNT OF \$13,550 WHICH IS 100% FEDERALLY FUNDED. THIS CONTRACT COVERS THE PERIOD OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR CROUCHMAN, SUPPORTED BY VICE CHAIR SPRYS.**

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RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

RESOLUTION TO approve the Fiscal Year 2010 Access and Visitation Contract in the amount of \$13,550.00, which is 100% federally funded. This contract covers the period of October 1, 2010 through September 30, 2011.

INTRODUCED BY: William A. Crouchman, Chairperson, Courts and Legal Affairs Committee

COMMITTEE/MEETING DATE:

Courts & Legal Affairs 11-9-10 / Full Board 11-23-10 / Approved



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November 10, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: KATHY VOSBURG, CHAIR  
ADMINISTRATIVE SERVICES COMMITTEE**

**RE: RECOMMENDATIONS FROM ADMINISTRATIVE SERVICES  
COMMITTEE MEETING OF NOVEMBER 10, 2010**

At a meeting of the Administrative Services Committee, held Wednesday, November 10, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY ACCAVITTI, SUPPORTED BY SZCZEPANSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE CLERK/REGISTER OF DEEDS TO PURCHASE SCANNING SERVICES FROM REX CORPORATION ENABLING THE CLERK TO INCREASE ACCESS TO ELECTION RECORDS FROM 1838 TO THE PRESENT AND PROVIDE FOR THEIR PRESERVATION BY POSTING THEM ON THE INTERNET AT A COST NOT TO EXCEED \$3,740; FUNDS ARE AVAILABLE IN THE ELECTIONS REVOLVING FUND. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY CAMPHOUS-PETERSON, SUPPORTED BY SZCZEPANSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS IMPROVE THE CONCEALED WEAPONS PERMIT PROCESS FOR THOUSANDS OF MACOMB COUNTY RESIDENTS PER YEAR BY AUTHORIZING THE CLERK/REGISTER OF DEEDS TO PURCHASE AN IDENTIPHOTO 400CCW CARD SYSTEM AT AN INITIAL COST NOT TO EXCEED \$8,009 AND AN ANNUAL COST OF \$6,000 FROM IDENTIPHOTO COMPANY LTD; FUNDS FOR THE INITIAL COST ARE AVAILABLE IN THE CLERK'S SPECIAL PROJECTS ACCOUNT AND FUNDS FOR THE ANNUAL COST ARE AVAILABLE IN THE CLERK'S SUPPLIES ACCOUNT ANNUALLY STARTING IN 2011; FURTHER, AUTHORIZE THE CLERK/REGISTER OF DEEDS TO ACCEPT ANY PHOTO FEES AUTHORIZED BY THE CONCEALED WEAPONS LICENSING BOARD AND AUTHORIZE THE CLERK TO DEPOSIT SUCH FEES IN A NEW CLERK'S OFFICE ACCOUNT CALLED THE VITAL RECORDS TECHNOLOGY FUND TO BE DEDICATED TO IMPROVING CUSTOMER SERVICE THROUGH THE APPLICATION OF TECHNOLOGY. **THE MOTION CARRIED.**

## MACOMB COUNTY BOARD OF COMMISSIONERS

Andrey Duzyj - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Moseni - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

James L. Carabelli - District 12  
Don Brown - District 13  
Brian Brdak - District 14  
Keith Rengert - District 15  
Carey Torrice - District 16

Paul Gielegern  
District 19  
Chairman

Kathy Tocco  
District 20  
Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
Dana Campbous-Peterson - District 18  
Irene M. Kepler - District 21  
Frank Accavitti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BROWN, SUPPORTED BY ACCAVITTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE CLERK/REGISTER OF DEEDS TO IMPROVE CUSTOMER SERVICE BY PROMOTING SELF-SERVICE IN THE CLERK'S VITAL RECORDS, COURT AND ELECTIONS LOBBIES THROUGH THE PURCHASE AND INSTALLATION OF LARGE COMPUTER MONITORS FROM ABC WAREHOUSE AT A COST NOT TO EXCEED \$3,072; FUNDS ARE AVAILABLE IN THE CLERK'S DATA PROCESSING ACCOUNT (\$2,559) AND OFFICE SUPPLIES ACCOUNT (\$513). **THE MOTION CARRIED.**

**4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY SZCZEPANSKI, SUPPORTED BY LAMPAR, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE PUBLICATION OF MACOMB COUNTY SERVICES AND PHONE NUMBERS, COUNTY LOGO AND ARTWORK IN THE 2011 AT&T YELLOW PAGES AT NO COST TO MACOMB COUNTY AND GRANT PERMISSION TO THE AT&T YELLOW PAGES TO USE THE DESIGNATION "OFFICIAL YELLOW PAGES OF MACOMB COUNTY"; FURTHER, APPROVE CONTINUATION OF THE ADVERTISING CONTRACT AT \$255.50 PER MONTH. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR VOSBURG, SUPPORTED BY VICE-CHAIR SAUGER.**

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO: AUTHORIZE THE CLERK / REGISTER OF DEEDS TO PURCHASE SCANNING SERVICES FROM REX CORPORATION ENABLING THE CLERK TO INCREASE ACCESS TO ELECTION RECORDS FROM 1838 TO THE PRESENT, AND PROVIDE FOR THEIR PRESERVATION, BY POSTING THEM ON THE INTERNET, AT A COST NOT TO EXCEED \$3,740. FUNDS ARE AVAILABLE IN THE ELECTIONS REVOLVING FUND (10119101 – 96520).**

**BACKGROUND:**

The Elections Department currently has paper records dating back to 1838 in storage. To preserve history and create indexed, searchable records, the clerk is requesting to back scan these records. Records from 1998 to the present are available on the Internet already.

A public Request for Quotes was issued through the County's Purchasing Department. The results are listed below:

<b>Company</b>	<b>Location</b>	<b>Price</b>
Rex Corporation	Saginaw, MI	\$ 3,738.22
Digital Science Group	Wayland, MI	\$ 4,785.00
Raycom Data Technologies	El Segundo, CA	\$ 6,895.70
Advance Microfilm, LLC	Port Huron, MI	\$ 6,950.45
DSS Corporation	Southfield, MI	\$ 8,979.23
HOV Services	Kalamazoo, MI	\$ 9,193.65
Parks Production Ltd.	Orion, MI	\$ 15,366.00

The quote from the company is attached. Funds are available in the Elections Revolving Fund.

This is similar to a 2009 project approved by the Board and completed by the clerk/register of deeds. In that project Board of Commissioners meeting minutes were scanned as text-searchable PDF document and are now posted and searchable on the clerk's Web site. That project involved Board of Commissioners minutes from 1924 to 2000 and cost \$1,770.98 to complete.

INTRODUCED BY: COMMISSIONER KATHY VOSBURG, CHAIRPERSON  
ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE: ADMINISTRATIVE SERVICES: 11-10-10

*Full Board 11-23-10*

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_  
AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

RESOLUTION TO: IMPROVE THE CONCEALED WEAPONS PERMIT PROCESS FOR THOUSANDS OF MACOMB COUNTY RESIDENTS PER YEAR BY AUTHORIZING THE CLERK/REGISTER OF DEEDS TO PURCHASE AN IDENTIPHOTO 400CCW CARD SYSTEM AT AN INITIAL COST NOT TO EXCEED \$8,009 AND AN ANNUAL COST OF \$6,000 FROM IDENTIPHOTO COMPANY LTD. FUNDS FOR THE INITIAL COST ARE AVAILABLE IN THE CLERK'S SPECIAL PROJECTS ACCOUNT (10121501 - 96600) FUNDS FOR THE ANNUAL COST ARE AVAILABLE IN THE CLERK'S SUPPLIES ACCOUNT (10121501 - 72634) ANNUALLY STARTING IN 2011.

FURTHERMORE, AUTHORIZE THE CLERK/REGISTER OF DEEDS TO ACCEPT ANY PHOTO FEES AUTHORIZED BY THE CONCEALED WEAPONS LICENSING BOARD AND AUTHORIZE THE CLERK TO DEPOSIT SUCH FEES IN A NEW CLERK'S OFFICE ACCOUNT CALLED THE VITAL RECORDS TECHNOLOGY FUND TO BE DEDICATED TO IMPROVING CUSTOMER SERVICE THROUGH THE APPLICATION OF TECHNOLOGY.

**BACKGROUND:**

The vital records section of the clerk / register of deeds office processes over 700 CPL applications per month. The number of applications is steadily increasing while the clerk/register of deeds staff decreases due to budget cuts:

Year	CPL Applications Processed	Clerk/ROD staff
2011	10,000*	78
2010	8,625*	82
2009	7,258	88
2008	4,643	98
2007	2,323	98

\*projected

Concealed weapons licensing is overseen by the Macomb County Concealed Weapons Licensing Board, whose members are: Macomb County Sheriff Mark Hackel, Prosecutor Eric Smith, and Michigan State Police Colonel Peter C. Munoz. Macomb County Clerk/Register of Deeds Carmella Sabaugh serves as clerk of this board.

Macomb County Clerk Carmella Sabaugh believes the only way to keep up with increasing demand with decreasing staff is through the smart use of technology. One of the most time consuming parts of the application process is preparing the actual permit cards. Under the current process, staff must print the permits, tear the perforation, properly trim and paste the applicant's photo and laminate the permit. When repeated over 700 times per month, this process can take up to 4-5 days per month. It is ripe for automation.

INTRODUCED BY: COMMISSIONER KATHY VOSBURG, CHAIRPERSON  
ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE: ADMINISTRATIVE SERVICES: 11-10-10

*Full Board 11-23-10*

Identiphoto offers a printer that will print permits similar to a driver's license. The photo and signature are electronically stored and saved with the data and everything (including photo and signature) is printed onto the permit card. Once the permit comes out of the printer, the process is done. The clerk would save the steps of tearing perforation, pasting pictures and laminating, saving the 4-5 days it currently takes to assemble permits. Identiphoto worked with the State of Michigan to meet all requirements and these permits have been approved for use by the state.

Other Michigan counties that currently use this system include: Barry, Calhoun, Crawford, Genesee, Gratiot, Ingham, Jackson, Livingston, Newaygo, Ottawa, Washtenaw and Wayne.

In addition, and more importantly, this new CPL permit system will be more difficult to duplicate or tamper with. Although the clerk is unaware of any problems, the current method of assembling permits is very outdated and could easily be duplicated, potentially resulting in non-licensed people falsely carrying and/or purchasing a pistol.

Currently the applicant has the option of bringing in their own photo (purchased from another venue that offers passport photos) or having their photo taken in the clerk's office for \$15. As part of this new process, the Concealed Weapons Licensing Board may consider requiring all applicants to have their photo taken by the clerk's office so that it is electronically stored to be printed on the permit.

The clerk currently accepts photo revenue and is budgeted for \$20,000 from CCW photo fees (10121501 – 60777). It is unclear whether or how much additional revenue would be generated from this resolution or from CCW Board action, but this resolution applies any additional revenue towards all areas of clerk vital records technology improvements so that the office can continue to provide outstanding service and use and maintain the technology to do so.

The new system has estimated costs of \$6,000 per year for cards and ink. Funds are available in the clerk's office supplies account (10121501 – 72634) for the monthly supplies.

A quote from the company, sample permit and letter from the state police are attached. Funds are available in the Clerk's Office Special Projects Account (10121501 – 96600).

RESOLUTION NO. \_\_\_\_\_ FULL BOARD MEETING DATE: \_\_\_\_\_  
 AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** AUTHORIZE THE CLERK/REGISTER OF DEEDS TO IMPROVE CUSTOMER SERVICE BY PROMOTING SELF-SERVICE IN THE CLERK'S VITAL RECORDS, COURT AND ELECTIONS LOBBIES THROUGH THE PURCHASE AND INSTALLATION OF LARGE COMPUTER MONITORS FROM ABC WAREHOUSE AT A COST NOT TO EXCEED \$3,072. FUNDS ARE AVAILABLE IN THE CLERK'S DATA PROCESSING ACCOUNT (\$2,559 FROM 10121501 - 72607) AND OFFICE SUPPLIES ACCOUNT (\$513 FROM 10121501 - 72624).

**BACKGROUND:**

The clerk / register of deeds has 20 less staff than in 2008. However, the demand for many services has not decreased. One way to continue to provide good service is to enable more customers to serve themselves or to enable customers to get their own information and directions while in the lobby, without having to ask a staff person.

These monitors would be similar to the service provided in Secretary of State's offices and will allow the customers to see helpful information about services provided in the office, fees, and the proper line in which to wait. The clerk believes this will reduce the amount of staff time required to serve each customer, which will let staff continue to service customers, despite the prior staff cuts and budget reductions that have occurred. These monitors will also display information for the FastPass system the clerk is developing.

This resolution authorizes the purchase of three large screen computer monitors, mounts, and covers the cost of installation by the Facilities and Operations Department for the vital records lobby, court lobby and elections lobby. The fourth monitor is smaller and mobile, which could be used for Gun Board, Elections Commission or other meetings. ABC Warehouse was selected because it is the county's vendor for these types of products, but the clerk did also work with the Purchasing Department to check with Best Buy and with online vendors. The total costs will include:

Qty.	Item	Price each	Total
2	Samsung 42" Plasma PN42C450	527.00	\$1,054.00
1	Samsung 32" LN32C450	369.00	369.00
1	Toshiba 19" TV/DVD combo 19DV1000	219.00	219.00
1	Sanus LL22B flush flat TV mount	89.00	89.00
1	Vantage Point VEMB extendable flat TV mount	100.00	100.00
1	Melia Mount ATM3755 extendable flat TV mount	179.00	179.00
Labor	Electrician for wiring	750.00	750.00
Labor	Carpenters to hang	312.00	312.00
			<b>\$3,072.00</b>

Funds are available in Clerk's Office Office Supplies (10121501 – 72624): \$513.00 and Clerk's Office Data Processing (10121501 – 72607): \$2,559.00.

INTRODUCED BY: COMMISSIONER KATHY VOSBURG, CHAIRPERSON  
 ADMINISTRATIVE SERVICES COMMITTEE

COMMITTEE/MEETING DATE: ADMINISTRATIVE SERVICES: 11-10-10

*Full Board 11-23-10*



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** approve the publication of Macomb County services and phone numbers, county logo and artwork in the 2011 AT&T Yellow Pages at no cost to Macomb County; the Board of Commissioners grants permission to the AT&T Yellow Pages to use the designation "Official Yellow Pages of Macomb County"; further, approve continuation of the advertising contract at \$255.50 per month

**INTRODUCED BY:** Kathy Vosburg, Chair, Administrative Services Committee

**COMMITTEE/MEETING DATE**

Administrative Services 11-10-10

Full Board 11-23-10



# BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor  
Mount Clemens, Michigan 48043  
586-469-5125 FAX 586-469-5993  
macombcountymi.gov/boardofcommissioners

November 10, 2010

**TO: BOARD OF COMMISSIONERS**

**FROM: CAMPHOUS-PETERSON, CHAIR  
HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE**

**RE: RECOMMENDATIONS FROM HEALTH AND ENVIRONMENTAL  
SERVICES COMMITTEE MEETING OF NOVEMBER 10, 2010**

At a meeting of the Health and Environmental Services Committee, held Wednesday, November 10, 2010, the following recommendations were made and are being forwarded to the Full Board for approval:

**1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BROWN, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT A U.S.E.P.A. GREAT LAKES RESTORATION INITIATIVE GRANT OF \$250,005 TO CONTINUE OPERATION OF THE HOUSEHOLD HAZARDOUS WASTE COLLECTION PROGRAM. **THE MOTION CARRIED.**

**2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY BROWN, SUPPORTED BY VOSBURG, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE HEALTH DEPARTMENT TO ACCEPT A U.S.E.P.A. GREAT LAKES RESTORATION INITIATIVE GRANT OF \$250,000 TO CONTINUE OPERATION OF THE ILLICIT DISCHARGE ELIMINATION PROGRAM. **THE MOTION CARRIED.**

**3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)**

A MOTION WAS MADE BY RENGERT, SUPPORTED BY ROCCA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE MACOMB COUNTY HEALTH DEPARTMENT'S "PLAN OF ORGANIZATION" AS REQUIRED FOR ACCREDITATION IN 2011 BY THE MICHIGAN DEPARTMENTS OF COMMUNITY HEALTH, AGRICULTURE, AND NATURAL RESOURCES AND ENVIRONMENT. **THE MOTION CARRIED.**

**A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR CAMPHOUS-PETERSON, SUPPORTED BY COMMISSIONER BRDAK.**

## MACOMB COUNTY BOARD OF COMMISSIONERS

Audrey Duzjy - District 1  
Marvin E. Sauger - District 2  
Phillip A. DiMaria - District 3  
Toni Mocerí - District 4  
Susan L. Doherty - District 5

Sue Rocca - District 7  
David Flynn - District 8  
Robert Mijac - District 9  
Ken Lampar - District 10  
Ed Szczepanski - District 11

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Keith Rengert - District 15  
Carey Tortjce - District 16

Paul Gieleghem  
District 19  
Chairman

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Vice Chair

Joan Flynn  
District 6  
Sergeant-At-Arms

Ed Bruley - District 17  
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Frank Accavetti Jr. - District 22

William A. Crouchman - District 23  
Michael A. Boyle - District 24  
Kathy D. Vosburg - District 25  
Jeffery S. Sprys - District 26

RESOLUTION NO. \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Health Department to accept a U.S.E.P.A. Great Lakes Restoration Initiative grant of \$250,005 to continue operation of the Household Hazardous Waste Collection Program.

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson, Health and Environmental Services Committee

Authorize the Health Department to accept funding from the U.S. Environmental Protection Agency, for a Great Lakes Restoration Initiative grant to continue operation of the Household Hazardous Waste Collection Program.

COMMITTEE/MEETING DATE

Health and Environmental Services – November 10, 2010

Full Board 11-23-10

RESOLUTION NO. \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Health Department to accept a U.S.E.P.A. Great Lakes Restoration Initiative grant of \$250,000 to continue operation of the Illicit Discharge Elimination Program.  
\_\_\_\_\_

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson, Health and Environmental Services Committee  
\_\_\_\_\_

Authorize the Health Department to accept funding from the U.S. Environmental Protection Agency, for a Great Lakes Restoration Initiative grant to continue operation of the Illicit Discharge Elimination Program.

COMMITTEE/MEETING DATE

Health and Environmental Services – November 10, 2010

Full Board 11-23-10  
\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

MEETING DATE: \_\_\_\_\_

AGENDA ITEM: \_\_\_\_\_

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Approve Macomb County Health Department's "Plan of Organization" as required for Accreditation in 2011 by the Michigan Departments of Community Health, Agriculture, and Natural Resources and Environment

INTRODUCED BY: Commissioner Dana Camphous-Peterson, Chairperson, Health and Environmental Services Committee

Macomb County Health Department has received Accreditation with Commendation in earlier rounds of the State of Michigan's Accreditation process. The three-year cycle starts again for MCHD in 2011, and one of the requirements for this cycle is approval by the Board of Commissioners of the Health Department's "Plan of Organization". Documentation of this requirement is attached.

A copy of the actual Plan will be placed in the Board Library in both hard-copy and CD formats for review. The document is over an inch thick, and includes copies of every MCHD regulation.

The actual Approval Form is found on page 13 under Tab A of the document. This form will be signed by the Board Chair and the Health Officer and submitted to the State Accreditation Commission once the Plan has been approved by the full Board of Commissioners.

Health & Environmental Services – November 10, 2010

Full Board 11-23-10

# **RECYCLABLE PAPER**

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Recommend that the Macomb County Board of Commissioners

authorize the Macomb County Community Services Agency to extend the Agreement with

Washtenaw County ETCS to provide commodity foods to low income families.

**INTRODUCED BY:** Commissioner Carey Torrice, Chair Public Services Committee

**Background**

The Emergency Food and Assistance Program has provided nutritious, supplemental U.S. Department of Agriculture (USDA) commodity foods to low-income Michigan residents since the early 1980's. The Department of Education has initiated steps to change the current system of receiving commodity food. They have encouraged a regional approach to facilitate direct shipments of commodities. We have assembled a region made of up representatives from the City of Detroit, and the Counties of Livingston, Macomb, Monroe, Oakland, and Washtenaw.

The Department of Education is requiring each Commodity Food site to sign the Assurances and Certifications and the USDA Household Commodity Agreement.

**Recommendation**

Our current Agreement with the Washtenaw County ETCS since July 1, 2007, expired on September 30, 2010. We are requesting an extension for the period October 1, 2010 through September 30, 2011. There are no other changes to the Agreement.

**Funding**

The new formula (based upon the number of persons below poverty and the number of persons unemployed) allocates a flat percentage from the State's administrative dollars for local administrative expenses.

*\* WAIVED TO FULL BOARD*

**COMMITTEE/MEETING DATE**

~~Public Services Committee 11/12/2010~~ **CANCELLED**

Full Board 11-23-10 \*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Recommend that the Macomb County Board of Commissioners  
authorize the Macomb County Community Services Agency to receive \$110,493 from the  
Michigan Community Action Agency Association.

**INTRODUCED BY:** Commissioner Carey Torrice , Chair Public Services Committee

**Background**

The Michigan Public Service Commission (MPSC) awarded the Michigan Community Action Agency Association (MCAAA) through the Low-Income and Energy Efficiency Fund the amount of \$3,000,000 dollars to assist low-income families reduce long-term energy costs. Through formula allocation, funds were distributed to Community Action Agencies statewide.

**Funding Amount:** \$110,493 (No County match required)  
(\$43,103 less than last year. No County match required.)

**Period of Performance:** October 1, 2010 through July 31, 2011

**Funding Utilization**

Direct Energy Assistance includes payments for security deposits, reconnection fees, electricity, natural gas, coal, propane, wood, and other energy sources such as fuel oil, firewood and kerosene. Payments for water bills are not included.

**Customer Eligibility Requirements**

An applicant will be considered eligible if the individual meets at least one of the following criteria:

- At or below the 200% poverty level in accordance with the Community Services Policy Manual. (For example, a family of four's (4) income cannot exceed \$44,100);
- Currently unemployed;
- The local DHS office has determined the recipient to be income eligible for the SER program; or
- The recipient is currently receiving Family Independence Program FIP/TANF assistance.

*\*WAIVED TO FULL BOARD*  
**COMMITTEE/MEETING DATE**

~~Public Services Committee 11/12/2010~~  
Full Board 11-23-10 \*



RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Recommend that the Macomb County Board of Commissioners  
authorize the Macomb County Community Services Agency to receive \$45,560 from Suburban  
Mobility Authority for Regional Transportation under the Specialized Services Operating  
Assistance Program.

**INTRODUCED BY:** Commissioner Carey Torrice, Chair Public Services Committee

**Background**

The purpose of this contract is to pass through operating assistance funding received from the Michigan Department of Transportation (MDOT) to Suburban Mobility Authority for Regional Transportation (SMART). The funds are allocated locally by (SMART). These grant funds have been made available to us since FY 1989.

**Period of Performance:** October 1, 2010 through September 30, 2011

**Funding Amount:** \$45,560 (No County match requirement)

**Funding Utilization**

These funds which supplement our Transportation budget, are designed to provide services to the elderly and persons with disabilities referred by our Community Action Centers.

**Customer Eligibility Requirements**

An applicant will be considered eligible if the individual meets the following criteria:

- At or older than the age of 65 (some exceptions may be considered); and/or
- Disabled; and
- Be at or below the 125% poverty level would be eligible to receive services. For example, a family of four's (4) income cannot exceed \$27,563.

*\* WAIVED TO FULL BOARD*

**COMMITTEE/MEETING DATE**

~~Public Services Committee 11/12/2010~~ *CANCELLED*

Full Board 11-23-10 \*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO:** Recommend that the Macomb County Board of Commissioners authorize the Macomb County Community Services Agency to receive \$250,000 from the Suburban Mobility Authority for Regional Transportation under the Job Access and Reverse Commute Program.

**INTRODUCED BY:** Commissioner Carey Torrice, Chair Public Services Committee

**Background**

The Job Access and Reverse Commute (JARC) program was established to address the unique transportation challenges faced by welfare recipients and low-income persons seeking to obtain and maintain employment. Many new entry-level jobs are located in suburban areas, and low-income individuals have difficulty accessing these jobs from their inner city, urban, or rural neighborhoods. Finally, many employment related-trips are complex and involve multiple destinations including reaching childcare facilities or other services.

This is a Federal grant which is allocated to Southeast Michigan Council of Governments (SEMCOG). SEMCOG identifies programs and non-profit organizations who will receive JARC funding. Funding is disbursed and managed by the Suburban Mobility Authority for Regional Transportation (SMART).

**Period of Performance:** October 1, 2010 through September 30, 2015

**Funding Amount:** \$140,000 (Purchase 2 wheelchair lift equipped buses)  
\$110,000 (Support administrative costs to operate the program)  
**\$250,000** (No County match requirement)

**Funding Utilization**

These funds will supplement the administrative and operating costs associated with our Transportation budget specifically to develop and maintain transportation services for job seekers and low-income individuals to and from jobs and job-related activities.

*\* WAIVED TO FULL BOARD*

**COMMITTEE/MEETING DATE**

Public Services Committee 11/12/2010 CANCELLED  
Full Board 11-23-10 \*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Recommend that the Macomb County Board of Commissioners

authorize the Macomb County Community Services Agency to receive \$20,000 from

the Department of Human Services.

**INTRODUCED BY:** Commissioner Carey Torrice , Chair Public Services Committee

**Background:**

The Department of Human Services distributed discretionary Community Service Block Grant (CSBG) funds to Community Action Agencies statewide to provide tax preparation assistance and to promote earned Income Tax Credit filing by low-income individuals. No allocation exceeded \$20,000.

**Period of Performance:** January 1, 2010 through June 30, 2010

**Funding Amount:** \$20,000 – (\$4,000 less than last year...No County match required)

**Funding Utilization**

All funds under this grant are being designated to supplement staff wages during the training and implementation of the program. No grant funds will be expended on training, software or the actual e-filing as they will be provided free of charge. Further, no County funds will be used to supplement this service. Community Action Centers' office hours will be extended to accommodate customers. Funds for this program would be used to supplement staff wages during extended hours of operation.

**Customer Eligibility Requirements**

Individuals at or below the 200% poverty level would be eligible to receive services. For example, a family of four's (4) annual income cannot exceed \$44,100.

*\* WAIVED TO FULL BOARD*

**COMMITTEE/MEETING DATE**

~~Public Services Committee 11/12/2010~~ *CANCELLED*

Full Board 11-23-10 \*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Recommend that the Macomb County Board of Commissioners

authorize the Macomb County Community Services Agency to receive Community Development

Block Grant Funds from the City of St. Clair Shores in the amount of \$4,000.

**INTRODUCED BY:** Commissioner Carey Torrice, Chair Public Services Committee

**Background**

While the County contributes \$25,000 Community Development Block Grant (CDBG) funds to supplement the wages and fringe benefits for the Continuum of Care Coordinator, we also solicited several communities. We were successful in obtaining funds from the City of St. Clair Shores.

**Funding Amount:** \$4,000 (\$4,000 received last year)  
(No County match required)

**Period of Performance:** July 1, 2010 through June 30, 2011

**Funding Utilization**

These funds will be used to support the Continuum of Care Coordinator. This individual coordinates and produces the Continuum of Care Plan for the MSHDA and HUD application. This community wide plan is developed in an effort to end homelessness in Macomb County.

*\*WAIVED TO FULL BOARD*

**COMMITTEE/MEETING DATE**

~~Public Services Committee 11/12/2010~~ *CANCELLED*

Full Board 11-23-10 \*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Recommend that the Macomb County Board of Commissioners

authorize the Macomb County Community Services Agency to receive Community Development

Block Grant Funds from the City of St. Clair Shores in the amount of \$10,000.

**INTRODUCED BY:** Commissioner Carey Torrice, Chair Public Services Committee

**Background**

The Senior Chore Program assists low to moderate income level seniors with home maintenance and minor repairs. Funding is made available through the Area Agency on Aging 1-B, Community Development Block Grant funds from local communities and the County.

**Funding Amount:** \$10,000 (Same funding level as last year)  
(No County match required)

**Period of Performance:** July 1, 2010 through June 30, 2011

**Funding Utilization**

Community Development Block Grant (CDBG) funds are used to supplement the cost of providing seasonal services (i.e., grass cutting and snow removal) to low income senior citizens residing in the City of St. Clair Shores.

*\*WAIVED TO FULL BOARD*

**COMMITTEE/MEETING DATE**

~~Public Services Committee 11/12/2010~~ **CANCELLED**

Full Board 11-23-10 \*

RESOLUTION NO. \_\_\_\_\_

FULL BOARD MEETING DATE: 11/23/2010

AGENDA ITEM: \_\_\_\_\_

**MACOMB COUNTY, MICHIGAN**

**RESOLUTION TO** Recommend that the Macomb County Board of Commissioners  
authorize the Macomb County Community Services Agency to receive Community  
Development Block Grant Funds from the City of Warren in the amount of \$3,500.

**INTRODUCED BY:** Commissioner Carey Torrice , Chair Public Services Committee

**Background:**

While the County contributes \$25,000 Community Development Block Grant (CDBG) funds to supplement the wages and fringe benefits for the Continuum of Care Coordinator, we also solicited several communities. We were successful in obtaining funds from the City of Warren.

**Funding Amount:** \$3,500  
(No County match required)

**Period of Performance:** October 1, 2010 through September 30, 2011

**Funding Utilization**

These funds will be used to support the Continuum of Care Coordinator. This individual coordinates and produces the Continuum of Care Plan for the MSHDA and HUD application. This community wide plan is developed in an effort to end homelessness in Macomb County.

*\* WAIVED TO FULL BOARD*

**COMMITTEE/MEETING DATE**

Public Services Committee 11/12/2010 - CANCELLED  
Full Board 11-23-10 \*