



BOARD OF COMMISSIONERS

1 S. Main St., 8th Floor
Mount Clemens, Michigan 48043
586.469.5125 FAX 586.469.5993
macombcountymi.gov/boardofcommissioners

BOARD OF COMMISSIONERS

REGULAR SESSION

THURSDAY, JULY 28, 2011, 7 P.M.

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Invocation by **Commissioner Don Brown**
5. Adoption of Agenda, **AS AMENDED, TO INCLUDE #9**
6. Approval of Minutes dated 6-14 (Public Hearing), 6-14 (special) and 6-23-11 **(previously distributed)**
7. Presentation to Randy Crowell - 2011 Volunteer Winner **(Flynn)**
8. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
9. Executive Session to Discuss Attorney/Client Privileged Memorandum from Independent Counsel dated July 27, 2011
10. **COMMITTEE REPORTS:**
 - a) Health & Human Services, July 21 **(mailed)**
 - b) Finance, July 26 **(attached)**
 - c) Board Operations, July 26 **(attached)**
 - d) Courts & Clerk/Register of Deeds, July 26 **(attached)**
 - e) Audit, July 28 **(to be provided)**
 - f) Special Economic Development, July 28 **(to be provided)**

MACOMB COUNTY BOARD OF COMMISSIONERS

Kathy D. Vosburg
District 8
Chair

Marvin E. Sauger
District 2
Vice Chair

Fred Muller
District 9
Sergeant-At-Arms

Toni Moceris - District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland R. Fraschetti - District 10

Bob Smith - District 12

Phillip A. DiMaria - District 3

Ray Gralowski - District 5

Don Brown - District 7

Kathy Tocco - District 11

Joe Sabatini - District 13

11. Correspondence from Executive
12. **RESOLUTIONS:**
 - a) Full Faith and Credit Resolution for the Oakland-Macomb Interceptor Drain Drainage District Bonds (recommended by Economic Development Committee on 7-21-11) **(mailed)**
 - b) Commending and Supporting Commissioner Toni Mocerri's Participation in the Marshall Memorial Fellowship – Fall 2011 Program (offered by Board Chair) **(attached)**
 - c) Affirming Macomb County's Support for and Hosting of the 2011 Tri-County Summit (offered by Board Chair; **postponed from 7-26-11 Board Operations Committee meeting**) **(attached)**
13. New Business
14. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)
15. Roll Call
16. Adjournment



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July 21, 2011

TO: BOARD OF COMMISSIONERS

**FROM: TONI MOCERI, CHAIR
HEALTH & HUMAN SERVICES COMMITTEE**

**RE: RECOMMENDATION FROM HEALTH & HUMAN SERVICES
COMMITTEE MEETING OF JULY 21, 2011**

At a meeting of the Health & Human Services Committee, held Thursday, July 21, 2011, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY TOCCO, SUPPORTED BY FLYNN, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE AREA AGENCY ON AGING 1-B (AAA 1-B) FY 2012 ANNUAL IMPLEMENTATION PLAN; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR MOCERI, SUPPORTED BY VICE-CHAIR FLYNN.

MACOMB COUNTY BOARD OF COMMISSIONERS

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Ray Galewski - District 5

Don Brown - District 7

Kathy Tocco - District 11

Joe Sabatini - District 13

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO approve the Area Agency on Aging 1-B (AAA 1B) FY 2012 Annual Implementation Plan and forward to the Finance Committee for the required County matching funds.

INTRODUCED BY: Toni Mocerri, Chair, Health & Human Services

COMMITTEE/MEETING DATE
Health & Human Services 7-21-11



Advocacy • Action • Answers on Aging

County Access Centers

July 6, 2011

Oakland/Main Office

29100 Northwestern Hwy.
Suite 400
Southfield, MI 48034
Phone: 248-357-2255
800-852-7795
Fax: 248-948-9691

Commissioner Kathy Vosburg, Chairperson
Macomb County Board of Commissioners
47395 Sugarbush
Chesterfield, MI 48047

Livingston/Washtenaw

3941 Research Park Dr
Suite B
Ann Arbor, MI 48108
Phone: 734-213-6704
Fax: 734-213-6806

Dear Commissioner Vosburg:

Enclosed please find a copy of the Area Agency on Aging 1-B (AAA 1-B) FY 2012 Annual Implementation Plan. This Plan was adopted by action of the AAA 1-B Board of Directors on June 24, 2011, and has been submitted to the Michigan Office of Services to the Aging for approval. The AAA 1-B Board of Directors' review and approval process involves two appointees from each Region 1-B county Board of Commissioners, a member commissioner and an older adult representative. As you may know, the AAA 1-B Board of Directors consists of a majority of county commission appointees. The plan has also been reviewed and approved by the AAA 1-B Advisory Council, and has been the subject of a public hearing, where favorable comments on the plan were received.

Macomb

39090 Garfield
Suite 102
Clinton Twp., MI 48038
Phone: 586-226-0309
Fax: 586-226-0408

This document is being sent to you in accordance with a directive from the Michigan Office of Services to the Aging, which allows each county Board of Commissioners to adopt a resolution of approval for the plan. A model resolution is enclosed for your convenience. State policy stipulates that if a county chooses to take such action, it must be completed by July 29, 2011. I am planning to attend the Board of Commissioners meeting on July 28 to discuss the plan, answer any questions, and ask for action to approve the plan. Please forward any adopted resolution, or minutes of the meeting where such action is taken, to the AAA 1-B, Attention: Deanna Mitchell.

Monroe

14930 LaPlaisance
Suite 130
Monroe, MI 48161
Phone: 734-241-2012
Fax: 734-241-6877

Thank you for your consideration of this request. If you have questions or require assistance relative to the plan, please contact Andrea Layman, Director of Network Development, at (248) 262-9924.

Sincerely,

A handwritten signature in cursive script that reads "Tina Abbate Marzolf".

Tina Abbate Marzolf
Chief Executive Officer

St. Clair

501 Gratiot Blvd.
Suite 2
Marysville, MI 48040
Phone: 810-388-0096
Fax: 810-388-0122

sa

Enclosures

c: Mark Hackel
Toni Mocerì
Sandra Hann



Advocacy • Action • Answers on Aging

July 6, 2011

County Access Centers

Oakland/Main Office
29100 Northwestern Hwy
Suite 400
Southfield, MI 48034
Phone: 248-357-2255
800-852-7795
Fax: 248-948-9691

Livingston/Washtenaw
3941 Research Park Dr.
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Phone: 734-213-6704
Fax: 734-213-6306

Macomb
39090 Garfield
Suite 102
Clinton Twp., MI 48038
Phone: 586-226-0309
Fax: 586-226-0408

Monroe
14930 LaPlaisance
Suite 130
Monroe, MI 48161
Phone: 734-241-2012
Fax: 734-241-6877

St. Clair
501 Graciot Blvd.
Suite 2
Marysville, MI 48040
Phone: 810-388-0096
Fax: 810-388-0177

Mr. Mark Hackel
Macomb County Executive
1 South Main St.
Mt. Clemens, MI 48043

Dear Mr. Hackel:

Enclosed please find a copy of the Area Agency on Aging 1-B (AAA 1-B) FY 2012 Annual Implementation Plan. This Plan was adopted by action of the AAA 1-B Board of Directors on June 24, 2011, and has been submitted to the Michigan Office of Services to the Aging for approval. The AAA 1-B Board of Directors' review and approval process involves two appointees from each Region 1-B county Board of Commissioners, a member commissioner and an older adult representative. As you may know, the AAA 1-B Board of Directors consists of a majority of county commission appointees. The plan has also been reviewed and approved by the AAA 1-B Advisory Council, and has been the subject of a public hearing, where favorable comments on the plan were received.

This document is being sent to your office to ensure that you are aware of the work of the AAA 1-B. Please note that in accordance with a directive from the Michigan Office of Services to the Aging, each county Board of Commissioners is requested to adopt a resolution of approval for the plan. We have sent this plan to Commissioner Kathy Vosburg along with a model resolution for the Board's convenience. State policy stipulates that if a county Board chooses to take such action, it must be completed by July 29, 2011. Further, I plan to briefly present the plan to the Board of Commissioners to determine if they have any questions or comments regarding the plan. I would be happy to meet with your office as well to do the same.

Please keep in mind that this plan forms the basis for the allocation of funding to support senior services in the region. It is the document we will use to submit a match request to the Executive Office to support the drawdown of state and federal funding that will support the home- and community-based services described in the report. This request will be sent under separate cover along with information describing the specific services and federal funding that will be allocated to Macomb County. If you have any questions about this match request, or wish to discuss the procedure for requesting these funds, please do not hesitate to contact me.

Thank you for your consideration of these materials. If you have questions or require assistance relative to the plan, please contact me at (248) 262-9200 or tabbatemarzolf@aaa1b.com.

Sincerely,


Tina Abbate Marzolf
Chief Executive Officer

sa

Enclosures

c: Kathy Vosburg
Toni Mocer
Sandra Hann
Melissa Roy

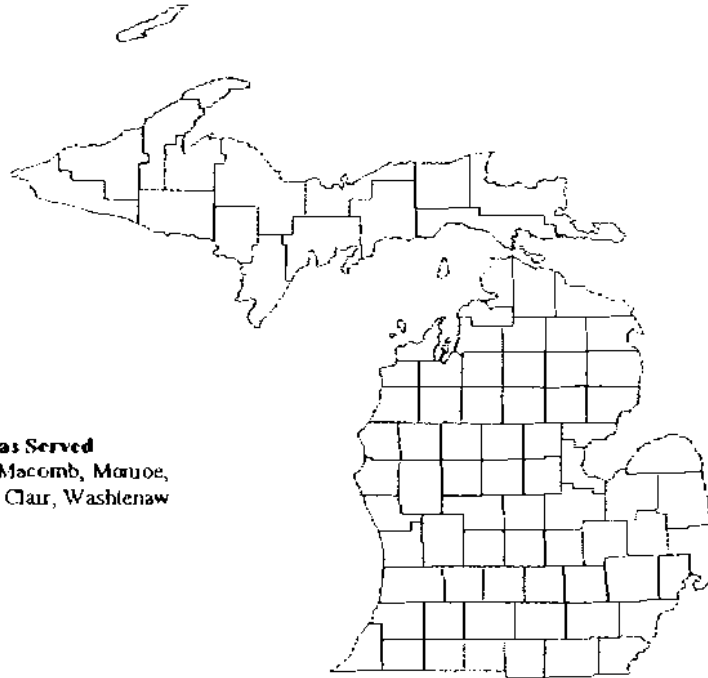


2012 ANNUAL IMPLEMENTATION PLAN

AREA AGENCY ON AGING 1-B

*\$6.8 million +
Services to
region*

Areas Served
Livingston, Macomb, Monroe,
Oakland, St. Clair, Washtenaw



29100 NORTHWESTERN HWY., SUITE 400
SOUTHFIELD, MI 48034
248-357-2255
1-800-852-7795
248-948-9691 (Fax)
TINA ABBATE MARZOLF, DIRECTOR
www.aaa1b.org

Office of Services to the Aging Field Representative
Steve Betterly, 517-373-4089
betterlys@michigan.gov



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Table of Contents

County/Local Unit of Government Review	2
Plan Overview	3
Public Hearings	6
Available Resources & Partnerships	10
Access Services	12
Program Development Objectives (State)	15
Advocacy Strategy	20
Community Focal Points	23
CLP	47
ADRC/MMAP	49
Other Grants	51
Appendices	53
Budget & Other Documents	62
Assurance & Certificates	75



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

County/Local Unit of Govt. Review

AAA Response:

In April, the AAA 1-B contacts each Region 1-B county Board of Commissioners (BOC) to determine their July meeting date and deadlines for submission of materials.

The AAA 1-B Advisory Council and Board of Directors approve the Annual Implementation Plan (AIP) during their June meetings. Upon Board approval, the AAA 1-B sends a copy of the AIP, and a draft resolution to the Chairperson of each county BOC, with a letter requesting approval of the AIP by July 29. ~~The materials are sent via certified mail with a signature required to confirm delivery.~~ A copy of the materials is also emailed to each of the BOC's clerk/administrative assistant who is asked to ensure approval of the AIP is placed on the July meeting agenda.

A representative from AAA 1-B attends each BOC's July meeting to answer any questions and encourage approval of the AIP. No action by a BOC is considered approval. The AAA 1-B notifies OSA by August 2 of the status of county level approval of the AIP.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Plan Overview

AAA Response:

The AAA 1-B is a non-profit organization that is responsible for services to more than 550,000 persons age 60 and older and adults with disabilities residing in Livingston, Macomb, Monroe, Oakland, St. Clair and Washtenaw counties. The AAA 1-B is dedicated to: 1) advocating on issues of concern to older persons and persons with disabilities; 2) allocating federal and state funds for social and nutrition services; 3) ensuring access to a network of long-term care services; 4) developing new older adult and independent living service programs; 5) coordinating activities with other public and private organizations; and 6) assessing the needs of older adults and adults with disabilities and linking them with needed community-based long-term care services. The AAA 1-B prioritizes activities that allow older people to maintain their independence with dignity and places a special emphasis on assistance to frail, low-income, disadvantaged, and minority elders and adults with disabilities.

This AIP proposes to support the following array of services:

- Adult Day Health Service
- Care Management
- Chore
- Community Living Program
- Community Living Services
- Congregate Meals
- Elder Abuse Prevention
- Evidence-Based Disease Prevention
- Grandparents Raising Grandchildren
- Health Benefits Education
- Hearing Assistance
- Home Delivered Meals
- Home Injury Control
- Homemaking
- Information & Assistance
- In-Home Respite
- Legal Assistance
- Long Term Care Ombudsman
- Medication Management Unmet Needs
- National Family Caregiver Support Program
- Nursing Facility Transition Services
- Nursing Home Diversion
- Out-of-Home Respite
- Personal Care
- Public Education
- Residential Services
- Resource Advocacy
- Transportation
- Vision Services



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Volunteer Caregiver

FY 2011 State Goals Update

- ADRC pre-emerging status application submitted on behalf of the coalition. Currently working to make needed changes with goal to achieve emerging status by the end of the fiscal year.
- Five community members were trained as transportation advocates to increase 1-B participation with county and Local Advisory Council (LAC) transportation committees.
- Twelve Creating Confident Caregiver programs have been planned throughout FY 2011 around the 1-B region, with preliminary evidence (via self-report) of reducing caregiver stress.
- Community Living Program expanded to include an option for individuals to receive a limited amount of service and then purchase services privately at a reduced rate.
- Workgroup convened with Resource Advocacy contractors and 1-B staff to re-write the Resource Advocacy service definition (draft) to include the Community Living Program and Options Counseling services. This definition is included in the AIP for approval.
- Contract for evidence-based disease prevention programs were issued to the National Kidney Foundation and the Chelsea Senior Center. These are the first contracts of their kind in Region 1-B.
- Nine-point public policy and advocacy platform developed and published (projected completion before September 2011). Work on the public policy issues is progressing well.
- Workgroup of experts convened to research and identify outcomes for nutrition services. Preliminary data indicates over 100 lives saved through home delivered meal programs for older adults.
- Sixteen professionals trained on the evidence-based Tailored Caregiver Assessment and Referral® program.

A

FY 2012 Goals & Partnerships highlights

The development of a comprehensive and coordinated service delivery system has been facilitated by the AAA 1-B through partnerships with a diverse array of private and non-profit organizations dedicated to delivering quality services. This year, additional efforts will focus on improving access to needed long-term care resources for targeted populations by growing the Community Living Program (CLP) and using specific strategies to help people to use their own resources to purchase or try services rather than being placed on a waiting list. In-home, access and respite services will continue to remain a high priority, as well as exploring opportunities to strengthen other community services and enhance opportunities for older adults and adults with disabilities to engage in more evidenced-based wellness and prevention activities. Highlights for 2012 include growth of the Care Transitions program; partnerships with community mental health agencies to address the gap between aging and mental health services in southeastern Michigan; and training and facilitation of an evidence-informed healthy eating program for older adults.

Budget Scenario Planning

The AAA 1-B is planning for FY 2012 with maintenance of FY 2011 funding for all services. Despite previously expected cuts at the state level, OSA programs will be maintained in 2012 with no reduction in funding. Although 2012 federal funding levels have not yet been determined, the AAA 1-B is planning for maintenance of 2011 federal funding as well.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

One significant change in the budget is related to in-home services. 100% of the FY 2011 funding for personal care, homemaking and in-home respite programs was maintained for FY 2012. However, these services will no longer be funded per distinct service, but rather combined under the new service definition of Community Living Program (CLP), which was approved in the FY 2011 AIP. Combining these services under the CLP will allow us to move to a more person-centered service delivery model and allow for expansion of the Agency with Choice (AWC) program.

Contingency Plan

In the event that federal funding is reduced, the AAA 1-B will adjust funding cuts in accordance with the AAA 1-B prioritization plan. Under this scenario, the Home Injury Control and Public Education programs could be cut. Funding from the congregate meal program may be transferred to protect the high priority home delivered meal program. Other high priority services will receive preference over lower priority services.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Public Hearings

AAA Response:

Date	Location	Time	Is Barrier Free	No of Attendees
05/24/2011	Area Agency on Aging 1-B, 29	01:00 PM	Yes	8

Narrative:

The purpose of the public forum was to provide interested parties, i.e. older adults, caregiver, service providers etc., an opportunity to testify on the AAA 1-B 2012 AIP planned programs and services. Eight service providers were in attendance, as well as several AAA 1-B staff members and one representative from OSA.

The AAA 1-B CEO and Director of Network Development explained the highlights of the plan, including plans to eliminate programs and reduce funding for some services based on the expected 9% cuts for state funding. At the time of the hearing, the AAA 1-B proposed eliminating the Home Injury Control service as well as public education, and shifting \$600,000 from Congregate to Home Delivered Meals.

No verbal testimony was given at the hearing. Attendees reported that their participation was to hear of any updates or testimony from others.

Written testimony from two current AAA 1-B contractors was received and reviewed: Oakland Livingston Human Service Agency (OLHSA) and Deaf & Hearing Impaired Services, Inc. Their letters are attached. OLHSA disagreed with the elimination of the Home Injury Control program. The Deaf & Hearing Impaired Services letter advocated for continued support for their services as it impacts some of Michigan's most frail and vulnerable seniors.

After the date of the public hearing, it was announced that no state budget cuts to OSA services were planned for FY 2012. Therefore, FY 2011 funding for meal programs, home injury control, and public education is planned to be maintained for FY 2012.

May 24, 2011

Tina Abbate Marzolf, Director
Area Agency on Aging 1-B
29100 Northwestern Hwy. Suite 400
Southfield, MI 48034



Oakland Livingston Human Service Agency
A Community Action Agency Since 1964
Helping people. Changing lives.
"Equal Opportunity Employer/Program"

Ronald B. Borgesser
Chief Executive Officer

Re: Proposed Region 1-B FY 2012 Annual Implementation Plan

North Oakland

Dear Ms. Abbate-Marzolf:

196 Cesar E. Chavez Avenue
P.O. Box 430595
Pontiac, Michigan
48343-0595
(248)209-2000
(248)209-2645
e info@olhsa.org

Thank you for the opportunity to comment on this plan and for the many years of support for the Oakland Livingston Human Service Agency (OLHSA). OLHSA is a Community Action Agency that has served the low income, elderly, and disabled population for over 47 years.

South Oakland

We do not agree with your plan to eliminate the Home Injury Control program. This vital program has served many older adults over last 15 years providing them with the devices they need to allow them to remain living safely in their homes. We have installed a variety of safety devices including tub grab bars, shower chairs, tub mats, and handheld showers and have documented their effectiveness in preventing falls in the bathroom. We have also documented how just having these devices increases seniors "feelings of safety" even when it has not directly prevented a fall.

15 East Nine Mile Road
Ferndale, Michigan
48220-1719
(248)542-5800
(248)542-5897

Livingston County

We recognize and appreciate the leadership that the Area Agency on Aging 1-B has taken in advocacy issues for the region and for the state. The advocacy documents that are created by your agency are shared with our statewide network of community action agencies through our aging committee Google group. These documents help our community action agencies senior programs to focus their advocacy on a united statewide message.

2300 E. Grand River
Suite 107
Howell, Michigan
48843-7574
(517)546-8500
(517)546-3057
e livingston@olhsa.org

We agree that more resources for seniors are needed for the region and would support the AAA 1-B with advocacy for the adoption of a senior citizen county millage in Oakland and Livingston Counties.

We appreciate the mobility management service (MMS) that has been created in response to the Oakland County Silver Tsunami report and feel that it will provide older adults and persons with disabilities with a vital resource in the community.

Sincerely,

Handwritten signature of Ronald B. Borgesser in black ink.
Ronald B. Borgesser
Chief Executive Officer

RBB/mv

Aaa2011\annual plan 2012 comments ron

DEAF & HEARING IMPAIRED SERVICES, INC.



Serving Deaf and hard of hearing older adults
and their families in southeast Michigan

25882 ORCHARD LAKE RD.

SUITE 100

FARMINGTON HILLS, MI 48336

TEL / VIDEO PHONE 248 473-1888

WEBSITE: DHISONLINE.ORG

FAX 248 474-7938

Linda M. Booth, President

May 10, 2011

MAY 12 2011

L. Andrea

Tina Abbate Marzolf, Executive Director
Area Agency on Aging 1-B
29100 Northwestern Hwy., Suite #400
Southfield, Michigan 48034

Re. Public Hearing – Proposed FY 2012 -Annual Implementation Plan

Deaf & Hearing Impaired Services, Inc. would like to thank Area Agency on Aging 1-B for the opportunity to speak to the specific issue of needs for Deaf and hard of hearing older adults, needs of the older adult population of Michigan with a focus on senior citizens and the disabled.

There is an increase in needs for interpreting services in the medical setting. This is most clearly due to the passage of the Americans With Disabilities Act whereby many of the physicians and hospitals became aware of the responsibility under the ADA to provide such auxiliary services. However, some physicians continue to refuse to provide an interpreter. In such cases, advocacy is critical. Deaf & Hearing Impaired Services, Inc. continues to provide interpreting services for Deaf older adults and the necessary advocacy for them to have equal access to information. The most effective means of communication for the Deaf in the case management setting is a face-to-face contact with the interpreter present. Indeed, the preferred and most effective communication for the Deaf is through the use of American Sign Language. The language of the Deaf is a visual language and is clearly not a written language. Additionally, the Deaf have their own separate and unique culture. Interpreters for the Deaf are trained bilingually and biculturally. Therefore, to effectively and efficiently meet the communicating language of the Deaf, even more crucial in the medical setting, it is imperative that interpreting services be provided through the use of a qualified/certified interpreter. It is at our DHIS satellite sites in southeast Michigan that the Deaf come for individual client assistance by our interpreting/social work staff. Medical, Hearing Screenings, Outreach and Social Services are coordinated with Deaf & Hearing Impaired Services, Inc. and other community based service providers. Often transportation has to be arranged and TTY relay/video phone relay as well.

Hearing loss is the most isolating of all the disabilities. Indeed, hearing loss separates 'man from man'. There are approximately 90,000 Deaf and over 500,000 hard of hearing in Michigan. Over 51% of that number reside in southeast Michigan. Indeed, Michigan is 7th in Deaf population of the 50 States and 47th in Interpreters of the 50 States. It is extremely important that the Deaf and the Deaf-Blind have social and recreational opportunities whereby they may meet with those of like disabilities and with the same language and culture so that they do not isolate at home. Isolation creates another large set of problems for the Deaf and the Deaf-Blind.

Group Programs are essential for the Deaf older adult. It is through Group Programming that the Deaf learn about the aging process and how to care for their health. Literature is not sufficient for the Deaf to obtain information. The Deaf need Group Programs with an Interpreter/Program Coordinator who will establish the Programs and provide the necessary interpreting for the 'Speaker'. The Group Programs that are an integral part of the 18 satellite sites of Deaf & Hearing Impaired Services, Inc. are critical in preventing the Deaf from isolating in their homes. Interesting Programs, hot nutrition, informational sessions, speaker series, and the critical social work that is done at the DHHS satellite sites bring the Deaf into the Group Setting.

Support Groups for the hard of hearing are essential as they provide opportunity for the older adult adjusting to hearing loss to meet with others like themselves and to share and receive information concerning hearing aid appliances, coping strategies, activities, as well as assistive listening and signaling equipment etc.

Deaf & Hearing Impaired Services, Inc. supports the Medicaid Waiver Program for Michigan's older adults. Statistics have revealed how critical the program is in preventing premature nursing home placement. Interpreting Services are provided by Deaf & Hearing Impaired Services, Inc. in Region 1-B as part of the Medicaid Waiver program. The Interpreting Services are that most needed linkage for clear communication/understanding for the Deaf patient, the family and the service provider.

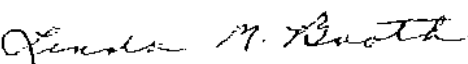
Deaf & Hearing Impaired Services, Inc. encourages AAAI-B to continue to provide funding for face-to-face services for the Deaf and hard of hearing older adult populations through group programs and individual client services that are provided by qualified/certified interpreters/program coordinators. The goal is to provide equal access to medical care and treatment for Deaf older adults to assist them in aging in place.

Deaf & Hearing Impaired Services, Inc. is a partner with the ADRCs. It is critical that funding come forward to implement the development that has taken place through all Area Agencies On Aging. The Goal is to have no wrong approach for the public at large to acquire information/services for the Aged and Persons with Disabilities. In Coordination with the Aging and Disability Resource Center, Deaf & Hearing Impaired Services, Inc. will be a resource/partner to assure that persons with hearing loss are not overlooked and are provided the most effective communication, information, service, treatment available to them.

The Deaf have a tremendous tendency, due to the hearing loss, to isolate. It is imperative for their healthy mental functioning to have socialization opportunities that stimulate language usage. By providing the socialization opportunities and the no cost individual interpreting/coordination/interpreting services for the Deaf. Utilizing interpreter services, service providers have opportunity to decrease the populations dependency on entitlement programs, provide a barrier to poverty, a deterrent to mental deterioration which - in turn- reduces dependence on society but encourages independence and dignity.

It is from the experience of Deaf & Hearing Impaired Services, Inc., serving the communication needs of the Deaf and hard of hearing populations, that many unmet needs have been identified. We encourage Area Agency on Aging 1-B to continue to fund services for the Deaf and hard of hearing populations to meet the disability and aging needs of these special populations so that they may have equal access to healthcare and community services.

Sincerely,



Linda M. Booth, Executive Director



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Available Resources & Partnerships

AAA Response:

The AAA 1-B will continue to work to address identified unmet needs by attaining the highest value from existing state and federal resources; utilizing these funds to leverage other public, private and individual resources; and maintaining and enhancing families' ability to assist older persons in need. It will be necessary to successfully engage in a variety of collaborative partnerships; resource and program development activities; and advocacy on behalf of older persons in order to accomplish these outcomes. The AAA 1-B recognizes the county planning efforts in the forms of "blueprints for aging" and "senior needs assessments" as imperative to accomplishing the above outcomes.

This plan stipulates the use of available state and federal funds to support older adult services. Both of these sources have seen significant decreases over the last two years. In addition to these resources, a truly comprehensive service delivery system will require substantial contributions of resources from other local sources. The predominant method of supplementing state and federal dollars with local resources is through the adoption of senior millages, which are present in 61 of 83 Michigan counties. However, only two Region 1-B counties, Monroe and St. Clair, have senior millages (which raise approximately \$3 million each), and several municipalities have local millages that are either dedicated to older adult services (Bloomfield Hills, Madison Heights, Milford, Oakland Township, Rochester, and Rochester Hills) or are partially dedicated in combination with other uses, such as recreation (Saline). In the other four non-millage counties, county boards of commissioners commit a significant amount of general fund dollars for older adult services, and local municipalities are expected to provide leadership in supporting the operation of senior centers. While this matrix of support has created a strong service delivery system, these local sources of support are expected to decline in FY 2012 due to a decline in property tax-based revenue. Many areas where resources are clearly lacking and are inadequate to address needs will remain throughout the region.

The AAA 1-B plans to address this problem of shrinking resources in a variety of ways including: 1) educating funders and decision makers about the importance and need for older adult services; 2) identifying opportunities for partnerships with other public and private resources to preserve or expand services; and 3) instituting new models for service delivery, such as the Community Living Program.

Plans to expand and enhance older adult services in the areas of health, housing, transportation, social and nutritional services, senior centers and long-term care call for the development of collaborative partnerships that will result in additional resources and increased sensitivity of other service delivery systems toward the unique needs of older adults. Additional efforts will focus on improving access to needed community resources for targeted populations by working more closely with local governments and religious, cultural, ethnic, minority, and health care organizations. This strategy may include advocacy for the adoption of county and/or local senior millages. Efforts are already underway in some AAA 1-B counties to explore options for attaining a senior millage.

Another strategy to liberate resources will be to work toward a rebalancing of Medicaid long-term care services that feature greater emphasis and utilization of community-based long-term care options. The implementation of long-term care policies that foster consumer choice and money following persons to the setting of their choice will likely result in greater utilization of less costly community-based options. The



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

"savings" that can be reaped from this shift will be needed to assist others seeking access to community-based care, provide for the needs of a nursing home population with greater needs, and invest in quality improvement programs for all long-term care consumers.

The Community Living Program (CLP), discussed in detail in this Plan, will also help to redistribute resources to community care management clients and assist individuals to use their own resources more effectively.

The AAA 1-B will work to expand its existing skill set and implement recommendations of its Advisory Council's regional report on care transitions. To do this we will collaborate with area hospitals and health systems for the purpose of reducing rates of re-hospitalization for Medicare beneficiaries through the provision of supportive health coaching, health education, and community-based services.

Finally, the AAA 1-B will continue to achieve the objectives of its Strategic Plan, which includes collaborative efforts to enhance services and revenues through new business development, adoption of best practices, branding and advocacy.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Access Services

Care Management

<u>Starting Date</u>	10/01/2011	<u>Ending Date</u>	09/30/2012
Total of Federal Dollars	\$480,250.00	Total of State Dollars	\$936,086.00

Geographic area to be served:

Livingston, Macomb, Monroe, Oakland, St. Clair and Washtenaw Counties

List each goal for the program, including timeline and expected outcome:

Goal: Expand Community Living Program (CLP) to additional partners in all 6 counties in Region 1-B
Timeline: September 30, 2012

Expected Outcome: Partnerships will continue to be developed with Resource Advocates, Nutrition Providers, HUD building coordinators and senior centers to refer and connect appropriate older adults to the CLP. Increase by 20% the number of participants served through the CLP from 2011 to 2012.

Goal: Conduct four trainings for care management and community living consultation staff on new technology, practice guidelines, person-centered thinking and self-directed care. All new CSS staff will attend formal person-centered thinking training within 6 months of hire.

Timeline: September 30, 2012

Expected Outcome: Care managers and community living consultants will keep their knowledge and skill levels current to agency and state priorities and models for provision of care with participants. Care managers will be equipped to understand and embrace agency culture change.

Goal: Work with the Network Development department to expand self-determination options to include additional providers and choices for participants in all programs.

Timeline: September 30, 2012

Expected Outcome: Program participants will be empowered, supported and have additional choices as they direct their care. Those who do not want the full employer responsibility will still be able to direct their care through the Agency with Choice Program.

Number of client pre-screenings:	Current Year:	198	Planned Next Year:	300
Number of initial client assessments:	Current Year:	33	Planned Next Year:	300
Number of initial client care plans:	Current Year:	24	Planned Next Year:	30
Total number of clients (carry over plus new):	Current Year:	808	Planned Next Year:	1,100
Staff to client ratio (Active and maintenance per Full time care	Current Year:	50	Planned Next Year:	50

MATCH:

Source of Funds	Cash Value:	\$107,500.00	In-kind	\$340,000.00
Source of Funds	Cash Value:		In-kind	
Source of Funds	Cash Value:		In-kind	

OTHER RESOURCES:



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Source of Funds Cash Value: In-kind
Source of Funds Cash Value: In-kind
Source of Funds Cash Value: In-kind

Information and Assistance

Starting Date 10/01/2011 Ending Date 09/30/2012
Total of Federal Dollars \$214,000.00 Total of State Dollars \$0.00

Geographic area to be served:

Livingston, Macomb, Monroe, Oakland, Washtenaw and Livingston Counties

List each goal for the program, including timeline and expected outcome:

Goal: Continue training the Resource Center in mobility options counseling and referral to transportation services and resources.

Expected Outcome: Improved access by older adults to mobility related services including ways to maintain current mobility.

Timeline: September 30, 2012

Goal: Provide online access to the AAA 1-B Information & Assistance Database.

Expected Outcome: Provide 24/7 access to information for working caregivers, long distance caregivers and others.

Timeline: September 30, 2012

Outreach

Starting Date 10/01/2011 Ending Date 09/30/2012
Total of Federal Dollars \$479,870.00 Total of State Dollars \$0.00

Geographic area to be served:

Livingston, Macomb, Monroe, Oakland, Washtenaw and Livingston Counties

List each goal for the program, including timeline and expected outcome:

Goal: Brand the AAA 1-B as a trusted resource for older adults, adults with disabilities and family caregivers.

Expected Outcome: Enhanced credibility and awareness of the agency and a 10% increase in the total number of calls for information and assistance.

Timeline: September 30, 2012

Goal: Translate the AAA 1-B rack card into multiple languages to increase outreach to older adults who do not have English as a first language.

Expected Outcome: Increase the number of older adults with ethnic backgrounds served through the AAA 1-B Information and Assistance service.

Timeline: September 30, 2012

Case Coordination and Support

Starting Date 10/01/2011 Ending Date 09/30/2012
Total of Federal Dollars \$310,000.00 Total of State Dollars



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Geographic area to be served:

Livingston, Macomb, Monroe, Oakland, St. Clair and Washtenaw Counties

List each goal for the program, including timeline and expected outcome:

Goal: Expand Community Living Program (CLP) to additional partners in all 6 counties in Region 1-B

Timeline: September 30, 2012

Expected Outcome: Partnerships will continue to be developed with Resource Advocates, Nutrition Providers, HUD building coordinators and senior centers to refer and connect appropriate older adults to the CLP. Increase by 20% the number of participants served through the CLP from 2011 to 2012.

~~Goal: Conduct four trainings for care management and community living consultation staff on new technology, practice guidelines, person-centered thinking and self-directed care. All new CSS staff will attend formal person-centered thinking training within 6 months of hire.~~

~~Timeline: September 30, 2012~~

Expected Outcome: Care managers and community living consultants will keep their knowledge and skill levels current to agency and state priorities and models for provision of care with participants. Care managers will be equipped to understand and embrace agency culture change.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTIYEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Program Development Objectives (State)

State Plan Goal: Goal 1

Work to Improve the Health and Nutrition of Older Adults.

AAA Response:

Objective:

Educate and train at least 20 health professionals on the evidence-informed "Healthy Eating for Successful Living in Older Adults" program whom will provide programming to a total of at least 100 older adults in the 1-B region/communities.

Timeline:

September 30, 2012

Activities:

Programs to Be Established: At least ten programs led by pairs of the trainees held at senior centers, congregate dining sites and caregiver support programs. Programs consist of a weekly session that meets for six weeks, plus a restaurant outing.

Resources Mobilized: The AAA 1-B is exploring external funding sources to support this program, such as potential resources available through the Allen Foundation or Blue Cross/Blue Shield of Michigan.

Who will benefit: Older adults seeking to attain self-management of their nutritional health.

Staff Positions and Time Allocation: The AAA 1-B nutritionist will lead this project at .05 FTE.

Changes to the Agency's Infrastructure Necessary to Achieve the Objective: This program will be incorporated into current AAA 1-B Network Development Department responsibilities. In addition to State Goal #4, this program ties directly to the AAA 1-B Strategic Plan for 2010-2012.

Expected Outcome:

Desired outcome: At least 20 professionals will participate in the training, who in turn will recruit at least 100 older adults (total for the region) to participate in the program. Older adults will increase their knowledge about healthy diet choices and physical activity, develop healthier eating habits and change eating behaviors to reduce blood pressure, cholesterol and achieve weight loss or weight maintenance.

What is Expected to Be Learned: The AAA 1-B will be able to test the success of an evidence-informed healthy eating program tailored to older adults and better understand the educational and learning needs of older adults living in Southeast Michigan. To the best of our knowledge, this is the first time this program has been brought to Southeastern Michigan.

State Plan Goal: Goal 4

Improve the Effectiveness, Efficiency, and Quality of Services Provided Through the Michigan Aging Network and its Partners



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

AAA Response:

Objective:

Complete implementation of a care transitions demonstration program to develop the capacity to assist hospitals reduce re-hospitalization rates for Medicare beneficiaries with selected diagnosis.

Timeline:

September 30, 2012

Activities:

~~Programs to Be Established:~~ The AAA 1-B Care Transitions Project will develop the capacity of the agency to implement a care transitions program that features the following components: Health coaching using the Coleman model; health education materials; and linking discharged patients with needed supportive services.

~~Resources Mobilized:~~ Grant and/private funding will be utilized to subsidize or completely pay for the cost of staffing the project. In FY 2011, the AAA 1-B worked in partnership with Botsford Hospital and Henry Ford Macomb's two hospitals to initiate a care transition program. The AAA 1-B is currently exploring partnerships with other hospitals and community-based organizations to apply for funding available from the Center for Medicare and Medicaid Services (CMS) for Care Transition projects. We are also exploring a model to link Care Transition services to the Community Living Program to offer services beyond the 30 day re-hospitalization period.

~~Who Will Benefit:~~ Discharged patients will benefit from health coaching and the arrangement of supportive services that will assist them in having a more successful recovery from their acute care hospital stay. Hospitals will benefit by achieving a reduction in re-hospitalization rates for discharged Medicare patients.

~~Staff Positions and Time Allocation:~~ The care transitions project will require one FTE position for a Care Transitions Specialist over a 15-month period, and 0.2 FTE of combined project supervision, oversight and evaluation that will be contributed by a project team which includes the Director of Research, Policy Development and Advocacy, Chief Financial Officer, Chief Executive Officer, and a Care Management supervisor.

~~Changes to the Agency's Infrastructure Necessary to Achieve the Objective:~~ The AAA 1-B is required to add health coaching as a skill set in order to implement the proposed project.

Expected Outcome:

~~Desired Outcome:~~ Patients assisted through the Care Transitions project will have a reduced rate of unplanned re-hospitalization for 30-days after discharge that is lower than the hospital average for patients with comparable conditions. CMS publishes this data for each hospital, and the goal will be to have a lower rate than each specific hospital's average unplanned re-hospitalizations. Patients assisted will understand the AAA 1-B Community Living Program.

~~What is Expected to Be Learned:~~ The AAA 1-B will be able to test the effectiveness of combining evidence-based health coaching with health education materials and supportive services on reducing re-hospitalization; gain experience/develop a new skill set; and determine whether this is a potential



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

business opportunity that can be replicated with other hospitals. The AAA 1-B will test linkages with the Community Living Program and individuals discharged from local hospitals.

AAA Response:

Objective:

Work with Community Mental Health (CMH) organizations to build collaboration between CMH and aging networks, and establish ongoing efforts to work together to reduce gaps in services for older adults in need of mental health services.

Timeline:

~~September 30, 2012~~

Activities:

Activities/Programs to Be Established: AAA 1-B staff will facilitate regular meetings of mental health and older adult providers within the 1-B region. The Mental Health/Aging Collaborative will work to establish protocols as well as identify overlaps or gaps in services in the aging and CMH arena. The collaborative will also work to develop an "aging first aid" training program for CMH professionals, similar to the existing "mental health first aid" training program, to increase the efficacy of mental health professionals work with older adults. Additionally, an opportunity to expand two evidence-based programs from Wayne State University and Oakland Family Services to provide training to professionals and caregivers to impact mental health needs of older adults is being discussed as this document is being developed.

Resources Mobilized: It is expected that this work will require minimal funding and primarily staff time. The work will be incorporated into the responsibilities of the Social Services Contract Manager and Network Development staff. The AAA 1-B is working with Oakland Family Services and Wayne State University to achieve potential funding to expand their evidence-based programs using National Institute of Aging grant dollars. Additional grant dollars may be explored if needed.

Who Will Benefit: Older adults with mental health issues, often whom are isolated and not identified as needing additional supports specific to mental health.

Staff Positions and Time Allocation: The Social Services Contract Manager will lead this project at .05 FTE with support from a MSW student intern. No changes to the agency's infrastructure are expected.

Expected Outcome:

Desired Outcome: CMH and aging networks understand available services and access processes in order to better coordinate services for older adults dealing with mental health issues.

What is Expected to be Learned: What groups of people are falling through the cracks, who has duplicate services available, and how we can better serve without duplication.

State Plan Goal: Narrative

This Narrative should explain what the program development efforts are intended to do to improve the quality of life of older adults in the PSA, whether older persons will receive what they want, and identify the effort and expenses involved. The FY 2012 AIP should include this Narrative even if there are no new



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

objectives or changes, or updates. It is OSA's expectation that program development efforts be meaningful to older adults within the PSA. Complete the Narrative under the Objective box below. Enter n/a in Timeline, Activities, and Expected Outcome boxes.

AAA Response:

Objective:

The majority of the state program objectives for FY 2012 were identified in FY 2011 and continue to evolve. It is imperative that many of our FY 2011 objectives continue in FY 2012 to ensure consistency of services for older adults, and to achieve our agency's goals developed in our strategic plan for FY 2010-2012.

In addition to the new objectives described above, there are more than 10 objectives that are continuing from FY 2011. Ongoing objectives include expanding evidence-based disease prevention programs; exploring alternative meal methods; expanding options for affordable housing and transportation; planning for the Aging and Disability Resource Center (ADRC); educating caregivers and reducing caregiver stress; and increasing awareness and prevention of elder abuse. Other continuing objectives for FY 2012 include expanding our diverse professional training program; enhancing our website to better meet the needs of our participants and information seekers; and ongoing efforts to identify measurable and high-quality outcomes for our services.

Two goals finalized and completed in FY 2011 came out of our Research, Policy Development and Advocacy Department. These efforts included creating a public policy and advocacy platform as well as producing a dashboard report of at least ten measures of the economic and social impact on the aging population in Southeast Michigan (by September 2011).

The AAA 1-B is also updating two objectives from FY 2011. The success of our professional training program and revenue generated from these programs encourages us to increase our goal from 20 training sessions in FY 2011 to 25 trainings in FY 2012. Revenue generated by fees for training will provide funding to support expansion of the training program in 2012. The AAA 1-B will also increase involvement in elder abuse prevention in the community through increased participation in the county specific Prevention of Elder Abuse Neglect and Exploitation (PEANE) task forces, including the Wayne/Oakland Coordinated Community Response Coalition (CCRC), and through community-based research identifying gaps in services for older adults who have been abused or neglected. The Social Service Contract Manager works with all of the PEANE task forces, and will build this into her goals and objectives for 2012. No additional funding is required for this project at this time.

All of our state program objectives tie not only into the the state program development goals, but also the AAA 1-B strategic plan. The program objectives are developed with these standards in mind, as well as the prioritization of services and considering the needs and gaps in services for older adults in our community. Our Mutli-Year Plan (MYP) for FY 2010-2012 included feedback from older adults via surveys and focus groups to identify their needs and priorities, and guided the development of the AAA 1-B goals. All of the goals of the AAA 1-B are developed with the intention of providing older adults with the highest possible quality of life and independence they desire.

Timeline:

n/a



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Activities:

n/a

Expected Outcome:

n/a



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Advocacy Strategy

AAA Response:

The AAA 1-B advocacy strategy will focus on issues identified as priorities under the AAA 1-B FY 2011-2012 Advocacy Platform, and will be modified to respond to emerging issues during the fiscal year planning period. Advocacy efforts relating to funding services will focus on expanding resources needed to satisfy the demand for services. Advocacy efforts relative to other priority services will emphasize effecting policy and systems change to make these services more responsive to the needs of older persons. Program development priorities will receive advocacy attention emphasizing support for research, demonstration projects, and development of innovative partnerships.

The AAA 1-B advocacy priorities and objectives are determined by actions of the AAA 1-B Advisory Council and Board of Directors. The Advisory Council establishes advocacy direction through the development of recommendations by its ad hoc study committees, or reviews issues at Council meetings, and recommends positions to the Board of Directors. In addition, advocacy priorities will be influenced by the platform for Older Michiganians Day, 2011, which focuses on:

- Investing in quality long-term care options focused on cost-effective solutions that meet the needs of citizens;
- Providing suitable housing, transportation and health care choices to support independent living and strengthen the economy; and
- Ensuring safety and security through elder abuse protection.

Advocacy issue identification will also stem from the AAA 1-B Consumer Advisory Boards, input from our collaborative partners, and in response to legislative or regulatory activity at the federal, state, or local levels. A specific emphasis will be placed on advocating for systems change, policies, and resources that will foster the rebalancing of Michigan's Medicaid long-term care services system with a greater emphasis on development and access to community-based options.

All advocacy activities are undertaken with special consideration given to the needs of targeted populations to assure that policies and programs are responsive to the needs of vulnerable, socially and economically disadvantaged older persons.

The AAA 1-B strives to provide leadership on advocacy issues within Region 1-B, directly influence decision makers through the provision of information and analysis of older adult needs, and facilitate the direct involvement of older adults in advocacy on their own behalf. The AAA 1-B Advocacy Blueprint describes the following activities that the AAA 1-B, through the efforts of senior advocates, Board and Council members, volunteer leadership, staff, and other interested parties, will undertake to fulfill the mission to advocate for the needs of older adults:

SENIOR ADVOCATES

Senior Advocacy Network (SAN)

The SAN is a network of individuals and organizations that are committed to following public policy issues which affect older adults, and speaking out on behalf of the needs of older persons. Members of the SAN receive informational mailings on various issues from the AAA 1-B; call, write, and speak with elected



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

officials and other key decision makers; attend public information sessions; and provide leadership in urging others to be active senior advocates.

Michigan Senior Advocates Council (MSAC)

The AAA 1-B appoints representatives to the MSAC. These representatives also sit on the AAA 1-B Advisory Council. MSAC members meet monthly in Lansing when the legislature is in session. They review introduced bills of importance to seniors, formulate positions on these bills, provide testimony before legislative committees, and regularly meet with their elected representatives to advocate on a wide range of issues.

AAA 1-B Advisory Council and Board of Directors

The AAA 1-B Advisory Council and Board of Directors are charged with the responsibility to aggressively advocate on behalf of older adults in their region. They accomplish this by adopting the FY 2011-2012 Advocacy Platform, arriving at positions relative to bills introduced at the state and federal levels, commenting on proposed policies and regulations, and by providing testimony at various hearings, forums, and meetings.

AAA 1-B Staff

As part of the AAA 1-B, staff is charged with advocating on behalf of older adults consistent with the agency's mission, and advocacy permeates the agency. Staff at the AAA 1-B coordinate advocacy efforts, serve as "front line" advocates (i.e. care managers), and educate others about the needs and unmet needs of older adults in the region (e.g. family caregivers and the aging network).

ADVOCACY TOOLS

The Advocate

In order to educate the AAA 1-B advocates about current issues of concern, the agency produces The Advocate newsletter monthly. The Advocate is distributed electronically and as a paper copy. Through The Advocate, senior advocates can track pending and passed legislation on the local, state and federal levels, learn about upcoming advocacy events, and get tips for advocating more effectively.

Legislative E-Newsletter

The Legislative E-Newsletter provides elected officials with relevant and timely information regarding older adults in their district. The publication is a mix of testimonies from the AAA 1-B clients, information about services that will be useful to their constituents, useful demographic data for policy decisions, and updates regarding new programs for seniors.

Legislative Analyses

In addition to the two newsletters, the AAA 1-B provides analysis of legislation that is pertinent to older adults. The legislative analyses are provided to the AAA 1-B Advisory Council and Board of Directors to facilitate their decision making of whether or not to advocate for or against a particular bill. Upon approval of the Board, the appropriate persons (staff, volunteers, senior advocates) use the analysis to educate elected officials regarding the pros or cons of the bills and the potential effect on older adults.

AAA 1-B Advocacy Platform

In November, 2010, the AAA 1-B approved an advocacy platform which identifies the public policy issues



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

that will be the focus of agency advocacy activities. This was developed in collaboration with, and support from, organizations and individuals concerned about the welfare of older adults and adults with a disability.

ADVOCACY ACTIVITIES

Legislative Visits

Regular, face-to-face contact with elected officials and their staff is a key component of the AAA 1-B Advocacy Blueprint. The AAA 1-B's Chief Executive Officer plans monthly visits with the legislators from Region 1-B, with the goal of meeting with each of the state's legislators at least once during the year. The agency also participates in the Area Agency on Aging Association (4AM) annual Legislative Luncheon at the Capitol, at which time all the AAAs meet with legislators from their region to share the Older Michiganians Day platform for the year.

Older Michiganians Day

The statewide Older Michiganians Day offers opportunities for advocates to gather and hear about local issues of importance as well as to advocate on behalf of the statewide OMD legislative platform.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Community Focal Points

Describe the rationale and method used to assess the ability to be a community focal point, including the definition of community.

Explain the process by which community focal points are selected.

1. AAA DEFINITION FOR COMMUNITY:

A city, village or township which is defined as a municipal civil division under state law. A religious, racial or ethnic group whose membership extends across municipal boundaries constitute a social community.

2. RATIONALE FOR DEFINITION:

Each municipality is defined as a separate community because the majority of older Region 1-B residents identify most strongly with the municipal civil division in which they reside, and the municipalities are most often a primary sponsor of community focal points for the delivery of services to older adults. In addition, the nature of adjacent communities often differs significantly as one crosses municipal boundaries.

However, many older adults maintain strong ties to religious, racial or ethnic organizations which preserve cultural heritage and foster a sense of community among members. Assimilation into American culture may or may not have occurred among these groups, yet there remains a primary desire to identify oneself with a cultural affiliation, as opposed to one's municipality of residence.

3. RATIONALE AND PROCESS FOR SELECTION OF THE COMMUNITY FOCAL POINTS:

All organizations that serve as a community-based source of information and services for older adults shall be considered a community focal point. Senior centers, county-level aging organizations including the AAA 1-B county offices, and religious, racial or ethnic organizations function as community focal points. Focal points at a minimum serve as a point of contact for older persons to learn about or be linked to older adult resources in their community, and offer space for the facilitation of programs. The effectiveness of identified focal points varies greatly from thriving senior centers with multiple service, recreational, nutritional, and social programming, to small part-time centers and agencies that struggle financially and in attracting participants. Recognition of the variance of senior center effectiveness is reflected in the work of the AAA 1-B/Michigan Association of Senior Center Enhancement and Promotion Task Force, which has produced a series of recommendations to elevate recognition of senior centers as viable community focal points.

The process for designating community focal points begins with the identification of senior centers, county-level aging organizations and religious, racial or ethnic groups that serve as focal points in each Region 1-B municipality. Public officials are provided an opportunity to review and comment on proposed Community Focal Points at two public hearings on the AAA 1-B FY 2010-2012 Multi Year Plan. Based upon comments received at the public hearing, the AAA 1-B Advisory Council and Board of Directors act to designate the community focal points.

COMMUNITY FOCAL POINT SERVICES KEY



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

- A. Chore Services
- B. Computer Classes
- C. Congregate Meals
- D. Driving Classes
- E. Education/Lifelong Learning
- F. Food Commodity Distribution
- G. Friendly Reassurance
- H. Health Screenings/Fairs
- I. Home Delivered Meals
- J. Intergenerational Activities
- K. Legal Assistance
- L. Medicare/Medicaid Assistance
- M. Mobile Library
- N. Outreach (Home Visits)
- O. Physical Fitness/Exercise
- P. Support Groups
- Q. Tax Filing Assistance
- R. Transportation
- S. Travel Programs
- T. Vision Services
- U. Hearing Impaired Services
- V. Volunteer Opportunities
- W. Other

Provide the following information for each focal point within the PSA. List all designated community focal points with name, address, telephone number, website, and contact person. This list should also include the services offered, geographic areas served and the approximate number of older persons in those areas. List your Community Focal Points in this format.

Name: Costick Activity Center
 Address: 28,600 Eleven Mile Rd., Ste. #111, Farmington Hills, MI 48335
 Website:
 Telephone: 248-473-1821
 Contact Person: Mary DiManno
 Persons: 17,566
 Service Area: Farmington, Farmington Hills
 Services: B, C, D, E, G, H, I, J, K, L, M, N, O, P, Q, R, S, U, V

Name: Sterling Heights Senior Citizen Center
 Address: 40200 Utica Rd., P.O. Box 8009, Sterling Heights, MI 48313
 Website:
 Telephone: 586-446-2750
 Contact Person: Cindy Guzi
 Persons: 19,954
 Service Area: Sterling Heights
 Services: A, B, C, D, E, G, H, I, J, L, O, P, Q, R, S, T, Other: Social Activities, Library



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Chaldean Federation of America
Address: 29850 Northwestern Hwy., Suite 250 , Farmington Hills, MI 48034
Website: www.chaldeanfederation.org
Telephone: 248-851-3023
Contact Person: Joseph T. Kassab
Persons:
Service Area: Chaldean Elders
Services: G, J, K, V, Other: Refugee Assistance

Name: Arab-American and Chaldean Council
Address: 28551 Southfield Rd. Ste. #204, Lathrup Village MI 48076
Website: www.myacc.org
Telephone: 248-559-1990
Contact Person: Dr. Radwan Khoury or Haifa Fahkouri
Persons:
Service Area: Arab and Chaldean Elders
Services: A, E, G H, I J, L, N, P, Q, R, T, U, V

Name: Northfield Twp. Senior Center
Address: 9101 Main St., P.O. Box 431, Whitmore Lake, MI 48189
Website: www.twp.northfield.mi.us/services/sr_center/sr_center_home
Telephone: 734-449-2295
Contact Person: Susan Laily
Persons: 734
Service Area: Whitmore Lake
Services: A, E, G, H, J, K, L, M, O, Q, S, V, Other: Diabetic Shoes

Name: Hartland Senior Center
Address: 3642 Washington St., P.O. Box 900, Hartland, MI 48353
Website: www.hartlandseniors.org
Telephone: 810-746-2135
Contact Person: Alice Andrews
Persons: 2,909
Service Area: Hartland Twp., Oceola Twp., Tyrone Twp.
Services: B, C, D, E, F, G, H, I, J, K, L, N, O, P, Q, R, S, T

Name: Hazel Park Senior Center
Address: 620 W. Woodward Heights Blvd., Hazel Park, MI 48030
Website:
Telephone: 248-546-4093
Contact Person: Barbara Scott
Persons: 2,757
Service Area: Hazel Park
Services: C, F, H, I, R, S, T, V

Name: Commerce-Richardson Senior Center
Address: 1485 Oakley Park Dr., Commerce Twp., MI 48390
Website:
Telephone: 248-473-1830
Contact Person: Emily England
Persons: 3,626
Service Area: Commerce Twp



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Services: B, C, H, O, S, V

Name: Finnish Center Association
 Address: 35200 W. 8 Mile Rd., Farmington Hills, MI 48335
 Website:
 Telephone: 248-967-4030
 Contact Person: Lois Makee
 Persons:
 Service Area: Finnish Elders
 Services: E, H, S, V, Other: Social Activities

Name: Charter Twp. Of Chesterfield Senior Ctr.
 Address: 47275 Sugarbush, Chesterfield Twp., MI 48047
 Website:
 Telephone: 586-949-0400
 Contact Person: Carol Rose
 Persons: 4,334
 Service Area: Chesterfield Twp., New Ballimore
 Services: H, J, O, R, S, V

Name: Clinton Twp. Senior Activity Center
 Address: 40730 Romeo Plank Rd., Clinton Twp., MI 48038
 Website: www.clintontownship-mi.gov/seniors
 Telephone: 586-723-8121
 Contact Person: Matthew Makowski
 Persons: 17,453
 Service Area: Clinton Twp.
 Services: C, D, E, G, H, J, K, L, O, P, R, S, T, V, Other: Social outlets, Arts and Crafts, Spa Services

Name: Turner Senior Resource Center
 Address: 2401 Plymouth Rd., Ste. C, Ann Arbor, MI 48105
 Website: www.med.umich.edu/geriatrics/atsrc
 Telephone: 734-998-9351
 Contact Person: Carolyn White
 Persons: 11,839
 Service Area: Ann Arbor
 Services: B, C, D, E, G, H, L, O, P, Q, S, V

Name: Jewish Community Center
 Address: 15110 W. Ten Mile Rd., Oak Park, MI 48237
 Website:
 Telephone: 248-967-4030
 Contact Person: Leslee Magidson
 Persons: 4,558
 Service Area: Oak Park, Jewish Elders
 Services: B, C, D, E, H, J, O, P, Q, R, S, V, Other: Cultural, Jewish Holiday and Entertainment Programs



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Chaldean American Ladies of Charity
Address: 30991 Ridgeway, Farmington Hills, MI 48334
Website: www.calconline.org
Telephone: 248-352-5018
Contact Person: Jane Shallal or Clair Konja
Persons:
Service Area: Chaldean Elders
Services: Other: Holiday Dinners and Catholic Mass, Bingo

Name: Auburn Hills Dept. Senior Services
Address: 1827 N. Squirrel Rd., Auburn Hills, MI 48326
Website:
Telephone: 248-370-9353
Contact Person: Karen Adcock
Persons: 2,206
Service Area: Auburn Hills
Services: A, B, C, E, F, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V

Name: Macomb County Health Department
Address: 43525 Elizabeth Rd., Mt. Clemens, MI 48043
Website: www.macombcountymi.gov/publichealth
Telephone: 586-469-5235
Contact Person: Thomas Kalkofen
Persons: 139,027
Service Area: Macomb County
Services: E, H

Name: Port Huron Senior Center
Address: 600 Grand River Ave., Port Huron, MI 48060
Website:
Telephone: 810-984-5061
Contact Person: Laura Newsome
Persons: 9,215
Service Area: Burtchville Twp., Clyde Twp., Fort Gratiot, Grant Twp., Kimball Twp., Marysville, Port Huron, Port Huron Twp., Wales Twp.
Services: A, G, H, N, Q, R, S, Other: Loan Closet, Prescription Drug Assistance

Name: Macomb County Community Services Agency
Address: 21885 Dunham Rd., Clinton Twp., MI 48036
Website: www.macombcountymi.gov/mccsa
Telephone: 586-469-6999
Contact Person: Frank Taylor
Persons: 139,027
Service Area: Macomb County
Services: A, E, F, G, H, I, J, K, L, N, P, Q, R, Other: Information and Referral, Speakers Bureau, Loan Closet, Weatherization, Financial Assistance



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Association of Chinese Americans
Address: 32585 Concord Dr., Madison Hgts., MI 48071
Website: www.acadetroit.org
Telephone: 248-585-9343
Contact Person: Shenlin Chen
Persons:
Service Area: Chinese Elders
Services: B, C, E, H, J, L, N, O, P, Q, R, S, V

Name: Southfield Senior Adult Center
Address: 23450 Civic Center Dr., Southfield, MI 48034
Website: www.cityofsouthfield.com/seniors
Telephone: 248-796-4650
Contact Person: Nicole Massina
Persons: 14,894
Service Area: Southfield
Services: A, B, C, D, E, F, H, I, J, K, L, N, O, P, Q, R, S, V

Name: Macomb County Dept. of Senior Citizen Services
Address: 21885 Dunham Rd., Clinton Twp., MI 48036
Website: www.macombcountymi.gov/seniorservices
Telephone: 586-469-6313
Contact Person: Angela Willis
Persons: 139,027
Service Area: Macomb County
Services: E, H, I, J, K, L, N, P, Q, R, T, V, Other: Loan Closet, Prescription Assistance, Speakers Bureau, Counseling, Caregiver Support, Grief Support, Kinship Care, Adult Day, Information and Referral, Housing Options Counseling, Emergency Cell Phone Distribution

Name: Area Agency on Aging 1-B Oakland Office
Address: 29100 Northwestern Hwy., Suite 400, Southfield, MI 48034
Website: www.aaa1b.com
Telephone: 800-852-7795
Contact Person: Tina Abbate Marzolf
Persons: 177,634
Service Area: Oakland County
Services: L, Other: Information and Assistance, Care Management, Advocacy

Name: Pleasant Ridge Community Center
Address: 4 Ridge Rd., Pleasant Ridge, MI 48069
Website:
Telephone: 248-542-7322
Contact Person: Scott Pietrczak
Persons: 407
Service Area: Pleasant Ridge
Services: Other: Social Activities



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Brown Center: Jewish Vocational Service
Address: 29699 Southfield Rd., Southfield, MI 48076
Website: www.jvsdetroit.org
Telephone: 248-233-4000
Contact Person: Peter Ostrow
Persons:
Service Area: Jewish Elders
Services: E, J, O, S, V, Other: Adult Day Services, Social Activities

Name: Area Agency on Aging 1-B Monroe Access Center
Address: 14930 LaPlaisance, Suite 130, Monroe, MI 48161
Website: www.aaa1b.com
Telephone: 734-241-2012
Contact Person: Genilyn Selmek
Persons: 21,829
Service Area: Monroe County
Services: L, Other: Information and Assistance, Care Management, Advocacy

Name: Jack and Patti Salter Community Center
Address: 1545 E. Lincoln Ave., Royal Oak, MI 48067
Website: www.ci.royal-oak.mi.us/senior/index
Telephone: 248-246-3900
Contact Person: Kim Mannaioni
Persons: 10,788
Service Area: Royal Oak
Services: A, B, C, D, E, F, G, H, I, K, L, N, O, P, Q, R, S, T, U, V

Name: Italian American Cultural and Community Center
Address: 43843 Romeo Plank Rd., Clinton Twp., MI 48038
Website: www.iacsonline.net
Telephone: 586-751-2855
Contact Person: Martin Garagiola
Persons:
Service Area: Italian Elders
Services: Social Activities

Name: LaAmistad Senior Center/Ruth Peterson Center
Address: 990 Joslyn Rd., Pontiac, MI 48340
Website:
Telephone: 248-858-2307
Contact Person: Pablo Moran Jr.
Persons: 7,548
Service Area: Pontiac
Services: C, H, Q, Other: Social Activities

Name: Springfield Township Parks & Recreation
Address: 12000 Davisburg Rd.
Website: http://www.springfield-twp.us/pr_srServices.htm
Telephone: 248-634-0412
Contact Person: Sarah Richmond
Persons: 3,770
Service Area:



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Services: I, R, Other: Social Activities

Name: Dublin Community Senior Center
 Address: 685 Union Lake Road, White Lake, MI 48386
 Website:
 Telephone: 248-698-2394
 Contact Person: Kathy Gordinear
 Persons: 3,163
 Service Area: White Lake
 Services: A, B, C, D, E, F, H, I, J, L, O, P, R, S, T, U, V

Name: Holly Presbyterian Village
 Address: ~~3325 Grange Hall Rd., Holly, MI 48442~~
 Website:
 Telephone: 248-634-0749
 Contact Person: None
 Persons: 2,022
 Service Area: Holly, Rose Twp.
 Services: C, O, S, Other: Case Management

Name: Owen Jax Parks & Recreation Center
 Address: 8207 East Nine Mile Road, Warren, MI 48089
 Website:
 Telephone: 586-757-7480
 Contact Person: Becky Rose
 Persons: 30,560
 Service Area: Warren
 Services: C, O, Other: Social Activities

Name: Oxford Veterans Memorial Civic Center
 Address: 28 North Washington, Oxford, MI 48051
 Website: www.oxfordtownship.org/citizens.html
 Telephone: 248-628-9056
 Contact Person: Evald Jorgensen
 Persons: 10,593
 Service Area: Oxford Twp.
 Services: A, N, R, S, Other: Social Activities

Name: West Bloomfield Parks & Recreation
 Address: 4640 Walnut Lake Rd., W. Bloomfield, MI 48323
 Website:
 Telephone: 248-451-1900
 Contact Person: Daniel J. Navarre
 Persons: 11,609
 Service Area: West Bloomfield Twp.
 Services: D, H, O, Q, R, S



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Jewish Community Center - West Bloomfield
Address: 6600 W. Maple Rd., West Bloomfield, MI 48322
Website: www.jccdel.org
Telephone: 248-661-1000
Contact Person: Mark Lit
Persons:
Service Area: Jewish Elders
Services: B, C, E, F, G, H, J, O, P, Q, R, S, V

Name: Capac Senior Center
Address: 315 W. Meier St., Capac, MI 48014
Website:
Telephone: 810-395-7889
Contact Person: Jan Hathcock
Persons: 1,642
Service Area: Berlin Twp., Capac, Emmett Twp., Mussey Twp., Riley Twp.
Services: A, G, H, O, N, Q, R, S, Other: Information and Referral, Prescription Drug Assistance

Name: Jewish Community Center of Washtenaw County
Address: 2935 Birch Hollow Dr., Ann Arbor, MI 48108
Website:
Telephone: 734-971-0990
Contact Person: Lesley Bash
Persons: 11,839
Service Area: Ann Arbor, Jewish Elders
Services: C, E, J, O, Other: Social Activities

Name: Huntington Woods Parks & Recreation/City of Huntington Woods Community Center
Address: 26325 Scotia Rd., Huntington Woods, MI 48070
Website:
Telephone: 248-541-3030
Contact Person: Nancy Waldman
Persons: 962
Service Area: Huntington Woods
Services: H, N, R, Other: Telephone Reassurance

Name: Armada Twp. Senior Center
Address: 75400 N. Ave., P.O. Box 306, Armada, MI 48005
Website:
Telephone: 586-784-8050
Contact Person: Cathy Wylin
Persons: 672
Service Area: Armada Twp.
Services: C, E, I, O, P, R, S, Other: Information and Referral, Social Activities

Name: Lenox Township Senior Center
Address: 63975 Gratiot Ave., Lenox, MI 48050
Website:
Telephone: 586-727-2085
Contact Person: Teri Girten
Persons: 883
Service Area: Lenox Twp.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Services: H, O

Name: St. Anne's Senior Center/Warren Community Center
Address: 6100 Arden, Warren, MI 48092
Website:
Telephone: 586-939-3110
Contact Person: Sister Mary Jane Kleindorfer
Persons: 30,560
Service Area: Warren
Services: O, S, V, Other: Social Activities

Name: Washington Senior Activily Center
Address: 57880 Van Dyke, Washington, MI 48094
Website:
Telephone: 586-786-0131
Contact Person: Sandy Keown
Persons: 2,593
Service Area: Washington Twp.
Services: A, B, C, H, K, N, O, Q, R, Other: Loan Closet, Telephone Reassurance

Name: Edna Burton Senior Center
Address: 345 Ball St., PO Box 429, Ortonville, MI 48462
Website: www.brandontownship.us/v2/seniors/index.htm
Telephone: 248-627-6447
Contact Person: Annette Beach
Persons: 1,754
Service Area: Groveland Twp., Brandon Twp.
Services: C, R, V, Other: Loan Closet

Name: Highland Twp. Senior Center
Address: 209 N. John St., P.O. Box 249, Highland, MI 48357
Website:
Telephone: 248-887-1707
Contact Person: Cathy DeRusha
Persons: 2,051
Service Area: Highland Twp.
Services: C, H, K, M, N, Q, R, S, V

Name: Northville Senior Adult Services
Address: 303 W. Main St., Northville, MI 48167
Website: www.ci.northville.mi.us/Services/SeniorServices/SeniorServicesOverview.htm
Telephone: 248-349-4140
Contact Person: Rachel Zargaroli
Persons: 534
Service Area: Northville
Services: A, H, O, P, Q, R, S, Other: Loan closet, Information and Referral, Social Activities



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Oakland Livingston Human Service Agency - Livingston Office
 Address: 2300 E. Grand River, Ste. #107, Howell, MI 48843
 Website: www.olhsa.org
 Telephone: 517-546-8500
 Contact Person: Erica Karfonta
 Persons: 18,610
 Service Area: Livingston County
 Services: A, F, L, N, Q, Other: Guardianship/Conservatorship, Home Rehabilitation, Loan Closet, Undesignated Temporary Financial Aid, Weatherization

Name: Oakland Livingston Human Service Agency - Oakland Office
 Address: 196 Cesar E. Chavez Ave., Pontiac, MI 48343
 Website: www.olhsa.org
 Telephone: 248-209-2600
 Contact Person: Ronald Borngesser
 Persons: 177,634
 Service Area: Oakland County
 Services: A, F, G, L, N, R, Other: Housing Counseling, Personal Care/Housekeeping, Respite Care, Undesignated Temporary Financial Aid, Weatherization

Name: Ray Township
 Address: 64255 Wolcott Road, PO Box 306, Ray, MI 48096
 Website:
 Telephone: 586-749-3358
 Contact Person: Cathy Wylin
 Persons: 554
 Service Area: Ray Twp.
 Services: E, I, O, P, R, S, T, Other: Information and Referral, Social Activities

Name: Richmond Community Center
 Address: 36164 Festival, Richmond, MI 48062
 Website:
 Telephone: 586-752-9601
 Contact Person: Stacie Vankirk
 Persons: 846
 Service Area: Richmond
 Services: C, D, E, I, O, S, Other: Social Groups

Name: Romeo Senior Activity Center
 Address: 361 Morton, Romeo, MI 48065
 Website: rwbparksrec.org/Senior.htm
 Telephone: 586-752-9601
 Contact Person: Debbie Webber
 Persons: 4,806
 Service Area: Ray Twp., Romeo, Washington, Bruce Twp.
 Services: A, C, D, E, H, I, J, K, L, N, O, P, Q, R, S, T, U, V, Other: Loan Closet, Telephone Reassurance

Name: Roseville Senior Activity Center
 Address: 18961 Common Road, Roseville, MI 48066
 Website:



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Telephone: 586-777-7177
Contact Person: Leona Niedoliwka
Persons: 9,146
Service Area: Roseville
Services: F, R, Other: Social, Distribution of 911 Emergency Phones

Name: Milan Senior & Community Activity Center
Address: 45 Neckel Court, Milan, Michigan 48160
Website: http://milan.mi.us/community_center.shtml
Telephone: 734-439-1549
Contact Person: Jennifer-Michalak or Ben Swayze
Persons: 1,865
Service Area: Augusta Twp., Milan, York Twp.
Services: C, D, E, G, H, J, K, M, O, Q, R, S, U, V, Other: Social Activities

Name: Monroe County Commission on Aging
Address: 29 Washington St., Monroe, MI 48161
Website:
Telephone: 734-240-7363
Contact Person: Terri Hamad
Persons: 21,829
Service Area: Monroe County
Services: Other: Prescription Expense Assistance

Name: Monroe County Opportunity Program
Address: 1148 S. Telegraph, Monroe, MI 48161
Website:
Telephone: 734-241-2775
Contact Person: Stephanie Kasprzak
Persons: 21,829
Service Area: County-Wide
Services: A, F, N, R, Other: Home Rehabilitation, Housekeeping/Personal Care, Respite, Financial Aid, Weatherization

Name: Area Agency on Aging 1-B Macomb Access Center
Address: 39090 Garfield, Suite 102, Clinton Twp., MI 48038
Website: www.aaa1b.com
Telephone: 586-226-0309
Contact Person: Barbara Lavery
Persons: 139,027
Service Area: Macomb County
Services: L, Other: Information and Assistance, Care Management, Advocacy

Name: Area Agency on Aging 1-B St. Clair Access Center
Address: 501 Gratiot Blvd., Suite 2, Marysville, MI 48040
Website: www.aaa1b.com
Telephone: 810-388-0096
Contact Person: Barbara Lavery
Persons: 26,445
Service Area: St. Clair County
Services: L, Other: Information and Assistance, Care Management, Advocacy



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Council on Aging, Inc., Serving St. Clair Co.
 Address: 600 Grand River Ave., Port Huron, MI 48060
 Website: www.theCouncilonaging.org
 Telephone: 810-987-8811
 Contact Person: Laura Newsome
 Persons: 26,445
 Service Area: St. Clair County
 Services: A, C, G, H, I, L, N, O, Q, R, S, V, Other: Loan Closet, Information and Referral

Name: St. Clair Shores Senior Activities Center
 Address: 20000 Stephens, St. Clair Shores, MI 48080
 Website:
 Telephone: 586-498-2414
 Contact Person: Sue Fickau
 Persons: 16,447
 Service Area: St. Clair Shores
 Services: A, B, C, D, E, G, H, I, J, L, O, P, Q, R, S, T, Other: Social Activities, Library

Name: Ypsilanti Township Recreation Center
 Address: 2025 East Clark Rd., Ypsilanti, MI 48198
 Website:
 Telephone: 734-544-3838
 Contact Person: Deborah Aue
 Persons: 6,124
 Service Area: Ypsilanti Twp., Superior Twp.
 Services: B, C, D, E, F, G, H, J, L, M, O, P, Q, R, S, T, U, V, Other: Social Activities

Name: Richmond Twp. Senior Center
 Address: 75701 Memphis Ridge Road, PO Box 306, Richmond, MI 48062
 Website:
 Telephone: 586-727-6700
 Contact Person: Cathy Wylm
 Persons: 846
 Service Area: Richmond
 Services: C, I, Q, P, R, S, Other: Information and Referral, Social Activities

Name: Fowlerville Senior Center
 Address: P.O. Box 598, Fowlerville, MI 48836
 Website:
 Telephone: 517-223-3929
 Contact Person: Patrick Essenmacher
 Persons: 2,272
 Service Area: Cohoctah Twp., Conway Twp., Fowlerville, Handy Twp., Iosco Twp.
 Services: B, C, H, N, O, P, S, U, Other: Social Activities, Bread Delivery

Name: Madison Heights Senior Center
 Address: 29448 John R, Madison Heights, MI 48071
 Website:
 Telephone: 248-545-3464
 Contact Person: Lee Fedel
 Persons: 5,586
 Service Area: Madison Heights



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Services: A, B, C, H, O, R, S, V, Other: Information and Referral, Loan Closet

Name: Saline Area Senior Center
 Address: 7190 North Maple Rd. Saline, MI 48176
 Website: www.salineseniors.org
 Telephone: 734-429-9274
 Contact Person: Rina Chernin
 Persons: 5,589
 Service Area: Bridgewater Twp., Freedom Twp., Lodi Twp., Pittsfield Twp., Saline, Saline Twp., York Twp.
 Services: B, C, D, E, H, I, J, K, O, P, Q, R, S, T, V

Name: ~~Howell Senior Center~~
 Address: 925 W. Grand River Ave., Howell, MI 48843
 Website: www.howellrecreation.org/seniors
 Telephone: 517-545-0219
 Contact Person:
 Persons: 6,238
 Service Area: Deerfield Twp., Genoa Twp., Howell City, Howell Twp., Marion Twp., Oceola Twp.
 Services: A, B, C, E, H, I, J, K, M, O, P, Q, S, T, V

Name: Orion Senior Center
 Address: 21 East Church St., Lake Orion, MI 48362
 Website: www.orion.lib.mi.us/township/seniorcenter/senior.html
 Telephone: 248-628-2066
 Contact Person: Lisa Sokol
 Persons: 3,019
 Service Area: Orion Twp.
 Services: A, B, C, H, K, L, N, O, P, Q, S, Other: Cell Phone Donation Program

Name: Southeastern Michigan Indians Assoc., Inc.
 Address: 26641 Lawrence St., Center Line, MI 48015
 Website:
 Telephone: 586-756-1350
 Contact Person: Euphemia Franklin
 Persons: 2,248
 Service Area: Center Line, Native American Elders
 Services: A, C, E, F, G, H, I, J, K, L, N, O, Q, R, S, T, U, V, W Other: Social Activities

Name: Santosh Multicultural Resource Center
 Address: 4205 Woodcreek Dr., Ypsilanti, MI 48197
 Website:
 Telephone: 734-572-3632
 Contact Person: Chandana Sarkar
 Persons:
 Service Area: South Asian Elders
 Services: E



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: South Lyon Center for Active Adults
Address: 1000 N. Lafayette, South Lyon, MI 48178
Website: www.southlyon.k12.mi.us/Center_for_Active_Adults.html
Telephone: 248-437-0863
Contact Person: Connie Wickersham
Persons: 2,844
Service Area: South Lyon, Lyon Twp.
Services: B, D, E, G, H, J, K, L, N, O, P, Q, R, S, T, H, V, Other: Social Activities, Health and Beauty, Secretary of State Onsite, Loan Closet, Information and Referral

Name: Shelby Township Senior Center
Address: 51670 Van Dyke, Shelby Twp., MI 48316
Website:
Telephone: 586-739-7540
Contact Person: Lori DePauw
Persons: 10,326
Service Area: Shelby Twp., Utica
Services: B, C, E, H, I, J, K, O, P, R, S, T, U, V, Other: Social Activities, Crafts, Quilting, Watercolor Classes

Name: Cherry Beach Senior Center
Address: 7232 S. River Rd., Marine City, MI 48039
Website:
Telephone: 810-765-3523
Contact Person: Debbie Heraty
Persons: 9,406
Service Area: Algonac, Casco Twp., China Twp, Clay Twp., Columbus Twp., Cottrellville Twp., East China, Ira Twp., Marine City, St. Clair, St. Clair Twp.
Services: A, B, C, D, E, G, H, I, J, K, L, N, O, P, Q, R, S, T, U, V

Name: Water Tower Park Center
Address: 11345 Harold Drive, Luna Pier, MI 48157
Website:
Telephone: 734-848-8700
Contact Person: Wendy Colter
Persons: 1,625
Service Area: Erie Twp., LaSalle Twp., Luna Pier
Services: C, K, O, Other: Social Activities

Name: Fraser Senior Center
Address: 34935 Hidden Pine Dr., Fraser, MI 48026
Website:
Telephone: 586-296-8483
Contact Person: Kathy Kacanowski
Persons: 2,948
Service Area: Fraser
Services: B, G, H, O, R, S, Other: Social activities, Reflexology and Massage

Name: Independence Senior Center
Address: 6000 Clarkston Rd., Clarkston, MI 48348
Website:



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Telephone: 248-625-8231
Contact Person: Margaret Barton
Persons: 3,770
Service Area: Independence Twp.
Services: C, D, F, H, I, J, K, L, N, O, P, O, R, S, T, U, V, Other: Social Activities, Alternative Medicine, Gardening

Name: Eastpointe Senior Center
Address: 16600 Stephens Dr., Eastpointe, MI 48021
Website:
Telephone: 586-445-5084
Contact Person: Mary Grant
Persons: 6,672
Service Area: Eastpointe
Services: A, B, H, J, O, P, Q, R, S

Name: Tucker Senior Center
Address: 26980 Ballard, Harrison Twp., MI 48085
Website: www.harrison-township.org/id32.htm
Telephone: 586-466-1498
Contact Person: Eileen Holly
Persons: 3,603
Service Area: Harrison Twp.
Services: C, O, R, S, Other: Social Activities

Name: Bedford Senior Citizen Center
Address: 1652 Samaria Rd., Temperence, MI 48182
Website:
Telephone: 734-856-3330
Contact Person: Pamela Rybka
Persons: 6,478
Service Area: Bedford Twp., Erie Twp., Ida Twp., Luna Pier, Whiteford Twp.
Services: C, O, O, Other: Loan closet, Social Activities

Name: Wixom Senior Citizen's Center
Address: 49045 Pontiac Trail Wixom, MI 48393
Website:
Telephone: 248-624-2850
Contact Person: Tracy McMahan
Persons: 993
Service Area: Wixom
Services: B, D, E, H, J, O, Q, R, S, V

Name: Ann Arbor Community Center
Address: 625 North Main, Ann Arbor, MI 48105
Website:
Telephone: 734-662-3128
Contact Person: Yolanda Whiten
Persons: 11,839
Service Area: Ann Arbor
Services: C, G, H, N, O, Q, Other: Social Activities



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Pittsfield Senior Center
Address: 701 W. Ellsworth, Ann Arbor, MI 48108
Website: www.pittsfieldtwp.org/departments/sup/parks/senior_html
Telephone: 734-996-3010
Contact Person: Carol Presley
Persons: 2,380
Service Area: Pittsfield Twp.
Services: B, C, D, E, G, H, O, P, Q, S, V

Name: Sullivan Senior Center
Address: 131613 Tuttlehill Road, Milan, MI 48161
Website:
Telephone: 734-439-1733
Contact Person: Frankie Foidl
Persons: 856
Service Area: London Twp., Milan, Milan Twp.
Services: C, H, K, Q, S

Name: Oak Park Senior Center
Address: 14300 Oak Park Blvd., Oak Park, MI 48237
Website: www.oakpark-mi.com/Recreation/Senior_Activities.htm
Telephone: 248-691-7577
Contact Person: Lynn Davey
Persons: 4,558
Service Area: Oak Park
Services: A, B, C, H, I, K, O, Q, R, S, T, U, V

Name: Milford Senior Center
Address: 1050 Atlantic St., Milford, MI 48381
Website: www.milford.lib.mi.us/mcin/groups/ymcaseniors/
Telephone: 248-349-4140
Contact Person: Nancy Izzard
Persons: 1,939
Service Area: Milford Twp.
Services: C, H, K, O, Q, R, S, V

Name: Catholic Social services of Washtenaw/Blueprint for Aging
Address: 4925 Packard Rd., Ann Arbor, MI 48108
Website: www.csswashtenaw.org or www.blueprintforaging.org
Telephone: 734-971-9781
Contact Person: Lawrence Voight
Persons: 35,478
Service Area: Washtenaw County
Services: L, P, Q, V, Other: Respite, Information and Referral

Name: Clawson City Senior Citizen Center
Address: 509 Fisher Court, Clawson, MI 48027
Website:
Telephone: 248-583-6700
Contact Person: Kathy Leenhouts
Persons: 2,419
Service Area: Clawson



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Services: C, H, I, O, R, V, Other: Information and Referral

Name: Addison Twp. Senior Center
Address: 1440 Rochester Rd., Leonard, MI 48367
Website:
Telephone: 248-628-3388
Contact Person: Jeanette Brown
Persons: 709
Service Area: Addison Twp.
Services: C, H, V

Name: Waterford Senior Center
Address: 3621 Pontiac Lake Rd., Waterford, MI 48328
Website: www.waterford.k12.mi.us/seniorcenter
Telephone: 248-682-6134
Contact Person: Robert Brady
Persons: 10,317
Service Area: Waterford Twp.
Services: C, F, G, H, I, K, N, P, Q, S, U, V, Other: Loan Closet

Name: Birmingham Area Senior Coordinating Council (BASCC)
Address: 2121 Midvale, Birmingham, MI 48009
Website:
Telephone: 248-203-5270
Contact Person: Renee Cortright
Persons: 3,484
Service Area: Birmingham
Services: A, B, C, D, E, G, H, I, J, K, L, N, O, P, Q, R, S, V, U, V

Name: Chelsea Senior Citizen Activity Center
Address: 512 E. Washington St., Chelsea, MI 48118
Website:
Telephone: 734-475-9242
Contact Person: Kay Heller
Persons: 3,456
Service Area: Chelsea, Sylvan Twp., Lima Twp., Lyndon Twp.
Services: C, D, E, F, G, H, J, L, O, P, Q, S, V

Name: Dexter Senior Nutrition Center
Address: 7714 Ann Arbor St., Dexter, MI 48130
Website:
Telephone: 734-426-5397
Contact Person: Cindy White
Persons: 618
Service Area: Dexter
Services: B, C, D, G, I, L, O, Q, U, V

Name: Gerry Kulick Community Center
Address: 1202 Livernois, Ferndale, MI 48220
Website:



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Telephone: 248-473-1830
Contact Person: Julie Hall
Persons: 2,815
Service Area: Ferndale
Services: A, B, C, D, E, F, G, H, I, J, K, L, N, O, P, Q, R, S, T, U, V

Name: Monroe County Health Dept.
Address: 2353 S. Custer Rd., Monroe, MI 48161
Website: www.co.monroe.mi.us
Telephone: 734-240-7800
Contact Person: Rebecca Head or Carol Austerberry
Persons: 21,829
Service Area: Monroe County
Services: E, H, P

Name: Older Persons Commission
Address: 650 Letica Dr., Rochester, MI 48307
Website: www.opcseniorcenter.org
Telephone: 248-608-0255
Contact Person: Marye Miller
Persons: 12,735
Service Area: Oakland Twp., Rochester, Rochester Hills
Services: B, C, D, E, F, G, H, I, J, K, L, N, O, P, Q, R, S, T, V, Other: Social Activities, Fundraisers

Name: Hamburg Senior Center
Address: 10407 Merrill, PO Box 157, Hamburg Twp., MI 48139
Website: www.hamburg.mi.us
Telephone: 810-231-4266
Contact Person: Christine Hoskins
Persons: 1,964
Service Area: Hamburg Twp.
Services: B, C, F, G, I, J, O, Q, S, U, V

Name: Frenchtown Senior Citizen Center
Address: 2786 Vivian Rd., Monroe, MI 48162
Website:
Telephone: 734-243-6210
Contact Person: Barbara Mazur
Persons: 4,513
Service Area: Berlin Twp., Carleton, Exeter Twp., Frenchtown Twp.
Services: C, H, K, O, P, S, Other: Adult Day Services, Social Activities, Fundraising

Name: Brighton Senior Center
Address: 850 Spencer Rd., Brighton, MI 48116
Website: www.brightoncity.org
Telephone: 810-299-3822
Contact Person: Nancy Hall
Persons: 7,228
Service Area: Brighton Brighton Twp. Genoa Twp. Green Oak
Services: C, H, I, J, K, L, O, Q, R, S, V



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Lighthouse of Oakland County
Address: 46152 Woodward, Pontiac, MI 48342
Website: www.lighthouseoakland.com
Telephone: 248-920-6000
Contact Person: John Ziraldo
Persons: 7,548
Service Area: Pontiac
Services: A, E, F, G, Q, R, Other: Budget Counseling, Prescription Assistance

Name: Ypsilanti Senior Citizen Center
Address: 1015 Congress, Ypsilanti, MI 48193
Website: www.cityofypsilanti.com/services/recreation/scc
Telephone: 734-483-5014
Contact Person: Monica Prince
Persons: 1,999
Service Area: Ypsilanti
Services: C, E, G, H, J, M, O, Q, V, Other: Social Activities

Name: Dundee Senior Citizen Center
Address: 284 Monroe St., Dundee, MI 48131
Website:
Telephone: 734-529-2401
Contact Person: Bob Clark
Persons: 1,444
Service Area: Dundee Twp., Petersburg, Summerfield Twp.
Services: C, H, I, K, O, S

Name: Ann Arbor Senior Center
Address: 1320 Baldwin, Ann Arbor, MI 48104
Website: [www.ci.ann-arbor.mi.us/Community Services/Parks/Senior Center/senior_main.html](http://www.ci.ann-arbor.mi.us/Community%20Services/Parks/Senior%20Center/senior_main.html)
Telephone: 734-769-5911
Contact Person: Pam Simmons
Persons: 11,839
Service Area: Ann Arbor
Services: B, C, D, E, G, H, J, M, O, P, Q, S, V, Other: Senior Housing Awareness, Publish A TV Show, Social Activities

Name: Manchester Seniors Citizens
Address: 912 City Rd. Manchester, MI 48158
Website: <http://vil-manchester.org>
Telephone:
Contact Person: Marian Ahrens
Persons: 855
Service Area: Manchester Twp., Sharon Twp.
Services: C, I

Name: Pearl Wright Senior Center
Address: 21131 Garden Lane, Ferndale, MI 48220
Website:



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Telephone: 248-542-6752
Contact Person: Joyce Bond
Persons: 1,135
Service Area: Royal Oak Twp.
Services: H, O, R, V

Name: Novi Senior Center
Address: 25075 Meadowbrook, Novi, MI 48375
Website:
Telephone: 248-347-0414
Contact Person: Rachel Zagaroli
Persons: 5,107
Service Area: Novi
Services: A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T, U, V

Name: Taekeuk Village
Address: 3712 Williams, Wayne, MI 48184
Website:
Telephone: 734-729-7920
Contact Person: Eun Jong
Persons:
Service Area: Korean Elders
Services: Other: Social Activities

Name: Association of Chinese Americans Detroit Chinatown Drop-In/Outreach Center
Address: 420 Peterboro, Detroit, MI 48201
Website: www.acadetroit.org
Telephone: 313-831-1790
Contact Person: Shenlin Chen
Persons:
Service Area: Chinese Elders
Services: B, C, E, H, J, L, N, O, P, Q, R, S, V

Name: International Institute of Metropolitan Detroit
Address: 111 E. Kirby, Detroit, MI 48202
Website: www.iimmd.org
Telephone: 313-871-8600
Contact Person: Wojciech Zolnowski
Persons:
Service Area: Polish and Eastern European Elders (Ukrainian, Romanian, Yugoslavian, Albanian)
Services: E, J

Name: Stiiwell Manor/Joseph Coach Manor
Address: 26600 Burg Rd., Warren, MI 48089
Website:
Telephone: 586-758-1310
Contact Person: Becky Rose
Persons: 30,560
Service Area: Warren
Services: C, H, O, S, Other: Social Activities



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMP's)

Area Agency On Aging 1-B

FY: 2012

Name: Berkley Recreation Dept.
Address: 2400 Robina, Berkley, MI 48072
Website:
Telephone: 248-546-2450
Contact Person: Kevin Price
Persons: 2,422
Service Area: Berkley
Services: A, B, E, G, H, J, K, L, N, O, Q, R, S, T, U, V

Name: Royal Oak Senior Center
Address: 3500 Marais, Royal Oak, MI 48073
Website: www.ci.royal-oak.mi.us/senior/index
Telephone: 248-246-3912
Contact Person: Paige Gembariski
Persons: 10,788
Service Area: Royal Oak
Services: A, B, C, D, E, F, G, H, I, K, L, N, O, P, R, S, T, U, V

Name: Bowen Senior Center
Address: 52 Bagley St., Pontiac, MI 48341
Website:
Telephone: 248-857-5723
Contact Person: Alma Moss
Persons: 7,548
Service Area: Pontiac
Services: B, E, O, Other: Social Activities

Name: Ash Seniors
Address: 700 Carleton Rockwood Rd., P.O. Box 21, Carleton, MI 48117
Website:
Telephone: 734-586-8063
Contact Person: Rila Sanders
Persons: 1,072
Service Area: Ash Twp.
Services: K, V, Other: Social Activities

Name: Troy Community Senior Center
Address: 3179 Livernois, Troy, MI 48083
Website: www.ci.troy.mi.us/ParksRec/SeniorCitizens
Telephone: 248-524-3484
Contact Person: Carla Vaughn
Persons: 11,500
Service Area: Troy
Services: A, B, C, D, E, F, H, I, J, K, L, M, O, P, Q, R, S, U, V, Other: Loan Closet

Name: Mitchell Senior Center
Address: 3 First St., Yale, MI 48097
Website:
Telephone: 810-387-3720
Contact Person: Debra Green
Persons: 901
Service Area: Brockway Twp., Greenwood Twp., Kenossee, Lynn Twp., Yale



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Services: A, G, H, N, O, Q, R, S, Other: Loan Closet, Prescription Drug Assistance

Name: Gregory Area Senior Center
Address: 126 Webb St., PO Box 120, Gregory, MI, 48137
Website:
Telephone: 734-498-2502
Contact Person: Richard Ellsworth
Persons: 450
Service Area: Unadilla Twp.
Services: C, F, G, H, I, J, L, Q, S

Name: Putnam Township Senior Center
Address: 131 S. Howell, Howell, MI 48169
Website: www.co.livingston.mi.us
Telephone: 734-878-1810
Contact Person: Beverly Smith
Persons: 1,431
Service Area: Pickney, Putnam Twp., Unadilla Twp.
Services: B, C, F, G, H, I, J, L, M, N, O, S, Other: Resource Advocacy, Information and Referral, Loan Closet

Name: Guest Community Center
Address: 16221 Fraxho Road, Roseville, MI 48066
Website:
Telephone: 586-445-5597
Contact Person: Debra Goethals
Persons: 9,146
Service Area: Roseville
Services: C

Name: Arthur Leslow Community Center
Address: 120 Eastchester, Monroe, MI 48161
Website: monroe.lib.mi.us
Telephone: 734-241-4313
Contact Person: Tracy Palm
Persons: 4,063
Service Area: Monroe
Services: C, E, H, J, O

Name: The Monroe Center
Address: 15275 South Dixie Highway, Monroe, MI 48161
Website: www.co.monroe.mi.us
Telephone: 734-241-0404
Contact Person: Sandie Pierce
Persons: 7,808
Service Area: LaSalle Twp., Monroe, Monroe Twp., Raisinville
Services: A, B, C, D, E, F, G, H, I, J, K, L, M, N, Q, P, Q, R, S, T, U, V, Other: Durable Medical Equipment, Nutrient Supplements, Information and Assistance to Cancer Patients, Their Families, Caregivers and Care Providers



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Name: Area Agency on Aging 1-B Livingston/Washtenaw Access Center
Address: 3941 Research Park Dr., Suite B, Ann Arbor, MI 48108
Website: www.aaa1b.com
Telephone: 734-213-6704
Contact Person: Shavon Walton
Persons: 54,088
Service Area: Livingston and Washtenaw Counties
Services: L, Other: Information and Assistance, Care Management, Advocacy

Name: Bloomfield Township Senior Services
Address: 4315 Andover Road, Bloomfield Hills, MI 48302
Website: www.bloomfieldhills.org
Telephone: 248-723-3500
Contact Person: Christine Tvaroha
Persons: 23,471
Service Area: Bloomfield Hills, Bloomfield Twp., Orchard Lake, West Bloomfield Twp.
Services: B, H, I, Q, O, P, R, S, V, Other: Loan Closet, Telephone Reassurance



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

CLP

1. A comprehensive work plan must be developed that supports the CLP project goals of fully embracing and supporting PCT and SD, re-engineering the existing services infrastructure to support PCT and SD and directing the use of federal, state and local funding sources to serve CLP eligible individuals and their caregivers. The work plan must address at a minimum: Independent Living Consultation (ILC); use of OAAVA/State/Local resources to support services for program participants; use of flexible service options (including self-determination); planned outreach efforts; and, integration of CLP and PCT into existing

AAA Response:

The AAA 1-B continues efforts to incorporate the Community Living Program (CLP) into its service delivery systems. While many of the AAA 1-B staff have been trained on community living consultation processes and person-centered principles (PCP), including care managers, Information & Assistance staff, and Network Development staff, additional efforts will include training additional agency staff, as needed. A portion of the service provider network has received PCP training, including Resource Advocates (by end of FY 2011), and 2012 efforts will include expanding the training to other providers via our provider meetings and training menus. The two AAA 1-B staff members trained as person-centered planning master trainers will lead the agency successfully in these efforts.

Continued growth of the CLP in 2012 includes: 1) expanding Community Living Consultant outreach efforts to connect persons on a waitlist for traditional AAA 1-B care management programs with reduced cost or alternative choices for services; effective immediately no individual will be placed on the wait list without speaking to a CLP professional in order to help prevent, to the extent possible, persons entering the nursing home unnecessarily while on the wait list; 2) offering alternatives to the waitlist, such as our new "independent" personal emergency response system program, which has been shown to reduce the need for community services and increase the potential for individuals to privately pay for services to assist them; 3) helping participants use their own resources efficiently and effectively via introductory offers and coupons which provide for the purchase of small amounts of service and make it easier for individuals to transfer to private pay options that will assist them in delaying nursing home placement; and 4) funding in-home services, including homemaking, personal care, chore and respite, through the Community Living Program Service (CLPS). Combining these services under the CLP/CLPS will allow us to move to a more person-centered service delivery model and allow for expansion of the Agency with Choice (AWC) program. Persons will continue to be screened by I & A as well as care management staff for risk of nursing home placement, and triaged to the appropriate AAA 1-B care management program to prevent or delay nursing home placement.

We will also work to expand our CLP network partners to formally include resource advocates, senior centers, and nutrition providers to reach more older adults, as well as working with additional vendors willing to provide services at a negotiated rate for participants that are able to privately pay. CLP partners will be trained to use our triggering forms/universal intake to refer appropriate older adults living in the community to the CLP. They will be linked with a CLP professional (Community Living Consultant) on the phone who will approve documents, authorize needed services, and work to ensure high quality and effective service delivery. Other agency partners, including the ADRC partners, will be educated and trained on the CLP services and making appropriate referrals.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Further self-determination options for CLP participants will include expansion of Self-Determination through the Agency With Choice option, allowing participants to hire, train and supervise their own worker. We are successfully piloting this in FY 2011, and expect expansion in FY 2012, and plan to make this a required component of our Direct Service Purchase pool in FY 2013.

The AAA 1-B will continue to work with the Veteran Directed Home and Community-Based Services Program. Expansion in 2012 includes options under Agency with Choice for veterans. Funding for services associated with the Veteran Directed Home and Community-Based Services Program are not included in the FY 2012 budget because the AAA 1-B is directly reimbursed for services, and the money does not pass through OSA.

2. At your discretion, a separate program narrative may also be included.

AAA Response:

As part of the CLP program and in moving the AAA 1-B to a more person-centered and resource efficient model, a restructuring of the Direct Service Purchase (DSP) vendor pool will occur in FY 2012. The restructure will include a Request for Proposals (RFP) for select DSP services, particularly for services providing Home Care, Private Duty Nursing and Personal Emergency Response Systems. This application process will allow for a vendor pool that incorporates providers with the highest standards for quality and services. The restructuring application, selection and transition process will occur in FY 2012 with implementation in FY 2013.

3. The area plan grant budget, on page 2 of 3, includes a row to identify grant resources, program income, and local match to be used for support services for CLP participants. Please be reminded that funds used for CLP matching purposes may not be used as match for any other program. The CLP Appendix budget asks for detail regarding the specific service categories to be funded with these resources.

AAA Response:

Service categories to be funded under CLP include Personal Care, Homemaking and In-Home Respite.

4. Both the project budget and schedule of match and other resources, Budget Form (A), must be completed.

AAA Response:

Total service budget for CLP is \$2,065,224 with \$112,000 of program income, cash and in-kind match.

5. The CLP appendix budget is for planning information, not accounting purposes. Please be as detailed as possible. Revisions to the CLP appendix budget will be handled as administrative revisions.

AAA Response:



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

ADRC/MMAP

ADRC

Indicate if the AAA will participate in the development of ADRC partnership(s) in the PSA. If yes, please describe the anticipated role the AAA will play in the partnership(s).

AAA Response:

In early FY 2011, the AAA 1-B, in partnership with the Ann Arbor Center for Independent Living (AACIL), Blue Water Center for Independent Living (BWCIL) and the Disability Network Oakland & Macomb (DNOM), submitted an application to the OSA for designation as an emerging ADRC serving Livingston, Macomb, Monroe, Oakland, St. Clair and Washtenaw counties. It is anticipated in FY 2012, pending approval of the application by the OSA, the AAA 1-B and its partners, and more than 25 other organizations/individuals, will begin implementing an ADRC in southeast Michigan.

MMAP

If your Agency is a MMAP agency, provide an overview of your program, including numbers of persons served, volunteer recruitment and innovative ways of getting the information to residents.

AAA Response:

In 2010, the Medicare Medicaid Assistance Program (MMAP) reached more than 30,000 Medicare beneficiaries and provided one-on-one counseling to more than 10,000 Medicare beneficiaries. The AAA 1-B continued volunteer recruitment efforts in 2010/11 and trained 14 new MMAP volunteers.

In 2010, the AAA 1-B staff obtained some excellent earned media coverage of the MMAP services to increase awareness of the program. Staff also participated in more than 40 local events to reach Medicare beneficiaries, and provided over 50 presentations to beneficiaries in the community.

The program currently has 89 volunteers and will be conducting outreach in FY 2011-FY 2012 to increase this number of volunteers by at least 15% (13 new volunteers). The AAA 1-B will engage in specific activities to reach potential new volunteers through newsletter article(s), volunteer referral program, outreach to religious organizations and promotion of volunteer opportunities at local events. The AAA 1-B will also be placing emphasis on volunteer retention including a regional volunteer recognition event that will be held by the second quarter of 2012.

The most significant challenge within MMAP currently experienced by the AAA 1-B is to ensure that all volunteers reach the required standards of counseling hours and trainings to continue their certification as a MMAP volunteer. In 2012, the AAA 1-B will emphasize this requirement to all volunteers through quarterly email updates that will provide a summary of their counseling hours and trainings attended to date. Additionally, the AAA 1-B will begin to again provide volunteer trainings in outlying counties including Monroe and St. Clair to increase their opportunity to attend the required number of trainings without the continual hardship of driving a long distance.

MMAP will be placing a strong emphasis on continuing to conduct outreach and awareness on Medicare Fraud and Abuse. A minimum of six (6) additional presentations will be provided in 2012 (one in each county served by the AAA 1-B) on fraud and abuse; advertising will be purchased on radio to help increase local awareness of fraud and abuse; and volunteers will receive updates on Medicare fraud and abuse



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

through volunteer training. Additionally, the AAA 1-B will be using MMAP volunteers to attend events on behalf of MMAP, with the objective to increase the number of events overall the MMAP program participates in and help realize increased outreach numbers to Medicare beneficiaries in 2012.

The AAA 1-B will continue to hold Medicare Part D Assistance Days across the six-county region served to assist Medicare beneficiaries with understanding their Medicare Part D and Medicare Advantage Plan options. The goal of the AAA 1-B is to hold at least 12 Assistance Days in 2012. Additionally, the AAA 1-B is actively seeking new placement opportunities for volunteers in senior centers, hospitals and religious organizations to increase the number of sites that provide walk-in opportunities.

MMAP staff and partners are an integral component of the ADRC success, and will be involved at all levels as expected ADRC plans move forward in FY 2012. MMAP has been actively engaged in the development of the ADRC of Southeast Michigan (ADRCSEM) since the initial development of the application for emerging ADRC status.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Other Grants

1. Describe other grants and/or initiatives the area agency is participating in with OSA and other partners.

AAA Response:

ARRA Chronic Disease Self Prevention (OSA)

Time Period: March 31, 2010 to March 30, 2012

Amount: \$198,466

ARRA funding supports the Personal Action Towards Health (PATH) evidence-based program, with an overall goal of training 60 leaders to facilitate programs for 683 older adults. In partnership with AAA 1-C, two PATH leader trainings were completed in 2012. FY 2012 efforts will focus on facilitating one additional PATH leader training; collecting data and outcomes from leaders and program partners; and exploring use of medication management or further grant funding upon completion of the ARRA funding period. Leaders trained for the PATH workshops will be given materials to get the programs up and running. The AAA 1-B has provided resources and training particularly to two key partners within its PSA: National Kidney Foundation of Michigan and the Arthritis Foundation of Michigan.

Mobility Management Service (JARC & New Freedom)

Time Period: October 2010 - September 2013

Amount: \$247,855

The mobility management service (MMS) will provide older adults and persons with disabilities with a centralized, toll-free, multi-lingual phone number to coordinate and schedule transportation and mobility services. This service will help older adults and persons with disabilities to get where they want to go and when they need to get there in a more person-centered and empowering process. Callers will either be warm transferred to a transportation service or scheduled for services directly through the AAA 1-B service. FY 2012 will focus on implementation and marketing of the service, in partnership with the existing mobility service at Jewish Family Services. Current funding is anticipated through FY 2013. The mobility management service project manager is continuously exploring opportunities for further funding via grants, including additional JARC and New Freedom funds available after FY 2013. Donations will help to support this program. The AAA 1-B may also look to cost-share with other regional partners. Partnerships include Jewish Family Services, SMART, the Centers for Independent Living and other local/regional transportation advocates.

2. Describe how these grants and other initiatives will improve the quality of life of older adults within the PSA.

AAA Response:

PATH is a nationally recognized evidence-based disease prevention program for older adults. Outcome data demonstrates positive changes in older adults' well being, control over health and quality of life. Training of additional leaders and providing funding to help get programs implemented and started will mean an opportunity for even more older adults in our PSA to benefit from the PATH program in 2012.

The AAA 1-B anticipates helping hundreds of older people, and persons with disabilities, get where the



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

need to go efficiently and effectively in FY 2012 through the Mobility Management Service. This service will improve the quality of life for older adults by helping them get where they need to go efficiently and effectively, including appointments, jobs, community programs and more. Older adults often report feeling confused and/or frustrated by the lack of coordinated mobility services, and this program will help to promote and encourage seniors to stay active in their communities by cutting down barriers to community activities and programs. Most importantly, it will allow people who otherwise would not be able to be successfully mobile in their community to do so with dignity and respect.

3. Describe how these grants and other initiatives reinforce the area agency's planned program development efforts for FY 2012.

AAA Response:

Supporting the PATH program and facilitating training is directly in line with the AAA 1-B Strategic Plan for 2010 - 2012. Additionally, PATH is a part of State Plan Goal #1: To Improve the Health and Nutrition of Older Adults. As our programs evolve and develop, we recognize and support the need for evidence-based programs that truly make an impact on the lives of older adults. The success of our PATH partnerships further supported the development of our FY 2012 goal to facilitate and promote an evidence-informed healthy eating program for older adults.

The Mobility Management Service development also supports the AAA 1-B strategic plan, and is linked to State Plan Goal #4: Improve the Effectiveness, Efficiency, and Quality of Services Provided Through the Michigan Aging Network and its Partners. As stated previously, the ultimate goal of this service is to help seniors improve their quality of life and maintain independence by reducing isolation and dependence solely on friends and family to get people where they want to go when they want to get there. It also increases our community partnership strength by working with an already implemented mobility service with Jewish Family Services and collaborating with SMART, the Centers for Independent Living and other local transportation advocates. Many of the partners for the Mobility Management Service are key players in the ADRC as well.

4. Describe the area agency's Creating Confident Caregivers initiative for FY 2012.

AAA Response:

The AAA 1-B has built a strong Creating Confident Caregivers (CCC) program in FY 2011, and intends to build on this program in 2012 by reaching a minimum of 60 caregivers through at least six sessions. FY 2012 is year two of the program. Three AAA 1-B staff persons are trained as leaders. Cathy Backos, DSP Contract Respite Manager, is the lead on this program at the AAA 1-B. At least two AAA 1-B staff members anticipate achieving Master Trainer status in FY 2011. The AAA 1-B is also partnering with the two local chapters of the Alzheimer's Association to lead and provide this program in Oakland and Washtenaw counties. Funding for this program comes from OSA/AOA and supports training materials and training snacks as well as time for the two additional 1-B staff trainers at approximately .2 FTE.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Appendices



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

APPENDIX A

Board of Directors Membership

	Asian/Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	2	0	0	3	7	18
Aged 60 and Over	0	1	0	0	3	3	10

Name of Board Member	Geographic Area	Affiliation	Elected Official	Appointed	Community Representative
Maggie Jones	Livingston	County Commissioner	Yes		
Toni Mocerri	Macomb	County Commissioner	Yes		
R. Lamar Frederick	Monroe	County Commissioner	Yes		
Helaine Zack	Oakland	County Commissioner	Yes		
Terry London	St. Clair	County Commissioner	Yes		
Barbara Levin Bergman	Washtenaw	County Commissioner	Yes		
Andrew Hetzel	Regional	Public Relations			Yes
Amin Irving	Regional	Corporate/Foundations			Yes
Dr. Peter Lichtenberg	Regional	Gerontology/ Geriatrics			Yes
Robert McMahon	Regional	Regional Planning			Yes
Mark Rottermond	Regional	Finance			Yes
Jamie Verdi	Regional	Legal			Yes
Vacant	Regional				Yes
Vacant	Regional				Yes
Walter Ernst	Livingston	Older Adult Representative		Yes	
Sandra Hann	Macomb	Older Adult		Yes	



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

		Representative			
Jim Seegerl	Monroe	Older Adult Representative		Yes	
Jan Dolan	Oakland	Older Adult Representative		Yes	
Vurn Bartley, Jr.	St. Clair	Older Adult Representative		Yes	
Tom Miree	Washtenaw	Older Adult Representative		Yes	



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMP's)

Area Agency On Aging 1-B

FY: 2012

**APPENDIX B
Advisory Board Membership**

	Asian/ Pacific Islander	African American	Native American/ Alaskan	Hispanic Origin	Persons with Disabilities	Female	Total Membership
Membership Demographics	0	1	1	0	3	9	19
Aged 60 and Over	0	0	1	0	3	7	14

Name of Board Member	Geographic Area	Affiliation
Kellie Boyd	Private Sector Representative	Disability Network Oakland & Macomb
Tom Rau	Private Sector Representative	Nexcare Health Systems
Tiffany Reo	Private Sector Representative	Signature Solutions Group
Sue-Anne Sweeney	Private Sector Representative	Madonna University Dept. of Gerontology
Vacant	Private Sector Representative	
Euphemia (Sue) Franklin	Public Sector Representative	South Eastern Michigan Indians, Inc.
Mark McDowell	Public Sector Representative	Michigan Peer Review Organization
Marye Miller	Public Sector Representative	Older Persons' Commission
Linda Patton	Public Sector Representative	UAW Retirees
Mark Robinson	Public Sector Representative	Livingston County Catholic Charities
Vacant	Public Sector Representative	
Bob Fox	Livingston County	Older Adult Representative
Mark Swanson	Livingston County	Older Adult Representative
Theresa Monsour	Macomb County	Older Adult Representative
Dan Sier	Macomb County	Older Adult Representative



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

SaraMarie Watson	Macomb County	Older Adult Representative
Floreine Mentel	Monroe County	Older Adult Representative
Steve Faine	Oakland County	Older Adult Representative
Jim Forrer	Oakland County	Older Adult Representative
Dennis K. Griffin	Oakland County	Older Adult Representative
Robert Hull	Oakland County	Older Adult Representative
Vacant	St. Clair County	Older Adult Representative
Vacant	Washtenaw County	Older Adult Representative



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

APPENDIX C

Current Provider Demographics

	Asian/ Pacific Island	African American	Arab/ Chaldean	Native American/ Alaskan	Hispanic Latin	Persons with Disabilities	Female	TOTAL (all contractors) (all employees)
Number of Contractors by Demographics	1	5	2	1	0	1	25	180
Number of Contractor Employees by Demographics	10	250	8	5	50	15	1,462	1,800

The above table should reflect contractors/staff that are funded by the AAA only. Number of employees of contractors should reflect a specific point in time. For example, report the numbers as of April 1, 2011. The data collection date should be the same for all contractors.

The information gathered from this report will be used in the cultural competency work that is being conducted by OSA. Please contact your field representative for more information.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

APPENDIX E

Planned Entrepreneurial Activity

Activity	Amount Expected To Raise
Identification of new business opportunities through an external expert consultant. Plan and report being developed in FY 2011 - 2012 with implementation of new opportunities beginning in FY 2012. Unknown amount expected to be raised prior to receiving consultant report.	0.00
The AAA 1-B is working with several community partners on the development of a PACE model in Washtenaw County. PACE is an evidence based managed care program that helps individuals remain in the community through a PACE center which provides health care, socialization, recreation, therapy and other needed services. FY 2012 will focus on planning and development of the program, so no funds are expected to be raised beyond FY 2012.	0.00
Activity	Amount Expected To Raise
Fundraising to support Holiday Meals on Wheels and Unmet Needs for AAA 1-B participants	60,000.00
Activity	Amount Expected To Raise
Information and Assistance donations to support administrative costs of information and assistance.	1,500.00
Activity	Amount Expected To Raise
AAA 1-B training (participant fees) to provide revenue to reduce training costs assumed by the agency.	8,000.00
Activity	Amount Expected To Raise
Caregiver events (sponsor and exhibit fees) to support the hosting of caregiver education events.	75,000.00
Activity	Amount Expected To Raise
ClickonAging.com advertising to support the hosting and further development of the partnership website www.clickonaging.com	1,500.00



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

APPENDIX F

Regional Service Definitions

Service Definition		
See attachments for the new Financial Concierge (Community) definition and the revised Resource Advocacy (Access) and Medication Management definition.		
Service Category	Fund Source	Unit of Service
<input type="checkbox"/> Access	See attached:	See attached:
<input type="checkbox"/> In-Home		
<input type="checkbox"/> Community		
Minimum Standards		
See attached.		



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

APPENDIX G

Agreement for Receipt of Supplemental Cash-In-Lieu of Commodity Payments for the Nutrition Program for the Elderly

The above identified agency, (hereinafter referred to as the GRANTEE), under contract with the Michigan Office of Services to the Aging (OSA), affirms that its contractor(s) have secured local funding for additional meals for senior citizens which is not included in the current fiscal year (see above) application and contract as approved by the GRANTEE.

Estimated number of meals these funds will be used to produce is:

217,000

These meals are administered by the contractor(s) as part of the Nutrition Program for the Elderly, and the meals served are in compliance with all State and Federal requirements applicable to Title III, Part C of the Older Americans Act of 1965, as amended.

Therefore, the GRANTEE agrees to report monthly on a separate OSA Financial Status Report the number of meals served utilizing the local funds, and in consideration of these meals will receive separate reimbursement at the authorized per meal level cash-in-lieu of United States Department of Agriculture commodities, to the extent that these funds are available to OSA.

The GRANTEE also affirms that the cash-in-lieu reimbursement will be used exclusively to purchase domestic agricultural products, and will provide separate accounting for receipt of these funds.

FY 2012 AREA PLAN GRANT BUDGET

Rev. 3/2011

Agency: 1-8

Budget Period: 10/01/11 to 09/30/12

PSA: 1-8

Date: 06/15/11

Rev. No.: 0 Page 1 of 3

SERVICES SUMMARY

FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	2,290,418		2,290,418
2. Fed. Title III-C1 (Congregate)		1,193,906	1,193,906
3. State Congregate Nutrition		47,598	47,598
4. Federal Title III-C2 (HDM)		2,979,379	2,979,379
5. State Home Delivered Meals		1,723,493	1,723,493
8. Fed. Title III-D (Prev. Health)	162,020		162,020
9. Federal Title III-E (NFCSP)	976,724		976,724
10. Federal Title VII-A	-		-
10. Federal Title VII-EAP	37,630		37,630
11. State Access	165,012		165,012
12. State In-Home	543,718		543,718
13. State Alternative Care	642,944		642,944
14. State Care Management	863,653		863,653
16. State N.H. Ombudsman	73,035		73,035
17. Local Match			
a. Cash	538,700	-	538,700
b. In-Kind	646,900	696,999	1,343,899
18. State Respite Care (Escheat)	228,801		228,801
19. Merit Award Trust Fund	851,962		851,962
20. NSIP		1,534,860	1,534,860
21. Program Income	477,607	2,350,000	2,827,607
TOTAL:	8,499,122	10,526,235	19,025,357

ADMINISTRATION

Revenues	Local Cash	Local In-Kind	Total
Federal Administration	844,716	113,500	967,416
State Administration	146,766		146,766
MATF Administration	76,676		76,676
Other	-		-
Total:	1,068,158	113,500	1,190,858

Expenditures

	FTEs	
1. Salaries/Wages	17.00	725,835
2. Fringe Benefits		233,234
3. Office Operations		231,789
Total:		1,190,858

Cash Match Detail

Source	Amount
Interest Income	30,000
County Funds	83,550
Total:	113,550

In-Kind Match Detail

Source	Amount
Board/ Advisory Council	3,000
Caregivers	6,200
Total:	9,200

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Signature

Title

Date

FY 2012 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: 1-B
PSA: 1-B

Budget Period: 10/01/11
Date: 08/15/11

to 09/30/12
Rev. No.:

Rev. 3/2011
page 2 of 3

LINE CATEGORY	Title III-B	Title III-D	Title III - E	Title VII	State Access	State In-Home	St. Alt. Care	State Care Mgmt	State NHO	St. Respite (Escheat)	Merit Award Trust Fund	Medicaid CMP Fund	Program Income	Cash Match	In-Kind Match	TOTAL
Management	170,250		-		185,012			883,653				7,000	5,000	75,000	200,000	1,485,915
Coord/supp	250,000		80,000											27,500	140,000	477,500
Inter Advocacy																
Information & Assis	20,000		194,000										1,000	10,000	38,000	263,000
Teach	325,000		154,870										5,000	55,000	35,000	574,870
Transportation			20,000										5,000	2,000	3,200	30,200
Home																
Home Care Assis	391,601												87,500	80,000	15,000	574,101
Home Injury Cntrl	58,620															58,620
Home Making																
Home Health Aide																
Home Care Mgt		17,466												2,000	7,500	26,966
Home Personal Care																
Home Services			25,000											5,000	5,000	35,000
Home Care											50,000					50,000
Home Daily Reassure																
Home Assistance	175,387												20,000	34,000	10,500	239,887
Home Community Services																
Home Day Care																
Home Adult ADC	15,000		171,950							28,567	506,886		250,000	150,000	10,000	1,132,403
Home Abuse Prevent		25,000														25,000
Home Hearing Screening																
Home Sign to Deaf		45,408											400	9,000	3,000	57,808
Home Repair																
Home Ombudsman	27,019								73,036			27,307	500	24,000		151,861
Home Center Operations																
Home Staffing																
Home Support Services		42,872											2,500	9,200	2,400	56,972
Home Abuse Prevnt				37,630									900	7,000	2,300	47,830
Home Counseling																
Home Respite Care																
Home caregiver Support																
Home Respite Support			25,000													25,000
Home caregiver E.S.T																
Home Program Develop	458,083												7,500	22,000	85,000	572,583
Home Specific																
Home FVC/OHR		31,274	180,000							25,625			3,000	25,000	35,000	299,899
Home Services	449,677		145,904			543,718	642,944			174,609	218,400		55,000	2,000	55,000	2,287,252
Home Administration											76,676					76,676
RT SERV TOTAL	2,290,416	162,020	976,724	37,630	165,012	543,718	642,944	883,653	73,036	228,801	851,962	34,307	443,300	538,700	646,900	8,549,343

FY 2012 Planned Services Summary Page for PSA:

Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 1,485,915	8%	x		x
Case Coordination & Support	\$ 477,500	3%			x
Disaster Advocacy & Outreach Program	\$ -	0%			
Information & Assistance	\$ 263,000	1%			x
Outreach	\$ 574,870	3%		x	x
Transportation	\$ 30,200	0%	x		
IN-HOME SERVICES					
Chore	\$ 574,101	3%		x	
Home Care Assistance	\$ -	0%			
Home Injury Control	\$ 58,620	0%			
Homemaking	\$ -	0%			
Home Delivered Meals	\$ 8,421,911	44%	x	x	x
Home Health Aide	\$ -	0%			
Medication Management	\$ 26,966	0%	x		
Personal Care	\$ -	0%			
Personal Emergency Response System	\$ 35,000	0%	x		
Respite Care	\$ 50,000	0%			
Friendly Reassurance	\$ -	0%			
COMMUNITY SERVICES					
Adult Day Services	\$ -	0%			
Dementia Adult Day Care	\$ 1,132,403	6%	x	x	
Congregate Meals	\$ 2,034,324	11%		x	
Nutrition Counseling	\$ -	0%			
Nutrition Education	\$ -	0%			
Disease Prevention/Health Promotion	\$ 25,000	0%			
Health Screening	\$ -	0%			
Assistance to the Hearing Impaired & Deaf	\$ 57,808	0%		x	
Home Repair	\$ -	0%			
Legal Assistance	\$ 239,887	1%		x	
Long Term Care Ombudsman/Advocacy	\$ 151,861	1%		x	
Senior Center Operations	\$ -	0%			
Senior Center Staffing	\$ -	0%			
Vision Services	\$ 56,972	0%		x	
Programs for Prevention of Elder Abuse,	\$ 47,830	0%		x	
Counseling Services	\$ -	0%			
Specialized Respite Care	\$ -	0%			
Caregiver Supplemental Services	\$ -	0%			
Kinship Support Services	\$ 25,000	0%		x	
Caregiver Education, Support, & Training	\$ -	0%			
PROGRAM DEVELOPMENT					
	\$ 572,583	3%			
REGION-SPECIFIC					
	\$ 299,899	2%			
CLP Services	\$ 2,287,252	12%			
MATF administration	\$ 76,676	0%			
TOTAL PERCENT		100%	21%	70%	9%
TOTAL FUNDING	\$ 19,005,578		\$4,070,463	\$13,269,925	\$1,665,190



AAA 1-B FUNDED SERVICE PRIORITIZATION INDICATORS BY SOURCE March, 2010

2009 AAA 1-B Stakeholder Survey Rank	AAA 1-B 2009 Stakeholders Survey High Priority Rank	FY 2009 Call Center Referrals* N=19,408	Tri-County Regional Senior Collaborative Senior Focus Groups	AAA 1-B 2009 Stakeholder Survey Top 3 Targeted for Cuts	NASUA National Survey of Increased Requests for Service	AAA 1-B Quality Assurance Client Survey	AAA 1-B Board Funding Priorities (FY 2010-12 Area Plan)
Home Delivered Meals							
Personal Care						4%	
Care Management							
In-Home Respite			13		5		
Adult Day Services (23)**			17		10		
Information and Assistance						0%	
Medication Management		8	0			0%	
Elder Abuse Prevention		66	0		4		
Congregate Meals		76	0		7		
Resource Advocacy			2				
Health Benefits Education		67	29		9		
Out-of-Home Respite		64	0		5		
Home Injury Control (334)**		222	11				
Homemaking			27		6		
Chore (375)**	15	866	16		11		
Volunteer Respite (846)**	16	0					
Long Term Care Ombudsman	17	49	0		8		
In-Home Unmet Needs	18	0	0				
Hearing Services	19	75	0				
Vision Services	20	72	7				
Legal Services (18)**	21	459	21				
Grandparents Raising Grandchildren	22	3	0				
Public Education	23	0					

Dark shading indicates highest prioritization

Partial Year Data

FY 2009 4th Quarter Wait List



**AAA 1-B FUNDED SERVICE PRIORITIES AND
IMPACT OF FY 2012 CUTS**

Cumulative Weighted Ranking	2009 AAA 1-B Stakeholder Survey Rank	Changes for FY 2012
Top Third, Highest Priority		
33	Personal Care	Moved to CLP Services
29	Information and Assistance	No changes
28	Home Delivered Meals	No changes
27	Homemaking	Moved to CLP Services
24	In-Home Respite	Moved to CLP Services
23	Care Management	No changes
23	Chore	No changes
Middle Third, Medium Priority		
20	Health Benefits Education	No changes
18	Adult Day Services (23)*	No changes
15	Medication Management	No changes
15	Resource Advocacy	No changes
15	Out-of-Home Respite	No changes
15	Home Injury Control (334)*	No changes
14	Volunteer Respite (846)*	No changes
Lower Third, Lowest Priority		
13	Elder Abuse Prevention	No changes
13	Congregate Meals	No changes
13	Long Term Care Ombudsman^	No changes
11	In-Home Unmet Needs	No changes
10	Public Education	No changes
9	Vision Impaired Services#	No changes
9	Legal Services (18)**	No changes
8	Hearing Impaired Services#	No changes
6	Grandparents Raising Grandchildren	No changes
Programmatic, Administrative Support		
TOTAL		

^ Subject to hold harmless provisions

Targeted populations under Older Americans Act



D. Service Standards Financial Concierge DRAFT	
Issue Date	Rev Date: 10-5-10

Service Name	Financial Concierge Services
Service Definition	<p>Direct assistance with day to day financial tasks. The Financial Concierge helps the individual with the handling of personal finances and cash management aimed at making the best use of personal resources including deposit, disbursement, and record keeping. Maintain up to date bill paying.</p> <p>Allowable program components include, but may not be limited to:</p> <ul style="list-style-type: none"> • Assistance with check writing and checkbook balancing • Review and payment of household bills • Tracking and monitoring expenditures • Budgeting and personal record keeping
Service Code	<p>T5999/9020 MIChoice/CCM T5999/SE/9020 Gaps Set Up Fee; Monthly Billing; Hourly Consultation as approved</p>
Units	<p>Set up fee: Includes travel for in-home visit, organize & review existing documents; set up automatic payments where applicable. Set up online banking</p> <p>Monthly fee: Includes financial assistance services</p>
Service Delivery Options	<p>Traditional Agency Based Self Determination</p>

I. MINIMUM STANDARDS

- Must be a licensed CPA Firm.
- Staff must be supervised by a CPA; bonded and insured
- Must document service provided and submit monthly accounting of services rendered to the AAA 1-B authorizing Care Manager
- Must meet all general operating service standards for vendors, with exception of policies pertaining specifically to:
 - o Emergency Policy due to weather, nature, and other
 - o Utilizing Volunteers
 - o In Service Training
 - o Standard precautions for occupational exposure
 - o Procedures required for Home Based Service Vendors
- Must maintain individual participant files
- Must have written policies describing protocol for home visits

DRAFT pending OSA approval for FY 2012

Access Services: Resource Advocacy

Service Name: Resource Advocacy

Service Category: Access

Service Definition: Resource Advocacy is an integral component of the AAA 1-B Access Team which is comprised of Resource Advocates, Resource Advocacy Supervisor(s), Nutrition Assessors, AAA 1-B Care Managers, AAA 1-B Care Management Supervisors, Resource Specialist(s) & AAA 1-B Contract Manager. The Access Team works in conjunction with other aging network collaboratives to support and enhance access to services. Resource Advocates seek out, identify, and assist older adults in need of community services to identify resources that meet their needs. Resource Advocates work in collaboration with AAA 1-B, but do not duplicate the work of AAA 1-B staff.

Unit of Service: ~~One hour of Resource Advocacy Service~~ includes assisting older adults using person centered techniques either in person or via the telephone to meet the individuals identified need, within the parameters set by the minimum standards.

Minimum Standards

1. Resource Advocates develop expertise in understanding the range of services & benefits available to older adults in their community.
2. Resource advocates use a variety of strategies, including face-to-face or telephone contacts to seek out, assess, and assist older adults who are in need of options counseling, MMAP assistance and/or long term care services.
3. Resource Advocates assist older adults with immediate and emergency needs for food, shelter, or other basic needs. Assistance may include warm transfer referrals to appropriate agencies.
4. Resource Advocates collaborate with aging and disability resource centers (ADRC), local senior centers, senior housing buildings, faith-based organizations and other organizations in the community to identify and assist seniors in need of services.
5. At least one Resource Advocate from each contracted organization shall be certified as a Medicare/Medicaid Assistance Program (MMAP) Counselor. However, the AAA 1-B recommends that all Resource Advocates are trained on MMAP, particularly Medicare Part D and Medicare Savings Programs/Low Income Subsidies.
 - a. Certified MMAP Counselors must meet reporting requirements developed by the state office.
 - b. Certified MMAP Counselors must participate in relevant MMAP training in order to maintain certification as required by the state office.
6. Resource Advocates receive, follow up and report on Gatekeeper referrals within 10 business days.

DRAFT pending OSA approval for FY 2012

7. Resource Advocates receive, follow up and report on any referrals received from AAA I-B Care Managers and/or Resource Specialists within 10 business days.
8. Resource Advocacy contractors shall collaborate with racial/ethnic/culturally diverse organizations to target services to individuals who are low income and/or culturally/racially diverse. Targeting goals are developed annually as required by the state office.
9. Resource Advocates work in partnership with AAA I-B to receive appropriate and required training, make referrals and request services through the Community Living Program (CLP)
 - a. Resource Advocates call the Resource Center and speak with a Resource Specialist who will collect the necessary information from the RA and make a referral to the AAA I-B Community Living Consultant (CLC).
 - b. ~~The CLC will review the referral and contact the Resource Advocate within 72~~ hours to further discuss and verbally approve, approve with modifications or deny the requested services.
 - c. If the referral is verbally approved the Resource Advocate will submit the required paperwork and signed documentation, fax to the appropriate CLC and mail the original documents.
 - d. Once all the paperwork is received, the CLC will authorize services for a period of one to eight weeks.
10. Resource Advocates shall work in partnership with the Aging and Disability Resource Center (ADRC) and obtain certification as an ADRC Options Counselor. Certification will be coordinated between AAA I-B and Michigan Office of Services to the Aging (OSA). Options Counselors shall report activities as required by the state office.
11. Resource Advocates & Resource Advocacy Supervisor(s) shall participate in Access Team meetings at least twice per contract year to strengthen partnerships, attend trainings, streamline processes, and review outcomes from services provided. Resource Advocates/Supervisors shall participate once a year in a regional meeting/training focused on contract issues and other relevant issues identified by AAA I-B and/or contractors.
12. Resource Advocates are required to provide practical assistance with the following: 1) Community Living Program (CLP); 2) Options Counseling; 3) Medicare/Medicaid; 4) Gatekeeper Program; 5) Referrals to AAA I-B and/or appropriate organizations for Information & Assistance.
13. If resources are available, other services may also be provided including: practical assistance with prescription assistance (other than Medicare Part D) and Tax Assistance. Presentations given by Resource Advocates specific to programs/services and participation in community/health fairs are limited under AAA I-B funding to 8% of the total contracted units per contractor, per contract year. Contractors participating in community/health fairs may count clients only when providing one-on-one assistance. Prior authorization/approval is required by the AAA I-B Resource Advocacy Contract Manager for any other services provided by the Resource Advocates under the AAA I-B Resource Advocacy contract.



D. Service Standards – Medication Management	
Issue Date: 3/27/07	Rev Date: DRAFT 4/12/11

Service Name	Medication Management
Service Definition	<p>Direct assistance in managing the use of both prescription and over the counter (OTC) medication. Allowable program components include:</p> <ul style="list-style-type: none"> • Face-to-face review of participant's prescription, OTC medication regimen, and use of herbs and dietary supplements. • <u>Regular set-up of medication regimen (Rx pills, Rx injectables, and OTC medications):</u> • Monitoring of compliance with medication regimen. • Cueing via home visit or telephone call. • Cueing via a purchased electronic medication management system (electronic pill dispenser) in conjunction with regular set up and/or monitoring services • Communicating with referral sources (physicians, family members, primary care givers, etc.) regarding compliance with medication regimen. • Family, caregiver, and participant education and training.
Service Code	<p>H2010, Comprehensive medication services, per 15 minute unit of service T2029 @0410, Electronic medication management system, purchase/installation of one approved device -----, Electronic medication management system, service fee, per month (excludes installation)</p>

I. MINIMUM STANDARDS

- A. Each program shall employ a registered nurse (RN) who supervises program staff and is available when they are in a participant's home or making telephone reminder calls. Each program shall employ program staff who are appropriately licensed, certified, trained, oriented, and supervised.
- B. The supervising nurse shall review and evaluate the medication management care plan and complete medication regimen, including prescription and OTC medications, dietary supplements and herbal remedies, with each participant and appropriate caregiver.

Each program shall implement a procedure of notifying the participant's physician(s) of all medications being managed.

- C. The program shall be operated within the three basic levels of service as follows:



D. Service Standards – Medication Management	
Issue Date: 3/27/07	Rev Date: DRAFT 4/12/11

Level 1: Telephone reminder call/cueing with maintenance of appropriate documentation. Program staff performing this level of service shall be delegated by the supervising nurse.

Level 2: In home monitoring visit/cueing with maintenance of appropriate documentation. Program staff performing level 2 services shall be delegated by the supervising nurse.

Level 3: In home medication set up, instructions, and passing and/or assistance with medications (e.g., putting in eye drops, pills and giving injections). Program staff performing level 3 services shall be delegated by the supervising nurse.

D. The program also allows for purchase of a medication management system (i.e. electronic pill dispenser). Equipment is limited to devices pre-approved by the AAA 1-B DSP Manager.

E. Devices may be purchased with monitoring services. Monitoring services include level 1, 2 or 3 (see C) provided by approved vendor agency staff and/or monitoring by the medication management system product company as purchased through a monthly monitoring fee.

F. The program shall maintain an individual medication log, for each participant, that contains the following information:

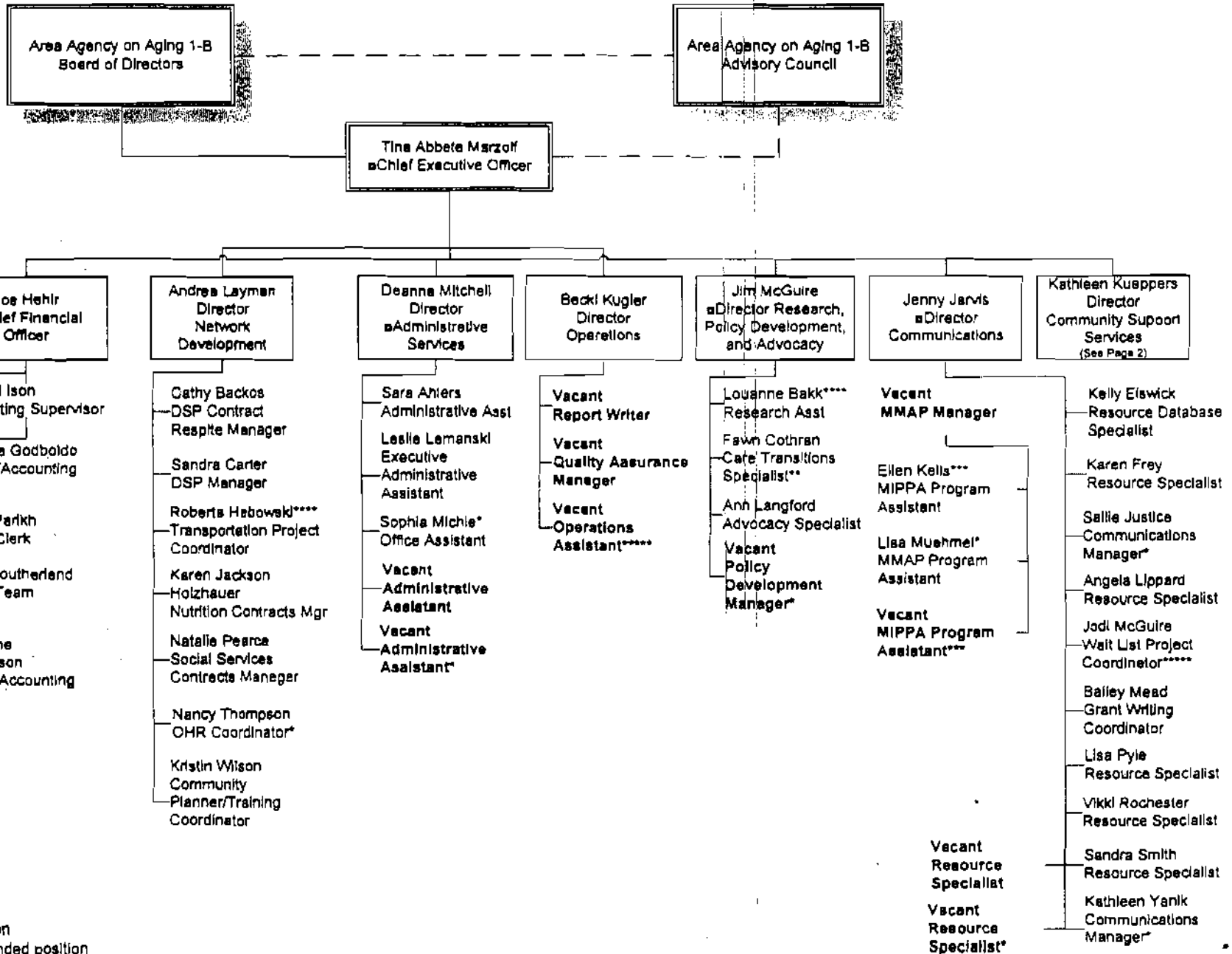
1. Each medication being taken
2. The dosage for each medication
3. Label instructions for use for each medication
4. Level of service provided and initials of person providing service
5. Date and time for each time services are provided

E. The program shall report any change in a participant's condition to the participant's physician(s) immediately.

II. VENDOR RECORDS

Vendors **MUST** maintain copies of the physician's orders in each participant record. This is in addition to other required information that must be maintained in the participant's records.

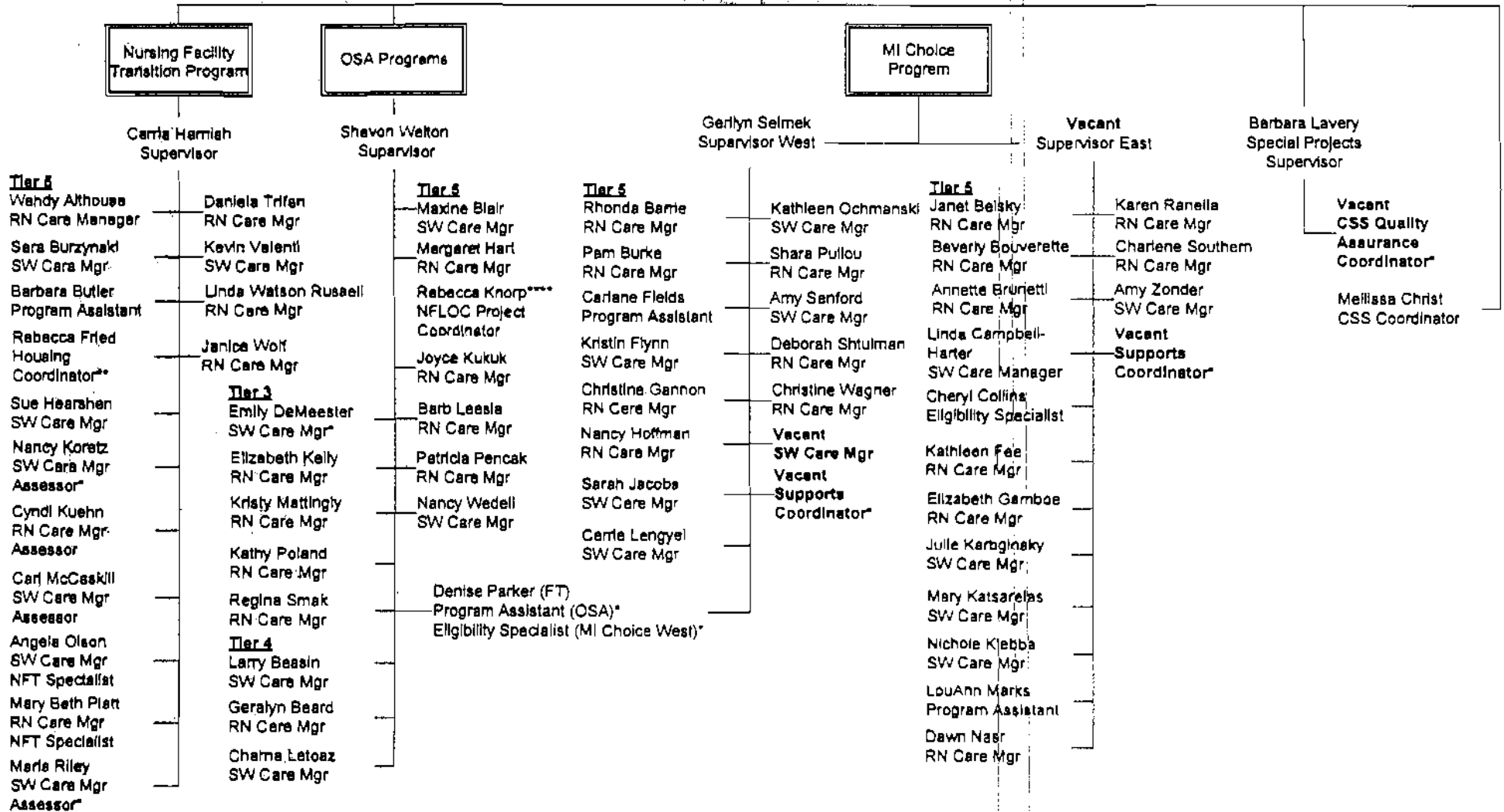
Area Agency on Aging 1-B
Organizational Chart
Revised May 1, 2011



Top paid staff
 * Part-time position
 ** Temporary grant funded position
 *** Part-time, temporary, grant funded position
 **** Contract position
 ***** Part-time, temporary position

Area Agency on Aging 1-B
Organizational Chart
 Revised May 1, 2011
 Page 2

Kathleen Kueppers
 Director
 Community Support
 Services



* Part-time position
 ** Temporary grant funded position
 *** Part-time, temporary, grant funded position
 **** Contract position
 ***** Part-time, temporary position



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Assurance & Certificates

ASSURANCE OF COMPLIANCE

Assurance of Compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975.

The Applicant provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts or other Federal financial assistance from the Department of Health and Human Services.

THE APPLICANT HEREBY AGREES THAT IT WILL COMPLY WITH:

1. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
2. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
3. Title IX of the Educational Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department.
4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.

The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

ASSURANCES AND CERTIFICATIONS

The undersigned agency, designated by the Michigan Commission on Services to the Aging to act as the Area Agency on Aging within a given planning and service area, agrees to the following:

1. That the Annual Implementation Plan shall cover the current Fiscal Year 2011.
2. To administer its Annual Implementation Plan in accordance with the Older Americans Act, the Older Michigianians Act, federal and state rules, and policies of the Michigan Commission on Services to the Aging as set forth in publications and policy directives issued by the Michigan Office of Services to the Aging.
3. To make revisions necessitated by changes in any of the documents listed in point two in accordance with directives from the Michigan Office of Services to the Aging.
4. That any proposed revisions to the Annual Implementation Plan initiated by the Area Agency on Aging will be made in accordance with procedures established by the Michigan Office of Services to the Aging.
5. That funds received from the Michigan Office of Services to the Aging will only be used to administer and fund programs outlined in the Annual Implementation Plan approved by the Michigan Commission on Services to the Aging.
6. That the Area Agency on Aging will undertake the duties and perform the project responsibilities described in the Annual Implementation Plan in a manner that provides service to older persons in a consistent manner over the entire length of the Annual Implementation Plan and to all parts of the planning and service area.
7. That program development funds will be used to expand and enhance services in accordance with the initiatives and activities set forth in the approved Area Implementation Plan.
8. That all services provided under the Annual Implementation Plan are in agreement with approved service definitions and are in compliance with applicable minimum standards for program operations as approved by the Michigan Commission on Services to the Aging and issued by the Michigan Office of Services to the Aging, including Care Management.
9. That the Area Agency on Aging will comply with all conditions and terms contained in the Statement of Grant Award issued by the Michigan Office of Services to the Aging.
10. That the Area Agency on Aging may appeal actions taken by the Commission on Services to the Aging with regard to the Annual Implementation Plan, or related matters, in accordance with procedures issued by



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

the Michigan Office of Services to the Aging in compliance with the requirements of the Older Michigianians Act and Administrative Rules.

11. That the AAA will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and with agencies that develop or provide services for individuals with disabilities.

12. That the AAA has in place a grievance procedure for eligible individuals who are dissatisfied with or denied services.

~~13. That the AAA will send copies of the Annual Implementation Plan to all local units of government seeking approval as instructed in the Annual Plan Instructions.~~

14. That the AAA Governing Board and Advisory Council have reviewed and endorsed the Annual Implementation Plan.

15. That the Area Agency on Aging will comply with all conditions and terms of Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975. The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

16. That the Area Agency on Aging will comply with all conditions and terms of The Elliot Larsen Civil Rights Act, PA 453 of 1976 and the Persons With Disabilities Civil Rights Act, PA 220 of 1976. The Applicant provides this assurance in consideration of and for the purpose of obtaining State of Michigan Federal grants, loans, contracts, property, discounts or other State and Federal financial assistance from the Michigan Office of Services to the Aging.

The signatory on the Signature Page indicates that the Area Agency on Aging is submitting the current Fiscal Year Annual or Multi-Year Implementation Plan that describes the initiatives and activities which will be undertaken on behalf of older persons within the planning and service area. We assure that these documents and subsequent Annual Implementation Plans represent a formal commitment to carry out administrative and programmatic responsibilities and to utilize federal and state funds as described.

ASSURANCE OF COMPLIANCE WITH THE ELLIOT LARSEN CIVIL RIGHTS ACT

Assurance of compliance with the Elliot Larsen Civil Rights Act, PA 453 of 1976 and the Persons With Disabilities Civil Rights Act, PA 220 of 1976.



MICHIGAN OFFICE OF SERVICES TO THE AGING

ANNUAL & MULTI YEAR IMPLEMENTATION PLANS (AMPs)

Area Agency On Aging 1-B

FY: 2012

The Applicant provides this assurance in consideration of and for the purpose of obtaining State of Michigan Federal grants, loans, contracts, property, discounts or other State and Federal financial assistance from the Michigan Office of Services to the Aging.

The Applicant hereby agrees that it will comply with:

Non-Discrimination: In the performance of any grant, contract, or purchase order resulting here from, the Contractor agrees not to discriminate against any employee or applicant for employment or service delivery and access, with respect to their hire, tenure, terms, conditions or privileges of employment, programs and ~~services provided or any matter directly or indirectly related to employment, because of race, color, religion, national origin, ancestry, age, sex, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the particular job or position.~~ The Contractor further agrees that every subcontract entered into for the performance of any grant, contract, or purchase order resulting here from will contain a provision requiring non-discrimination in employment, service delivery and access, as herein specified binding upon each subcontractor. This covenant is required pursuant to the Elliot Larsen Civil Rights Act, 1976 PA 453, as amended, MCL 37.2201 et seq, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended MCL 37.1101 et seq, and any breach thereof may be regarded as a material breach of the grant, contract, or purchase order.



BOARD OF COMMISSIONERS

1 S. Main St., 8th Floor
Mount Clemens, Michigan 48043
586.469.5125 FAX 586.469.5993
macombcountymi.gov/boardofcommissioners

July 26, 2011

TO: BOARD OF COMMISSIONERS

**FROM: DON BROWN, CHAIR
FINANCE COMMITTEE**

**RE: RECOMMENDATIONS FROM FINANCE COMMITTEE
MEETING OF JULY 26, 2011**

At a meeting of the Finance Committee, held Tuesday, July 26, 2011, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY MOCERI, SUPPORTED BY MILLER, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS ADOPT THE FISCAL YEAR 2011 GENERAL APPROPRIATIONS ORDINANCE RESTATING AND AMENDING THE FY 2011 BUDGET AND APPROPRIATIONS RESOLUTION, AS PROVIDED BY INDEPENDENT COUNSEL, AS AMENDED TO REPLACE THE FIGURE OF \$13,538,934 WITH \$9,165,345 IN SECTION 6, USE OF FUND BALANCE; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY FLYNN, SUPPORTED BY FRASCHETTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE PAYMENT TO KEMP & PEYERK-STERLING, LLC IN THE AMOUNT OF \$38,120.20 AS APPROVED BY THE MACOMB COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY: FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR BROWN, SUPPORTED BY VICE-CHAIR MILLER.

MACOMB COUNTY BOARD OF COMMISSIONERS

Kathy D. Vosburg
District 8
Chair

Marvin E. Sauger
District 2
Vice Chair

Fred Miller
District 9
Sergeant-At-Arms

Toni Moceri - District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland R. Frascchetti - District 10

Bob Smith - District 12

Phillip A. DiMaria - District 3

Ray Gralowski - District 5

Don Brown - District 7

Kathy Tocco - District 11

Joe Sabatini - District 13

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO ~~review and approve the proposed budget amendments to the original 2011 budget and the proposed Budget Ordinance for Fiscal Year 2011 as submitted by the County Executive~~

INTRODUCED BY: Don Brown, Chair, Finance Committee

At the 6-21-11 meeting, the following amendments were made to the budget ordinance provided by Independent Counsel:

- 1) Correct section numbering
- 2) Include the figure of \$13,538,934 in Section 6, Use of Fund Balance
- 3) Add number 5 to Ordinance No.

Note: this ordinance was referred back to committee at the 6-23-11 Full Board meeting.

At the 7-26-11 meeting, the following amendment was approved:

AMENDMENT

A MOTION WAS MADE BY MILLER, SUPPORTED BY MOCERI, TO REPLACE THE FIGURE OF \$13,538,934 WITH \$9,165,345 IN SECTION 6, USE OF FUND BALANCE. **THE MOTION CARRIED.**

COMMITTEE/MEETING DATE

Finance	6-21-11	
Full Board	6-23-11	<i>REFERRED BACK</i>
<i>Finance</i>	<i>7-26-11</i>	
<i>Full Board</i>	<i>7-28-11</i>	

**BOARD OF COMMISSIONERS
COUNTY OF MACOMB**

Commissioner _____, supported by Commissioner _____, moved adoption of the following ordinance.

ORDINANCE NO. 5

FISCAL YEAR 2011 GENERAL APPROPRIATIONS ORDINANCE
RESTATING AND AMENDING THE FY 2011 BUDGET AND
APPROPRIATIONS RESOLUTION.

THE COUNTY OF MACOMB ORDAINS:

Section 1. Budget Resolution Continuation. Pursuant to Section 11.1 of the Home Rule Charter of Macomb County (the "Charter"), the appropriations within and the Fiscal Year 2011 Budget (the "FY 2011 Budget") that are on pages 20 and following and were approved by "FY 2011 General Appropriations Resolution" adopted by the Macomb County Board of Commissioners (the "Commission") on December 16, 2010, except to the extent specifically amended by this Exhibit A to this ordinance or any subsequent budget and appropriations amendments approved by the Commission, shall remain in effect.

Section 2. Tax Levies Continued. The tax levies approved by the FY 2011 General Appropriations Resolution shall remain in effect.

Section 3. Budget Amendments. The Budget Amendments attached as Exhibit A are incorporated by referenced and are approved.

Section 4. Change to Department of Roads. All references in the FY 2011 General Appropriations Resolution and FY 2011 Budget to the Macomb County Road Commission shall now mean the Macomb County Department of Roads.

Section 5. Reaffirmation of Sources and Uses of Funds.

A. \$27,515 to be generated in 2011 by Cigarette Tax Revenue as estimated by Michigan Department of Treasury is to be utilized in accordance with P.A. 264 as amended by P.A. 529 of 1998 as follows:

(1) \$19,422 or 12/17 is to be utilized by the Health Department for the funding of existing or new health related programs as outlined in Act 264.

(2) \$8,093 or 5/17ths is to be utilized in the Sheriff Department-Jail Operations.

B. \$1,888,081 to be generated in 2011 by Liquor Tax Revenue as estimated by Michigan Department of Treasury is to be utilized in accordance with 1985 PA 106, as amended, designating 50% to be used for Substance Abuse programs.

C. \$6,300,000 generated by the Delinquent Tax Revolving Fund is transferred to the General Fund in 2011.

D. \$1,000,000 generated by the Delinquent Tax Revolving Fund is transferred to the Capital Improvement Program.

E. \$1,335,000 generated by the Delinquent Tax Revolving Fund is transferred to the Capital Improvement Program to fund debt service payments as approved by the Macomb County Board of Commissioners on December 19, 1999.

F. \$16,385,000 available in the Revenue Sharing Reserve Fund and the designated annual amount allowable by the State Treasurer is transferred to the General Fund in 2011.

G. \$125,000 of drug forfeiture funds anticipated to be generated in 2011 through the Prosecuting Attorney's Office is designated for use for law enforcement supplies in combating illegal drug activities.

Section 6. Use of Fund Balance. \$9,165,345 of the County's accumulated surplus from prior budget years is transferred to the General Fund in 2011.

Section 7. Repeal. Remaining portions of the FY 2011 General Appropriations Resolution (page 1 through and including page 12) have been superseded by the Charter, are no longer appropriate under the Charter, or should be addressed by a general finance ordinance or policy. They are therefore repealed in their entirety.

Section 8. Effective Date. This ordinance shall become effective immediately upon publication of a notice of adoption as shown on Exhibit B.

YEAS: Commissioner(s) _____

NAYS: Commissioner(s) _____

ABSTAIN: Commissioner(s) _____

ABSENT: Commissioner(s) _____

Date: _____, 2011

Kathy D. Vosburg, Board Chair

Carmella Sabaugh, County Clerk

Adopted: _____, 2011

Notice Published: _____, 2011

Effective: _____, 2011

MACOMB COUNTY, MICHIGAN
Exhibit A - Executive Budget Amendments
Revised June 23, 2011 (Full Board Mtg)

	Original Budget	Amended Budget	Change	Description
Revenues				
Property Taxes	\$ 109,511,964	\$ 114,247,307	\$ 4,735,343	Adjustment to Property Tax Estimates
Public Works	964,966	1,719,567	754,601	Creation of a Waste Water Services Division. Public Works Commissioner has acquired a sanitary sewer system from the City of Detroit and also assists in the administration of the Oakland Macomb Interceptor Drain. Time and material will be billed to the member communities for the service that the Public Works employees will now be providing. There are some related expenditures involving this added responsibility. Please see the offsetting expenditures below. This is estimated to be a net gain in revenue to the county since many existing employees will perform additional duties and their time will be billed accordingly.
Other Charges for Services	2,386,858	2,444,858	58,000	Increase CCW photo fee for new jury system. Project approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011.
Contribution from Other Funds	26,308,840	26,310,840	2,000	Contribution from DTE. This project will be used in the current year for the Green Schools Program. revenue needs to be budgeted in current year. See offsetting expenditure below.
Total change in Revenues			<u>\$ 5,549,944</u>	
Expenditures				
Commission: Operating Expenses	117,790	192,290	2,000 72,500	Green Schools Program. See the offsetting revenue above Professional Services and outside council (for Commission)
Other Appropriations: Operating Expenses	1,693,788	1,783,979	50,000 40,191	Legislative Consulting with direction to be provided equally by OCE and BOC Unused balance of transition funds \$50,000 was approved by the Commission on 11/23/2010. Amount needs to be carried forward to fiscal year ending 12/31/2011. Project to be completed in 2011.
Corporation Counsel/Executive: Operating Expenses	851,281	923,781	72,500	Professional Services and Outside Counsel (for County Executive)
Jury Commission: Operating Expenses	72,156	116,121	43,965	New jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011.
Capital Outlay	-	34,976	34,976	Hardware/Software for new jury system
County Executive: Salary and Fringes	645,865	887,232	59,521 181,846	Transfer of Sheriff employee to County Executive Department. This item is cost neutral. Budget needed for the remainder of the fiscal year ending 12/31/2011.
Operating Expenses	36,442	59,126	22,684	Budget needed for the remainder of the fiscal year ending 12/31/2011.
Health and Community Services: Salary and Fringes	-	125,793	125,793	Charter requirement. Budget needed for the remainder of the fiscal year ending 12/31/2011.
Operating Expenses	-	19,100	19,100	Charter requirement. Budget needed for the remainder of the fiscal year ending 12/31/2011.

	Original Budget	Amended Budget	Change	Description
County Clerk:				
Operating Expenses	396,743	385,508	(10,941)	Transfer to Jury Commission for new jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011
			(294)	Transfer to Capital Outlay for Video Security System
Capital Outlay	-	14,674	14,674	New Clerk Security System approved by the Commission on 11/23/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project completed in 2011
Risk Management:				
Operating Expenses	17,868	22,868	5,000	Balance of unused consulting fees for jail medical services RFP. Amount budgeted in fiscal year ending 12/31/2010. Unused amount needs to be carried over to fiscal year ending 12/31/2011. Bid process will be completed during 2011.
Register of Deeds:				
Operating Expenses	219,259	209,259	(10,000)	Transfer to Jury Commission for new jury system. Approved by the Commission on 12/16/2010. Amount needs to be budgeted in fiscal year ending 12/31/2011. Project to be completed in 2011.
Public Works:				
Salary and Fringes	4,292,533	4,665,136	372,603	Added expenditures for the creation of a Waste Water Services Division. Public Works Commissioner has acquired a sanitary sewer system from the City of Detroit and also assists in the administration of the Oakland Macomb Interceptor Drain. Time and material will be billed to the member communities for the service that the Public Work's employees will be providing. Please see the revenue above. This is estimated to be a net gain in revenue to the county since many existing employees will perform additional duties and their time will be billed accordingly.
Operating Expenses	258,780	277,938	19,158	
Information Technology:				
Operating Expenses	2,019,919	2,140,519	120,600	To carryover unspent funds budgeted in 2010 for upgrade to email system. Project expected to be completed in 2011.
Planning & Economic Development:				
Salary and Fringes	2,190,490	2,300,069	109,579	Transfer of Sheriff employee to Planning & Econ. Development Department. This item is cost neutral.
Sheriff Department:				
Salary and Fringes	47,938,072	47,768,972	(169,100)	Transfer of Sheriff Employees to County Executive and Planning & Econ. Development Departments This item is cost neutral.
Total Change in Expenditures			<u>\$ 1,176,355</u>	
Net Effect of Budget Amendments			<u>\$ 4,373,589</u>	

MACOMB COUNTY, MICHIGAN
Budget Amendments
Submitted May 2011

Fund Balance- General Fund

Beginning Fund Balance at 1/1/2011 (as originally budgeted)	\$ 47,500,000
Utilization of fund balance (as originally budgeted)	(13,538,934)
Ending Fund Balance at 12/31/2011 (as originally budgeted)	33,961,066
Effect of Budget Amendments	4,373,589
Amended Ending Fund Balance at 12/31/2011	<u>\$ 38,334,655</u>

EXHIBIT B

COUNTY OF MACOMB

Ordinance No: _____

NOTICE OF ADOPTION OF ORDINANCE

The County of Macomb has adopted FISCAL YEAR 2011 GENERAL APPROPRIATIONS ORDINANCE RESTATING AND AMENDING THE FY 2011 BUDGET AND APPROPRIATIONS RESOLUTION. The ordinance shall be effective upon publication of this Notice of Adoption. A copy of the ordinance can be inspected or obtained from the Office of the County Clerk during normal business hours. An electronic version will be available on the Macomb County Website <http://www.macombcountymi.gov/finance/reportsdocuments.htm>.

RESOLUTION NO. _____

FULL BOARD MEETING DATE:
AGENDA ITEM:

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize payment to Kemp & Peyerk-Sterling, LLC in the amount of \$38,120.20 as approved by the Macomb County Brownfield Redevelopment Authority. *Forward to the Finance Committee.*

INTRODUCED BY: James Carabelli and David Flynn, Co-Chairs, Economic Development Committee

DESCRIPTION:

COMMITTEE/MEETING DATE

Economic Development 7-21-11 *Approved*

Finance 7-26-11

Full Board 7-28-11



BOARD OF COMMISSIONERS

1 S. Main St., 8th Floor
Mount Clemens, Michigan 48043
586.469.5125 FAX 586.469.5993
macombcountymi.gov/boardofcommissioners

July 26, 2011

TO: BOARD OF COMMISSIONERS

**FROM: KATHY TOCCO, CHAIR
BOARD OPERATIONS COMMITTEE**

**RE: RECOMMENDATIONS FROM BOARD OPERATIONS
COMMITTEE MEETING OF JULY 26, 2011**

At a meeting of the Board Operations Committee, held Tuesday, July 26, 2011, the following recommendations were made and are being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SMITH, SUPPORTED BY FRASCHETTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE ORGANIZATION PLAN SUBMITTED BY THE MACOMB COUNTY EXECUTIVE WITH THE FOLLOWING AMENDMENTS: 1) PAGE 16, FIRST PARAGRAPH, DELETE "WATER QUALITY BOARD" AND 2) PAGE 20, INCLUDE COMPENSATION FOR THE HEALTH AND COMMUNITY SERVICES DIRECTOR IN THE AMOUNT OF \$124,950; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.** (ROLL CALL VOTE: YES-BROWN, CARABELLI, DIMARIA, FLYNN, FRASCHETTI, GRALEWSKI, SABATINI, SMITH, VOSBURG AND TOCCO; NO-MILLER AND MOCERI)

(ROLL CALL VOTE ON FIRST AMENDMENT: YES-DIMARIA, FLYNN, FRASCHETTI, GRALEWSKI, MILLER, MOCERI, SABATINI, SMITH AND TOCCO; NO-BROWN, CARABELLI AND VOSBURG)

(COMMISSIONER MILLER VOTED "NO" ON THE 2ND AMENDMENT)

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY SMITH, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THAT ALL RESOLUTIONS BE PREPARED PRIOR TO CONSIDERATION AT A COMMITTEE MEETING AND INCLUDED WITH THE MEETING NOTICE OR PROVIDED AT THE MEETING; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR TOCCO, SUPPORTED BY VICE-CHAIR CARABELLI.

MACOMB COUNTY BOARD OF COMMISSIONERS

Kathy D. Vosburg
District 8
Chair

Marvin E. Sauger
District 2
Vice Chair

Fred Miller
District 9
Sergeant-At-Arms

Toni Moceri - District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland R. Frascchetti - District 10

Bob Smith - District 12

Phillip A. DiMaria - District 3

Ray Gralewski - District 5

Don Brown - District 7

Kathy Tocco - District 11

Joe Sabatini - District 13

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

***see below**

RESOLUTION TO consider the Organization Plan submitted by the Macomb County Executive

INTRODUCED BY: Kathy Tocco, Chair, Board Operations Committee

***At the 7-26-11 meeting, the following action was taken:**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY SMITH, SUPPORTED BY FRASCHETTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE ORGANIZATION PLAN SUBMITTED BY THE MACOMB COUNTY EXECUTIVE WITH THE FOLLOWING AMENDMENTS: 1) PAGE 16, FIRST PARAGRAPH, DELETE "WATER QUALITY BOARD" AND 2) PAGE 20, INCLUDE COMPENSATION FOR THE HEALTH AND COMMUNITY SERVICES DIRECTOR IN THE AMOUNT OF \$124,950; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.** (ROLL CALL VOTE: YES-BROWN, CARABELLI, DIMARIA, FLYNN, FRASCHETTI, GRALEWSKI, SABATINI, SMITH, VOSBURG AND TOCCO; NO-MILLER AND MOCERI)

(ROLL CALL VOTE ON FIRST AMENDMENT: YES-DIMARIA, FLYNN, FRASCHETTI, GRALEWSKI, MILLER, MOCERI, SABATINI, SMITH AND TOCCO; NO-BROWN, CARABELLI AND VOSBURG)

(COMMISSIONER MILLER VOTED "NO" ON THE 2ND AMENDMENT)

COMMITTEE/MEETING DATE

Board Operations 07-26-11

Full Board 07-28-11

Organization Plan



Prepared and Submitted by

Mark A. Hackel
Macomb County Executive

May 15, 2011

INTRODUCTION

The Home Rule Charter of Macomb County, Michigan was approved by voters on November 3, 2009 and became effective on January 1, 2011. The vision behind the creation of the Charter was clearly stated in its simple, one sentence Preamble:

“We, the people of Macomb County, to provide a local government which is efficient, economical, and ethical, exercise our constitutional this to adopt this Home Rule Charter.”

The vision behind the Organization Plan which follows parallels that of the Charter itself – to create a more efficient and effective form of County government.

Among the various provisions of the new Charter is a requirement that the first County Executive submit an Organization Plan to the Commission within 180 days of assuming office. The Charter is very clear in setting forth the requirements of an Organization Plan. Section 1.4(o) provides a succinct definition of the Plan, namely an *“Organization Plan means a plan of organization or reorganization proposed and approved as provided in this Charter.”* Section 3.6.2 provides that the Organization Plan *“may provide for the creation or abolition of any Agency [with some exceptions listed]”* and it *“may also transfer powers, duties and functions of the County among Agencies.”* Thus the Plan is purely permissive – it *may* do certain things, but it is *not required* to do anything. The Plan is also singularly focused on *“Agencies”* of County government. Section 1.4(b) of the Charter defines an *“Agency”* as *“a department, office, board, commission, or other administrative unit of County Government, whether created by Charter, ordinance, or law.”*

The Plan is about change and entities. Two things become clear from the above Charter language. First, the Organization Plan is about *change* to County Agencies – reorganization, creation, abolition, and transfer of powers. It is intended to outline only what will be different about County government rather than to set out the total structure of County government. Second, the Organization Plan is about *entities* and not individuals, and those entities exist at a very high (Agency) level -- departments, offices, boards, commissions, and administrative units. As a result, nothing below the level of an administrative unit should be referenced in the Plan.

Since the Organization Plan is about change, the next question is *change from what?* Section 11.4 of the Charter speaks to the presumed “continuity of government.” It states, “all existing County offices, boards, commissions, and departments existing on the date this Charter becomes effective shall continue and perform their duties unless reorganized or discontinued by an Organization Plan.” So the benchmark for measuring change is the structure of County government, as defined by the term *Agency*, as it existed on January 1, 2011. Any Agency not changed by the Plan will remain as it was on the date the Charter became effective.

Identifying existing Agencies. Since the term “Agency” was only recently defined by the Charter, there are no prior documents that formally identify the existing “Agencies” of County government. So absent other materials, this Organization Plan uses three documents as reference points: The Charter itself; the departments, offices and administrative units depicted on the “Maeomb County Organization Chart” appearing on page 11 of the 2011 Adopted Budget (Exhibit I, page 24); and the listing of 38 boards and commissions posted on the County’s website as of January 1, 2011 (Exhibit II, pages 25-26). Changes to any “Agencies” listed in

those documents are outlined in this Plan. The Plan also acknowledges that three new Agencies were created by the Charter, namely the Department of Human Resources and Labor Relations, the Department of Roads, and the Department of Health and Community Services.

The Judiciary is excluded from the Plan. While the Charter speaks directly to the Executive and Legislative branches of County government and those Agencies headed by countywide elected officials, it is silent on the Judiciary. This is likely in recognition of the fact that the Courts function more as an Agency of the State rather than of County government. For example, general supervision is provided by the State Court Administrator and the Chief Circuit Court Judge is appointed by the Supreme Court.

The County does provide services and financial support to the Courts, but their structure and function is controlled by the state Constitution and by statute. As a result, this Plan does not give any consideration to organizational changes for the Circuit or District Courts or their related departments or functions.

The required content of the Plan. The Charter is also clear on the content required in the Plan. In addition to setting forth any changes to County Agencies as outlined above, the Charter also specifies the following:

- Section 3.6.1 requires an explanation of the reasons for the Plan and an evaluation of its financial impact.
- Section 3.6.3 states that the Plan shall provide for public access to the expenditure records of the County in a feasible, accessible, and economical manner.

- Section 11.7.4 states that the Plan shall include the initial compensation for the directors of the departments established in Article VII and any other departments included in the Organization Plan. That section also states, “The compensation for all Appointees and Employees of the County at the effective date of this Charter shall be continued until modified as permitted by this Charter or law,” so the initial compensation for positions that existed as of that date, including Article VII directors, has already been determined by Charter.

Timelines. The Charter is clear on the timelines for the submission and approval of the Organization Plan as well as its duration. Section 11.8 states that the Executive shall have up to 180 days to submit the first Plan to the Commission. Once received, Section 3.6.4 requires that the Commission hold a public hearing on the proposed Plan within 50 days after its submission and must either approve, amend or reject the Plan within 75 days after its submission. Once approved, the organizational structure of the County remains flexible. Section 3.6.2 permits the Executive to submit proposed amendments to the Organization Plan to the Commission at any time.

There are limitations on Executive latitude. A final question relates to the amount of latitude the Executive has in developing the Organization Plan. Somewhat surprisingly, the answer is very little. The Charter is highly prescriptive and highly restrictive when it comes to redesigning the Agency structure of County government. This may best be illustrated by considering the implications of Section 10.14, which reads:

Section 10.14 Community Mental Health

The Community Mental Health Agency existing at the time this Charter becomes effective, including its administration of substance abuse services, shall continue and be exempt from reorganization in an Organization Plan, subject to law and to the extent of state and federal funding for community mental health.

That single sentence removes from consideration in the Organization Plan making any modification to an Agency of County government that employs nearly 350 people and is authorized to spend \$203 million, which represents 43% of the County's total 2011 budget. Similar provisions in the Charter or law restrict changes to the structure of units headed by countywide elected officials (\$97.6 million), the Courts (\$36.3 million), and mandate the creation of several major departments – Finance, Human Resources and Labor Relations, Roads, Health and Community Services, Planning and Economic Development, Corporation Counsel, Senior Services, and Veterans Affairs. In reality, the Executive is left with just a handful of administrative units that can be altered by the Plan, and most of those perform important services such as purchasing, facilities and operations, information technology, and emergency management. The Executive actually has less discretion than most would expect when it comes to the organizational structure of Macomb County government.

As mentioned above, Section 11.7.4 of the Charter requires that the compensation for all Appointees and Employees of the County at the effective date of this Charter shall be continued. So not only does the Charter limit the Executive's ability to significantly change the structure of County government, it also precludes him from making any reductions from the January 1, 2011 compensation of County workers other than through traditional personnel and collective bargaining processes. What becomes clear from all of this is that contrary to what some may have believed, because of the many restrictions and exceptions in the Charter, the Organization

Plan is not a very useful tool for achieving financial savings. Rather, any significant financial shortfall will have to be remedied through the more customary processes of collective bargaining and budget stabilization.

PROPOSED ORGANIZATION PLAN

The following Organization Plan has been developed to conform to the requirements of the Charter and the expectations outlined above. It sets forth the changes currently being proposed for existing Agencies of County government, the reasons for those changes, and the accompanying financial impact. Since this is the first Organization Plan, it benchmarks change against the structure of County government that existed on the effective date of the Charter, January 1, 2011.

By design, this Plan only addresses changes to those administrative Agencies falling under the Executive's jurisdiction. *No recommendations for change are being made for administrative functions that are under the jurisdiction of Countywide Elected Officials.* Any changes proposed for those Agencies will be presented as a future amendment to this Organization Plan. As a result, this submission can be seen as creating the foundation for the Executive Branch of County government.

Since they are "Agencies" of county government under the Charter, changes are also being proposed for certain boards and commissions. These changes primarily relate to those boards and commissions that have been relatively inactive or whose functions and bylaws are now inconsistent with the Charter and the new form of County government.

The County Executive has concluded that the following changes to County Agencies are in the best long-term interest of the citizens of Macomb County and now seeks the approval of the Macomb County Commission. Questions and comments about this Organization Plan are welcome at any time and should be addressed to the Office of the County Executive.

Financial Impact

Section 3.6.1 requires an explanation of the reasons for the Plan and an evaluation of its financial impact. The Charter allows the Executive 180 days to prepare and submit the initial Organization Plan. Once submitted, the Commission has 50 days to hold a public hearing on the Plan and a total of 75 days to approve the Plan. It will then take some time following final Commission approval to implement the Plan. As a consequence of this long timeline, there will only be a minimal opportunity to achieve financial savings from the Plan during the 2011 budget year. The Plan, however, should be finalized during the budget development process, so it will create a foundation for savings in the 2012 budget year, since all changes proposed in this Plan are intended to be implemented no later than December 31, 2011. **Once fully implemented, the changes outlined in this Organization Plan should reduce County expenditures by approximately \$2.5 million annually.**

Public Access to Expenditure Records

According to Section 3.6.3 of the Charter, the Organization Plan shall provide for public access to the expenditure records of the County in a feasible, accessible, and economical manner. Fortunately, the County already maintains an excellent vehicle for providing the public with such information under the Financial Transparency section of the County's web site. **The County Executive intends to continue utilizing this web based process to provide the public with access to expenditure records.**

PROPOSED CHANGES TO COUNTY AGENCIES

Changes to Administrative Units

At this time, changes are being proposed to just two administrative Agencies of County government; the **Macomb County Library** and the **Risk Management and Safety** unit.

County Library. The County entered into a lease agreement with Wayne State University in January of 2009 that effectively closed what was previously known as the County Library. What remains in the Macomb County Library Fund are three separate and distinct program areas: The Macomb Literacy Partners (MLP), the Library for the Blind and Physically Handicapped (LBPH), and the Reference and Research Center (RRC). Although the University subsequently converted some 20,000 square feet in the Hall Road building into classroom and instructional space, approximately 2,800 square feet was retained by the County to operate an "Electronic Reference and Research Center," 2,400 square feet was allocated to the LBPH, and 1,200 square feet was provided to the MLP. The County continues to provide the staffing for these programs as well as up to \$365,000 each year of the 25 year agreement (\$9,125,000 in total) for the purchase of reference materials. The current annual budget for the "Library Fund" exceeds \$1 million.

In September 2010, the three programs became part of the Department of Planning and Economic Development. Since that time, through continued monitoring and review, it has become increasingly apparent that the closure of the larger County Library has adversely impacted the remaining programs, especially the Reference and Research Center. The RRC is no

longer well utilized or cost effective, and greater efficiencies could be achieved for the other two programs through collaboration with local partners.

The **Macomb Literacy Partners** is a non-profit organization charged with helping adults who have difficulties reading, writing or speaking English. While most of the funding to support MLP is generated through grants and donations, the county does provide an annual subsidy of \$33,950, which is used to supplement the director's salary. Since the County gives minimal financial support to an organization that provides such essential literacy services for nearly a thousand residents, it is recommended that funding be continued, although a more suitable location for the program will be explored.

The **Library for the Blind and Physically Handicapped** serves qualifying County residents by providing books on tape, large print books, equipment that enlarges text, and equipment for printing Braille materials. The county's 2011 budget appropriation for the LBPH, which includes four staff positions, is:

Salaries and Benefits	\$266,468
Operations	22,150
Total	\$288,618

The LBPH provides an essential service for residents. It was reported that as of January 2011, their total patron count exceeded 900. Based upon this demand, it is important to continue the services of the LBPH. There is, however, an option that would continue to provide the service, allow for a cost savings to the county, and create greater efficiencies of scale. The recommendation is to transfer their functions, services, and holdings to the Clinton -- Macomb District Library. Preliminary talks have taken place with the Clinton -- Macomb Library Director, Mr. Larry Neal, and members of his Board of Directors. While formal approval has not yet been obtained, it is anticipated that they would agree to a transfer, contingent upon an

estimated annual subsidy of \$100,000. This type of transfer / collaboration is not without precedent. In January 2009, the Ann Arbor District Library officially took ownership of the Washtenaw County LBPH. Mr. Neal has been diligent in examining the Ann Arbor model. Successfully implementing this transfer would generate savings to the County of nearly \$200,000 annually.

The **Reference and Research Center's** charge is to provide Macomb County residents with access to reference books, print magazines, newspapers, and a variety of online databases. The county's 2011 budget appropriation for the RRC, which includes four staff positions, is:

Salaries and Benefits	\$374,004
Books	52,050
Online Services	214,450
Operations	<u>76,350</u>
Total	\$716,854

The RRC has to compete with the constantly changing technology and communication needs and the shifting research habits of today's society. The valuable research information that libraries once provided almost exclusively is now more easily obtained on a 24/7 basis through a variety of internet sources. This has created a situation where the RRC can no longer be considered well utilized or cost effective.

During the preceding 12 month period ending 2/28/11, the RRC was open for 1,955 hours, with a total of 7,077 staff hours worked. During this same period, there was a total of 2,157 in-person visits and 2,652 reference calls. This equates to approximately one in-person visit per hour of operation and just over one contact of any kind for every two staff hours worked.

In order to operate, the RRC must subscribe to a number of research databases. The county has budgeted \$214,450 for these subscriptions. During the same 12 month period, there

were 9,324 accesses or “hits” on the databases. In the aggregate, this equates to \$23 per database hit. Some databases exceed \$200 per hit. The Clinton Macomb Library Director indicated that they will typically not renew a database when the cost exceeds \$1.50 per hit. None of the RRC’s databases come close to that level of cost effectiveness and overall utilization would have to increase more than 15-fold to achieve that minimum threshold.

The previous Board of Commissioners appropriately tried to preserve some basic services when it was forced to close the bulk of the County Library in 2009, and it found a valuable use for the vacated space. But time has continued to show a lack of demand for reference and research services. Because of its low utilization and high transaction costs, the **County Reference and Research will be phased out no later than December 31, 2011**. The savings for 2012 and beyond will exceed \$700,000 annually. The County will continue to support the Library for the Blind and Physically Handicapped either directly or through a partnership with another County library, which could save an additional \$190,000. The Macomb Literacy Partners program will continue to be supported financially and housed in its current location or in another facility if more suitable space can be obtained.

Risk Management and Safety. The County’s 2011 Adopted Budget states that the Risk Management and Safety unit is proactively responsible for safety conditions in the work place, as well as protection for the County against loss under insurance coverage. The Unit is responsible for evaluating and obtaining the necessary insurance coverage in order to limit insurance risks against the County. The safety program requires that all loss control, accident prevention and safety engineering practices within the County be evaluated periodically. The results of the

evaluations and accompanying recommendations are then distributed to the County government leadership and interested departments for implementation.

Even though the unit is operating effectively, savings can be achieved and efficiencies can be gained by merging the functions of that department within other units. In many organizations the insurance function is managed by the Finance Department and employee health and workplace safety is overseen by the Human Resources Department. This Organization Plan proposes that the County adopt a similar structure. As a result, the **Risk Management and Safety administrative unit will be phased out no later than December 31, 2011**. Existing personnel will be reassigned to either the Department of Human Resources and Labor Relations or the Finance Department depending on their primary function. Opportunities for position consolidation will be evaluated during the 2012 budget preparation cycle. Estimated savings are expected to exceed \$100,000 annually once the consolidation has been implemented.

Changes to Boards and Commissions

Changes are being proposed for seven County Boards and Commissions and a clarification of authority and responsibility is being highlighted for three others.

Macomb County's website contains a listing of 38 boards and commissions that require formal appointments by County government. All of these bodies have been established by federal, state or local laws or by resolutions of the former Board of Commissioners. Appointing authority varies and is sometimes shared between the County Executive and the Commission. Ten of these organizations, such as the Coho Authority, SEMCOG, and the Huron-Clinton Metropolitan Authority, are external bodies and are not considered "Agencies" of County government as defined by the Charter. As such, their status cannot be determined or altered by an Organization Plan.

The majority of the remaining 28 boards and commissions are either required by statute or become required when the County decides to establish a specific type of program governed by statute. The Board of Canvassers is an example of the former and the Brownfield Redevelopment Authority Board is an example of the latter. In most cases, the enabling or authorizing legislation outlines specific responsibilities of the board or commission and often prescribes the manner in which appointments to the body are to be made. While boards and commissions operating under statute do fit the Charter's definition of an "Agency," the fact that some of them are required by law exempts them from modification by an Organization Plan.

In light of the foregoing circumstances and limitations, the following changes are proposed for County Boards and Commissions:

Along with approving the new Charter, County residents voted to eliminate the former Road Commission and to create a Department of Roads in its place. Therefore, the **Road Commission will be removed from the list of County Agencies**. This voter approved transition also provided the County Executive with the opportunity to achieve considerable savings by restructuring the top administrative levels within that new Department of Roads. The three former Road Commissioners, the administrative director, their County-provided vehicles, their support staff, and all related operating expenses were replaced by a single department director. The Executive Office then assumed supervisory responsibility for the new department utilizing existing staff. This restructuring has now been fully implemented and expenses for the new department have been reduced by a total of \$407,000 annually.

Although the Charter has retained the former Retirement Commission, the appointments to that seven member body are now fixed by Charter. As a result, the **Retirement Commission will be removed from the list of County Agencies requiring governance appointments**.

The **Partnership for Sustainability** was initially created by resolution of the former Board of Commissioners in October of 2008. Its stated goal was to produce a plan for the creation of a Regional Partnership for Sustainability. Such a partnership was to be a framework for dealing with the wide range of environmental and economic challenges the southeast Michigan region faced. The Partnership was to be a substantive product of the Tri-County Summit and was to be an entity through which local governments, business, and institutions of the region could reach consensus and work together to craft agreements resulting in solutions for a sustainable future. Under this definition of purpose, it is doubtful that this body meets the

definition of an Agency under the Charter. Moreover, this group has had virtually no activity over the past year or so. As a result, **the Partnership for Sustainability will be eliminated as an Agency of County government.**

There are currently four non-statutory boards or commissions (**Historical Commission, Juvenile Justice Advisory Board, Water Quality Board, and the Commission on Women**) that were created by resolution of former Boards of Commissioners, but whose construct and functions are now inconsistent with the new form of County government. None of these Agencies are required by statute. As such, they are purely voluntary in nature. Since these boards and commissions were created under the prior form of County government, their core elements, such as functional responsibilities, bylaws and appointment processes, are now incompatible with the provisions of the Charter and the new form of County government. The following are some examples.

Since all four are unpaid advisory bodies, the Executive is now the sole appointing authority, and all of these groups are supported by or linked to departments that now report to the Executive rather than committees of the Commission. Yet each of their authorizing resolutions as well as their bylaws call for these bodies to serve as advisors to the Commission and to report to the Commission or one of its committees rather than the Executive. It simply makes no sense for the Executive to have exclusive appointment authority for a board or commission that reports exclusively to the Commission or one of its committees.

More specifically, the Historic Commission is charged with serving “as a liaison between the Board of Commissioners and other organizations interested in the history of Macomb County” and it is “subject to the instructions of the Board of Commissioners.” The Water

Quality Board is also charged with advising the Board of Commissioners and is supposed to make a monthly report and give recommendations to a Commission committee that no longer exists. Under its bylaws, the Commission on Women “shall consist of 26 representatives appointed by their County Commissioner.” All of their terms expired when the appointing Commissioner’s terms expired on December 31, 2010. At best, the 13 remaining Commissioners could each appoint a new member (which would be contrary to the Charter appointment process), but even then the Women’s Commission bylaws call for 14 members to be present for a quorum to exist, which is now a physical impossibility.

Even though these four advisory bodies were created to serve useful and laudable purposes, these boards and commissions are no longer compatible with the provisions of the new Charter and can no longer function in their current form under the new structure of County government. As a result, **the Historic Commission, the Juvenile Justice Advisory Board, the Water Quality Board, and the Commission on Women will be discontinued as Agencies of County government.** If there is a desire to establish any successor organization with similar purposes, they must be created in a manner that is consistent with the provisions and appointment authorities set forth in the Charter, and be fully aligned with the new structure of County government.

The Macomb County **Economic Development Corporation** was established in 2001 in order to stimulate business capital investment. The principal authority held by the EDC is the ability to issue tax exempt revenue bonds. Industrial Development Revenue Bonds, or IRBs, can be issued by the EDC to finance the acquisition of land, new construction, new equipment or rehabilitation of manufacturing facilities, and are limited obligations payable solely from the

revenues of the benefitting company. The interest paid on the bonds is tax exempt because the EDC is a governmental entity. Although the bonds are issued by the EDC, only the benefitting company is responsible for their eventual repayment. The full-faith-and-credit of the county is not involved in any way. The EDC of Macomb County has issued two Variable Rate Demand Limited Obligation Revenue Bonds: AIM Plastics Inc. (of Clinton Township), on June 28, 2007 for \$3,485,000, and TPA, Inc. (of Warren), on December 27, 2007 for \$2,555,000.

The EDC has not met for a couple of years, due in part to the economic slowdown. Moreover, the services provided by the County's Economic Development Corporation are not required by other local units of government and are now duplicated by those that are offered through the Michigan Economic Development Corporation. Because of its inactivity and the duplication of services, **the Macomb Economic Development Corporation will be eliminated as an Agency of County government as soon as all legal obligations under previous bond issues are satisfied.** Any successor body with similar purposes will be created in a manner consistent with the provisions and appointment authorities of the Charter.

Finally, there are three boards or commissions (**the Human Services Board, the Community Mental Health Board, and the Veterans Affairs Commission**) that are granted specific duties, responsibilities, and authorities by statute. Each of these bodies, for example, has the authority to hire the Agency's director. While preserving the authority granted to the Executive and Legislative branches by both Charter and law, **this Organization Plan acknowledges and authorizes each of these Agencies to exercise and perform their full authorities, duties and responsibilities granted to them by statute.** In doing this, it is also understood that further legal review will be required to identify specific roles and the scope of

authority for each of these three boards and commissions vis-à-vis the Commission and the Executive Office. For example, the Commission still possesses certain Ordinance and budgetary authority for the County and the Executive has overarching responsibility for such things as facilities, personnel policies, and emergency management. The goal is to have this review completed by the end of the calendar year. In addition, the goal is to have the expressed intentions of the Joint Operating Agreement between the Board of Commissioners and the Human Services Board, which terminated on December 31, 2010, fully implemented by the end of the calendar year. Once this transition is complete, the HS Board will exercise its full statutory operating authority over the facility. Finally, since each of these three Agencies depends on the County for various financial, human resource and facilities services, it will also be necessary to conduct a financial review to be sure that the actual amount of County costs being incurred are properly charged back to these three units.

The direct costs associated with the boards and commissions eliminated in this section of the Plan are estimated to be less than \$100,000 annually, and primarily relate to reductions of support staffing and related board and commission expenses. The financial impact in fully transitioning operational control of the Martha T. Berry Medical Care Facility to the Human Services Board, however, is significant. Once this transition is completed, it is expected that the Human Services Board and the new Director will be able to operate the Facility fully within available revenue, thus eliminating the need for the \$1 million annual general fund subsidy currently in place. This level of operating autonomy will be reevaluated should the Facility return to a deficit situation.

Initial Compensation for Article VII Directors.

Section 11.7.4 of the Charter states that the Plan shall include the initial compensation for the directors of the departments established in Article VII and any other departments included in the Organization Plan. The initial compensation for the directors of the four departments established in Article VII is:

Planning and Economic Development	\$ 125,233
Health and Community Services	Vacant
Human Resources and Labor Relations	\$ 124,950
Finance	\$ 124,950

Since no other departments were created through this Organization Plan, no other compensation information is provided.

Consolidations

Although not a part of this Organization Plan, there are a few consolidations of activities which will be implemented during the upcoming budget process that are being highlighted *for informational purposes only*.

The “Macomb County Organization Chart” which appears on page 11 of the 2011 Adopted Budget document (Exhibit I) depicts a mixture of Agencies, activities, and budgetary cost centers. Five of the “boxes” on the Chart are actually sub-activities of a parent Agency rather than Agencies in themselves. In the future, these subsets will be consolidated within their parent Agencies. Since no transfers of powers, duties or functions among Agencies are involved, there are no changes being recommended or required under this Organization Plan. The five areas of consolidation are:

Protective Services will be consolidated within the Sheriff’s Department

The Animal Shelter will be consolidated within the Health Department

Security will be consolidated within Facilities and Operations

Telecommunications will be consolidated within Information Technology

Technical Services will be consolidated within Emergency Management

The Social Services Board will also be removed from the Chart since it is not an operating unit of County government and has no direct budgetary allocation. It will appear under its statutory name (Human Services Board) along with the other boards and commissions listed on the County’s website.

SUMMARY

This initial Organization Plan submitted by the County Executive proposes the elimination of two administrative Agencies of County government:

- The Reference and Research Center
- The Risk Management and Safety unit.

The services provided by the Reference and Research Center will be phased out by the end of the calendar year. The Library for the Blind and Physically Handicapped and the Macomb Literacy Partners programs will be continued either in their current form or in partnership with other County organizations. The insurance functions of the Risk Management and Safety unit will be transferred to the Finance Department and the health and safety functions will be transferred to the Human Resources and Labor Relations Department. These changes are to be fully implemented by the end of the calendar year. When combined with the savings from the restructuring of the Department of Roads, these modifications will produce an estimated annual savings of \$1.4 million beginning in the 2012 Fiscal Year.

This Organization Plan also proposes and/or acknowledges the elimination of seven Boards and Commissions as Agencies of County Government:

- The Road Commission (eliminated per Section 11.5.2 of the Charter)
- The Partnership for Sustainability
- The Historical Commission
- The Juvenile Justice Advisory Board
- The Water Quality Board
- The Commission on Women

- The Economic Development Corporation.

The Road Commission was eliminated by voter preference on November 3, 2009. The Partnership for Sustainability has been inactive and does not meet the definition of an Agency under the Charter. The Historical Commission, the Juvenile Justice Advisory Board, the Water Quality Board, and the Commission on Women were created under the prior form of government and are no longer compatible with the new structure of County government and the appointment provisions created by the new Charter. The Economic Development Corporation has been inactive and now duplicates programs available through the State. These boards and commissions will be eliminated upon approval of the plan or as required by law. The financial impact of eliminating these seven Agencies of County government will approximate \$100,000 annually.

Finally, while preserving the authority granted to the Executive and Legislative branches by both Charter and law, this Organization Plan acknowledges and authorizes the Human Services Board, the Community Mental Health Board, and the Veterans Commission to exercise and perform their full authorities, duties and responsibilities granted to them by statute. Further legal and financial reviews will be conducted by the end of the calendar year to delineate more specifically the statutory authority of these Agencies and the appropriate chargebacks for services being provided by County government. Turning full operational authority for the Martha T. Berry facility over to the Human Services Board is expected to eliminate the need for a \$1 million annual general fund subsidy for that Agency.

Since all of the changes proposed in this Plan will be implemented by the end of the calendar year, the savings beginning in FY 2012 will approximate \$2.5 million annually.

Exhibit I

Previous Organization Chart from the 2011 Adopted Budget

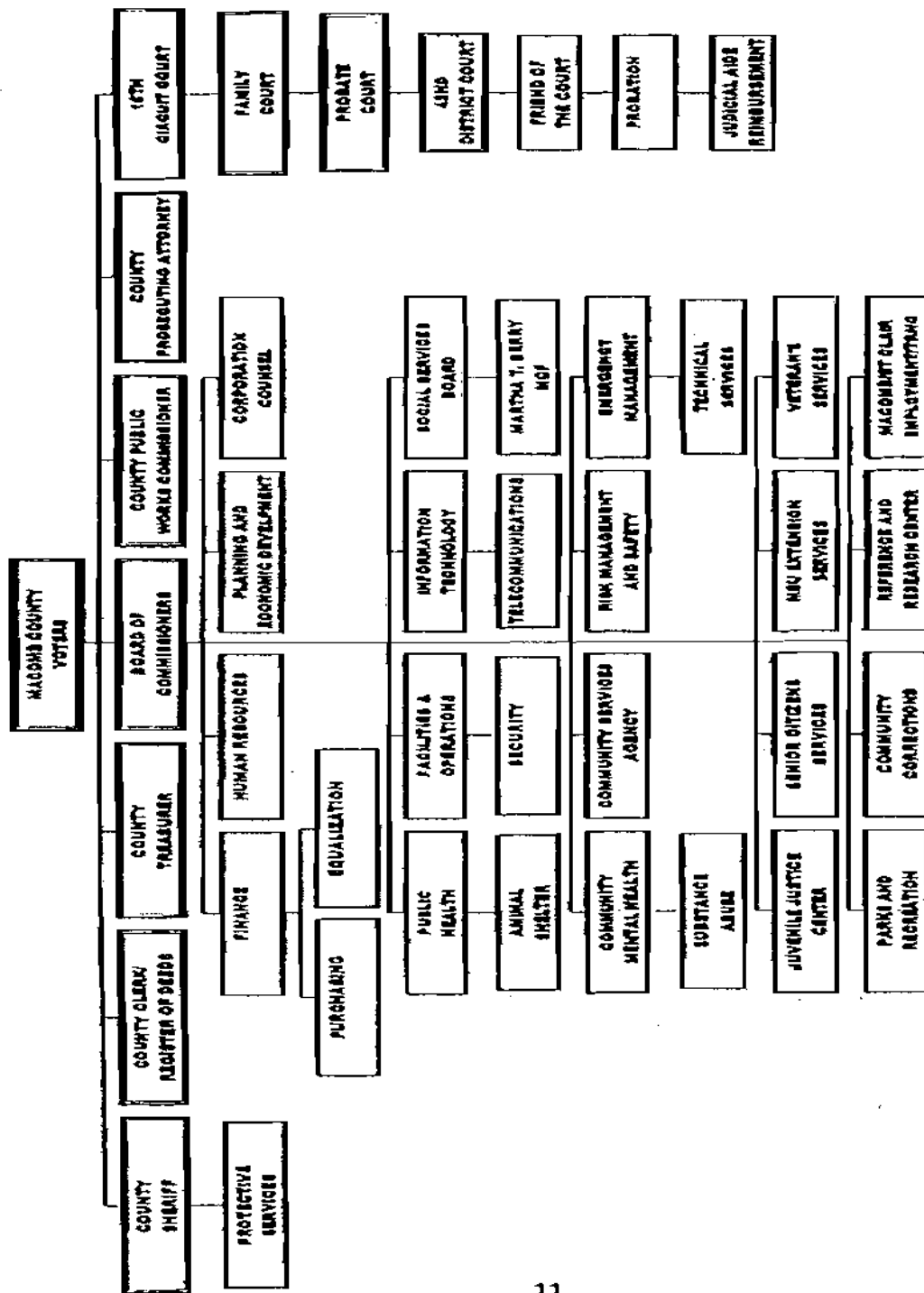


Exhibit II



BOARDS AND COMMISSIONS

Boards and Commissions

Macomb County encourages community involvement. The county maintains several boards and commissions which have been established by federal, state and local laws and Board of Commissioners' resolutions. Appointing authority is shared between the Office of the County Executive and the Board of Commissioners. Specific details for each board or commission is available by visiting the links below.

Click [here](#) for current and upcoming vacancies

Click the following links to access the two required application documents:
[Application for Appointment](#) & [Consent for Background Check](#).

Select a board or commission below for a description:

- [Area Agency on Aging](#)
- [Board of Canvassers](#)
- [Brownfield Redevelopment Authority](#)
- [Building Authority Commission](#)
- [Civil Service Commission](#)
- [Cobo Authority](#)
- [Citizens Advisory Council](#)
- [Commission on Women](#)
- [Community Action Advisory Board](#)
- [Community Corrections Advisory Board](#)
- [Community Mental Health Services Board](#)
- [Criminal Justice Building Authority](#)
- [Economic Development Corporation](#)
- [Friend of Court Citizen Advisory Committee](#)
- [Health Department Hearing Board](#)
- [Historical Commission](#)
- [Hospital Finance Authority Board](#)
- [Huron-Clinton Metropolitan Authority](#)
- [Jury Commission](#)
- [Juvenile Justice Advisory Board](#)
- [Local Emergency Planning Commission](#)
- [Macomb Orchard Trail Commission](#)
- [Macomb / St. Clair Workforce Development](#)
- [Parks & Recreation Commission](#)
- [Partnership for Sustainability](#)
- [Retiree Health Care Board](#)
- [Retirement Commission](#)
- [Road Commission](#)
- [SEMCOG \(Southeast Michigan Council of Governments\)](#)
- [SMART Board](#)
- [Social Services Board](#)
- [Solid Waste Planning Committee](#)
- [Substance Abuse Advisory Council](#)

Macomb County, Michigan: Board Of Commissioners: committees

Page 2 of 2

- Traffic Safety Association
 - United Way FEMA Board
 - Veterans Affairs Commission
 - Water Quality Board
 - Zoological Authority
-

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO *see below

INTRODUCED BY: Kathy Tocco, Chair, Board Operations Committee

***At the 7-26-11 meeting, the following action was taken:**

COMMITTEE RECOMMENDATION – MOTION

A MOTION WAS MADE BY CARABELLI, SUPPORTED BY SMITH, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THAT ALL RESOLUTIONS BE PREPARED PRIOR TO CONSIDERATION AT A COMMITTEE MEETING AND INCLUDED WITH THE MEETING NOTICE OR PROVIDED AT THE MEETING; FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

COMMITTEE/MEETING DATE

Board Operations 7-26-11

Full Board 7-28-11



BOARD OF COMMISSIONERS

1 S. Main St., 8th Floor
Mount Clemens, Michigan 48043
586.469.5125 FAX 586.469.5993
macombcountymi.gov/boardofcommissioners

JULY 26, 2011

TO: BOARD OF COMMISSIONERS

**FROM: RAY GRALEWSKI, CHAIR
COURTS & CLERK/REGISTER OF DEEDS COMMITTEE**

**RE: RECOMMENDATION FROM COURTS & CLERK/REGISTER OF DEEDS
COMMITTEE MEETING OF JULY 26, 2011**

At a meeting of the Courts & Clerk/Register of Deeds Committee, held Tuesday, July 26, 2011, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY DIMARIA, SUPPORTED BY FRASCHETTI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS AUTHORIZE THE CLERK/REGISTER OF DEEDS TO ACCEPT THE PROPOSAL SUBMITTED BY CWIEK, IRVING PC TO PROVIDE A STUDY, ASSESSMENT, AND RECOMMENDATION AS THE FIRST STEP TOWARDS THE FORMATION OF A REAL ESTATE TRACT INDEX, WHICH WOULD GREATLY IMPROVE MACOMB COUNTY'S REAL ESTATE SYSTEM, AT A COST NOT TO EXCEED \$71,550. FUNDS ARE AVAILABLE IN THE TECHNOLOGY FUND #27023601, THE USE OF WHICH IS RESTRICTED BY STATE LAW SOLELY TO TECHNOLOGY IMPROVEMENTS IN THE REGISTER OF DEEDS. FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR GRALEWSKI, SUPPORTED BY COMMISSIONER CARABELLI.

MACOMB COUNTY BOARD OF COMMISSIONERS

Kathy D. Vosburg
District 8
Chair

Marvin E. Sauger
District 2
Vice Chair

Fred Miller
District 9
Sergeant-At-Arms

Toni Mocerri - District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland R. Frascchetti - District 10

Bob Smith - District 12

Phillip A. DiMaria - District 3

Ray Gralewski - District 5

Don Brown - District 7

Kathy Tocco - District 11

Joe Sabatini - District 13

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: Authorize the Clerk/Register of Deeds to accept the proposal submitted by Cwiek, Irving PC to provide a study, assessment, and recommendation as the first step towards the formation of a real estate tract index, which would greatly improve Macomb County's real estate system, at a cost not to exceed \$71,550. Funds are available in the Technology Fund #27023601, the use of which is restricted by state law solely to technology improvements in the Register of Deeds.

BACKGROUND:

The county's public bid process was used under the guidance of the Purchasing Department to select a vendor to perform professional services for the Macomb County Clerk/Register of Deeds by conducting an assessment of alternatives for the establishment of an automated tract index and systems of abstracts of title.

The Macomb County Office of the Clerk/Register of Deeds has been a leader in innovation and automation for almost two decades. The digital recording and automated indexing system implemented by the Register of Deeds Office in the early 1990's was one of the first in the State of Michigan. The Macomb County Register of Deeds Office was also one of the first county recording offices to offer electronic recording and online property search services. In 2008, and consistent with its track record of innovation, the Macomb County Register of Deeds Office became the first, and may still be the only, county recording office in Michigan to develop an electronic entry book system in conformance with state law. The online entry book has been called "The single most important step undertaken in the last several decades by any register in this state to stem the tide of real estate fraud." An automated tract index system, just like the electronic entry book system, will greatly reduce the risk of fraud and improve public service.

This resolution enables the Register of Deeds to facilitate title searches and improve real estate tracking by providing online information through the creation of an automated tract index. A tract index is a system that enables the public to search and confirm the title history of property based upon an address or property tax identification number. Establishing a tract index would make it easier to determine who owns real estate and would provide opportunities to enhance service by providing an alternative to the grantor/grantee index, which has been in place prior to Michigan becoming a state.

The creation of a tract index is more difficult than it may first appear. Real estate law is centuries old. Michigan law does not require property tax identification numbers to be included on all real estate documents. There is no requirement to affirm whether property tax identification numbers match the legal descriptions on all real estate

documents. There is no process to automatically determine whether legal descriptions on legal documents are correct. In fact, Michigan law does not require all real estate documents to even be recorded. All of these issues, and more, would need to be addressed if a tract index were to be created. Given the complexity of these issues, and large impact to our county for how they are resolved, the Clerk/Register of Deeds needs this resolution to bring in expertise on this subject matter.

This resolution does not provide the hardware or system components needed to create a tract index. Rather, it provides the Clerk/Register with critical information and process alternatives necessary to assess how to best implement a tract index system in Macomb County. The activities outlined in this proposal will provide the Clerk/Register of Deeds Office with the opportunity to continue and maintain its position of leadership by identifying those processes and services relating to a tract index, which may be enhanced or developed to improve public service.

This resolution will provide the Macomb County Clerk-Register of Deeds with all of the following elements:

- Brief history and overview of recording and systems of abstracts of title in Michigan;
- Description of the legal authority for the establishment of a tract index in Macomb County;
- An assessment of current capabilities and functionality of the Macomb County Register of Deeds Office with respect to automated recording search systems;
- Identification of alternative means and methods of establishing an automated tract index that is compatible with the automated recording system and processes currently used in the Macomb County Register of Deeds' Office;
- Identification and objective assessment of persons, companies or entities capable of providing critical data and technical expertise necessary to establish an automated tract index;
- The feasibility of establishing each of the identified alternatives and methods of establishing an automated tract index in Macomb County, and the means of paying for the establishment and maintenance of such a system;
- A summary of findings and recommended course of action for the establishment of an automated tract index system by the Macomb County Clerk-Register of Deeds.
- Drafting necessary policy changes for recording requirements, as well as specifications needed to create an electronic interface/portal between the Register of Deeds recording System and any existing tract index service/system relating to all Macomb County records, or as many as feasible.

This resolution would not be the first time Macomb County Clerk/Register of Deeds Carmella Sabaugh has improved the Register of Deeds indexing system. In addition to implementing a system to electronically scan and index documents, a policy put in place by Sabaugh in 1993 to modify and expand the names reported in the index. Prior to 1993, the Macomb County's grantor-grantee index included only the husband's name

when property owned by married couples was recorded. Sabaugh modified the policy in 1993 and directed staff to enter both the husband's and wife's name in the index so that women's interests in real estate would be recognized and reported in the register of deeds index.

INTRODUCED BY: COMMISSIONER RAY GRALEWSKI, CHAIRPERSON
COURT & CLERK/REGISTER OF DEEDS COMMITTEE

COMMITTEE/MEETING DATE: 7-26-11 *Approved*
Full Board 7-28-11



MACOMB COUNTY PURCHASING BID TABULATIONS

Date: 7/5/2011

Bid Item: 20-11

Dept: Clerk - Register of Deeds

Time: 10:00 AM

Name: Professional Services - Automation

BIDDER'S NAME →	Cwiek, Irving PC				
DESCRIPTION ↓					
Professional Fee					
564 Hours Billed At:					
Principal - price hr/unit	\$ 140.00				
Assoc. - price hr/unit	\$ 75.00				
TOTAL BID:	\$ 71,550.00				



BOARD OF COMMISSIONERS

1 S. Main St., 8th Floor
Mount Clemens, Michigan 48043
586.469.5125 FAX 586.469.5993
macombcountymi.gov/boardofcommissioners

JULY 28, 2011

TO: BOARD OF COMMISSIONERS

**FROM: ROLAND FRASCHETTI, CHAIR
AUDIT COMMITTEE**

**RE: RECOMMENDATION FROM AUDIT COMMITTEE
MEETING OF JULY 28, 2011**

At a meeting of the Audit Committee, held Thursday, July 28, 2011, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY GRALEWSKI, SUPPORTED BY DiMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS FORWARD THE TWO OPINIONS REGARDING THE OPEN MEETINGS ACT (ONE FROM CLARK HILL DATED JULY 12, 2011 AND THE OTHER FROM GEORGE BRUMBAUGH DATED JULY 25, 2011) TO REPRESENTATIVE ANDREA LaFONTAINE AND REQUEST THAT SHE FORWARD IT TO THE ATTORNEY GENERAL TO RENDER AN OFFICIAL OPINION. FURTHER, A COPY OF THE TWO OPINIONS WILL BE FORWARDED TO ALL MEMBERS OF THE MACOMB COUNTY DELEGATION IN LANSING. FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR FRASCHETTI, SUPPORTED BY VICE-CHAIR MOCERI.

MACOMB COUNTY BOARD OF COMMISSIONERS

Kathy D. Vosburg
District 8
Chair

Marvin E. Sauger
District 2
Vice Chair

Fred Miller
District 9
Sergeant-At-Arms

Toni Moceri - District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland R. Frascetti - District 10

Bob Smith - District 12

Phillip A. DiMaria - District 3

Ray Gralewski - District 5

Don Brown - District 7

Kathy Tocco - District 11

Joe Sabatini - District 13

RESOLUTION NO. _____ FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO _____ (see below)

INTRODUCED BY: from the Floor

After discussion, the following action was taken:

COMMITTEE RECOMMENDATION - MOTION

A MOTION WAS MADE BY GRALEWSKI, SUPPORTED BY DIMARIA, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS FORWARD THE TWO OPINIONS REGARDING THE OPEN MEETINGS ACT (ONE FROM CLARK HILL DATED JULY 12, 2011 AND THE OTHER FROM GEORGE BRUMBAUGH DATED JULY 25, 2011) TO REPRESENTATIVE ANDREA LaFONTAINE AND REQUEST THAT SHE FORWARD IT TO THE ATTORNEY GENERAL TO RENDER AN OFFICIAL OPINION. FURTHER, A COPY OF THE TWO OPINIONS WILL BE FORWARDED TO ALL MEMBERS OF THE MACOMB COUNTY DELEGATION IN LANSING. FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

COMMITTEE/MEETING DATE

Audit _____ 07-28-11 *Approved*
Full Board _____ 7-28-11

TO: Macomb County Board of Commissioners

FROM: Andrew C. Richner

DATE: July 12, 2011

SUBJECT: Macomb County Water Resource Advisory Council

You have asked the following questions regarding the Macomb County Water Resources Advisory Council ("MCWRAC"):

- (i) Is the MCWRAC subject to the Open Meetings Act, Public Act No. 267 of 1976, as amended (the "OMA")?
- (ii) If the OMA does apply to MCWRAC, is notice required of its meetings?

Following are our responses.

1. Is MCWRAC subject to the OMA?

Under the OMA, a "public body" must comport with the OMA's requirements. Subsection 2(a) of the OMA¹ defines "public body" as:

"any state or local legislative or governing body, including a board, commission, committee, subcommittee, authority, or council, that is empowered by state constitution, statute, charter, ordinance, resolution, or rule to exercise governmental or proprietary authority or perform a governmental or proprietary function; a lessee of such a body performing an essential public purpose and function pursuant to the lease agreement; or the board of a nonprofit corporation formed by a city under section 40 of the home rule city act, 1909 PA 279, MCL 117.40."

The MCWRAC would seem to meet the first part of the definition of a public body because it is a local council, committee or commission.

Even if MCWRAC is considered as meeting the first test as a "council", it must be considered as performing a governmental or proprietary function to be subject to the OMA.² An advisory body can meet this test if it were, in addition to its advisory duties, vested with

¹ MCL 15.262(a).

² *Jackson v. Eastern Michigan University Foundation*, 215 Mich. App. 240 (1996) (because the university foundation was directed to manage the university's endowment fund, which was a governmental function, it was subject to OMA).

authority to make final decisions on a particular matter or policy-making authority.³ It is not clear what governmental or proprietary power has been given to MCWRAC, nor does it appear to have final decision-making power on governmental matters.

Furthermore, the OMA requires that MCWRAC derive its powers from "state constitution, statute, charter, ordinance, resolution, or rule". Under the Michigan Supreme Court's interpretation of this requirement, the OMA would not apply to boards empowered by executive order.⁴ Accordingly, because the MCWRAC was apparently created by the county executive, it likely does not meet this requirement of the OMA and would not be subject to the OMA in the absence of other authority to the contrary.

On the other hand, regardless of whether or not the MCWRAC is a "public body" under the OMA, Section 12.1 of the Macomb County Charter appears to impose the OMA open meeting requirements on all "[c]ounty boards, commissions, and committees."⁵ The Charter does not define what is meant by "[c]ounty boards, commission, and committees", but the respective dictionary definitions of "committee" and "council" are substantially similar. It is clear that MCWRAC is a creature of the County as suggested by its title (*i.e. Macomb County Water Resource Advisory Council*) and the fact that the County Executive created it as pronounced in his press releases.

Accordingly, MCWRAC may be considered a County board, commission or committee as contemplated by the Charter. As such, it could be required to hold its meetings in public as provided by the OMA, even if it is not a public body otherwise subject to the OMA as discussed above.

In any case, given that the public meeting and notice requirements under the OMA are fairly minimal and given the nature of the activities and members of the MCWRAC, we would generally advise complying with the OMA meeting and notice requirements. There is little harm in doing so. It seems the matters being discussed would be of public interest and there would seemingly be little, if any, adverse results from holding open meetings and providing notice as required by the OMA.

³ OAG No. 6652 (July 25, 1990). *See also* OAG No. 5256 (January 23, 1978) (watershed councils are "public bodies" because, in addition to their advisory duties, they are legally capable of rendering a final decision as the expenditure of public money in carrying out their other functions); OAG No. 6487 (January 14, 1988) (Senate Fiscal Agency is a "public body" because it is vested with final decision-making authority with regard to personnel matters within the Agency and because it determines the policies and procedures for the operation of the Agency).

⁴ *House Speaker v. Governor*, 443 Mich. 560 (1993) (governor established executive advisory board was exempt from OMA). *See also Herald Co. v. City of Bay City*, 463 Mich. 111, 129 (committee as creation of city manager did not derive its power from state constitution, statute, charter, ordinance, resolution, or rule"); OAG No. 6053 (April 13, 1982); and OAG No. 5505 (July 3, 1979) (promotion and tenure committee and budget committee of Wayne State University are advisory and are not subject to OMA).

⁵ Section 12.1 provides in whole that "[m]eetings of the Commission and all other County boards, commissions, and committees shall be public as provided by law." We note the phrasing of Section 12.2 requires County records to be public "to the extent provided by law." In other words, it could be argued that all meetings of County bodies must be public except to the extent the OMA would allow closed sessions while County documents are to be public only if required by law.

2. Notice

The OMA requires that public bodies post a notice indicating the date, time and place at least 18 hours prior to any special meetings of the body. It also requires a notice at least 10 days prior to the first meeting of the public body of all regular meetings. So, assuming that MCWRAC is subject to the OMA by virtue of Section 12.1, a notice of MCWRAC's June 29 meeting should have been posted.

CONCLUSION

While it might not be subject to the OMA in the absence of other authority, the Charter arguably requires that MCWRAC, as a County board, commission or committee, comply with the OMA. Therefore, it would be subject to notice and public meeting requirements of the OMA.

cc: Scott Smith



Macomb County Executive
Mark A. Hackel

Mark F. Deldin
Deputy County Executive

Audit Committee
7-28-11
Distributed

To: Kathy Vosburg, Board Chair
Members of the Board of Commission

From: Mark A. Hackel, County Executive

Date: July 27, 2011

Re: Water Resources Advisory Council & Legal Opinion
Regarding the Open Meetings Act

I understand there are concerns regarding the application of the Open Meetings Act (OMA) to the Water Resources Advisory Council (WRAC) that I created. Please note this is an "advisory council" to my office and as such is not subject to the OMA. I am attaching a copy of an opinion from Corporation Counsel that supports the position. This opinion was shared with both my office and the Board Office about two weeks ago.

I hope this information is helpful to you. Please feel free to contact me if you have further questions or concerns.

MAH/pjl

MEMORANDUM

TO: Mark A. Hackel
County Executive

FROM: George E. Brumbaugh, Jr.
Corporation Counsel

DATE: July 25, 2011

RE: Water Resource Advisory Council

You have asked this office to prepare a written legal opinion as to whether the Macomb County Water Resource Advisory Council is subject to the Open Meetings Act and whether Section 12.1 of the County Charter requires compliance with the Open Meetings Act.

As we had earlier indicated to you both verbally and in writing, the Open Meetings Act is not applicable to the Water Resource Advisory Council nor does Section 12.1 of the Charter require that meetings held by that Advisory Council comply with the Open Meetings Act. The following is a more detailed explanation of this conclusion.

The Macomb County Water Resource Advisory Council was created as an advisory council by you as Macomb County Executive to examine water quality, access to streams, rivers and lakes within the County and how to attract recreational and other uses of our waterways.

The first issue to determine is whether you as the County Executive are subject to the Open Meetings Act. In the Michigan Supreme Court decision of *Herald Company v City of Bay City, et al*, 463 Mich 111 (2000), the court held that "an individual executive acting in his executive capacity is not a public body for purposes of the OMA." (OMA means Open Meetings Act). In the *Herald Company* case, the issue was whether or not a committee that was formed by the city manager was subject to the requirements

of the Open Meetings Act. The Supreme Court concluded that if the city manager were subject to the Open Meetings Act, the committee he created might also be subject to the Open Meetings Act. Since the city manager was not subject to the Open Meetings Act, the committee that he created is not a public body for purposes of the Open Meetings Act and the committee's actions did not violate the statute when they failed to comply with the Open Meetings Act requirements.

This is the exact situation which we have with regard to the Water Resource Advisory Council. It is a council that was created by you. Since you are not subject to the Open Meetings Act, the Council is not subject to the Open Meetings Act.

The next question is whether Section 12.1 of the Charter requires that the Advisory Council be required to comply with the requirements of the Open Meetings Act. Again, the answer is no. Section 12.1 of the Charter says "Meetings of the Commission and all other County boards, commissions, and committees shall be public as provided by law." It is clear that the meaning of that section is that if a board, commission or committee is subject to the Open Meetings Act, then they shall abide by it. Since the Advisory Council is not subject to the Open Meetings Act, it is not required by the Charter to abide by it.

Also, the drafters of the Charter very carefully used the words "boards, commissions and committees" in Section 12.1. They did not include in Section 12.1 any reference to advisory bodies nor did it include the word councils. If it had intended to include such entities, it would have done so. In interpreting a statute or in this case, a charter, the principles of statutory construction must be looked at. One of those principles is "*expressio unius est exclusio alterius*". This is a Latin phrase meaning the express mention of one thing excludes all others. Thus, where there is a list of items, if the specific item is not on the list, it is assumed not to be covered by the statute or charter. In this case, there is no listing of advisory bodies nor is there any listing specifically using the term council. To imply otherwise is to add words to the Charter.

We believe that it is clear that 1) the Open Meetings Act is not applicable to the Advisory Council and 2) that Section 12.1 of the Charter does not impose a requirement that advisory councils created by the Executive are subject to Open Meetings Act because of the wording in Section 12.1.

We advised the Board Office of this opinion some weeks ago when it was raised in an inquiry that we received. I personally advised Board representative Ms. Dib that the Advisory Council was not subject to the Open Meetings Act. I likewise advised your office of this opinion.

If you have any further questions, please feel free to contact my office.

GEB/mla



BOARD OF COMMISSIONERS

1 S. Main St., 8th Floor
Mount Clemens, Michigan 48043
586.469.5125 FAX 586.469.5993
macombcountymi.gov/boardofcommissioners

JULY 28, 2011

TO: BOARD OF COMMISSIONERS

**FROM: JAMES CARABELLI AND DAVID FLYNN, CO-CHAIRS
ECONOMIC DEVELOPMENT COMMITTEE**

**RE: RECOMMENDATION FROM (SPECIAL) ECONOMIC DEVELOPMENT
COMMITTEE MEETING OF JULY 28, 2011**

At a **special meeting** of the Economic Development Committee, held Thursday, July 28, 2011, the following recommendation was made and is being forwarded to the Full Board for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A MOTION WAS MADE BY SMITH, SUPPORTED BY GRALEWSKI, TO RECOMMEND THAT THE BOARD OF COMMISSIONERS APPROVE THE CONTRACT WITH CLINTON-MACOMB PUBLIC LIBRARY FOR MACOMB BLIND AND PHYSICALLY HANDICAPPED. FURTHER, THE FUNDS APPROPRIATED TO THE LIBRARY FOR THE BLIND WOULD BE IN A SPECIFIC FUND DESIGNATED FOR THAT PURPOSE AND ALL REPORTING OF EXPENDITURE OF FUNDS WOULD BE SUBMITTED BACK QUARTERLY TO THE FINANCE COMMITTEE. FURTHER, A COPY OF THIS BOARD OF COMMISSIONERS' ACTION IS DIRECTED TO BE DELIVERED FORTHWITH TO THE OFFICE OF THE COUNTY EXECUTIVE. **THE MOTION CARRIED.**

(THIS ITEM WAS WAIVED TO FULL BOARD BY THE FINANCE COMMITTEE CHAIR)

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CO-CHAIRS CARABELLI AND FLYNN.

MACOMB COUNTY BOARD OF COMMISSIONERS

Kathy O. Vosburg
District 8
Chair

Marvin E. Sauger
District 2
Vice Chair

Fred Miller
District 9
Sergeant-Ar-Arms

Toni Mozeri - District 1

David Flynn - District 4

James L. Carabelli - District 6

Roland R. Fraschetti - District 10

Bob Smith - District 12

Phillip A. DiManna - District 3

Ray Gralewski - District 5

Don Brown - District 7

Kathy Tocco - District 11

Joe Sabatini - District 13

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve or reject contract with Clinton-Macomb Public Library for Macomb Blind and Physically Handicapped. If approved, this item will be forwarded to the Finance Committee. * (see below)

INTRODUCED BY Commissioners James Carabelli and David Flynn, Co-Chairs, Economic Development Committee

Amendment

A motion was made by Sabatoni, supported by Grolowski, that the funds appropriated to the library for the Blind would be in a specific fund designated for that purpose and all reporting of expenditure of funds would be submitted back quarterly to the Finance Committee.

* This item was waived to the Full Board by the Finance Committee Chair.

COMMITTEE/MEETING DATE

Economic Development Committee	07-21-11	moved to Special meeting on 7-28-11 at 6:30pm
<u>Special Econ. Dev.</u>	<u>7-28-11</u>	
Full Board	7-28-11	Approved

Revised Contract

DRAFT – July 27 2011

DRAFT – July 27, 2011

DRAFT – July 27, 2011

Economic Development
(Special meeting)

7-28-11

Distributed

**AGREEMENT BETWEEN MACOMB COUNTY AND
THE CLINTON-MACOMB PUBLIC LIBRARY REGARDING THE
MACOMB LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED@ CMPL**

This Agreement is entered into on _____, 2011
between Macomb County (County), whose address is One S. Main Street, 8th Floor, Mount
Clemens, MI 48043 and the Clinton-Macomb Public Library (CMPL) 40900 Romeo Plank, Clinton
Township, MI 48038.

Recitals

- A. Macomb County (County) provides library services for the blind and physically handicapped residents through the Macomb Library for the Blind and Physically Handicapped (MLBPH).
- B. In order to continue to provide services for the blind and physically handicapped, the County wishes to partner with the Clinton-Macomb Public Library (CMPL) to provide these services as a sub-regional library associated with the National Library Service for the Blind and Physically Handicapped (NLS).
- C. CMPL agrees that such a partnership will benefit county residents and will provide opportunities for library service enhancements by CMPL.

Agreement

- 1. **Sub-Regional Library.** CMPL shall assume the role of the host library for the Macomb Library for the Blind and Physically Handicapped (MLBPH) and shall fulfill all NLS requirements of a sub-regional library to provide library services, including the lending of books, recordings, reproducers, musical scores, instructional texts, and other specialized materials, for blind and other physically handicapped residents of Macomb County. The name for the MLBPH will be the Macomb Library for the Blind and Physically Handicapped @ CMPL.

2. **Term.** The term of this agreement is 10 years, commencing on _____, 2011. The effective date of this agreement is the commencement date.

3. **Consideration.** The County shall pay to CMPL the following annual amounts :

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
1	\$ 95,000.00	6	\$110,131.00
2	\$ 97,850.00	7	\$113,435.00
3	\$100,786.00	8	\$116,838.00
4	\$103,809.00	9	\$120,343.00
5	\$106,923.00	10	\$123,953.00

The first annual payment will be made upon the effective date. Subsequent annual payments will be due on the anniversaries of the effective date.

4. **Startup Costs.** The County shall reimburse CMPL for one-time startup costs totaling \$89,170.00 as outlined in Attachment A upon the effective date of this agreement.

5. **Funds.** Any MLBPH fund balance, endowments, or grants, shall be transferred to CMPL.

6. **MLBPH State Aid.** MLBPH state aid shall be transferred to CMPL. If state aid for MLBPH exceeds \$40,000.00 in any given year, the excess shall be deducted from that year's contract amount that is required to be paid by the County to CMPL. If state aid falls below \$40,000.00 in any given year, the shortfall shall be added to that year's contract amount to be paid to CMPL.

7. **Appropriation of Funds.** CMPL shall have full discretion for the appropriation of funds provided by the County, whether the funds are grants, endowments, state aid or federal aid. CMPL shall comply with any state or federal requirements imposed upon the appropriations. CMPL shall hold the County harmless from any liability due to its failure to comply with applicable laws or regulations.

8. **Reporting Requirements.** CMPL shall be responsible for submitting any reports to funding sources and shall submit a copy of such reports to the County.

9. **Personal Property.** The County shall provide an inventory to CMPL of the county-owned and federal personal property of MLBPH. The County shall turn over all of the personal property of the MLBPH to CMPL. All non-federal personal property shall become the property of CMPL. CMPL shall have the authority to dispose of the property at its discretion. The County

will hold CMPL harmless for any cost due to federal property not turned over by the County to CMPL.

10. **Employees.** CMPL is under no obligation to hire any current MLBPH employees. Existing MLBPH staff will be given full consideration for any new positions created by CMPL as a result of this agreement.

11. **Operation.** The Macomb Library for the Blind and Physically Handicapped @ CMPL will be available to the public at all times that the CMPL is available to the public.

12. **Entire Agreement.** This Agreement and its exhibits contain the entire understanding between the parties.

13. **Severability.** Each provision of this Agreement must be interpreted in a way that is valid under applicable law. If any provision is held invalid, the rest of the Agreement will remain in full effect.

14. **Amendments.** The parties can amend this Agreement only by a written document signed by both parties.

15. **Assignments.** A party cannot assign this agreement or any right or obligation under the Agreement without the prior consent of the other party.

16. **Successors and Assigns.** If this Agreement is properly assigned, then it will bind and benefit the successors and assigns of the parties.

17. **Third-Party Beneficiaries.** This Agreement confers no rights or remedies on any third party, other than the parties to this Agreement and their respective successors and permitted assigns.

Macomb County

Clinton-Macomb Public Library

Mark F. Deldin,
Deputy County Executive

Larry P. Neal
Library Director

ADDED TO AGENDA
(#106)

RESOLUTION NO. _____

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO Approve or reject the Solid Waste Plan Amendment to authorize the export of solid waste from Macomb County to Genesee County and to eliminate the expansion of Pine Tree Acres, the export and import of solid waste to SEMCOG communities and the export of septage to St. Clair County from the Plan Amendment; further to authorize that the Plan Amendment be sent to the communities for their approval as required by state law. If approved, this item will be forwarded to the Finance Committee.

INTRODUCED BY Commissioners James Carabelli and David Flynn, Co-Chairs, Economic Development Committee

* This item was waived to Full Board by the Finance Committee Chair.



COMMITTEE/MEETING DATE

Economic Development Committee 07-21-11

Full Board 7-28-11

SELECTED SYSTEM

EXPORT AUTHORIZATION

If a Licensed solid waste disposal area is currently operating within another County, disposal of solid waste generated by the EXPORTING COUNTY is authorized up to the AUTHORIZED QUANTITY according to the CONDITIONS AUTHORIZED in Table 2-A if authorized for import in the approved Solid Waste Management Plan of the receiving County.

Table 2-A

CURRENT EXPORT VOLUME AUTHORIZATION OF SOLID WASTE

EXPORTING COUNTY	IMPORTING COUNTY	FACILITY NAME ¹	AUTHORIZED QUANTITY/ DAILY	AUTHORIZED QUANTITY/ ANNUAL	AUTHORIZED CONDITIONS ²
Macomb County	Wayne County			Not Limited	P
Macomb County	Oakland County			Not Limited	P
Macomb County	St. Clair County ³	Bio-Reactor Landfill		Not Limited	Septage and authorized liquid waste
Macomb County	St. Clair County	Smith's Creek Landfill		Not Limited	P
Macomb County	Livingston County			Not Limited	P

¹ Facilities are only listed if the exporting county is restricted to using specific facilities within the importing county.

² Authorization indicated by P = Primary Disposal; C = Contingency Disposal; * = Other conditions exist and detailed explanation is included in the Attachment Section.

³ Septic waste may be disposed of the St. Clair County bio- reactor landfill. Solid waste may also be disposed of at the Smiths Creek Landfill.

Macomb County	Monroe County	Not Limited	P
Macomb County	Washtenaw County	Not Limited	P
Macomb County	Genesee County	Not Limited	P
Macomb County	Sanilae County	Not Limited	P
Macomb County	Lenawee County	Not Limited	P
Macomb County	Jackson County	Not Limited	P
Macomb County	Shiawassee County	Not Limited	P



CORPORATION COUNSEL

1 S. Main St., 8th Floor
Mount Clemens, Michigan 48043
586-469-6346 Fax 586-307-8286

Econ. Dev.
7-21-11

Distributed

Corporation Counsel
George E. Brumbaugh, Jr.

Assistant Corporation Counsel
Frank Krycia
James S. Meyerand
Jill K. Smith

MEMORANDUM

To: David Flynn, Co-Chair
James Carabelli, Co-Chair
Economic Development Committee

From: Jill K. Smith
Assistant Corporation Counsel

Subject: Solid Waste Plan Amendment

Date: July 20, 2011

State law requires that counties have a solid waste management plan. The plan must authorize from what counties solid waste can come into the county and to what counties solid waste can be exported.

In 2007, the BOC began the amendment process pursuant to a request from Pine Tree Acres and Waste Management. The amendment process is a long drawn out procedure which requires, among other things, the consent of 67% of the municipalities in the county. At that time there was a benefit to the county because in return for expanding the landfill, Waste Management was going to limit Canadian waste coming into the County. Because of the cost to amend the Plan, part of the agreement with Waste Management included a clause that Waste Management would pay for the costs of the amendment. As the amendment was going through the process, several items were piggy-backed onto the amendment including the request from Richfield to allow waste to be exported to Genesee County. Right now, the Amendment allows the expansion of Pine Tree Acres, the exportation and importation of County-generated solid waste to any licensed disposal facility in the seven-county SEMCOG area and Genesee County, and the exportation of County-generated septic waste to a bio-reactor landfill located in St. Clair County.

For various reasons, nothing further has been done with the amendment and there is no longer an agreement with Waste Management. The addition of the SEMCOG counties was for the benefit of Waste Management to replace the waste brought in from Canada and, as far as I know, there is no longer any need for the exportation of septic waste to the bioreactor

landfill in St. Clair County. Therefore, only that portion of the Amendment to allow the exportation of solid waste to Genesee County as requested by Richfield remains viable.

Richfield has requested that the Board of Commissioners approve that portion of the amendment that allows the exportation of solid waste to Genesee County and has offered to prepare all the necessary paperwork to submit the amendment to the municipalities and attend the meetings.

The resolution before the Committee today is to either approve or reject the Solid Waste Plan Amendment to authorize the export of solid waste from Macomb County to Genesee County and to eliminate the expansion of Pine Tree Acres, the export and import of solid waste to SEMCOG communities and the export of septage to St. Clair County from the Plan Amendment; further to authorize that the Plan Amendment be sent to the communities for their approval as required by state law.

BUTZEL LONG
ATTORNEYS AND COUNSELORS

a professional corporation

MEMORANDUM

TO: David Flynn

FROM: Susan Johnson
Beth Gotthelf

DATE: June 8, 2011

RE: Macomb County Solid Waste Management Plan Amendment Process

Macomb County has asked us to explain the procedure for amending the Macomb County Solid Waste Management Plan ("Plan") to give Macomb County more flexibility with its waste disposal options by allowing for the export of waste to Genesee County.

In 2007, the Macomb County Solid Waste Planning Committee made recommendations to the Macomb County Board of Commissioners that the Plan be amended to: (i) allow the expansion of Pinetree Acres; (ii) allow the export of septage waste to the bio-reactor landfill in St. Clair County and (iii) allow for the import of waste from the SEMCOG counties and Genesee County into Macomb and export of waste from Macomb to the SEMCOG counties and Genesee County for disposal. Genesee County currently allows for Macomb County waste to be imported into Macomb County but the language to allow for the export from Macomb was deleted (arguably needlessly) a number of years ago by the Michigan Department of Environmental Quality ("MDEQ") when it amended Macomb's Plan for Macomb. On November 13, 2007, the Board voted to send the proposed amendment back to the Solid Waste Planning Committee asking them to separate their recommendation into three separate amendments and to provide certain analysis with respect to the proposed expansion of Pinetree Acres. The Solid Waste

Planning Committee has not been reconvened to deal with these issues since that time. The MDEQ however, considers the 2007 Plan amendments to be pending.

To amend the Plan to allow for the option to send waste into Genesee County, the Macomb County Board must pass a resolution to amend the Plan and then 67% of the communities must pass similar resolutions. The resolutions are then forwarded to the MDEQ for approval. Once the MDEQ approves the plan, the process is completed. Thus, the necessary steps are as follows:

1. The Macomb County Board needs to place the proposed Plan Amendments on the proposed agenda of a regularly scheduled Board meeting, with the usual notice to the public of agenda items to be considered.
2. The Board must then move to reconsider their prior action and approve an amendment to the Macomb County Solid Waste Management Plan that allows for the import and export of solid waste to and from the SEMCOG Communities and Genesee County and release the approved amendment to the communities for approval and disapproval of the other proposed amendments until such time as the Solid Waste Management Committee is reconvened and can provide the requested analysis to the Board. Butzel understands that Macomb County is extremely sensitive to costs. Therefore, Butzel can draft the resolution for Macomb if it prefers at no cost. Note, the resolution does not have to be a separately drafted resolution, but can be a motion and approval reflected in the written Board minutes as well. MDEQ simply needs proof of official Board action.
3. Assuming the Board approved the resolution, a letter with a copy of the proposed amendment, the Board's approval and, to make things easier, a sample resolution must then be sent to all Macomb County Communities asking that they consider and pass a resolution approving the proposed amendment and send documentation of such approval back to Macomb County. Butzel can draft the letter and local resolution, as well as prepare the mailing for Macomb's review, mail the packages and collect the resolution should Macomb desire at no cost to Macomb. Butzel or a representative of Richfield Landfill, which is located in

Genesee, will attend each of the local council meetings to answer any questions. We can also be available to answer any questions prior to the various local council meetings. Macomb may also want to designate Jill Smith in the law department or someone in Stephen Cassin's department to answer questions as well.

4. Once 67% of the governing bodies of the Macomb County communities approve the amendment, it is considered "locally approved" and can be sent to the Director of the MDEQ for approval. If Macomb desires, Butzel can gather the resolutions and prepare the mailing for Macomb to send to the MDEQ at no cost to Macomb.
5. The MDEQ has 6 months to approve or deny the amendment.

April 7, 2011

Ms. Kathy Vossberg, Chair
Macomb County Board of Commissioners
County Administration Building
One S. Main Street
Mount Clemens, MI 48043

Re: Request for Macomb County Solid Waste Management Plan
Amendment

Dear Ms. Vossberg:

Richfield Equities is requesting that Macomb County amend its Solid Waste Management Plan to allow waste generated in Macomb County to be disposed of in Genesee County. In 2007, the Macomb County Solid Waste Management Committee recommended to the Macomb County Board of Commissioners that the Macomb County Solid Waste Management Plan be amended to among other things, allow for solid waste generated in Macomb County to be exported for disposal to the SEMCOG counties and Genesee County. Because of controversy surrounding another one of the recommendations (to also allow for the expansion of the Pine Tree Acres Landfill), the Board did not pass the amendments but instead sent the entire package back to the Committee for reconsideration.

Richfield Landfill, an affiliate of Richfield Equities owns and operates a licensed municipal solid waste landfill in Genesee County. In addition, Richfield Equities currently operates the City of Warren transfer station. However, while the existing Macomb County Solid Waste Management Plan allows for waste generated in Genesee County to be disposed of in Macomb County, it does not authorize Macomb County generated waste to be disposed of in Genesee County, despite the fact that Genesee County has already agreed to accept Macomb County waste. As such, Richfield Equities must haul the City of Warren waste to competing disposal facilities. It is also worth noting, that there are at least three additional national solid waste management companies operating disposal facilities in Genesee County. By allowing the export of waste to Genesee

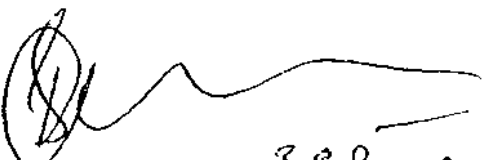
Serving The Communities We Live In

County, Macomb communities and citizens are assured competitive solid disposal rates and alternatives in the future. In addition, landfill capacity in Macomb can be further extended.

It is our understanding that the Michigan Department of Environmental Quality ("MDEQ") considers the 2007 plan amendments to be pending such that Macomb County could reconsider its previous action, approve the waste export recommendation of the Solid Waste Planning Committee without approving the others or reconvening the Solid Waste Planning Committee and send the amendment on to the communities for approval. As such, we are requesting that Macomb County take such action. Richfield is willing to fund the County's costs in moving this amendment forward, which should be minimal given the fact that approval can be handled at a regularly scheduled County Board meeting. Richfield will also cover any mailing costs associated with requests to the Macomb communities necessary to approve the amendment.

We are available to meet with you, the Economic Development Committee and/or the Board as necessary and at your earliest convenience to discuss our request.

Thank you for your consideration.


Very truly yours, *BC Rowland* *Manager.*

RICHFIELD EQUITIES

RECYCLABLE PAPER

**MACOMB COUNTY BOARD OF COMMISSIONERS
RESOLUTION PLEDGING LIMITED TAX FULL FAITH AND CREDIT FOR THE
OAKLAND MACOMB INTERCEPTOR DRAIN DRAINAGE DISTRICT BONDS
(LIMITED TAX GENERAL OBLIGATION), SERIES 2011A**

WHEREAS, pursuant to the authorization provided in Chapter 21 of the Drain Code, the Drainage Board of the Oakland Macomb Interceptor Drain Drainage District (the "Drainage District") expects to provide for the issuance of one or more series of bonds to finance costs relating to the project described on Schedule I (the "Project"), and the costs of issuance of such bonds; and

WHEREAS, all or a portion of such bonds will be sold to the Michigan Finance Authority ("Authority") under the State Revolving Fund Program; and

WHEREAS, such bonds will be payable in part from the collection of special assessments against public corporations in Oakland and Macomb Counties in the Drainage District, said special assessments to be duly confirmed as provided in the Drain Code; and

WHEREAS, pursuant to a Corrected Final Order of Apportionment dated July 20, 2010 adopted by the Drainage Board for the Drainage District, the cost of the Project has been apportioned against public corporations in Oakland County as follows: City of Auburn Hills (3.3059%), Independence Township (includes City of Clarkston) (3.1622%), City of Lake Angelus (0.0359%), City of Rochester (2.9035%), City of Rochester Hills (12.9326%), Oakland Township (2.0159%), Orion Township (4.6139%), Oxford Township (2.4184%), Village of Lake Orion (0.6612%), Village of Oxford (1.1499%), Waterford Township (13.4608%), and West Bloomfield Township (1.8398%); and

WHEREAS, pursuant to a Corrected Final Order of Apportionment dated July 20, 2010 adopted by the Drainage Board for the Drainage District, the cost of the Project has been apportioned against public corporations in Macomb County as follows: Chesterfield Township (3.9434%), City of Fraser (2.3239%), City of Sterling Heights (16.4901%), City of Utica (0.9289%), Clinton Township (11.2458%), Harrison Township (3.0015%), Lenox Township (0.2519%), Macomb Township (6.7545%), Shelby Township (4.7641%), Village of New Haven (0.5379%), and Washington Township (1.2580%); and,

WHEREAS, the Drainage Board of the Oakland Macomb Interceptor Drain has or will authorize and provide for the issuance by the Oakland-Macomb Interceptor Drain Drainage District of its Drain Bonds, Series 2011A, in the aggregate principal amount of not to exceed \$50,000,000 (the "Series 2011A Bonds") to defray part of the costs of the Project; and

WHEREAS, Section 526 of Act 40, Public Acts of Michigan, 1956, as amended (the "Drain Code"), authorizes a county to pledge its full faith and credit for the payment of obligations issued under Chapter 21 of the Drain Code, if the county board of commissioners has adopted a resolution by two-thirds (2/3) vote of its members-elect to that effect; and

WHEREAS, the Series 2011A Bonds are to be designated Oakland Macomb Interceptor Drain Drainage District Bonds (Limited Tax General Obligation), Series 2011A, with such modifications and other designations as may be approved by resolution of the Drainage Board, in an aggregate principal amount not to exceed \$50,000,000, with such bonds expected to be issued in approximately September 2011, bearing interest at the rates and maturing in such amounts and at such times as may be determined pursuant to the resolution of the Drainage Board; and

WHEREAS, said Project is immediately necessary to protect and preserve the public health, and it is in the best interest of Macomb County that the Drain Bonds be sold and secured by a pledge of the full faith and credit of Macomb County, as authorized by Section 526 of the Drain Code; and

WHEREAS, the Board of Commissioners of Oakland County is expected to adopt a similar resolution pledging its full faith and credit for the payment of the Drain Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE MACOMB COUNTY BOARD OF COMMISSIONERS:

1. Pursuant to the authorization provided in Section 526 of the Drain Code, the Macomb County Board of Commissioners, by a majority vote of at least two-thirds (2/3) of its members-elect, does hereby irrevocably pledge the full faith and credit of Macomb County for the prompt payment of the principal of and interest on the Series 2011A Bonds, in one or more series, not to exceed in the aggregate \$50,000,000, and does agree that in the event any public corporations in Macomb County shall fail or neglect to account to the Macomb County Treasurer for the amount of any special assessment installment and interest (in anticipation of which the bonds are issued) when due, then the amount thereof shall be advanced from the funds of Macomb County, and the Macomb County Treasurer is directed to make such advancement to the extent necessary.

2. In the event that, pursuant to said pledge of its full faith and credit Macomb County advances out of Macomb County funds all or any part of the principal and interest due on the bonds, it shall be the duty of the Macomb County Treasurer, for and on behalf of Macomb County, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

SCHEDULE I

Structural rehabilitation of the Oakland-Macomb Interceptor Drain and necessary ancillary construction:

Contract No. 3 – Segment 2 repair work is located along the Edison Corridor Interceptor and Oakland Arm Interceptor extending from the Northeast Sewage Pumping Station in the City of Detroit, through various private properties and the Amber Road Rights-of-Way, through International Transmission Company (ITC) corridor in the City of Warren, City of Sterling Heights, and through the 15 Mile Road, Dodge Park Road and Utica Road Rights-of-Way in the City of Sterling Heights. The work is within the City of Detroit, City of Sterling Heights and the City of Warren, Michigan. The proposed contract work for the OMID Segment 2 program, generally includes preliminary rehabilitation efforts including flow control, leak sealing, grouting of potential voids, pipe surface re-lining and spot repairs and consist of the following construction:

1. Control Structure No. 11- PCI 5 Access Structure:

This is a 29-foot inside diameter cylindrical access shaft is located on the DWSD North East Pump Station property just south of 8 Mile Road. The construction of the PCI 5 access structure will include temporary dewatering, excavation, construction of a temporary circular earth retention system, temporary flume in sewer, concrete base slab and walls, backfill, and site restoration. The shaft cover will be constructed from precast concrete units. The shaft walls will include guide rails/grooves for future gate installation.

2. Access Manhole # 104A - PCI 6 Access Structure:

The structure is approximately 12 foot diameter, cylindrical access shaft located south of Interstate 696 near Palomino Avenue. The construction of Manhole #104A will include temporary dewatering, excavation, construction of a temporary circular earth retention system, concrete and steel walls, backfill, and site restoration. The shaft cover will be constructed of reinforced concrete.

3. North East Pump Station Modifications and Implementation of Flow Control:

Modifications to the Northeast Sewage Pumping Station include the installation of a new 1250 HP variable speed pump, electrical variable speed drive, switch gear, 130 HP pump, controls, piping, wiring, SCADA radio and internet networking, valves and related appurtenances, for both pumps; required for dewatering the OMID sewage transmission system, allowing the contractor to enter the 100 feet deep interceptor to perform structural rehabilitation of the piping. As part of the work, the Contractor will also be responsible for the operation of these new pumps, along with existing upstream flow control gate structures and a temporary pump station, to manage flow in the interceptor system in accordance with a comprehensive flow control scheme.

4. Structural Piping Rehabilitation:

The contractor will perform various types of structural pipe repair and rehabilitation at selected locations along PCI-5, PCI-6, PCI-7, and PCI-8. These will include cementitious grouting of voids outside the interceptor, sealing of leaks with chemical grout in areas where there is running or gushing infiltration, isolated liner repairs, repair of holes and localized wall erosions at locations as directed by the Engineer. Additionally, in specified sections, glass fiber reinforced

shotcrete will be applied to the inner surface of the pipe wall. This work also includes the repair and rehabilitation of the existing control structure CS-4. The construction of small diameter drop shafts at various locations along the sewer alignment will be constructed to aid in delivery of relining, chemical and cementitious material in order to accomplish the work.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of Macomb, Michigan, at its regular meeting held on _____, 2011, at 7:00 o'clock p.m., local time, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

I further certify that the following Members were present at said meeting:

and that the following Members were absent:

I further certify that Member _____ moved adoption of said resolution and that Member _____ supported said motion.

I further certify that the following Members voted for adoption of said resolution:

and that the following Members voted against adoption of said resolution:

Carmella Sabaugh
Macomb County Clerk
Dated: _____, 2011

Official Resolution of the Board of Commissioners
Macomb County, Michigan

**A Resolution Commending and Supporting
Commissioner Toni Mocerì's
Participation in the
Marshall Memorial Fellowship – Fall 2011 Program**

Chair Kathy D. Vosburg, On Behalf
Of the Entire Board of Commissioners,
Offers the Following Resolution:

Whereas, it is a great honor for Commissioner Toni Mocerì to be awarded participation in the Marshall Memorial Fellowship – Fall 2011 program; and

Whereas, through a highly competitive nomination and selection process, Commissioner Mocerì was chosen as one of approximately 50 people throughout the United States to participate in the Marshall Memorial Fellowship program in Europe; and

Whereas, the Marshall Memorial Fellowship program is a rigorous, intellectually-challenging travel program designed to introduce Fellows to political, economic, and social issues in Europe and give them first-hand experience in European institutions; and

Whereas, the Marshall Memorial Fellowship diligently works to give each group of 15 to 25 Fellows professional and geographic diversity as they visit five European cities over a 24-day period; and

Whereas, participation in the Marshall Memorial Fellowship program is a rewarding professional and personal experience that also provides Fellows access to a vast network of more than 2,000 leaders and professional contacts throughout the United States and Europe; and

Whereas, the Marshall Memorial Fellowship was created by the German Marshall Fund of the United States to introduce a new generation of European leaders to the United States and, through a companion program, to expose future U.S. leaders to a changing and expanding Europe; and

Whereas, the German Marshall Fund of the United States is a non-partisan American public policy and grant-making institution dedicated to promoting better understanding and cooperation between North America and Europe on transatlantic and global issues.

Now, Therefore, Be It Resolved By The Board Of Commissioners, Speaking For And On Behalf Of All County Citizens As Follows:

I

That By These Presents, the Macomb County Board of Commissioners is pleased to have Commissioner Mocerì represent the Board of Commissioners and Macomb County in this prestigious fellowship program.

II

Be It Further Resolved, that a copy of this adopted resolution will be on file in the Macomb County Board of Commissioners' office in Mount Clemens, Michigan.

Official Resolution Of The Board Of Commissioners
Macomb County, Michigan

**A Resolution Affirming Macomb County's Support For
And Hosting of the Tri-County Summit 2011**

Chair Kathy D. Vosburg, On Behalf
Of the Entire Board of Commissioners,
Offers the Following Resolution:

Whereas, Commissioners from Macomb, Oakland and Wayne County and members of the Detroit City Council, in the spirit of regional cooperation, held their first Tri-County Summit in May of 1998. The first Tri-County Summit was hosted by Wayne County, the Michigan State Fair and the Michigan Association of Counties wherein common issues were identified for cooperative action; and

Whereas, in August 1998, Oakland County hosted the second Tri-County Summit. Five Task Forces were identified to address areas for cooperation: Mental Health, Transportation/Transit, Economic Development, Criminal Justice and Environment. The Task Forces were comprised of elected officials, department representatives, Commission and Council staff and interested parties from SEMCOG, the Detroit Regional Chamber, Daimler Chrysler and the Citizens Research Council; and

Whereas, in August of 1999, Macomb County hosted the third Tri-County Summit. This event focused on the successes of the various Task Forces. The Criminal Justice Task Force had compiled an inventory of programs offered by the Detroit Police Department and the Sheriff Departments in the Tri-County area - including how to share mug shots, fingerprints and other data; the Mental Health Task Force hosted a breakfast to discuss key appropriations and policy issues with state legislators; and the Transportation and Economic Task Forces held a joint meeting to discuss regional transportation solutions; and

Whereas, in March 2006, the Tri-County Summit was reinstated and the Oakland County Board of Commissioners hosted the sixth Tri-County Summit at Glen Oaks County Club in Farmington Hills. Nearly 300 legislative leaders from the Counties of Wayne, Oakland and Macomb and the City of Detroit attended and worked on community issues relating to transportation, infrastructure and mental health; and

Whereas, in September 2007, the Macomb County Board of Commissioners hosted the seventh Tri-County Summit aboard the Ovation yacht. Issues relating to water quality and the quality of life for the region were studied and discussed. The two study groups issued recommendations in a final report; and

Whereas, in September 2008, the Detroit City Council hosted the eighth Tri-County Summit at the beautiful, historic Detroit Institute of Arts. Two study groups were formed: Going Green and Home Foreclosures. A resolution was recommended to make energy efficiency the focus of the Regional Partnership for Sustainability; and

Whereas, in September 2009, the Wayne County Board of Commissioners hosted the ninth Tri-County summit at Henry Ford Community College. The event featured a "State of the Region Panel Discussion" with Wayne County Executive Robert Ficano, Oakland County Executive L. Brooks Patterson, City of Detroit Mayor Dave Bing and Macomb County Board of Commissioners Chairman Paul Gieleghem; and

Whereas, on September 20, 2010, Oakland County hosted the tenth Tri-County Summit at the Detroit Zoo. Legislative leaders from the City of Detroit and the counties of Macomb, Oakland and Wayne, along with leaders from the City of Detroit, the Michigan legislature and corporate and civic organizations all attended to discuss the Detroit Zoological Authority as an example of Regional Success, Equalization: A Glimpse Into the Future and the "Silver Tsunami" and

Whereas, the new leaders in the City of Detroit and the Counties of Macomb, Oakland and Wayne recognized the benefit of continuing the partnership and collaborative efforts to strengthen the ability to address complex issues facing our region; and

Whereas, the Macomb County Board of Commissioners has agreed to host the eleventh Tri-County Summit 2011 at the Macomb Center for the Performing Arts. The study topics are regional issues that are relevant not only to the traditional Tri-County Summit participants, but also to St. Clair and Washtenaw counties. We look forward to working as a five-entity group to expand reach, strengthen our voice, explore solutions and share best practices. Key leaders from the region are invited to attend and participate in two sub-committees which will meet in the months preceding the Summit to study issues relating to Summit study topics will include "Across the Boundaries – Regional Collaboration" and "Transit and Transportation in Southeast Michigan."

Now, Therefore, Be It Resolved, that the Macomb County Board of Commissioners will host the Tri-County Summit 2011:

I

That By These Presents, the Macomb County Board of Commissioners joins with our esteemed colleagues from the City of Detroit and Wayne County and Oakland County in affirming our support and participation in the Tri-County Summit and welcome St. Clair and Washtenaw county colleagues this year as well. The Macomb County Board of Commissioners hereby confirms that they will participate and host the Tri-County Summit 2011.

II

Be It Further Resolved, that a copy of this adopted resolution be shared with the City Council of the City of Detroit and the County Commissioners of Oakland and Wayne.