



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chairperson
William A. Froberg, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, September 12, 2012 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADOPTION OF AGENDA**
4. **MINUTES**
 - a. Approval of the minutes of the August 8, 2012 Civil Service Commission meeting.
5. **PUBLIC PARTICIPATION**
 - Vincent Richards (Corrections Officer applicant not recommended for hire)
(Adjourned from 8/8/12)
6. **BUSINESS**
 - a. Review Civil Service Commission Budget
 - Funds transferred - \$1000 from 80199 CS Other to 80135 CS Doctors
 - Funds transferred - \$250 from 80199 CS Other to 72624 Supplies-Office
7. **PERSONNEL**
 - a. Review and approve Corrections Officer Eligibility list.
 - b. Review and approve Captains Eligibility list.
 - c. Receive and file Vacancy Authorization Form and Recommendation to Fill Open Position form for:
 - Matthew Accivatti – Corrections Deputy (Resigned - Effective 9/12/12)
 - Patrick Butts – Corrections Deputy (Retired – Effective 9/5/12)
 - Thomas Sauve – Deputy (Discharged – Effective 8/20/12)
 - Renee Baruth – Dispatcher (Hired – Effective 8/27/12)
 - d. Receive and file Memorandum from Undersheriff Lagerquist requesting Pre-Employment Physical and Psychological Examinations for:
 - Kevin Keary – Dispatcher Applicant
 - e. Review Physical and Psychological Examination Reports for:
 - Kevin Keary – Dispatcher Applicant
8. **OLD BUSINESS**
 - a. Determine correct title of Corrections Officer / Corrections Deputy in accordance with the applicable Collective Bargaining Agreement.
 - b. Review Revised Civil Service Application Packet: Changes made to Requirement

Form, Pre-Employment Drug Screening Policy and first page of Application.

9. NEW BUSINESS

- a. Review and Approve Payment for Ergometrics Invoice Number 113279 for \$25.00 for ECOMM CallTaker Video test scoring services for four applicants tested on 7/19/12.
- b. Review bill for Cadet Physical – Police Academy recruit – and determine who is responsible for payment of physical examination.
- c. Review and discuss scoring for Corrections Sgt-1 examinations – specifically rounding of test scores.

10. ADJOURNMENT