



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
William A. Froberg, Vice-Chairman  
Diane McGee, Commissioner

Carmella Sabaugh  
Macomb County Clerk

## MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Thursday, August 22, 2013 - 9:00 A.M.  
County Clerk's Conference Room – 1<sup>st</sup> Floor  
(Rescheduled from 8/14/13)

### AGENDA

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. ADOPTION OF AGENDA

#### 4. MINUTES

- a. Approval of the Minutes of the July 10, 2013 Civil Service Commission Meeting
- b. Approval of the Minutes of the July 24, 2013 Special Civil Service Commission Meeting

#### 5. PUBLIC PARTICIPATION

#### 6. BUSINESS

- a. Review Civil Service Commission 2013 Budget
- b. Receive and file excerpt of unofficial Board of Commissioners minutes regarding Resolution R13-168 approving increase to Civil Service Commission FY 2013 Budget

#### 7. PERSONNEL

- a. Review and approve Computer Maintenance Clerk Eligibility List (#13-00177)
- b. Review and approve Secretary Eligibility List (#13-00163)
- c. Review and approve Correction Officer Eligibility List
- d. Review and approve Deputy Eligibility List.
- e. Receive and file notice from Debbie Keller, MCSO and supporting documents, that the following applicant has **declined** his offer of employment:
  - Timothy Alter – Corrections Deputy – Scheduled Hire Effective 7/21/13
- f. Receive and file Recommendation to Fill Vacant / Open Position:
  - Stevina Allen – Corrections Deputy – Hired Effective 8/1/13/13
  - Joseph Barrett - Dispatcher – Hired Effective 8/5/13
  - Christopher Chojnacki - Corrections Sgt-1 – Promoted Effective 7/13/13
  - David Ealy - Corrections Deputy – Hired Effective 8/2/13
  - Kevin Grant - Corrections Deputy – Hired Effective 8/3/13
  - Aaron Horne – Corrections Sgt-1 – Promoted Effective 7/4/13
  - Michael Kujawa - Corrections Deputy – Hired Effective 7/22/13

- Christopher Mayer – Deputy – Promoted Effective 7/5/13
  - Scott Montgomery – Corrections Deputy – Hired Effective 8/4/13
  - Craig Muraszewski – Deputy – Promoted Effective 7/4/13
  - Kristin Phoenix – Dispatcher – Hired Effective 8/1/13
  - Scott Schulte – Corrections Sergeant – Promoted Effective 7/13/13
  - John Talos – Corrections Deputy – Hired Effective 8/5/13
  - Michael Wouters – Corrections Deputy – Hired Effective 8/5/13
  - Jacqueline A Winkelman – Computer Maintenance Clerk – Promoted Effective 8/23/13
- g. Receive and file Termination Form and Vacant Position Authorization:
- Stephanie Cheung – Dispatcher (Resigned Effective 7/28/13)
  - Amy Digon – Deputy (Retired Effective 8/16/13)
  - Aileen Sczublewski – Dispatcher (Discharged Effective 7/17/13)
- h. Review Requests for Physical and Psychological Evaluations and Examination Results and Recommend for Hire:
- Gregory Gay – Corrections Deputy applicant
  - Paul Harrison – Corrections Deputy applicant
  - Kyle Kreger – Dispatcher applicant
  - Nicolas Predko – Dispatcher applicant
  - Kyle Sherwood - Corrections Deputy applicant
  - Joshua Uhl – Corrections Deputy applicant
- i. Receive and file Denial of Appeal by Corrections Officers applicant:
- Karl Brockdorff

## **8. OLD BUSINESS**

- a. Begin deliberations for Appeal Hearing per PA 298 of 1966 for Deputy Joseph Cada – Termination of Employment - Discharged Effective 3/28/13. Deliberations only – no vote will be taken.

## **9. NEW BUSINESS**

- a. Review and approve payment for Ergometrics for invoice number 115871 dated 6/30/13 for \$36.00 for scoring services (Dispatcher Video Test – 6/20/13)
- b. Review and approve payment for Michael Vredevoogd PC for invoice number 2013-7 dated August 16, 2013 for \$1,170.00 for pre-employment psychological examinations for Gay, Harrison, Kreger, Predko, Sherwood, and Uhl.
- c. Request by County Clerk Carmella Sabaugh to utilize County Human Resources and Labor Relations staff to schedule pre-employment physical and psychological examinations and also conduct pre-employment skills testing for dispatcher applicants.
- d. Request by Henry Ford Health Systems that the Commission discuss the use of urine drug testing when insufficient hair sample is present for pre-employment physical examinations.

## **10. ADJOURNMENT**