



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
William A. Froberg, Vice-Chairman
Diane McGee, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday October 9, 2013 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

AMENDED AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. ADOPTION OF AMENDED AGENDA

4. MINUTES

- a. Approval of the Minutes of the September 11, 2013 Civil Service Commission Meeting

5. PUBLIC PARTICIPATION

6. BUSINESS

- a. Review Civil Service Commission 2013 Budget

7. PERSONNEL

- a. Review and approve Dispatcher Eligibility List
- b. Review and approve Correction Officer Eligibility List
- c. Review and approve Deputy Eligibility List
- d. Receive and file Recommendation to Fill Vacant / Open Position:
 - Jenna Kegler – Dispatcher – Hired Effective 9/29/13
 - Kyle Kreger - Dispatcher – Hired Effective 9/30/13
- e. Receive and file Termination Form and Vacant Position Authorization:
 - Jason Gumm – Corrections Deputy (Resigned Effective 9/23/13)
 - Kevin Hartley – Corrections Sergeant (Retired Effective 9/27/13)
 - Krysta LeBeau – Dispatcher (Resigned Effective 10/2/13)
 - Joseph Guzdziol – Corrections Deputy (Retired Effective 10/4/13)
- f. Receive and file request for pre-employment Medical and Psychological Examination for:
 - Jennifer Downey – Corrections Deputy applicant

8. OLD BUSINESS

- a. Civil Service Commission will issue written determination of Appeal of Termination by a specific Sheriff's Office deputy pursuant to Public Act 298 of 1966.
- b. Receive and file copy of letter sent to Henry Ford Health Systems regarding Business Associate Agreement.

- c. Receive and file copy of email sent to Sheritta Young, Occupational Health Clinical Coordinator, Henry Ford Health Systems regarding lack of invoicing for pre-employment physicals.
- d. Receive and file Unconditional Recommendation for Hire for Jenna Kegler.

9. NEW BUSINESS

- a. Request by County Clerk Carmella Sabaugh to utilize County Human Resources and Labor Relations staff to schedule pre-employment physical and psychological examinations and also conduct pre-employment skills testing for dispatcher applicants. Tabled to investigate what duties can be delegated to Human Resources pursuant to the Public Act 298 of 1966. **(TABLED FROM 9/11/13 MEETING)**
- b. Review and approve payment for **Michael Vredevoogd PC Invoice Numbers 2013-8 for \$195.00** for (1) Pre-Employment Psychological Examination for Jenna Kegler, dated 9/9/2013;
- c. Participate in Ergometrics webinar presentation of new expanded dispatcher testing, ECOMM National Civil Service testing.

10. ADJOURNMENT