



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
Mount Clemens, Michigan 48043
586.469.5125 ~ Fax: 586.469.5993
www.macombBOC.com

BOARD OF COMMISSIONERS

REGULAR SESSION

THURSDAY, DECEMBER 10, 2015

FINAL AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes dated October 22, 2015 (corrected) (page 1) (attached)
6. Public Participation (five minutes maximum per speaker, or longer at the discretion of the Chairperson related only to issues contained on the agenda)
7. Correspondence from Executive (none)
8. **APPOINTMENTS:**
Executive Appointment
a) **FRIEND OF THE COURT ADVISORY COMMITTEE**
9 vacancies (1, 2 and 3 year terms)

(memo from County Executive and 6 applications are attached) (page 6) (attached)

MACOMB COUNTY BOARD OF COMMISSIONERS

David J. Flynn – Board Chair
District 4

Kathy Tocco – Vice Chair
District 11

Steve Marino – Sergeant-At-Arms
District 10

Andrey Duzyj – District 1

Marvin Sauger – District 2

Veronica Klinefelt – District 3

Robert Mijac - District 5

James Carabelli – District 6

Don Brown – District 7

Kathy Vosburg – District 8

Fred Miller – District 9

Bob Smith – District 12

Joe Sabatini – District 13

9. **COMMITTEE REPORTS:**

- a) Government Operations, December 8 (no report)
- b) Health and Human Services, December 9 (no report)
- c) Justice and Public Safety, December 9 (no report)
- d) Finance, December 10 (page 41) (attached)

10. Connect with your Commissioner Programming Protocols (page 53) (attached)
(for information only)

11. **PROCLAMATIONS:**

- a) Commending Rick Flynn for Years of Dedicated Service Upon His Retirement from the Michigan Education Association (offered by Board Chair Flynn; recommended by Government Operations Committee on 12-8-15; previously provided at committee meeting)
- b) Welcoming Aaron Neville to Macomb County and Recognizing His Achievements (offered by Board Chair Flynn; recommended by Health and Human Services Committee on 12-9-15; previously provided at committee meeting)

12. New Business

13. Public Participation (five minutes maximum per speaker or longer at the discretion of the Chairperson)

14. Roll Call

15. Adjournment

**UNOFFICIAL MINUTES OF THE
MACOMB COUNTY COMMISSION
FULL BOARD MEETING
OCTOBER 22, 2015**

The Macomb County Commission met at 7:00 p.m. on Thursday, October 22, 2015 on the 9th Floor of the County Administration Building, in the Commissioners' Board Room, Mount Clemens. Chair Flynn called the meeting to order.

ROLL CALL

NAME	DISTRICT	PRESENT	NOT PRESENT
Don Brown	7	X	
James Carabelli	6	X	
Andre Duzyj	1	X	
David Flynn	4	X	
Veronica Klinefelt	3	X	
Steve Marino	10	X	
Robert Mijac	5		X
Fred Miller	9	X	
Joe Sabatini	13	X	
Marvin Sauger	2	X	
Bob Smith	12	X	
Kathy Tocco	11	X	
Kathy Vosburg	8	X	

INVOCATION

Commissioner Tocco gave the invocation.

AGENDA

MOTION

A motion was made by Commissioner Marino, to approve the agenda, **AS AMENDED**, to include **RFI FOR JUDGE INQUIRY AND EMPLOYEE COST COMPARISON**, supported by Commissioner Duzyj. **THE MOTION CARRIED.**

MINUTES**MOTION**

A motion was made by Commissioner Marino, to approve the minutes dated September 17, 2015 (FB) and October 8, 2015 (FB), supported by Commissioner Smith. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

None

CORRESPONDENCE FROM EXECUTIVE**MOTION**

R15-254 A motion was made by Commissioner Marino, to receive and file the correspondence from the Executive, supported by Commissioner Sabatini.

THE MOTION CARRIED.

INTRODUCTION OF NEW DIA DIRECTOR**MOTION**

R15-255 A motion was made by Commissioner Tocco, to receive and file the introduction of the new DIA Director, Salvador Salort-Pons, supported by Commissioner Carabelli.

THE MOTION CARRIED.

INFRASTRUCTURE/ECONOMIC DEV. JOINT COMMITTEE MEETINGS–October 20, 2015

No report.

FINANCE COMMITTEE MEETING – October 21, 2015

The reading of the recommendations from the Finance Committee was waived and a motion was made by Chair Miller, supported by Vice-Chair Brown, to adopt the committee recommendations.

R15-256 Adopt the SMART Public Transportation millage rate of 1.0000 mills for inclusion on the December 2015 levy; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

R15-257 Approve the award of bid and contract between the Department of Roads and Z Contractors, Inc. outlining the scope of work and project cost for the slope stabilization of the Cass Avenue Embankment; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. (Record NO vote for Miller from committee)

R15-258 Approve the Cleo/Stroom Secure Network Fax and Messaging System proposal/contract; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. (Record NO vote for Duzyj from committee)

R15-259 Adopt Ordinance 2015-02 to amend Enrolled Ordinance No. 2015-01, entitled “FY 2016 Comprehensive General Appropriations Ordinance”, regarding the 7th and 8th recitals and Section 4, to correct certain inaccuracies identified by the Finance Department; further, a copy of this Board of Commissioners’ action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION CARRIED.

2015 APPORTIONMENT REPORT

MOTION

R15-260 A motion was made by Commissioner Vosburg, to adopt the 2015 Macomb County Apportionment report as prepared by the Finance Department, supported by Commissioner Carabelli.

THE MOTION CARRIED.

CREATION OF JUDGESHIPS

MOTION

R15-261 A made by Commissioner Tocco, to adopt a Resolution approving the creation of one additional Circuit Court Judgeship in 2017 and a second additional Circuit Court Judgeship in 2019, supported by Commissioner Smith.

THE MOTION CARRIED.

BOARD CHAIR REPORT

MOTION

R15-262 A motion was made by Commissioner Carabelli, to receive and file the Board Chair report, supported by Commissioner Miller.

THE MOTION CARRIED.

WAIVER OF CONFIDENTIALITY

MOTION

R15-263 A motion was made by Commissioner Marino, to waive confidentiality of Corporation Counsel’s October 13, 2015 memo to Commission Mijac RE: Art Authority Millage, supported by Commissioner Klinefelt.

THE MOTION CARRIED.

PROCLAMATIONS

MOTION

A motion was made by Commissioner Carabelli, to adopt the following Proclamations in their entirety, supported by Commissioner Duzyj.

- R15-264** Commending Derek Gee – Eagle Scout (offered by Flynn; include Miller; recommended by Finance Committee on 10-21-15).
- R15-265** Commending Bradley Heydel – Eagle Scout (offered by Flynn; include Miller; recommended by Finance Committee on 10-21-15).
- R15-266** Proclaiming November 2015 as Complex Regional Pain Syndrome (CRPS) Awareness Month (offered by Sauger; recommended by Finance Committee on 10-21-15).

THE MOTION CARRIED.

NEW BUSINESS

Commissioner Vosburg talked about SEMCOG meeting and stated the Governor spoke about jobs and employment.

PUBLIC PARTICIPATION

None

ROLL CALL

NAME	DISTRICT	PRESENT	NOT PRESENT
Don Brown	7	X	
James Carabelli	6	X	
Andre Duzyj	1	X	
David Flynn	4	X	
Veronica Klinefelt	3	X	
Steve Marino	10	X	
Robert Mijac	5		X
Fred Miller	9	X	
Joe Sabatini	13	X	
Marvin Sauger	2		X
Bob Smith	12	X	
Kathy Tocco	11	X	
Kathy Vosburg	8	X	

ADJOURNMENT

MOTION

A motion was made by Commissioner Duzyj, to adjourn, supported by Commissioner Carabelli.

THE MOTION CARRIED.

Chair Flynn adjourned the meeting at 7:28 p.m., until the call of the Chair.

David Flynn, Chair

Todd Schmitz, Chief Deputy County Clerk



Macomb County Executive

Mark A. Hackel

Mark F. Deldin
Deputy County Executive

TO: David Flynn, Chair and Members of the Commission

FROM: Mark A. Hackel, County Executive

DATE: November 30, 2015

RE: Citizen Friend of the Court Advisory Committee Appointments

Public Act 294 of 1982 permits a county to establish a Citizen Friend of the Court Advisory Committee consisting of nine members. Three of the members (or their designees) serve by virtue of their office and six are selected from specific categories. By statute, the county executive appoints these six members of the Committee with the consent of the county board.

The Committee has been dormant since before the Charter became effective and all terms have expired. The newly appointed Director of the Friend of the Court would like to re-establish that body and has asked me to make new appointments. The Director and a representative from my office interviewed candidates for the vacant positions and recommended the following individuals to serve on the Committee. I concur with their recommendations and hereby appoint the following people to serve on the Committee for the terms indicated.

<u>Name</u>	<u>Category</u>	<u>Term</u>
Suzan M. Fischer	Mental Health Professional	3 years
Wendi L. Johnson	General Public	2 years
Robert A. Leonetti	Family Law Attorney	1 year
Kelly L. Mitchell	General Public	3 years
Perry J. Simmons	Non-Custodial Parent	2 years
Jill M. Thomas-Little	Custodial Parent	1 year

Applications and background information for each of these individuals is attached. I recommend that the Commission confirm these appointments as presented.

Please contact me if you have any questions.

Application for Appointment or Re-Appointment to
Macomb County Board/Commission

STATE OF MICHIGAN)
)ss
COUNTY OF MACOMB)

Name of Board/Commission to which appointment is being made:

Macomb County Citizen Advisory

Term: [] years; from [] (date/year) to [] (date/year)

1. Applicant Information

Name: Susan Fischer

Residence Address: 26 Belleview

City, Zip Code: Mt Clemens MI 48043

County of Residence: Macomb

Mailing Address (if different than above): -

Preferred Phone: 586 764 8867 (cell)

Email: -

Best method of contact: cell #

2. I am at least 18 years of age: Yes No

3. I am currently registered to vote: Yes No

4. Citizenship: U.S.

5. Employer: Fischer & Cardamone LLC

Employer Address: 22 Church Mt Clemens 48043

Nature of your work: psychotherapy

Position: owner

6. Educational level, degree(s) received, other relevant certification or endorsements:

masters counseling & therapy.
specializations in children, family, abnormal psy
+ testing. doctoral coursework - ongoing training
through seminars.

7. I presently hold the following appointments and elected positions:

n/a

Title/Board-Commission: []

Appointment/Election Date: []

Title/Board-Commission: []

Appointment/Election Date: []

Title/Board-Commission: []

Appointment/Election Date: []

8. Previously-held appointments and/or elected positions:

n/a

Title/Board-Commission: []

Dates Served: []

Title/Board-Commission: []

Dates Served: []

Title/Board-Commission: []

Dates Served: []

9. Have you been convicted of a felony? Yes No

If yes, list each - provide date, nature of offense or violation, name and location of court, penalty imposed (if any) or the disposition of the case. A conviction will not automatically bar you from appointment.

n/a

10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc., with Macomb County? *
If so, please explain. *Please reference the Macomb County Ethics Policy at www.macombBOC.com.

no -

11. List any family members who are, or have been, employed by Macomb County or who have been elected to County offices.

no

12. Is this an application for re-appointment? Yes No

If yes, how many years have you served on this board/commission?

Please indicate your attendance record for term(s) served: n/a

Number of meetings attended Number of meetings held

Comments/Clarification (if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and the reason you believe your appointment will benefit Macomb County:

I am a licensed psychotherapist with over 14 years of experience in the field. I previously have worked at the Macomb County Friend of the Court + continue to assist the court with family-related issues. I have run groups regarding coparenting, have facilitated parenting time agreements + parenting time + work closely with families both post + pre-divorce.

14. Statement of Application to Board/Commission

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking:

Signature:

Printed Name:

Suzan Fischer

Date:

10-19-15

Subscribed and sworn to before me this

19

day of

October

2015

Karin Phipps

Notary Public

Karin Phipps

Macomb County, Michigan

My Commission expires:

September 30, 2019

Note to Applicants: You may – but it is not required – attach additional information pertaining to this Application for Appointment as long as attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

SUZAN M. FISCHER
M.A., L.P.C., N.C.C.

22 Church
Mt. Clemens, MI 48043
(586) 466-5960 Office
(586) 764-8867 Cell

EDUCATION:

Wayne State University, Detroit, Michigan
B.A. Psychology, 12/97

Oakland University, Rochester, Michigan
M.A. Counseling & Therapy, 12/2000.
Two specializations.

Oakland University, Rochester, Michigan
Spring 2006-Spring 2007- Mental Health Specialization and doctoral
course work.

National Certified Counselor since 2001

RELEVANT
EXPERIENCE

Fischer & Cardamone, L.P.C.
Mt. Clemens, MI.

Psychotherapist. Specialization in children and adolescents. Individual,
marital and group counseling. Forensic psychological evaluations
pertaining to Substance Abuse, Child Development, Custody and
Parenting Time, diagnosis of psychopathology and substance abuse.
Intelligence, mental health testing.
1/07-present

Dr. Ronald Fenton, Ph.D. & Associates
Clinical/Forensic Psychologist
Bloomfield Hills and Clinton Township, Michigan
Independent contractor.
11/96-1/07

16th Judicial Circuit Court
Mt. Clemens, Michigan
Investigator
04/00-04/02

SUZAN M. FISCHER

P 2

Havenwyck Hospital (Psychiatric)
Auburn Hills, Michigan
Psychiatric Care Specialist, day hospital and in-patient.
02/98-04/00

Harbor Oaks Hospital (Psychiatric)
New Baltimore, Michigan
Mental Health Technician, in-patient.
07/97-02/98

Smith Counseling Centers
Berkley and Troy, Michigan
Group and individual counselor; substance abuse, counseling and
assessment.
11/96-4/97

41-A District Court
Probation Department
Sterling Heights, Michigan
Internship under Dr. Norman Spisak, Chief Probation Officer.
7/96-4/97

Application for Appointment or Re-Appointment to Macomb County Board/Commission

STATE OF MICHIGAN)
)ss
COUNTY OF MACOMB)

Name of Board/Commission to which appointment is being made:

Friend of the Court Advisory Board

Term: years; from (date/year) to (date/year)

1. Applicant Information

Name: Wendi L. Johnson

Residence Address: 42553 Clinton Place Drive

City, Zip Code: Clinton Township, MI 48038

County of Residence: Macomb

Mailing Address (if different than above):

Preferred Phone: 248-370-4512

Email: wjohnson@oakland.edu

Best method of contact: Email

2. I am at least 18 years of age: Yes No

3. I am currently registered to vote: Yes No

4. Citizenship: U.S.

5. Employer: Oakland University

Employer Address: 2200 N. Squirrel Rd., Room 529 Varner Hall, Rochester, MI 48309

Nature of your work: Academic

Position: Assistant Professor

6. Educational level, degree(s) received, other relevant certification or endorsements:

B.A. - Oakland University - Sociology and Women & Gender Studies
M.A. - Bowling Green State University - Sociology
Ph.D. - Bowling Green State University - Sociology (Criminology)

7. I presently hold the following appointments and elected positions:

Title/Board-Commission: []
Appointment/Election Date: []
Title/Board-Commission: []
Appointment/Election Date: []
Title/Board-Commission: []
Appointment/Election Date: []

8. Previously-held appointments and/or elected positions:

Title/Board-Commission: []
Dates Served: []
Title/Board-Commission: []
Dates Served: []
Title/Board-Commission: []
Dates Served: []

9. Have you been convicted of a felony? Yes No

If yes, list each – provide date, nature of offense or violation, name and location of court, penalty imposed (if any) or the disposition of the case. A conviction will not automatically bar you from appointment.

[]

10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc., with Macomb County? *

If so, please explain. *Please reference the Macomb County Ethics Policy at www.macombBOC.com.

No.

11. List any family members who are, or have been, employed by Macomb County or who have been elected to County offices.

None.

12. Is this an application for re-appointment? Yes No

If yes, how many years have you served on this board/commission?

Please indicate your attendance record for term(s) served:

Number of meetings attended Number of meetings held

Comments/Clarification (if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and the reason you believe your appointment will benefit Macomb County:

As an educator and research scholar my areas of expertise center around family processes and their relationship to child well-being, including prosocial behaviors, mental health, and the formation and maintenance of healthy relationships. I have also conducted research examining factors that relate to parenting outcomes including parental engagement, parenting practices (e.g., spanking), and parenting stress. Additionally, as a divorced parent myself, I can empathize with pain and frustration that often accompanies the dissolution of a union, particularly when it involves children. As a long time resident of Macomb County, I would welcome the opportunity to serve my community in helping to promote positive change for both parents and their children.

14. Statement of Application to Board/Commission

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking:

Signature: 

Printed Name:

Date:

Subscribed and sworn to before me this day of

Notary Public
Macomb County, Michigan

My Commission expires:

JANICE M. BAKER
Notary Public, State of Michigan
County of Oakland
My Commission Expires Feb. 25, 2018
Acting in the County of *Oakland*

Janice M. Baker

Note to Applicants: You may – but it is not required – attach additional information pertaining to this Application for Appointment as long as attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

WENDI L. JOHNSON

Curriculum Vitae
October 2015

Department of Sociology, Anthropology, Social Work and Criminal Justice
Oakland University
529 Varner Hall
Rochester, MI 48309
wjohnson@oakland.edu
248-370-4512

ACADEMIC DEGREES

- 2010 - 2013** **Ph.D., Sociology**
Bowling Green State University, Bowling Green, OH
Dissertation: *The Influence of Parents on Trajectories of Anti-Social Behavior, Depressive Symptoms, and Child-to-Parent Violence from Adolescence to Young Adulthood.*
Committee: Peggy C. Giordano (chair), Monica A. Longmore, Wendy D. Manning, Alfred DeMaris and John Liederbach.
- 2007-2010** **M.A. in Sociology**
Bowling Green State University, Bowling Green, OH
- 2003-2007** **B.A. in Sociology and Women and Gender Studies**
Oakland University, Rochester, MI

ACADEMIC POSITIONS

- 2014 – present**
Oakland University, *Assistant Professor*
- 2013 – 2014**
Bowling Green State University, *Postdoctoral Fellow*
- 2012 - 2013**
Bowling Green State University, *Data Manager – Toledo Adolescent Relationships Study (TARS)*

RESEARCH AND TEACHING INTERESTS

- Criminology & Delinquency
- Adolescence & Emerging Adulthood
- Quantitative Methodology
- Health & Well-being
- Family & Parenting
- Inequality

Print Form

Application for Appointment or Re-Appointment to Macomb County Board/Commission

STATE OF MICHIGAN)
)ss
COUNTY OF MACOMB)

Name of Board/Commission to which appointment is being made:

Macomb County Citizens Advisory Committee (FOC)

Term: years; from (date/year) to (date/year)

1. Applicant Information

Name: Robert A. Leonetti

Residence Address: 29528 N. Seaway Ct.

City, Zip Code: Harrison Twp., 48045

County of Residence: Macomb

Mailing Address (if different than above):

Preferred Phone: 586-493-9336

Email: leonettilaw@wowway.com

Best method of contact: phone

2. I am at least 18 years of age: Yes No

3. I am currently registered to vote: Yes No

4. Citizenship: USA

5. Employer: Self employed -Attorney

Employer Address: 47 Crocker, Mt. Clemens, MI 48043

Nature of your work: Attorney

Position: Attorney/owner of firm

6. Educational level, degree(s) received, other relevant certification or endorsements:

Juris Doctorate '96
BA Summa Cum Laude w Honors '93

7. I presently hold the following appointments and elected positions:

Title/Board-Commission: Appointment/Election Date: Title/Board-Commission: Appointment/Election Date: Title/Board-Commission: Appointment/Election Date:

8. Previously-held appointments and/or elected positions:

Title/Board-Commission: Dates Served: Title/Board-Commission: Dates Served: Title/Board-Commission: Dates Served: 9. Have you been convicted of a felony? Yes No

If yes, list each – provide date, nature of offense or violation, name and location of court, penalty imposed (if any) or the disposition of the case. A conviction will not automatically bar you from appointment.

10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc., with Macomb County? *
If so, please explain. *Please reference the Macomb County Ethics Policy at www.macombBOC.com.

None

11. List any family members who are, or have been, employed by Macomb County or who have been elected to County offices.

None

12. Is this an application for re-appointment? Yes No

If yes, how many years have you served on this board/commission?

Please indicate your attendance record for term(s) served:

Number of meetings attended Number of meetings held

Comments/Clarification (if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and the reason you believe your appointment will benefit Macomb County:

I have practiced in the Macomb County Circuit for 19 years, and the vast bulk of my work has been with family law, which includes divorces with children.

Consequently, I have experience with the the type of services that the Friend of the Court (FOC) performs for the public.

I believe that my experience with the FOC as it has related to my clients over the past 19 years will help to provide Macomb County with insight into what is working, what is not, and how the FOC can improve.

14. Statement of Application to Board/Commission

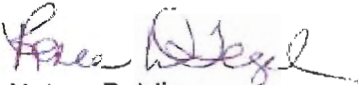
I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking:

Signature: 

Printed Name:

Date:

Subscribed and sworn to before me this day of


Notary Public
Macomb County, Michigan

Renee D. Tegel, Notary Public
State of Michigan, County of Macomb
My Commission Expires 3/8/2018
Acting in the County of Macomb

My Commission expires:

Note to Applicants: You may – but it is not required – attach additional information pertaining to this Application for Appointment as long as attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

ROBERT A. LEONETTI

29528 N. Seaway Court
 Harrison Twp. MI 48045
 (586) 489-7952
 leonettilaw@wowway.com

EXPERIENCE

1997-present Robert A. Leonetti, PLLC Mount Clemens, MI
Attorney/Owner, General Practice Firm

- Divorce and Family Law
 - 40 Hour Family Law Mediation Training MCR 2.411
- Bankruptcy Debtor and Creditor Representation
- Landlord and Tenant/Property Management Practice
- Criminal Defense

2006-present AVR Realty, LLC Mount Clemens, MI
President/owner

- Residential Property Acquisition, Leasing and Management

1996-1997 Aiello & Associates, PLLC Madison Heights, MI
Associate Attorney

- Divorce and Family Law

EDUCATION

1993-1996 Wayne State Law School Detroit, MI

- Juris Doctorate (J.D.), Law
- Moot Court National Team
 - 1996 Midwest Regional Champion Team
 - Justice Louis D. Brandeis Medal in Oral Advocacy

1989-1993 Wayne State University Detroit, MI

- Bachelor of Arts (B.A.), Political Science with Honors
- Graduated *Summa Cum Laude with Honors*
- Phi Beta Kappa Society Member

COMMUNITY ACTIVITIES

2003-present Clinton River Boat Club

- Commodore 2012
- Flag officer 2009-2011
- Board of Director 2013

2013-2014 Anchor Bay Yachting Association

- Delegate

6. Educational level, degree(s) received, other relevant certification or endorsements:

Bachelor of Applied Science Human Service 2009
Master of Social & Community Leadership 2016

7. I presently hold the following appointments and elected positions:

Title/Board-Commission:	N/A
Appointment/Election Date:	
Title/Board-Commission:	
Appointment/Election Date:	
Title/Board-Commission:	
Appointment/Election Date:	

8. Previously-held appointments and/or elected positions:

Title/Board-Commission:	N/A
Dates Served:	
Title/Board-Commission:	
Dates Served:	
Title/Board-Commission:	
Dates Served:	

9. Have you been convicted of a felony? Yes No

If yes, list each – provide date, nature of offense or violation, name and location of court, penalty imposed (if any) or the disposition of the case. A conviction will not automatically bar you from appointment.

--

10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc., with Macomb County? *
If so, please explain. *Please reference the Macomb County Ethics Policy at www.macombBOC.com.

No

11. List any family members who are, or have been, employed by Macomb County or who have been elected to County offices.

None

12. Is this an application for re-appointment? Yes No

If yes, how many years have you served on this board/commission?

Please indicate your attendance record for term(s) served:

Number of meetings attended Number of meetings held

Comments/Clarification (if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and the reason you believe your appointment will benefit Macomb County:

Clinton Twp resident for over 20 years, as well as employed for over 15 years in the Service/Customer Relations industry. I have grown to become extremely passionate about serving, and advocating within the community, especially for women and children.

I believe my professional background working with a diverse population will be a great contribution to this committee.

14. Statement of Application to Board/Commission

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking:

Signature: *Kelly Mitchell*

Printed Name: Kelly L. Mitchell

Date: 11/30/15

Subscribed and sworn to before me this 30 day of November 2015

Mary E. Zahrt
Notary Public
Macomb County, Michigan

My Commission expires: 4/13/20

MARY E. A. ZAHRT
NOTARY PUBLIC, STATE OF MI
County of Oakland
My Commission Expires 4/13/20

MACOMB

Note to Applicants: You may – but it is not required – attach additional information pertaining to this Application for Appointment as long as attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

Kelly L. Mitchell

34727 Lipke, Clinton Twp., MI 48035

586 610.2585

kmitch01@hotmail.com**Professional Objective**

To obtain a position in support services that will utilize my skills and experience, and deliver quality human services

Summary of Qualifications

Over seven years of customer relations experience has prepared me to deliver quality and efficient services within a new organization. Flexible in work methods and determined to complete tasks efficiently.

Education

<i>Dorsey Schools of Roseville</i>	<i>Completion: 1992</i>	<i>Legal Secretary Program</i>
<i>Baker College of Clinton Township Associate of Applied Science</i>	<i>Graduation: June 2006 Dean's List (3.9)</i>	<i>Focus: Human Services</i>
<i>Baker College of Clinton Township Bachelor of Applied Science</i>	<i>Graduation: June 2009 Dean's List (4.0)</i>	<i>Focus: Human Services</i>
<i>Capella University Master of Human Services</i>	<i>Graduation June 2016</i>	<i>Focus: Social/Community Service Leadership</i>

Internships:

Down to Earth Community Outreach Center, *Mt. Clemens, MI*
Teen Pregnancy Program Coordinator – Assisting director with event planning, corresponding with other program directors regarding community projects, planning and facilitating board meetings, conducting fundraisers

Macomb County Food Program, *Clinton Township, MI*
Client Intake Worker – Assisting clients with intake process for emergency food assistance, as well as participated in distribution of pantry supplies to the pantry network

Macomb County Community Action Center *Warren, MI*
Assistant Fieldworker- Assisting field worker with providing services, evaluation customers emergency needs, any other services needed by services specialist

Professional Experience:

MCCSA Head Start	Mt.Clemens, MI	2015 – Present
Family Advocate – Support parents in their roles as primary caretakers, and educators of their children, and encourage their involvement in all aspects of the program. Maintain ongoing contact with families, and work with all other components, to integrate services into the family setting.		
Aditya Birla Minacs	Farmington Hills, MI	2012- 2013
Customer Service Rep – Assist telephone customers with balance inquiries, payment arrangements, and utility restores, in addition to cross selling company products.		
MCREST Emergency Shelter	Roseville, MI	2010 - 2011
Case Manager - Provide assistance to the homeless population, as well as encourage and empower individuals to advance in employment, education, and finance.		
Manpower/Spirit Airlines	Troy, MI	2007
Telephone Agent - support customers with airlines reservations, flight status, and frequent flyer program assistance, as well as any other customer service concerns		
SBC/ASI North, Inc,	Southfield, MI	2000 – 2002
Project Administrator - Managing DSL accounts, troubleshooting and resolving installation delays		
EDS/OnStar,	Troy, MI	1998 – 2000
Customer Service Advisor - Enrollment /activation of the inter-vehicle communication system.		

Computer Skills

Microsoft Word	Microsoft Access	Microsoft Excel
Microsoft PowerPoint	Microsoft Publisher	Typing 42wpm

6. Educational level, degree(s) received, other relevant certification or endorsements:

Some College

7. I presently hold the following appointments and elected positions:

Title/Board-Commission:	
Appointment/Election Date:	
Title/Board-Commission:	
Appointment/Election Date:	
Title/Board-Commission:	
Appointment/Election Date:	

8. Previously-held appointments and/or elected positions:

Title/Board-Commission:	
Dates Served:	
Title/Board-Commission:	
Dates Served:	
Title/Board-Commission:	
Dates Served:	

9. Have you been convicted of a felony? Yes No

If yes, list each – provide date, nature of offense or violation, name and location of court, penalty imposed (if any) or the disposition of the case. A conviction will not automatically bar you from appointment.

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10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc., with Macomb County? *
If so, please explain. *Please reference the Macomb County Ethics Policy at www.macombBOC.com.

No

11. List any family members who are, or have been, employed by Macomb County or who have been elected to County offices.

None

12. Is this an application for re-appointment? Yes No

If yes, how many years have you served on this board/commission?

Please indicate your attendance record for term(s) served:

Number of meetings attended Number of meetings held

Comments/Clarification (if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and the reason you believe your appointment will benefit Macomb County:

I am a newly divorced parent who has had multiple dealings with the Friend of the Court because of issues that have come up from my ex-wife. I made a decision when she filed for divorce not to obtain 50/50 custody of my children because I did not find it to be in their best interest to be living between two houses after such a big change in their life with me moving out of the home. Both my children are young (5 and 7) and to live between two houses is not the best option for them. Since this time of agreeing to this parenting time circumstances changed which required me to file a motion and deal closely with the Friend of the Court. During this time I identified the way the non-custodial parent is handled needs to be addressed. I am a business professional (I have been employed with the credit union for over 14 years) and very active in our community and with my children however when dealing with the Friend of the Court I feel that each contact I am treated like I am a bad parent and they have limited resources to address situations that affect the children's best interest. I am not looking for this position to change my outcomes of situation but more so to help identify ways to look at the non-custodial parent as not just a support payment. I have only been dealing with the Friend of the Court since July and will be dealing with them for the next 13 years and with the limited time so far I can see a need for changes in the system.

I am a lead loan officer at the Credit Union as well as run a branch and we have a philosophy not to judge people without hearing their story. Bad things happen to good people. We say that often. This is something that needs to be implemented into the Friend of the Court system. I have felt judged with every contact I have had with the Friend of the Court. I have even been called a bad parent by the referee because I started dating after my divorce that I did not want or file for my ex wanted.

14. Statement of Application to Board/Commission

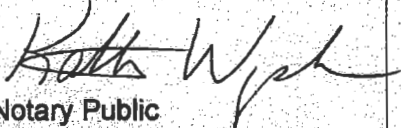
I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking.

Signature: 

Printed Name:

Date:

Subscribed and sworn to before me this day of ,


Notary Public
Macomb County, Michigan *Kathy Wampler*

My Commission expires:

KATHY WAMPLER
Notary Public, Macomb County, MI
Acting in Macomb County, MI
My Commission Expires: June 28, 2020



Note to Applicants: You may – but it is not required – attach additional information pertaining to this Application for Appointment as long as attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

Perry J. Simmons Jr.

Education

2002 - 2004 Macomb Community College Warren, MI

Business Management

- Took classes to work towards my associates' degree have not been able to return to finish my degree at this point. This is still a goal of mine but other personal things have prevented me from accomplishing this goal so far.

2001 – 2002 Lawrence Technological University Southfield, MI

Computer Engineering

- Made the Deans list for the Year
- I graduated from Lincoln High School in the top ten of my class. While I was participating in sports throughout high school

Work experience

2000 - 2002 Extra Credit Union Warren, MI

Teller

- Worked as a teller during High School at Lincoln Student Branch
- Began working as a teller at the Main Office in June of 2001
- Worked as a teller for a year at the Main Office
- Learned all the duties and jobs that a teller could learn.

2002 - 2003 Extra Credit Union Warren, MI

Financial Education Representative

- Took over the Clintondale Student Branch May of 2002
- Learned a great amount of financial service information and procedures
- Have a good grasp on many different positions
- Cross-trained in different departments (Real Estate Services and Financial Services).

2003 – 2008 Extra Credit Union Warren, MI

Real Estate Services Representative

- Learned the policies and procedures regarding lending and Real Estate Services.
- Help out other departments whenever needed
- Given presentations on credit reports to local High Schools
- Created and tracked stats for the department

2008 – 2009 Extra Credit Union Warren, MI

Financial Services Representative

- Played a large roll in implementing the Loan Origination System
- Assists as a member of the CORE Team for the implementation of the OSI operating system

2009 – 2011 Extra Credit Union Warren, MI

Real Estate Specialist

- Overseen the Real Estate Lending within the credit union
- Process and closed all mortgage loans
- Designed the First Time Homebuyer Mortgage
- Member of Credit Committee and Level IV lending authority
- Decision loans on a daily basis
- Assist employees in decision making

2011 - 2014 Extra Credit Union Warren, MI

Member Service Supervisor

- Direct report for Support, Lenders, Loss Prevention and Real Estate Specialist
- Took on the responsibilities of Loss Prevention when the department was outsourced to LSI
- Underwrite loans on a daily basis
- Complete monthly reports for the department to show the progress made every month
- Month after month my employees have consistently made their goals and we succeed our monthly department.
- Responsible for the Maintenance of Velocity Loan System
- Responsible for creating new loan products in both OSI and Velocity

2014-2015 Extra Credit Union Sterling Heights, MI

Branch Supervisor

- Direct report for the Member Service Reps and Tellers at the Sterling Heights Branch
- Underwrite loans on a daily basis
- Complete monthly reports for the branch, collections and lending area.
- Work closely with the staff on training and their development
- Strong working knowledge of the Epysis system and the new equipment used at the branch

2015- Present Extra Credit Union Sterling Heights, MI

Branch Manager

- Direct report for the Member Service Reps and Tellers at the Sterling Heights Branch
- Underwrite loans on a daily basis
- Complete monthly reports for the branch, collections and lending area.
- Work closely with the staff on training and their development
- Strong working knowledge of the Epysis system and the new equipment used at the branch

Summary of qualifications

- Assist employees in decision making
- Advanced in the Technology side of Epysis and Microsoft Office
- Responsible for completing reports and have a strong understanding how to read and analyze the reports
- Familiar with all products and services offered by the credit union and utilize most of them myself
- Coach the employees on how to improve usually through hands on coaching
- Recognize and work closely with all departments to find more efficient process to complete their jobs.

Print Form

Application for Appointment or Re-Appointment to
Macomb County Board/Commission

STATE OF MICHIGAN)
)ss
COUNTY OF MACOMB)

Name of Board/Commission to which appointment is being made:

Macomb County Friend of the Court Advisory Committee

Term: years; from (date/year) to (date/year)

1. Applicant Information

Name: Jill M. Thomas-Little

Residence Address: 17725 Goldeneye Dr.

City, Zip Code: Clinton Township, 48038

County of Residence: Macomb

Mailing Address (if different than above):

Preferred Phone: 586-899-1325

Email: littlej@macomb.edu

Best method of contact: Email

2. I am at least 18 years of age: Yes No

3. I am currently registered to vote: Yes No

4. Citizenship: United States of America

5. Employer: Macomb Community College

Employer Address: 14500 E 12 Mile Road - Warren, MI 48088

Nature of your work: Higher Education Administrator

Position: Vice President, Student Services

6. Educational level, degree(s) received, other relevant certification or endorsements:

Master of Business Administration In Integrative Management - Michigan State University
Bachelor of Arts in Education - University of Michigan

7. I presently hold the following appointments and elected positions:

Title/Board-Commission: N/A

Appointment/Election Date:

Title/Board-Commission:

Appointment/Election Date:

Title/Board-Commission:

Appointment/Election Date:

8. Previously-held appointments and/or elected positions:

Title/Board-Commission: N/A

Dates Served:

Title/Board-Commission:

Dates Served:

Title/Board-Commission:

Dates Served:

9. Have you been convicted of a felony? Yes No

If yes, list each – provide date, nature of offense or violation, name and location of court, penalty imposed (if any) or the disposition of the case. A conviction will not automatically bar you from appointment.

10. Do you have a conflict of interest or a potential conflict of interest such as a financial or business interest in any contracts, grants, permits, etc., with Macomb County? *
If so, please explain. *Please reference the Macomb County Ethics Policy at www.macombBOC.com.

Active case with Macomb County FOC

11. List any family members who are, or have been, employed by Macomb County or who have been elected to County offices.

N/A

12. Is this an application for re-appointment? Yes No

If yes, how many years have you served on this board/commission?

Please indicate your attendance record for term(s) served:

Number of meetings attended

Number of meetings held

Comments/Clarification (if necessary)

13. Briefly indicate your qualifications for appointment to this specific board and the reason you believe your appointment will benefit Macomb County:

I am currently a custodial parent within the jurisdiction of the Macomb County FOC. Growing up in the county and living in the county most of my adult life, I have a good sense of the community the county serves. Working at Macomb Community College in student services, I know first-hand what other constituents with dependents struggle with, balancing work, school and home. The college provides access to resource assistance and navigating the community agency resources beyond the academic (assistance with public benefit assistance and navigating the community agency resources in the county). I would be able to provide multiple perspectives as part of the committee - as a custodial parent, a community member, and an advocate for those seeking higher education in our community with dependents.

14. Statement of Application to Board/Commission

I hereby apply for appointment and do swear or affirm that, (1) if appointed, I will comply with all statutory and other requirements and obligations of my appointment; (2) if I cease to comply with such requirements, I automatically forfeit said appointed position; (3) I hold no position or appointment which is a conflict of interest with the appointment position applied for; and (4) to the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking:

Signature: *Jill M Thomas-Little*

Printed Name: Jill M Thomas-Little

Date: 10/22/2015

Subscribed and sworn to before me this 22nd day of October 2015

Sharon E Kowal
Notary Public
Macomb County, Michigan

Sharon E. Kowal
Notary Public, State of Michigan
County of Macomb
My Commission Expires: 11.19.2021

My Commission expires: 11.19.2021

Note to Applicants: You may – but it is not required – attach additional information pertaining to this Application for Appointment as long as attachments do not exceed the maximum for each item listed below:

- Resume – up to one page
- Letter of Reference – up to two pages
- Letter of Intent – up to one page

EXPERIENCE SUMMARY

Strong leadership and organizational skills led to a variety of assignments at Macomb Community College, guiding large units of the organization through multiple transitions due to retirements. With extensive experience in administration, facilitation, planning, organizational development, and facilities management, major responsibilities include institutional policy and governance functions, strategic planning and related professional development activities, facilities and operations, institutional research, governmental relations, student services, constituent relations and dispute resolution, events management, & community outreach programming.

EMPLOYMENT EXPERIENCE

9/1999 – present **Macomb Community College**
14500 E. Twelve Mile Road
Warren, MI 48088

7/2011 – present **Vice President, Student Services**

- Oversee the Unit of Student Services (established July 2011) with 130 staff. Areas include:
 - ◇ Dean of Student Success (student advocate, oversight of all student issues)
 - Career & Employment Services (job placement, internships)
 - Counseling & Academic Advising
 - Student Success Services (tutoring, learning centers, testing)
 - ◇ Enrollment Services
 - Admissions, Recruitment, Early Admit/Dual Enrollment, Early College, and Secondary Outreach
 - Records & Registration
 - Veteran/Military Services and International Services
 - ◇ Conference & Co-Curricular Services
 - Athletics
 - Student Life & Leadership (student activities)
 - Food Services (cafeteria, vending and catering)
 - Conference Services/Facilities (facility rentals)

Highlights of Major Projects

- Led new student services unit to put a greater focus on student success. Established unit vision, mission, and goals to align with institutional priorities.
- Principal lead on collaborative research project with Community College Research Center, Teacher's College, Columbia University to redesign the entire new student entry process. Led implementation of recommended changes, presented findings at multiple state & national conferences, co-authored practitioner's packet.
- Implemented Strategic Enrollment Management model aligning recruitment and admission efforts with retention and completion of student goals.
- Provided leadership for major renovations of Student Services facilities at both campuses.
- Executive co-lead of Student Success Council, Achieving the Dream Core Team, & Guided Pathways implementation
- Principal lead in customer service and emergency preparedness initiatives
- Executive lead on Macomb Diversity Project, extensive and collaborative research in addressing the changing demographics of Macomb County and the college's response to meet its constituents needs

3/2010 – 6/2011 **Vice President, Administration, Macomb Community College**

- Oversaw the Unit of Administration (established March 2010 to June 2011) with 130 staff. Areas included:
 - ◇ Facilities & Operations (four campuses/41 buildings)
 - Construction/Renovations/Hazard Communications
 - Plant Operations/Environmental Control
 - Central Services/Mailroom
 - ◇ College Police
 - ◇ Institutional Research & Planning
 - ◇ Grant Development and Governmental Relations

Highlights of Major Projects as VP Administration

- Established new unit of administration after extensive retirements college-wide. Created new processes, improved communication between facilities & operations and the rest of the college; led college police to establish a more positive interaction with the college community.
- Provided leadership and guidance for \$10 million renovation project for student services at Center Campus.
- Provided leadership for the Emergency Preparedness Team and related college initiatives, including the establishment of a college Community Emergency Response Team (CERT).
- Oversaw the implementation of a grant development process at the college.

11/2008 – 3/2010 Executive Director, Administration, Macomb Community College

- Oversaw the Office of the President, its support staff and related functions, having primary responsibility for college policies and coordination of Board of Trustees' governance activities
- Oversaw Institutional Relations, its staff and related functions, having primary responsibility in maintaining the college's image and integrity and oversee the Office of Planning, its support staff and related functions, having primary responsibility for college strategic planning
- Supervised the Offices of Governmental Relations, Grant Support Services, Community Outreach, and the Office of Institutional Research, its staff and related functions
- Supervised Student Success Services including the Dean of Student Success, Counseling and Advising, Career Services and Student Success Services, their staff and related functions

Highlights of Major Projects and Events

- Led college's strategic planning process, including coordination of action plans/presentations to Board of Trustees
- In collaboration with the Office of General Counsel and Business Office, established a Grant Development Office and developed policies related to grant management
- Principal lead on the Emergency Preparedness Planning Team
- Served on the administrative collective bargaining team that successfully negotiated a two-year contract with the union representing the college's administrators (MCAAP/UAW)
- Primary liaison with the White House Advance Team and U.S. Secret Service to coordinate the visit of President Barack Obama to the college campus to announce the American Graduate Initiative

5/2004 – 11/2008 Assistant to the President, Macomb Community College

- Oversaw the Office of the President, its support staff and related functions, having primary responsibility for college policies and coordination of Board of Trustees' governance activities
- Supervised the Office of Governmental and Institutional Relations, the Institute for Future Studies, and the Center for Workforce Development & Policy, their staff and related functions

Highlights of Major Projects and Events

- Primary leadership responsibility for major institutional event planning, including the annual institutional development day for over 500 staff
- Primary for the planning and coordination of dignitary visits to the college, often working with campaign and/or White House advance teams and secret service
- Assisted with presentation materials and site logistics for the successful proposal to Michigan State University to expand its College of Osteopathic Medicine to the Macomb University Center
- Primary responsible for the inaugural Lake St. Clair Water Festival, an event for over 800 fifth grade students in collaboration with Macomb County, Macomb Intermediate School District, Clinton Township and Clinton River Watershed Council. Led the planning committee; responsible for budget, logistics, sponsorship communications, volunteers; event generated over \$14,600 in sponsorships its first year
- Served on the administrative collective bargaining team that successfully negotiated a three-year contract with the college's clerical union (AFSCME)
- Assisted with the compilation of research and background materials for various books, monographs, and professional publications
- Assisted with the implementation of a college-wide customer service initiative, which encompassed training of over 600 staff along with a follow-up session
- Assisted with focus groups on alumni relations; moderated session with alumni

2/2001 – 5/2004 Staff Coordinator, Office of the President, Macomb Community College

- Oversight of cost center budgets/coordination of related staff: Board of Trustees, President's Office, Community & Future Studies, Planning & Development (project management and technology liaison)
- Worked on special projects assigned by the president and his assistant including research, data collection, creation of databases in Microsoft Excel, writing of reports based on the data collected, and creation of presentations using Microsoft PowerPoint
- Compiled and organized Census 2000 data and provided editorial assistance for the college's Center for Community Studies' publications
- Member of the planning committee for Institutional Development Day; responsible for the workshops, program booklet, hospitality, and logistics

9/1999 – 2/2001 Clerk 2, Office of the President, Macomb Community College

- Performed the following administrative support functions: correspondence, scheduling, filing, answering phones, copies, supplies, budget and other various projects as assigned
- Organized MEAP testing with Lansing liaison for local private schools

6/1999 - 9/1999 Kelly Services Temporary Clerical – assigned to Macomb Community College
211 W. Fort
Detroit, MI

9/1998 - 6/1999 Certified Teacher (provisional): Certification for self-contained classroom (K-8)
 Subjects of Language Arts and Social Science (6-8)

- ◇ Substitute taught in grades preschool through eighth grade in the Center Line, Fitzgerald, and Lake Shore Public Schools
- ◇ Held long-term assignments in 4th and 5th grade classrooms in Fitzgerald Public Schools

5/1996 - 9/1998 First of America Bank*
30100 Van Dyke Ave, Suite 100
Warren, MI 48093
 *Now PNC Bank

Senior Teller and Data Entry Clerk

- ◇ Customer service, back-up head teller, training of new tellers, retail sales, money handling
- ◇ Input customer data from loan applications for auto dealers in Michigan and from credit card applications nationwide

1/1996 - 5/1996 Certified Teacher (provisional): Certification for self-contained classroom (K-8)
 Subjects of Language Arts and Social Science (6-8)

- ◇ Substitute taught in grades preschool through eighth grade in the Center Line, Lake Shore, and Lamphere Public Schools

EDUCATION

Master of Business Administration in Integrative Management (2003)
 Michigan State University

Bachelor of Arts in Education (1995)
 University of Michigan

ACCOMPLISHMENTS/AFFILIATIONS

Recipient, March of Dimes Corporate Volunteer of the Year Award (2008)
 Member, United Way for Southeastern Michigan High School Advisory Council (2013-present)
 Member, Executive Planning Committee, South Macomb Local College Access Network (2012-2015)
 Member, United Way Macomb Local Community Committee (2009 – 2011)
 Member, March of Dimes Macomb Dinner Planning Committee (2006 – 2009)



BOARD OF COMMISSIONERS

1 S. Main St., 9th Floor
 Mount Clemens, Michigan 48043
 586.469.5125 ~ Fax: 586.469.5993
 www.macombBOC.com

December 10, 2015

TO: BOARD OF COMMISSIONERS

FROM: FRED MILLER, CHAIR, FINANCE COMMITTEE

RE: RECOMMENDATIONS FROM MEETING OF 12-10-15

At a meeting of the Finance Committee, held Thursday, December 10, 2015, the following recommendations were made and are being forwarded to the December 10, 2015 Full Board meeting for approval:

1. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Carabelli, supported by Vosburg, to recommend that the Board of Commissioners approve the 2015 Equalization Study as submitted by the Equalization Department; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

2. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Duzyj, supported by Brown, to recommend that the Board of Commissioners authorize the County Clerk/Register of Deeds to renew the USLandRecords and Super Index real estate search sites contract with ACS Enterprise Solutions, LLC (a Xerox company) at an estimated cost of \$1,096,736 for three-years, which, when off-set by revenue, results in a total estimated net cost of \$52,736 for three-years, the cost of which is available in the Register of Deeds Technology Fund; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

MACOMB COUNTY BOARD OF COMMISSIONERS

David J. Flynn – Board Chair
 Andrey Duzyj – District 1
 Don Brown – District 7

Kathy Tocco – Vice Chair
 Marvin Sauger – District 2
 Kathy Vosburg – District 8

Steve Marino – Sergeant-At-Arms
 Veronica Klinefelt – District 3
 Fred Miller – District 9

Robert Mijac - District 5
 Bob Smith – District 12

James Carabelli – District 6
 Joe Sabatini – District 13

3. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Sauger, supported by Vosburg, to recommend that the Board of Commissioners approve a contract with Courthouse Technologies, Ltd. for an enhancement to the Jury Management System that allows SMS text reminders, information and directions to be sent to jurors at a cost not to exceed \$9,780 annually, which is available in the Jury Room's budget (10116601-72901); further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

4. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Carabelli, supported by Flynn, to recommend that the Board of Commissioners authorize the County Clerk/Register of Deeds to implement a Fraud Alert System at annual estimated cost of \$61,782 annually, beginning January 1, 2016, which is available in the Register of Deeds Technology Fund; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

5. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Vosburg, supported by Sauger, to recommend that the Board of Commissioners concur in the recommendation of Corporation Counsel concerning the case of Timothy Danks vs. County of Macomb, et al; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

6. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Tocco, supported by Smith, to recommend that the Board of Commissioners approve annual service agreements for animal control services provided by Macomb County Animal Control for the contract beginning January 1, 2016 through December 31, 2016 for the following cities: Eastpointe, Mount Clemens, Roseville, Sterling Heights and Warren; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

7. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Mijac, supported by Marino, to recommend that the Board of Commissioners approve the Health Department's request for a \$35,000 increase in the 2016 Health Grants Budget for new funding through the Michigan Department of Health and Human Services (MDHHS) Health Innovation Grant for the Hepatitis C Surveillance and Prevention Initiative; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

8. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Duzyj, supported by Tocco, to recommend that the Board of Commissioners approve the Health Department's request for a \$30,000 increase in the 2016 Health Grants Budget for new funding from the Public Health Institute for the Climate Change and Public Health Learning Collaborative Award; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED WITH BROWN AND VOSBURG VOTING "NO."**

9. COMMITTEE RECOMMENDATION – MOTION (SEE ATTACHED)

A motion was made by Sauger, supported by Tocco, to recommend that the Board of Commissioners approve the Health Department's request for a \$13,000 increase in the 2016 Health Grants Budget for new funding from the St. John Providence Mission Fund Grant for the "Healthy Kitchen Cook Along" Program; further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive. **THE MOTION CARRIED.**

A MOTION TO ADOPT THE COMMITTEE REPORT WAS MADE BY CHAIR MILLER, SUPPORTED BY VICE-CHAIR BROWN.



MACOMB COUNTY, MICHIGAN

Resolution Number:**Full Board Meeting Date:**

12/10/2015

RESOLUTION

Resolution to:

Approve the 2015 Equalization Study as submitted by the Equalization Department

Introduced By:

Fred Miller, Chair - Finance Committee

Additional Background Information (If Needed):

A copy of the 2015 Equalization Study is being sent in electronic form with this transmission.

Committee**Meeting Date**

Finance Committee

12/10/2015

Full Board

12-10-15



MACOMB COUNTY, MICHIGAN

Resolution Number:	Full Board Meeting Date:
	12/10/2015

RESOLUTION

Resolution to:

Authorize the County Clerk / Register of Deeds to renew the USLandRecords and Super Index real estate search sites contract with ACS Enterprise Solutions, LLC (a Xerox company) at an estimated cost of \$1,096,736 for three-years, which, when off-set by revenue, results in a total estimated net cost of \$52,736 for three-years, the cost of which is available in the Register of Deeds Technology Fund.

Introduced By:

Veronica Klinefelt, Chair, Government Operations Committee

Additional Background Information (If Needed):

Macomb County Clerk / Register of Deeds Carmella Sabaugh and her union staff set out to improve real estate search, and along the way may have created the nation's best real estate records search and fraud detection tool. They created a whole new way to find public real estate records, detect potential fraud and give property owners the tools they need to protect their own property rights. This information was public and online already, but now homeowners have a tool to more easily protect their own property rights. The Super Index provides a way for Macomb County property owners to obtain easy access to public land records through an easy-to-use Google search interface. The super index uses the entire grantor/grantee index plus includes over seven million public Macomb County, Michigan public real estate documents that date from 1818 to the present, and has a method of including day-forward data and images. This does not replace, but enhances the capabilities of the grantor-grantee index and will continue to enhance our tract capabilities.

Committee	Meeting Date
Government Operations	12-8-15
Finance	12-10-15
Full Board	12-10-15



MACOMB COUNTY, MICHIGAN

Resolution Number:	Full Board Meeting Date:

RESOLUTION

Resolution to:
<p>Approve a contract with Courthouse Technologies, Ltd. for an enhancement to the jury management system that allows SMS text reminders, information and directions to be sent to jurors at a cost not to exceed \$9,780 annually, which is available in the jury room's budget (10116601 - 72901).</p>

Introduced By:
<p>Veronica Klinefelt, Chair, Government Operations Committee</p>

Additional Background Information (If Needed):
<p>See attached.</p>

Committee	Meeting Date
Government Operations	12-8-15
Finance	12-10-15
Full Board	12-10-15



MACOMB COUNTY, MICHIGAN

Resolution Number:

Full Board Meeting Date:

12/10/2015

RESOLUTION

Resolution to:

Authorize the County Clerk/Register of Deeds to implement a fraud alert system at annual estimated cost of \$61,782 annually, beginning January 1, 2016, which is available in the Register of Deeds Technology Fund.

Introduced By:

Veronica Klinefelt, Chair, Government Operations Committee

Additional Background Information (If Needed):

See attached.

Committee

Meeting Date

Government Operations

12-8-15

Finance

12-10-15

Full Board

12-10-15

RESOLUTION NO.

FULL BOARD MEETING DATE: _____

AGENDA ITEM: _____

MACOMB COUNTY, MICHIGAN

RESOLUTION TO: CONCUR IN THE RECOMMENDATION OF CORPORATION COUNSEL CONCERNING THE CASE OF TIMOTHY DANKS VS. COUNTY OF MACOMB, ET AL

INTRODUCED BY: CHAIRPERSON VERONICA KLINEFELT, GOV OPS COMMITTEE

Counsel's recommendation regarding this pending litigation will be provided to each Commissioner under a separate attorney/client privileged communication.

COMMITTEE/MEETING DATE

GOV OPS – 12/8/15

Finance 12-10-15

Full Board 12-10-15



MACOMB COUNTY, MICHIGAN

Resolution Number:	Full Board Meeting Date:

RESOLUTION

Resolution to:

Approve annual service agreements for animal control services provided by Macomb County Animal Control for the contract beginning January 1, 2016 through December 31, 2016 for the following cities:

Eastpointe, Mount Clemens, Roseville, Sterling Heights and Warren

Introduced By:

Andrey Duzyj, Chair, Health and Human Services Committee
 Chief Jeff Rindazzo, Macomb County Animal Control

Additional Background Information (If Needed):

These are annual contracts that establish service fees.

Committee	Meeting Date
Health and Human Services	12-9-15
Finance	12-10-15
Full Board	12-10-15



MACOMB COUNTY, MICHIGAN

Resolution Number:

Full Board Meeting Date:

RESOLUTION

Resolution to:

The Health Department requests approval of a \$35,000 increase in the 2016 Health Grants Budget for new funding through the Michigan Department of Health and Human Services (MDHHS) Health Innovation Grant for the Hepatitis C Surveillance and Prevention Initiative.

*Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.
FORWARD TO THE FINANCE COMMITTEE.

*(This language was added by Health and Human Services Committee Chair Duzyj.)

Introduced By:

Andrey Duzyj, Chair, Health and Human Services Committee

Additional Background Information (If Needed):

The MDHHS awarded the Health Department a Health Innovation Grant in the amount of \$35,000 to conduct increased Hepatitis C surveillance. The project includes surveillance investigations to obtain comprehensive epidemiological information and provide education for new cases less than 30 years of age, provide Hepatitis C testing, education and follow-up for cases and contacts, and provide community outreach and education to reduce Hepatitis C in young adults.

Committee

Meeting Date

Health and Human Services

12-9-15

Finance

12-10-15

Full Board

12-10-15



MACOMB COUNTY, MICHIGAN

Resolution Number:	Full Board Meeting Date:

RESOLUTION

Resolution to:
<p>The Health Department requests approval of a \$30,000 increase in the 2016 Health Grants Budget for new funding from the Public Health Institute for the Climate Change and Public Health Learning Collaborative Award.</p> <p>*Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately. FORWARD TO THE FINANCE COMMITTEE.</p> <p>*(This language was added by Health and Human Services Committee Chair Duzyj.)</p>

Introduced By:
<p>Andrey Duzyj, Chair, Health and Human Services Committee</p>

Additional Background Information (If Needed):
<p>The Department will join a learning collaborative with 12 urban health departments to help spur and support public health innovation and practice for responding to climate change impacts on health and health equity, and local climate change mitigation, adaption and resilience work. Resources from the \$30,000 Public Health Institute Award will support staff training, travel, consultation, assessment activities, and convening community meetings.</p>

Committee	Meeting Date
Health and Human Services	12-9-15
Finance	12-10-15
Full Board	12-10-15



MACOMB COUNTY, MICHIGAN

Resolution Number:

Full Board Meeting Date:

RESOLUTION

Resolution to:

The Health Department requests approval of a \$13,000 increase in the 2016 Health Grants Budget for new funding from the St. John Providence Mission Fund Grant for the "Healthy Kitchen Cook Along" Program.

*Further, this budget action addresses budgetary issues only. It does not constitute the Commission's approval of any County contract. If a contract requires Commission approval under the County's Contracting Policy or the County's Procurement Ordinance, such approval must be sought separately.
FORWARD TO THE FINANCE COMMITTEE.

*(This language was added by Health and Human Services Committee Chair Duzyj.)

Introduced By:

Andrey Duzyj, Chair, Health and Human Services Committee

Additional Background Information (If Needed):

St. John Providence Health System has awarded their Mission Fund Grant to the Health Department in the amount of \$13,000 for the proposed program called, "Healthy Kitchen Cook Along." This program will increase participants' knowledge of how healthy eating and cooking can contribute to both healthy weight management and weight loss, that can reduce the risk of type 2 diabetes. Funding will support the purchase of new equipment and facilities improvements for the community cooking demonstration kitchen at the Thompson Community Center.

Committee

Meeting Date

Health and Human Services

12-9-15

Finance

12-10-15

Full Board

12-10-15

Connect with your Commissioner Programming Protocols

1. No videos shall be taped or air 45 days prior to the Primary and General Elections;
2. Tapings for the videos prior to each election shall occur the first week of the last month taping is permitted;
3. Comments on holidays will be limited to non-religious holidays;
4. As it pertains to Elections, Commissioners may only mention/discuss the following:
 - a. Last day to register to vote
 - b. When Election Day is, what time the polls are open
 - c. Factual information on a ballot questions; no personal or party views may be expressed
5. Video segments shall be non-partisan and informational;
6. A Commissioner may not advocate for a candidate;
7. Information may be presented on issues, actions taken by the BOC, reasons given by the BOC for the actions taken, and about positions taken by others on issues;
8. A Commissioner may explain how he/she has served the BOC (e.g., leadership positions, communications efforts, committee membership, preparation of documents, representation on other bodies, etc.);
9. There shall be no criticism of or attacks against fellow commissioners or any candidates filed;
10. Commissioners may explain positions on issues expressed by current County office holders, except for individual Commissioners;
11. Upcoming events throughout the County, region and individual communities may be discussed with the exception of election related fundraisers;
12. Guests are permitted on the show with the exception of:
 - a. Candidates who filed for an upcoming election (Commissioners presently on the Board are excluded);
 - b. Representatives of an organization advocating for a filed candidate.
13. Scheduling for tapings shall be coordinated through the Communications Coordinator;
14. All tapings are scheduled on a bi-annual basis, with the exception of the Board Chair, according to district numbers.