



Macomb County Board of Commissioners

Dave Flynn – Board Chair Kathy Tocco – Vice Chair Steve Marino – Sergeant-At-Arms

District 1 – Andrey Duzyj District 2 – Marv Sauger District 3 – Veronica Klinefelt District 5 – Rob Mijac District 6 – Jim Carabelli
District 7 – Don Brown District 8 – Kathy Vosburg District 9 – Fred Miller District 12 – Bob Smith District 13 – Joe Sabatini

FINAL AGENDA

DATE/TIME: Thursday, September 08, 2016 immediately following Finance

COMMITTEE: Full Board

COMMITTEE CO-CHAIRS: Board Chair Flynn and Vice-Chair Tocco

COMMITTEE MEMBERS: Committee of the Whole

LOCATION: Room 126, Oakland University / Anton Frankel Center, 20 S. Main Street Mount Clemens, MI

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes dated **August 18, 2016 and September 6, 2016** **(page 1)**
6. Public Participation
(Five minutes maximum per speaker, or longer at the discretion of the Chairperson, related only to issues on the agenda)
7. Proclamation:
 - a. Proclaiming September 11- September 17, 2016 as Patriot Week and September 17th as Constitution Day in Macomb County (offered by Vosburg) **(page 10)**
 - b. Proclaiming A Proclamation Commending Pasquale “Chuck” Randazzo On Being Named **(page 11)** the 2016 Man Of the Year by Lodge Figli Della Sicillia (offered by Flynn)
8. Committee Report: **(to be provided)**
 - a. Finance, September 8
9. Correspondence: **(page 13)**
 - a. Application for Industrial Facilities Exemption Certificate
10. BOC Agenda Posting Update / Patti Dib, Chief of Staff
11. New Business
12. Public Participation
(Five minutes maximum per speaker, or longer at the discretion of the Chairperson, related only to issues on the agenda)
13. Roll Call
14. Adjournment

**UNOFFICIAL MINUTES OF THE
MACOMB COUNTY COMMISSION
FULL BOARD MEETING
AUGUST 18, 2016**

The Macomb County Commission met at 6:59 p.m. on Thursday, August 18, 2016 at Oakland University / Anton Frankel Center, 20 S. Main Street, Room 126, Mount Clemens. Chair Flynn called the meeting to order.

ROLL CALL

NAME	DISTRICT	PRESENT	NOT PRESENT
Don Brown	7	X	
James Carabelli	6	X	
Andre Duzyj	1	X	
David Flynn	4	X	
Veronica Klinefelt	3	X	
Steve Marino	10	X	
Robert Mijac	5	X	
Fred Miller	9	X	
Joe Sabatini	13	X	
Marvin Sauger	2	X	
Bob Smith	12		X
Kathy Tocco	11	X	
Kathy Vosburg	8	X	

INVOCATION

Commissioner Miller gave the invocation.

AGENDA

MOTION

A motion was made by Commissioner Miller, to approve the agenda, supported by Commissioner Tocco. **THE MOTION CARRIED.**

MINUTES**MOTION**

A motion was made by Commissioner Brown, to approve the minutes dated August 4, 2016, supported by Commissioner Mijac. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

None

JOINT COMMITTEE: INFRASTRUCTURE / ECONOMIC DEVELOPMENT / FINANCE MEETING – AUGUST 18, 2016

The reading of the recommendations from the Joint Committee meeting was waived and a motion was made by Commissioner Miller, supported by Commissioner Brown, to adopt the committee recommendations.

- R16-164** Approve the agreement between MOOT and the County of Macomb for installation of CCTV cameras and wireless interconnect work along Dequindre, Moravian, M-29, Van Dyke, Main and M-53. This will be paid in full by Congestion Mitigation Air Quality (CMAQ) funding; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-165** Approve the agreement between MOOT and Macomb County outlining the scope of project and costs for the replacement of the Shook Road Bridge at a cost of \$1,824,800, with funding covering \$1,733,560, leaving a balance for MCDR to pay of \$91,240 (estimated costs); further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-166** Approve the agreement between MOOT and Macomb County for the installation of wireless interconnect work along several federal-aid routes county-wide with managed network switches to communicate with Traffic Operations Center. This will be paid in full by Congestion Mitigation Air Quality (CMAQ) funding; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-167** Approve the approve the award of RFP and the Agreement between Parsons Brinckerhoff Michigan and the Macomb County Department of Roads outlining the scope of the MCDR ITS Network Architecture Project at a cost of \$305,376.48.; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-168** Approve the Cost Share Agreement between Shelby Township and Macomb County for the resurfacing of Belle Arbor, Belle Crest and Belle Monte. This project is in the current 2015-16 Budget under Pavement Preservation Program; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- R16-169** Approve the approve the Cost Share Agreement between Shelby Township and Macomb County for concrete pavement repairs on Robin's Nest and Grandview Court. This project is in the current 2015-16 Budget under Pavement Preservation Program; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-170** Approve the Cost Share Agreement between Shelby Township and Macomb County for the resurfacing of Lakeside Boulevard from Hayes to Market Street. This project is in the current 2015-16 Budget under Pavement Preservation Program; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-171** Approve the Cost Share Agreement between the City of Sterling Heights and Macomb County for concrete pavement repairs on Schoenherr Road between 14 Mile Road and 15 Mile Road. This project is in the current 2015-16 Budget under Pavement Preservation Program; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-172** Approve the contract for the Isilon Cluster Expansion. This contract adds additional storage space to the current Isilon Cluster which is already in use by the County. Currently we are paying \$8700.00 per TB of data. This purchase will bring down the cost to \$760.00 per TB, a very significant reduction in cost; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-173** Approve one (1) year Agreement with Ulliance for on-site employee training; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-174** Approve one (1) year Agreement with Elevate USA for on-site employee training; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- R16-175** Adopt a SMART Public Transportation millage rate of .9974 mill for inclusion on the December 2016 levy. State law requires that the County annually adopt millage rates for inclusion in the annual Apportionment Report. On August 5, 2014, the voters of Macomb County approved a four (4) year Countywide 1.0000 mill operating levy for the SMART Public Transportation system for the operating budget years 2015, 2016, 2017 and 2018. This is the third levy of the four years approved by the voters for this purpose; further, a copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION CARRIED.

APPOINTMENTS

Board Appointment:

VETERAN AFFAIRS COMMISSION

2 vacancies; 4 year terms upon appointment to July 31, 2020, 8 applicants

A roll call vote was taken:

Voting for Salyers were: Marino, Mijac, Miller, Sabatini, Sauger, Vosburg, Brown, Carabelli, Duzyj, Klinefelt, Tocco and Flynn. There was 12 votes for Salyers.

Voting for Wrobel were: Marino, Mijac, Miller, Sabatini, Sauger, Vosburg, Carabelli, Duzyj, Klinefelt, Tocco and Flynn. There was 11 votes for Wrobel.

Voting for Auwen was: Brown. There was 1 vote for Auwen.

There was 0 votes for Browning.

There was 0 votes for Corrado.

There was 0 votes for Flores.

There was 0 votes Gannia.

There was 0 votes Martin.

R16-176 Michael Salyers and Therese Wrobel were re-appointed to the Veteran Affairs Commission for 4-year terms ending July 31, 2020.

VOTE ON "AN ORDINANCE TO AMEND AND RESTATE ORDINANCE NO. 2011-10"**MOTION**

R16-177 A motion was made by Commissioner Vosburg, to adopt Amended Ordinance No. 2011-10 entitled "An ordinance to establish a standard of Ethics for all public servants of Macomb County pursuant to section 2.2 of the home rule charter of Macomb County, Michigan, supported by Commissioner Carabelli.

THE MOTION CARRIED.

RESOLUTIONS**MOTION**

A motion was made by Commissioner Duzyj, to adopt the following Resolutions in their entirety, supported by Commissioner Tocco.

R16-178 Authorization of electronic transactions by the Macomb County Treasurer.

R16-179 Acceptance of payments by financial transaction devices.

THE MOTION CARRIED.

PROCLAMATIONS**MOTION**

A motion was made by Commissioner Tocco, to adopt the following Proclamation, supported by Commissioner Klinefelt.

R16-180 Recognizing National Welcoming Week and proclaiming September 16th thru 25th as Welcoming Week in Macomb County. (Record NO votes: Vosburg, Marino, Sabatini and Brown.) **THE MOTION CARRIED.**

MOTION

A motion was made by Commissioner Mijac, to adopt the following Proclamation, supported by Commissioner Tocco.

R16-181 Commending Tammy Turgeon on being named the 2016 Librarian of the Year by Michigan Library Association. **THE MOTION CARRIED.**

BOARD CHAIR REPORT**MOTION**

R16-182 A motion was made by Commissioner Carabelli, to receive and file the Board Chair report, supported by Commissioner Tocco. **THE MOTION CARRIED.**

NEW BUSINESS

None

PUBLIC PARTICIPATION

None

ROLL CALL

NAME	DISTRICT	PRESENT	NOT PRESENT
Don Brown	7	X	
James Carabelli	6	X	
Andre Duzyj	1	X	
David Flynn	4	X	
Veronica Klinefelt	3	X	
Steve Marino	10	X	
Robert Mijac	5	X	
Fred Miller	9	X	
Joe Sabatini	13	X	
Marvin Sauger	2	X	
Bob Smith	12		X
Kathy Tocco	11	X	
Kathy Vosburg	8	X	

ADJOURNMENT**MOTION**

A motion was made by Commissioner Duzyj, to adjourn, supported by Commissioner Sauger. **THE MOTION CARRIED.**

Chair Flynn adjourned the meeting at 7:17 p.m., until the call of the Chair.

David Flynn, Chair

Todd Schmitz, Chief Deputy County Clerk

**UNOFFICIAL MINUTES OF THE
MACOMB COUNTY COMMISSION
FULL BOARD MEETING
SEPTEMBER 6, 2016**

The Macomb County Commission met at 6:30 p.m. on Tuesday, September 6, 2016 at Oakland University / Anton Frankel Center, 20 S. Main Street, Room 126, Mount Clemens. Chair Flynn called the meeting to order.

ROLL CALL

NAME	DISTRICT	PRESENT	NOT PRESENT
Don Brown	7	X	
James Carabelli	6	X	
Andre Duzyj	1	X	
David Flynn	4	X	
Veronica Klinefelt	3	X	
Steve Marino	10	X	
Robert Mijac	5		X
Fred Miller	9	X	
Joe Sabatini	13	X	
Marvin Sauger	2	X	
Bob Smith	12		X
Kathy Tocco	11	X	
Kathy Vosburg	8	X	

Commissioners Mijac and Smith arrived after roll call.

AGENDA

MOTION

A motion was made by Commissioner Carabelli, to approve the agenda, **AS AMENDED**, to remove approval of August 18, 2016 minutes, supported by Commissioner Marino. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

Joe Hunt, 8306 Stanley, Warren
 Karen Spranger, 7520 Hudson, Warren

APPROVE HIRING OF CORINNE BEDARD (RETIREE)

MOTION

R16-183 A motion was made by Commissioner Vosburg, to approve the hiring of Corinne Bedard, (retiree), to serve in the role of part-time, temporary, Administrative Secretary which is currently vacant due to employee maternity leave, to provide general BOC office assistance starting September 7, 2016, until the position is no longer vacant or for a period of time not to exceed 90 days, supported by Commissioner Sauger. **THE MOTION CARRIED.**

INTRODUCTION OF THE FY 2017 BUDGET

Given by Steve Smigiel, Finance Director

MOTION

R16-184 A motion was made by Commissioner Tocco, to receive and file the FY 2017 Budget, supported by Commissioner Smith. **THE MOTION CARRIED.**

RESOLUTION

MOTION

A motion was made by Commissioner Smith, to adopt the following Resolution, supported by Commissioner Duzyj.

R16-185 Establishing Legislative priorities to guide the Review and Adoption of the FY 2017 County budget. **THE MOTION CARRIED.**

CORRESPONDENCE

- a) News release dated 08/27/16: Macomb County Board of Commissioners Kick Off the 2017 Budget Season

MOTION

R16-186 A motion was made by Commissioner Carabelli, to receive and file the news release dated 08/27/16, supported by Commissioner Marino. **THE MOTION CARRIED.**

NEW BUSINESS

None

PUBLIC PARTICIPATION

Joe Hunt, 8306 Stanley, Warren
 Karen Spranger, 7520 Hudson, Warren

ROLL CALL

NAME	DISTRICT	PRESENT	NOT PRESENT
Don Brown	7	X	
James Carabelli	6	X	
Andre Duzyj	1	X	
David Flynn	4	X	
Veronica Klinefelt	3	X	
Steve Marino	10	X	
Robert Mijac	5	X	
Fred Miller	9	X	
Joe Sabatini	13	X	
Marvin Sauger	2	X	
Bob Smith	12	X	
Kathy Tocco	11	X	
Kathy Vosburg	8	X	

ADJOURNMENT

MOTION

A motion was made by Commissioner Duzyj, to adjourn, supported by Commissioner Miller.
THE MOTION CARRIED.

Chair Flynn adjourned the meeting at 7:33 p.m., until the call of the Chair.

 David Flynn, Chair

 Todd Schmitz, Chief Deputy County Clerk

Official Proclamation of the Board of Commissioners
Macomb County, Michigan

**Proclaiming September 11- September 17, 2016 as Patriot Week
And September 17th as Constitution Day in Macomb County**

Commissioner Kathy D. Vosburg, On Behalf Of The Board Of Commissioners,
Offers The Following Proclamation:

Whereas, the Macomb County Board of Commissioners proclaims September 11 – September 17, 2016 as Patriot Week and September 17th as Constitution Day in Macomb County; and

Whereas, on September 17, 1787, the delegates of the Constitutional Convention signed the Constitution of the United States of America;

Whereas, the anniversary of the terrorist attacks on September 11 and the anniversary of the signing of the Constitution on September 17 are the anchors of Patriot Week; and

Whereas, during Patriot Week, a special focus and Founding Principle will be reflected upon on each day: September 11, the First Principle of Revolution; September 12, the First Principle of The Rule of Law; September 13, the First Principle of The Social Compact; September 14, the First Principle of Equality-Gender; September 15, the First Principle of Equality-Race; September 16, the First Principle of Unalienable Rights; and

Whereas, it is important to place emphasis on renewing our American spirit and promote a deeper understanding and appreciation for what makes this country great.

Now, Therefore, Be It Proclaimed By The Board Of Commissioners, Speaking For And On Behalf Of All County Citizens As Follows:

I

That By These Presents, the Macomb County Board of Commissioners hereby proclaims September 11 – September 17, 2016 as Patriot Week and September 17, 2016 as Constitution Day in Macomb County. The Board urges all residents to renew the American spirit and participate in Patriot Week activities.

II

Be It Further Proclaimed, that a suitable copy of this Proclamation will be transmitted to the Macomb County Legislative Delegation.

Official Proclamation Of The Board of Commissioners
Macomb County, Michigan

**A Proclamation Commending Pasquale “Chuck” Randazzo
On Being Named the 2016 Man Of the Year by Lodge Figli Della Sicilia**

Chairman David Flynn,
On Behalf of the Board of Commissioners, Offers the Following Proclamation:

Whereas, Pasquale Randazzo’s guiding principle has always been his family values, his work ethic, and his commitment to the community has helped him achieve his success in life; and

Whereas, he has been married to his wife, Angie Samartino, for 57 years and together they have four children: Peter, Grace, Ann, and Michael. **Pasquale Randazzo** is also the proud grandfather to seven grandchildren; and

Whereas, after graduating from St. Cement’s High School, **Pasquale Randazzo** went on to enlist in the United States Army in 1953 and served his country proudly for two years. Then, when he completed his duration in the military, he returned home to his family and started working as a sheet metal worker in Centerline; and

Whereas, Pasquale Randazzo opened his own business and named it Star Heating and Sheet Metal Works, Inc. His business experienced both good times and economic hardship, but through it all, Star Heating and Sheet Metal Works, Inc. has remained a Shelby Township landmark; and

Whereas, Pasquale Randazzo holds both his family and his employees to the highest of esteem and to a high standard of accountability and hard work; and

Whereas, in addition to his professional success, **Pasquale Randazzo** strongly supports the Italian community; and

Whereas, it is fitting and proper that **Pasquale Randazzo** be publicly recognized and commended by the Macomb County Board of Commissioners for his many contributions to the community.

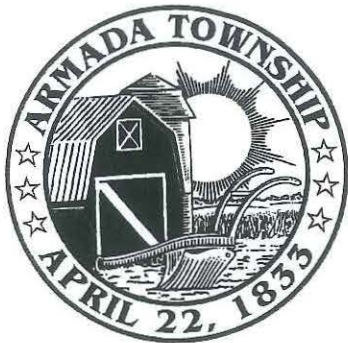
Now, Therefore, Be It Proclaimed By The Board Of Commissioners, Speaking For And On Behalf Of All County Residents As Follows:

I

That By These Presents, the Macomb County Board of Commissioners hereby publicly acknowledges and expresses tribute to **Pasquale Randazzo** on being honored at the 2016 Man of the Year by the Lodge Figli Della Sicilia.

II

Be It Further Resolved that a suitable copy of this Proclamation be presented to **Pasquale Randazzo** in testimony of the high esteem in which he is held by the Macomb County Board of Commissioners.



Armada Township

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

RETURN RECEIPT REQUESTED

August 17, 2016

Macomb County Treasurer
One S. Main, 2nd Floor
Mt. Clemens, MI 48043

To whom it may concern:

RE: Tax Abatement

Armada Rubber Manufacturing, 24586 Armada Ridge, Armada, MI 48005

Enclosed herewith please find an application for Industrial Facilities Exemption Certificate submitted by Armada Rubber Manufacturing Company to the Armada Township board for its consideration. The Township Board has scheduled action on the enclosed application for its regular meeting of September 14, 2016 at 7:00 p.m. in the township office.

The enclosed application and this letter shall serve as notice to you of the within application and the date when the township board shall act thereon. You are hereby notified that you may appear on the aforesaid date and be heard as to the within application or you may communicate in writing your position thereon to the township board at or before said meeting. If you have any questions concerning the within application, do not hesitate to contact the undersigned.

Sincerely,

Mary K. Swacki, CMMC
Armada Township Clerk

Enclosure

ARMADA TOWNSHIP

Building Permit No: PB160009

Building Department 23121 Main St., P.O. Box 578 Armada, MI 48005
 Phone: (586) 784 5200 Fax: (586) 784 5211 Hours: M-TH 9 a.m.-4 p.m.

24586 ARMADA RIDGE RD Location
 13-02-24-276-008

Issued: 05/03/16
 CALL (586)784-5200 DURING BUSINESS HOURS FOR AN INSPECTION. 24 HOURS NOTICE IS NEEDED.

ARMADA RUBBER MFG CO Owne
 P.O. BOX 579
 ARMADA MI 48005-0579

L & D Underwood Contracting, LL Contractor
 11910 Lenny
 Utica MI 48315
 (586) 709 4246

Work Description:

Permit Item	Work Type	No. of Items	Item Total
15.Commercial Admin Fee	Standard Item	1.00	\$60.00
13.Commercial Building	Standard Item	1.00	\$1,200.00
14.Commercial Plan Review	Standard Item	1.00	\$650.00
22.Commercial Inspection	Standard Item	1.00	\$75.00
22.Commercial Inspection	Standard Item	1.00	\$75.00
22.Commercial Inspection	Standard Item	1.00	\$75.00
22.Commercial Inspection	Standard Item	1.00	\$75.00
22.Commercial Inspection	Standard Item	1.00	\$75.00
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22.Commercial Inspection	Standard Item	1.00	\$75.00
22.Commercial Inspection	Standard Item	1.00	\$75.00
22.Commercial Inspection	Standard Item	1.00	\$75.00
22.Commercial Inspection	Standard Item	1.00	\$75.00



 Issuing Official

Total \$3,035.00
Amount Paid \$3,035.00
Amount Due \$0.00

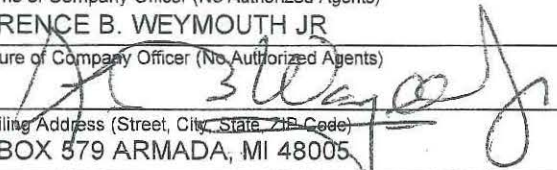
This permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. This permit will expire and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days after work has commenced; and that the permit holder is responsible for assuring all required inspections are requested in conformance with the applicable code. It is assumed that the proposed work is authorized by the owner, and that the permit holder is authorized by the owner to secure this permit. The permit holder agrees to conform to all applicable laws of the State of Michigan and the local jurisdiction. Permits are good for one year from the issuance date.

Payment of permit fee constitutes acceptance of the above terms.

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name ROBERT BOVA	13b. Telephone Number 586-784-9135	13c. Fax Number 586-784-5023	13d. E-mail Address rbova@armadarubber.co
14a. Name of Contact Person ROBERT BOVA	14b. Telephone Number 586-784-9135	14c. Fax Number 586-784-5023	14d. E-mail Address rbova@armadarubber.co
▶ 15a. Name of Company Officer (No Authorized Agents) LAWRENCE B. WEYMOUTH JR			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number 586-784-5023	15d. Date 7-28-16
▶ 15e. Mailing Address (Street, City, State, ZIP Code) P.O. BOX 579 ARMADA, MI 48005		15f. Telephone Number 586-784-9135	15g. E-mail Address armadarubber@comcast.n

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909**

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal