



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, February 25, 2015 - 9:00 A.M.
Corporation Counsel Library – 8th Floor

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, February 25, 2015 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair

Also present: John Schapka, Office of Corporation Counsel
Karlyn Semlow, Human Resources and Labor Relations
Maria Manning, Human Resources and Labor Relations
Sgt. Lori Misch, Sheriff's Office Representative

ADOPTION OF AMNEDED AGENDA

MOTION

A motion was made by Vice-Chair McGee to adopt the Amended Agenda for February 25, 2015, supported by Chairman Stanley. **THE MOTION CARRIED**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of February 11, 2015, supported by Chairman Stanley. **THE MOTION CARRIED**

PUBLIC PARTICIPATION

NONE

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE REQUEST FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMINATION FOR:

- Samara Shaw - Dispatcher

MOTION

A motion was made by Vice-Chair McGee to receive and file the above request, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMINATION RESULTS AND RECOMMENDATION FOR HIRE FOR:

- Amanda LeVan – Corrections Officer (**TABLED FROM 2/11/15**)

MOTION

A motion was made by Vice-Chair McGee to review and approve the above and recommendation for hire be sent to MCSO, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORMS FOR:

- Beverly Dancey – Dispatcher – Resigned Effective 10/31/14
- Michael Convery – Dispatcher – Resigned Effective 10/23/14
- Dawn Falk – Deputy – Retired Effective 2/27/15
- William Mangan – Lieutenant – Retired Effective 2/27/15
- Mark Mileski – Deputy – Retired Effective 5/29/15

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

- Lawrence Duda – Corrections Officer – Hired Effective 3/2/15
- Alyssa Farrah – Dispatcher – Hired Effective 3/15/15
- Joli Kirsch – Corrections Officer – Hired Effective 3/2/15
- Robert Lerwick – Corrections Officer – Hired Effective 3/2/15
- Daniel Matz – Corrections Officer – Hired Effective 3/2/15
- Brandon Medlow – Corrections Officer – Hired Effective 3/2/15
- Michele Missig – Corrections Officer – Hired Effective 3/2/15
- Joseph Sellers – Dispatcher – Hired Effective 3/16/15

OLD BUSINESS

RECEIVE AND FILE DR. KARLE'S RESPONSE TO THE CIVIL SERVICE COMMISSION TO RETAIN HER SERVICES.

MOTION

A motion was made by Vice-Chair McGee to receive and file Dr. Karle's letter, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE FINAL ANNUAL REPORT FOR 2014 TO BE SENT TO GOVERNMENT OPERATIONS.

MOTION

A motion was made by Vice-Chair McGee to approve the final Annual Report to be sent to Government Operations, supported by Chairman Stanley. **THE MOTION CARRIED.**

THE CIVIL SERVICE COMMISSION INQUIRED IF THERE IS ANY MOVEMENT ON FILLING THE VACANT SEAT FOR THE THIRD COMMISSIONER.

Corporation Counsel has not heard of any news and will ask the Office of The County Executive if there is a recommendation.

NEW BUSINESS

SELECT A PROCTOR FOR THE DISPATCHER VIDEO TEST ON MARCH 13, 2015

MOTION

A motion was made by Vice-Chair McGee that Chairman Stanley will proctor the Dispatcher Video test on March 13, 2015, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW APPEAL FROM CLIFTON MORGAN JR. REQUESTING TO SEE HIS LAW ENFORCEMENT SERGEANT-1 TEST SCORES.

MOTION

A motion was made by Vice-Chair McGee to approve Clifton Morgan Jr.'s request to view his score sheets, supported by Chairman Stanley. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 9:37 a.m., supported by Chairman Stanley. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, March 11, 2015 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library, on the 8th Floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk