



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, March 25, 2015 - 9:00 A.M.  
Macomb County Administration Building  
Corporation Counsel Library – 8<sup>th</sup> Floor

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, March 25, 2015 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:02 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Also present: John Schapka, Office of Corporation Counsel  
Karlyn Semlow, Human Resources and Labor Relations  
Lt. Walt Zimny, Sheriff's Office Representative

### **ADOPTION OF AMENDED AGENDA**

#### **MOTION**

A motion was made by Vice-Chair McGee to adopt the Amended Agenda for March 25, 2015, supported by Chairman Stanley. **THE MOTION CARRIED**

#### **MINUTES**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the minutes of March 11, 2015, supported by Chairman Stanley. **THE MOTION CARRIED**

### **PUBLIC PARTICIPATION**

NONE

### **BUSINESS**

### **REVIEW CIVIL SERVICE COMMISSION 2015 BUDGET**

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the 2015 budget report, supported by Chairman Stanley. **THE MOTION CARRIED.**

## **PERSONNEL**

### **REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Dispatcher's Eligibility List, and to schedule the Dispatcher's Video test quarterly, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:**

- Eric Brillhart – Corrections Officer– Hired Effective 3/28/15
- Amanda LeVan – Corrections Officer – Hired Effective 3/29/15
- Kyle Madaj – Corrections Officer – Hired Effective 3/30/15
- Samara Shaw – Dispatcher – Hired Effective 3/30/15

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **RECEIVE AND FILE REQUESTS FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS FOR:**

- Kaley Jones – Dispatcher
- David Reese – Dispatcher
- Bryan Siterlet - Dispatcher

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

## **OLD BUSINESS**

### **REVIEW AND SELECT A NEW PSYCHOLOGIST FOR PRE-EMPLOYMENT EVALUATIONS**

#### **MOTION**

A motion was made by Vice-Chair McGee to use Dr. Linda Forsberg temporarily for future evaluations and to table the selection of a Psychologist until April 8, 2015, supported by Chairman Stanley. **THE MOTION CARRIED. (TABLED)**

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT TO ERGOMETRICS FOR DISPATCHER TESTING ON MARCH 13, 2015, INVOICE #121687, DATED MARCH 18, 2015 IN THE AMOUNT OF \$57.00**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Chairman Stanley. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 9:45 a.m., supported by Chairman Stanley. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, April 8, 2015 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library, on the 8<sup>th</sup> Floor. **THE MOTION CARRIED.**

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Shirley Maniaci, Senior Secretary to  
Macomb County Civil Service Commission

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Carmella Sabaugh, Macomb County Clerk