



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, May 13, 2015 - 9:00 A.M.
Macomb County Administration Building
Corporation Counsel Library – 8th Floor

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, May 13, 2015 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:04 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair

Also Present: John Schapka, Office of Corporation Counsel
Lt. Walt Zimny, Sheriff's Office Representative
Karlyn Semlow, Human Resources and Labor Relations
Carmen Maniaci, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Vice-Chair McGee to adopt the Agenda for May 13, 2015, supported by Chairman Stanley. **THE MOTION CARRIED**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of April 29, 2015, supported by Chairman Stanley. **THE MOTION CARRIED**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2015 BUDGET AND DISCUSS NEW PROPOSED BUDGET FOR THE NEXT THREE YEARS

MOTION

A motion was made by Vice-Chair McGee to receive and file the 2015 budget report and approve proposed budget request for 2016, 2017 and 2018, supported by Chairman Stanley. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION LETTERS AND FORMS FOR:

- Michael Henry – Deputy – Resigned Effective 5/13/15
- Lori Kellie – Dispatcher – Retired Disabled Effective 1/16/15
- Robert Kozlowski – Dispatcher – Resigned Effective 4/24/15

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

OLD BUSINESS

DISCUSS THE DISPATCH SUPERVISOR ELIGIBILITY LIST AND SCORING.

The Civil Service Commission agreed to follow contract agreement counting seniority points for service accumulated within Macomb County, and outside experience would not pertain when it comes to promotional tests. There is no policy change so a motion was not needed.

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #710217132, DATED 4/13/15 IN THE AMOUNT OF \$120.00 FOR PHYSICAL EXAMINATION FOR DAVID REESE.

MOTION

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Chairman Stanley. **THE MOTION CARRIED.**

**SELECT A COMMISSIONER TO PROCTOR ERGOMETRICS DISPATCHER VIDEO TEST
SCHEDULED FOR JUNE 4, 2015 AT 9:00 AM IN THE SHERIFF'S OFFICE TRAINING ROOM.**

Vice-Chair McGee will proctor the Ergometrics Dispatcher Video Test on June 4, 2015.

ADJOURNMENT

MOTION

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 10:19 a.m., supported by Chairman Stanley. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, May 27, 2015 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library, on the 8th Floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk