



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Carl Seitz, Commissioner

Carmella Sabaugh
Macomb County Clerk

CORRECTED MINUTES

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, July 8, 2015 - 9:00 A.M.
Macomb County Administration Building
Corporation Counsel Library – 8th Floor

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, July 8, 2015 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Carl Seitz, Commissioner

Also Present: John Schapka, Office of Corporation Counsel
Lt. Walt Zimny, Sheriff's Office Representative
Carmen Maniaci, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Seitz to adopt the Agenda for July 8, 2015, supported by Vice-Chair McGee. **THE MOTION CARRIED**

MINUTES

MOTION

A motion was made by Commissioner Seitz to approve the minutes of June 24, 2015, supported by Vice-Chair McGee. **THE MOTION CARRIED**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2015 BUDGET

MOTION

A motion was made by Commissioner Seitz to receive and file the 2015 budget report, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE TELEPHONE OPERATOR #15-313 ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Telephone Operator #15-313 Eligibility List, supported by Commissioner Seitz. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Seitz to review and approve the Corrections Officer Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION AND TERMINATION FORMS FOR:

- David Burk – Corrections Officer – Hired Effective 7/20/15
- Gary Choate – Dispatcher – Hired Effective 7/20/15
- Kathleen DeYoung – Dispatch Supervisor – Promoted Effective 7/2/15
- David Emmendorfer – Corrections Officer – Hired Effective 7/20/15
- James Horan – Retired Effective 6/26/15
- Dennis Krueger – Retired Effective 7/3/15

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Seitz. **THE MOTION CARRIED.**

REVIEW AND APPROVE PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE FOR:

- Angela Kaatz

MOTION

A motion was made by Vice-Chair McGee to approve the above and a recommend for hire was sent to MCSO, supported by Commissioner Seitz. **THE MOTION CARRIED.**

OLD BUSINESS

DISCUSS MACOMB COUNTY DEPUTIES & DISPATCHERS ASSOCIATION'S REQUEST TO INCLUDE EXPERIENCE ALONG WITH SENIORITY POINTS FOR TESTING PURPOSES FOR DISPATCH SUPERVISOR Tabled FROM JUNE 24, 2015 MEETING. (TABLED)

MOTION

A motion was made by Commissioner Seitz to send a letter to the Macomb County Deputies and Dispatchers Association and Macomb County Human Resources stating that the Civil Service Commission will review any agreement between the Union and the Department of Human Resources and will comply with that agreement, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

DISCUSSED THE PERFORMANCE EVALUATIONS FOR PROMOTIONAL TESTING:

MOTION

A motion was made by Commissioner Seitz stating the average of up to three (3) annual evaluations, when available, will be used to compute the percentages, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #710332128 DATED 6/3/2015-6/5/2015 IN THE AMOUNT OF \$240.00 FOR MICHAEL THROWER AND DAVID EMMENDORFER, AND INVOICE #710332102 DATED 6/2/15-6/29/15 IN THE AMOUNT OF \$360.00 FOR MARY LUSK, DAVID BURK, AND ANGELA KAATZ FOR THEIR PRE-EMPLOYMENT PHYSICAL EVALUATION.

MOTION

A motion was made by Vice-Chair McGee to approve above payment, supported by Commissioner Seitz. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 10:30 a.m., supported by Commissioner Seitz. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, July 29, 2015 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library, on the 8th Floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk