



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Carl Seitz, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Tuesday, November 10, 2015 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Tuesday, November 10, 2015 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair

Absent: Carl Seitz, Commissioner

Also Present: John Schapka, Office of Corporation Counsel
Lt. Walt Zimny, Sheriff's Office Representative
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Vice-Chair McGee to adopt the Agenda for November 10, 2015, supported by Chairman Stanley. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of October 28, 2015, supported by Chairman Stanley. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2015 BUDGET

MOTION

A motion was made by Chairman Stanley to receive and file the 2015 Budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Deputy Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

- Jody Gorney – Dispatcher – Hired Effective 11/23/15
- Matthew McPhillips – Corrections Officer – Hired Effective 11/23/15

MOTION

A motion was made by Vice-Chair McGee to receive and file the above forms, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE, AND RECEIVE AND FILE PHYSICAL AND PSYCHOLOGICAL EVALUATIONS, AND RECOMMEND FOR HIRE:

- Cody Louton
- Alyssa Sciacca
- Ryan VanSice

MOTION

A motion was made by Chairman Stanley to approve the evaluations and recommend for hire the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

OLD BUSINESS

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #123565 DATED 10/27/15 IN THE AMOUNT OF \$800.00 FOR ANNUAL LICENSE RENEWAL FOR THE DISPATCHER'S VIDEO TEST.

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #123626 DATED 10/29/15 IN THE AMOUNT OF \$51.00 FOR THE DISPATCHER'S VIDEO EXAM ON OCTOBER 1, 2015.

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #15622 DATED 10/21/15 IN THE AMOUNT OF \$1,000.00 FOR PSYCHOLOGICAL EVALUATIONS FOR:

- Autumn Fettig – Corrections Officer
- Jody Gorney – Dispatcher

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

SELECT A COMMISSIONER TO PROCTOR THE OUTSIDE ORAL INTERVIEWS ON NOVEMBER 24, 2015 AT 10:00.

Chairman Stanley and Vice-Chair McGee agreed that Vice-Chair McGee will proctor the Dispatch Supervisor Outside Oral interviews.

ADDED AGENDA ITEM: TO SELECT A COMMISSIONER TO PROCTOR THE DISPATCHER VIDEO TEST ON DECEMBER 2, 2015 AT 9:00 AM.

Chairman Stanley and Vice-Chair McGee agreed that Chairman Stanley will proctor the Dispatcher Video Exam.

ADJOURNMENT

MOTION

A motion was made by Chairman Stanley to adjourn the meeting at or about 9:18 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, December 9, 2015 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk