



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, December 9, 2015 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, December 9, 2015 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair

Also Present: John Schapka, Office of Corporation Counsel
Lt. Walt Zimny, Sheriff's Office Representative
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Vice-Chair McGee to adopt the Agenda for December 9, 2015, supported by Chairman Stanley. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of November 10, 2015, supported by Chairman Stanley. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2015 BUDGET

MOTION

A motion was made by Chairman Stanley to receive and file the 2015 Budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Dispatcher's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Deputy Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT (FULL) ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Sergeant (Full) Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION REQUESTS FOR:

- Thomas Bartoli
- Semin Ibranovic
- Merideth Romain

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW, APPROVE, RECEIVE AND FILE PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND FOR HIRE FOR:

- Thomas Bartoli
- Semin Ibranovic

MOTION

A motion was made by Vice-Chair McGee to recommend the above for hire and receive and file the above evaluations, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION AND TERMINATION FORMS FOR:

- Kevin Grant – Corrections Officer - Reclassified Effective 11/17/15
- Patrick Johnson – Corrections Sergeant-1 – Retired Effective 11/20/15
- Derrick Jones – Dispatcher – Hired Effective 12/7/15
- Debbie Keller – Administrative Secretary – Retire Effective 1/15/16
- Cody Louton – Corrections Officer – Hired Effective 12/6/15
- Alyssa Sciacca – Corrections Officer – Hired Effective 12/7/15
- Gregory Simmons – Deputy – Promoted Effective 12/2/15
- Erik Simpson – Corrections Officer – Resigned Effective 12/2/15

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

OLD BUSINESS

ADDED AGENDA ITEMS:

Chairman Stanley inquired of the status of switching to St. John for physical evaluations. Human Resources responded no action has taken place. The Civil Service Commission is requesting Concentra to come in to address the Commissioners with some issues we have been having.

A REQUEST WAS MADE BY THE SHERIFF'S OFFICE TO HAVE LIEUTENANT ZIMNY SIT ON THE INSIDE ORAL PANEL FOR THE DISPATCH SUPERVISOR INSIDE INTERVIEWS.

MOTION

A motion was made by Vice-Chair McGee to approve the request, supported by Chairman Stanley. **THE MOTION CARRIED.**

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO CONCENTRA. INVOICE #710552982 DATED 10/12-10/22/2015 IN THE AMOUNT OF \$327.00, INVOICE #710553008 DATED 9/25-10/22/15 IN THE AMOUNT OF \$545.00, AND INVOICE #710608641 DATED 11/24-11/30/15 IN THE AMOUNT OF \$299.00 TOTALING \$1171.00 FOR PRE-EMPLOYMENT PHYSICALS FOR:

- Thomas Bartoli
- Autumn Fettig
- Jody Gorney
- Semin Ibranovic
- Rebecca Jeruzal
- Cody Louton
- Nicholas Marlow
- Matthew McPhillips
- Merideth Romain
- Alyssa Sciacca
- Ryan VanSice

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #122883 DATED 7/27/15 IN THE AMOUNT OF \$54.00 FOR THE DISPATCHER'S VIDEO EXAM ON JULY 24, 2015.

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #15452 DATED 6/26/15 IN THE AMOUNT OF \$1000.00, INVOICE #15643 DATED 11/4/15 IN THE AMOUNT OF \$500.00, AND INVOICE #15655 DATED 11/18/15 IN THE AMOUNT OF \$1,000.00 TOTALING \$2500.00 FOR PSYCHOLOGICAL EVALUATIONS FOR:

- David Emmendorfer – Corrections Officer
- Mary Lusk – Corrections Officer
- Ryan VanSice – Corrections Officer
- Alyssa Sciacca – Corrections Officer
- Cody Louton – Corrections Officer

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE CARL SEITZ'S RESIGNATION AS MACOMB COUNTY CIVIL SERVICE COMMISSIONER.

MOTION

A motion was made by Vice-Chair McGee to receive and file the above letter, supported by Chairman Stanley. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Chairman Stanley to adjourn the meeting at or about 9:26 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, January 27, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk