



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, February 10, 2016 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, February 10, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair

Also Present: John Schapka, Office of Corporation Counsel
Lt. Walt Zimny, Sheriff's Office Representative

Absent: Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Vice-Chair McGee to adopt the Agenda for February 10, 2016, supported by Chairman Stanley. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of January 27, 2016, supported by Chairman Stanley. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

NONE

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Deputy Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORM FOR:

- Justin Grimes – Corrections Officer – Resigned Effective 1/25/16

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION REQUESTS FOR:

- Brandon Jordan – Corrections Officer
- Louis Kulcsar – Corrections Officer
- Gary Peters Jr. – Corrections Officer
- Michael Pulizzi – Corrections Officer

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW, APPROVE, RECEIVE AND FILE PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RE-EVALUATIONS AND RECOMMEND FOR HIRE FOR:

- Louis Kulcsar
- Kenneth O'Donnell
- Michael Pulizzi
- Barbara Rose
- Anthony Sauger

MOTION

A motion was made by Vice-Chair McGee to review, approve, receive and file the evaluations and to recommend for hire all the above except Kenneth O'Donnell, who failed a portion of his physical examination, and a denied for hire was sent to MCSO, supported by Chairman Stanley. **THE MOTION CARRIED.**

OLD BUSINESS

REQUEST FROM SHERIFF'S OFFICE TO CONDUCT DISPATCHER VIDEO TEST MORE FREQUENTLY.

MOTION

A motion was made by Vice-Chair McGee to approve a two week notice, oppose to 30-day notice, to notify applicants for scheduling the dispatcher video exam to speed up the process to test more frequently when testers are available, supported by Chairman Stanley. **THE MOTION CARRIED.**

REQUEST FROM SHERIFF'S OFFICE TO ADDRESS CONCERNS WITH CONCENTRA'S VISION TESTING.

MOTION

A motion was made by Vice-Chair McGee to address a letter to Concentra to state the concerns of so many failures in the vision exam and to make sure all candidates are tested twice if they had failed the first time, supported by Chairman Stanley. **THE MOTION CARRIED.**

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #710713397 DATED 1/9/16-1/31/16 IN THE AMOUNT OF \$327.00 FOR PHYSICAL EVALUATIONS FOR:

- Louis Kulcsar
- Carl McWhorter
- Michael Pulizzi

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #15777 DATED 2/4/16 IN THE AMOUNT OF \$1500.00 FOR PSYCHOLOGICAL EVALUATIONS FOR:

- Louis Kulcsar - Corrections Officer
- Anthony Sauger - Corrections Officer
- Michael Pulizzi - Corrections Officer

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

SELECT A PROCTOR FOR THE DISPATCHER VIDEO TEST ON MARCH 2, 2016.

Vice-Chair McGee agreed to proctor, supported by Chairman Stanley.

RECEIVE AND FILE A LIST OF MOTIONS APPROVED BY THE CIVIL SERVICE COMMISSION FOR 2014 AND 2015.

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

APPROVAL TO SECURELY DESTROY OLD APPLICATIONS STORED AT THE WAREHOUSE.

MOTION

A motion was made by Vice-Chair McGee to approve the destruction of old applications, supported by Chairman Stanley. **THE MOTION CARRIED.**

AGENDA ITEM ADDED TO NEW BUSINESS

REQUEST FROM SHERIFF'S OFFICE TO CHANGE THE CIVIL SERVICE COMMISSION WEBSITE TO MAKE IT MORE USER-FRIENDLY FOR PEOPLE TO FIND OUT HOW TO APPLY FOR CORRECTIONS OFFICER AND DISPATCHER.

MOTION

A motion was made by Vice-Chair McGee to approve changing the website to make it more user-friendly, supported by Chairman Stanley. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Chairman Stanley to adjourn the meeting at or about 10:17 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, February 24, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk