



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Carmella Sabaugh  
Macomb County Clerk

## **MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, February 24, 2016 - 9:00 A.M.  
Corporation Counsel Library – 8<sup>th</sup> Floor  
Macomb County Administration Building

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, February 24, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Also Present: John Schapka, Office of Corporation Counsel  
Lt. Walt Zimny, Sheriff's Office Representative  
Amy Lumetta, Human Resources and Labor Relations

### **ADOPTION OF AGENDA**

#### **MOTION**

A motion was made by Vice-Chair McGee to adopt the Agenda for February 24, 2016, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **MINUTES**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the minutes of February 10, 2016, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **PUBLIC PARTICIPATION**

NONE

### **BUSINESS**

### **REVIEW CIVIL SERVICE COMMISSION 2016 BUDGET.**

#### **MOTION**

A motion was made by Chairman Stanley to receive and file the 2016 Budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

## **PERSONNEL**

### **REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE SECRETARY (#16-00039) ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Secretary (#16-00039) Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

#### **RECEIVE AND FILE TERMINATION FORMS FOR:**

- Samara Shaw – Dispatcher – Terminated Effective 2/10/16
- Steven VanEenoo – Corrections Officer – Resigned Effective 2/12/16

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

#### **RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:**

- Louis Kulcsar - Corrections Officer - Hired Effective 2/28/16
- Michael Pulizzi - Corrections Officer - Hired Effective 2/27/16
- Barbara Rose - Dispatcher - Hired Effective 2/29/16
- Anthony Sauger - Corrections Officer - Hired Effective 2/29/16

#### **MOTION**

A motion was made by Chairman Stanley to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

#### **RECEIVE AND FILE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION REQUESTS FOR:**

- Mariam Aoraha - Dispatcher
- Lauren Howe - Dispatcher
- Allison Saumier - Dispatcher

#### **MOTION**

A motion was made by Chairman Stanley to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

#### **REVIEW, APPROVE, RECEIVE AND FILE PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND FOR HIRE FOR:**

- Brandon Jordon
- Carl McWhorter
- Lisa Moss
- Gary Peters

#### **MOTION**

A motion was made by Vice-Chair McGee to review, approve, receive and file the evaluations and to recommend for hire all the above except for Gary Peters, who failed his psychological evaluation, and a denied for hire was sent to MCSO, supported by Chairman Stanley. **THE MOTION CARRIED.**

## **OLD BUSINESS**

### **REQUEST FROM THE SHERIFF'S OFFICE TO REDESIGN THE CIVIL SERVICE WEBSITE TO MAKE IT CLEARER WHERE APPLICANTS CAN APPLY (TABLED FROM 2/10/16)**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the new layout of the Civil Service website, supported by Chairman Stanley. **THE MOTION CARRIED.**

## **ADDED AGENDA ITEM**

### **DISCUSS THE FACT THAT CANDIDATES WHO HAVE TURNED DOWN AN OFFER OF EMPLOYMENT WILL HAVE TO RETAKE THE PHYSICAL AND PSYCHOLOGICAL EVALUATIONS IF THE OFFER OF EMPLOYMENT WILL BE PRESENTED AGAIN AFTER SOME TIME, OR BE REMOVED FROM THE ELIGIBILITY LIST AND WILL HAVE TO REAPPLY.**

#### **MOTION**

A motion was made by Chairman Stanley to **TABLE** this discussion until March 9, 2016.

## **NEW BUSINESS**

### **REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #15728 DATED 12/30/15 IN THE AMOUNT OF \$500.00, INVOICE #15786 DATED 2/15/16 IN THE AMOUNT OF \$1,000.00, AND INVOICE #15791 DATED 2/18/16 IN THE AMOUNT OF \$585.00, FOR PSYCHOLOGICAL EVALUATION FOR:**

- Merideth Romain – Corrections Officer
- Lisa Moss – Corrections Officer
- Brandon Jordon – Corrections Officer
- Gary Peters Jr. – Corrections Officer

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **REVIEW ST. JOHN'S COST FOR PRE-EMPLOYMENT PHYSICALS.**

#### **MOTION**

A motion was made by Chairman Stanley to **TABLE** the above, supported by Vice-Chair McGee. **THE MOTION CARRIED. (TABLED)**

### **APPROVE PLACING AN AD ON INDEED, FERRIS STATE, AND MICHIGAN WORKS THAT MACOMB COUNTY CIVIL SERVICE COMMISSION IS ACCEPTING APPLICATIONS FOR CORRECTIONS OFFICERS AND DISPATCHERS.**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve placing an Ad on Michigan Works website and at Ferris State, Grand Valley, Saginaw Valley, Michigan State, and any other colleges that hosts a police academy, supported by Chairman Stanley. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Chairman Stanley to adjourn the meeting at or about 9:57 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, March 9, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8<sup>th</sup> floor. **THE MOTION CARRIED.**

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Shirley Maniaci, Senior Secretary to  
Macomb County Civil Service Commission

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Carmella Sabaugh, Macomb County Clerk