



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Carmella Sabaugh
Macomb County Clerk

UNOFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, July 27, 2016 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, July 27, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: John Schapka, Office of Corporation Counsel
Lt. Robert Doherty, Sheriff's Office Representative
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA AS AMENDED ON JULY 27, 2016

MOTION

A motion was made by Vice-Chair McGee to adopt the Agenda as Amended on July 27, 2016 to add Item 9c and Item 9d, supported by Commissioner Geml. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of July 13, 2016, supported by Commissioner Geml. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2016 BUDGET.

MOTION

A motion was made by Vice-Chair McGee to receive and file the 2016 Budget, supported by Commissioner Geml. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE AMENDED COMPUTER MAINTENANCE CLERK #16-231 ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Amended Computer Maintenance Clerk #16-231 Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Sergeant's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LIEUTENANT'S ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Lieutenant's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CAPTAIN'S ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Captain's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMO FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION AND TERMINATION FORMS FOR:

• Jonathan Krizanek	Corrections Officer	Hired Effective July 30, 2016
• Jason Manzella	Corrections Officer	Hired Effective July 31, 2016
• Ryan Stateler	Corrections Officer	Hired Effective August 1, 2016
• Terry Furton	Corrections Officer	Retired Effective July 18, 2016

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION RESULTS AND RECOMMEND FOR HIRE:

- Gianna Caporuscio
- Jason Harvey
- Tracey Licari
- Andrew Osbron

MOTION

A motion was made by Vice-Chair McGee to approve and recommend for hire the above, supported by Commissioner Gempl. **THE MOTION CARRIED.**

OLD BUSINESS

NONE

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16022 DATED 7/21/16 IN THE AMOUNT OF \$3,000.00 AND INVOICE #16023 DATED 7/21/16 IN THE AMOUNT OF \$585.00 FOR A TOTAL OF \$3,585.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:

- Ryan Stateler
- Jason Manzella
- Jonathan Krizanek
- Gianna Caporuscio
- Andrew Osbron
- Jason Harvey
- Tracey Licari

MOTION

A motion was made by Vice-Chair McGee to approve invoice #16022 dated 7/21/16 in the amount of \$3,000.00 and **TABLE** invoice #16023 dated 7/21/16 in the amount of \$585.00 until the corrected invoice is received, supported by Commissioner Gempl. **THE MOTION CARRIED.**

RECEIVE AND FILE LETTER FROM DEPUTY RENEE YAX AND REVIEW REQUEST TO INCLUDE PRIOR LAW ENFORCEMENT EXPERIENCE OBTAINED FROM PREVIOUS AGENCIES IN THE LE SERGEANT-1 PROMOTIONAL EXAM.

MOTION

A motion was made by Vice-Chair McGee that the Civil Service Commission is without authority to unilaterally grant Deputy's Yax's request to include prior law enforcement experience from a previous agency for promotional consideration as it presents a collective bargaining issue.

DISCUSSION OF THE REQUIREMENTS FOR HIRING OF CORRECTIONS OFFICER AND IF APPLICANTS NEED TO MEET MCOLES STANDARDS TO BE HIRED.

MOTION

A motion was made by Vice-Chair McGee that the hiring manager could determine the requirements of a Corrections Officer as long as the required State standards are met, supported by Commissioner Gempl. **THE MOTION CARRIED.**

RECEIVE AND FILE EMAIL FROM TAI SHARPLEY WITHDRAWING HER OFFER OF EMPLOYMENT.

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at or about 9:52 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, August 10, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk