



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Carmella Sabaugh  
Macomb County Clerk

## **OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, October 12, 2016 - 9:00 A.M.  
Corporation Counsel Library – 8<sup>th</sup> Floor  
Macomb County Administration Building

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, October 12, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Also Present: Aaron Thomas, Office of Corporation Counsel  
Lt. Robert Doherty, Sheriff's Office Representative

Absent: Amy Lumetta, Human Resources and Labor Relations

### **ADOPTION OF AGENDA**

#### **MOTION**

A motion was made by Vice-Chair McGee to adopt the Agenda for October 12, 2016, supported by Commissioner Geml. **THE MOTION CARRIED.**

### **MINUTES**

#### **MOTION**

A motion was made by Commissioner Geml to approve the minutes of September 14, 2016, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

### **PUBLIC PARTICIPATION**

NONE

**BUSINESS**

**REVIEW CIVIL SERVICE COMMISSION 2016 BUDGET**

**MOTION**

A motion was made by Vice-Chair McGee to approve the 2016 Budget, supported by Commissioner Geml. **THE MOTION CARRIED.**

**PERSONNEL**

**REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Dispatcher's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Sergeant Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE LIEUTENANT'S ELIGIBILITY LIST**

**MOTION**

A motion was made by Vice-Chair McGee to review and approve the Lieutenant's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

**RECEIVE AND FILE REQUESTS FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS FOR:**

- Andrew Ackerman            Corrections Officer
- James Burke                 Corrections Officer
- Sarah Pospy                 Corrections Officer
- Kevin Santo                 Corrections Officer

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

**RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION AND TERMINATION FORMS AND RESIGNATION LETTERS FOR:**

- |                    |                     |   |
|--------------------|---------------------|---|
| • John DeForest    | Corrections Officer | Resigned Effective August 30, 2016        |
| • Mohammed Huda    | Corrections Officer | Resigned Effective September 15, 2016     |
| • Dylan Jones      | Dispatcher          | Hired Effective October 9, 2016           |
| • Stephanie Oswald | Dispatcher          | Transfer Effective October 11, 2016       |
| • James Stanley    | Corrections Officer | Reclassified Effective September 29, 2016 |
| • Trenton Trombly  | Deputy              | Resigned Effective October 6, 2016        |

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATION RESULTS AND RECOMMEND FOR HIRE:**

- Andrew Ackerman      Corrections Officer
- James Burke            Corrections Officer
- Sarah Pospy            Corrections Officer
- Kevin Santo            Corrections Officer

**MOTION**

A motion was made by Commissioner Geml to recommend the above for hire, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

**OLD BUSINESS**

NONE

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16142 DATED 9/29/16 IN THE AMOUNT OF \$2,000.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:**

- Sarah Pospy
- Kevin Santo
- Andrew Ackerman
- James Burke

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #711116760 DATED 9/14-9/16/16 IN THE AMOUNT OF \$436.00 FOR PRE-EMPLOYMENT PHYSICAL EVALUATIONS FOR:**

- Sarah Pospy
- Kevin Santo
- Andrew Ackerman
- James Burke

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #126735 DATED 9/29/16 IN THE AMOUNT OF \$39.00 FOR THE DISPATCHER VIDEO EXAM ON 9/8/16**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO EMPCO, INVOICE #3894 DATED 9/23/16 IN THE AMOUNT OF \$6,880.00 FOR THE LAW ENFORCEMENT SERGEANT 1 AND CORRECTIONS SERGEANT 1 WRITTEN EXAM.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO LT. PETE BIONDO, INVOICE #BIONDO-2016-1 DATED 9/30/16 IN THE AMOUNT OF \$371.28 FOR THE CORRECTIONS SERGEANT 1 OUTSIDE ORAL INTERVIEWS ON 9/27 AND 9/28/16.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO LT. JEFF DANIEL, INVOICE #DANIEL-2016-1 DATED 9/30/16 IN THE AMOUNT OF \$233.76 FOR THE LAW ENFORCEMENT SERGEANT 1 OUTSIDE ORAL INTERVIEWS ON 9/20/16.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO LT. JASON GIBSON, INVOICE #GIBSON-2016-1 DATED 9/30/16 IN THE AMOUNT OF \$458.88 FOR THE LAW ENFORCEMENT SERGEANT 1 OUTSIDE ORAL INTERVIEWS ON 9/20 AND 9/21/16.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO THOMAS PARKER, INVOICE #PARKER-2016-1 DATED 9/30/16 IN THE AMOUNT OF \$877.68 FOR THE LAW ENFORCEMENT SERGEANT 1 AND THE CORRECTIONS SERGEANT 1 OUTSIDE ORAL INTERVIEWS ON 9/20, 9/21, 9/27, AND 9/28/16.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**REVIEW AND APPROVE PAYMENT TO LT. ROBERT DOHERTY, INVOICE #DOHERTY-2016-1 DATED 9/30/16 IN THE AMOUNT OF \$181.20 FOR LUNCHES FOR THE OUTSIDE ORAL INTERVIEWERS.**

**MOTION**

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Commissioner Geml. **THE MOTION CARRIED.**

**RECEIVE AND FILE DENIAL LETTER SENT TO ROBERT HUNTER WHO ELECTED NOT TO  
APPEAL THE DECISION.**

**MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Commissioner Geml to adjourn the meeting at or about 9:44 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, October 26, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8<sup>th</sup> floor. **THE MOTION CARRIED.**

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Shirley Maniaci, Senior Secretary to  
Macomb County Civil Service Commission

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Carmella Sabaugh, Macomb County Clerk