



# Civil Service Commission

Macomb County Sheriff's Office  
40 North Main Street  
Mount Clemens, MI 48043

## COMMISSIONERS

Robert Stanley, Chairman  
Diane McGee, Vice-Chair  
Ronald Geml, Commissioner

Carmella Sabaugh  
Macomb County Clerk

## **OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING**

Wednesday, November 23, 2016 - 9:00 A.M.  
Corporation Counsel Library – 8<sup>th</sup> Floor  
Macomb County Administration Building

### MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, November 23, 2016 in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:37 a.m. with the following members present:

Present: Robert Stanley, Chairman  
Diane McGee, Vice-Chair

Also Present: John Schapka, Office of Corporation Counsel  
Lt. Robert Doherty, Sheriff's Office Representative  
Amy Lumetta, Human Resources and Labor Relations

Absent: Ronald Geml, Commissioner

### **ADOPTION OF AGENDA AS AMENDED ON NOVEMBER 23, 2016**

#### **MOTION**

A motion was made by Vice-Chair McGee to adopt the Amended Agenda for November 23, 2016 to add item 8a under Old Business, supported by Chairman Stanley. **THE MOTION CARRIED.**

#### **MINUTES**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the minutes of November 9, 2016, supported by Chairman Stanley. **THE MOTION CARRIED.**

#### **PUBLIC PARTICIPATION**

NONE

#### **BUSINESS**

NONE

## **PERSONNEL**

### **REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Dispatcher's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE DEPUTY'S ELIGIBILITY LIST**

#### **MOTION**

A motion was made by Vice-Chair McGee to review and approve the Deputy's Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **RECEIVE AND FILE TERMINATION FORMS AND RESIGNATION LETTER FOR:**

- Laura Horetski Deputy Retiring Effective January 13, 2017
- Johnny Vasquez Corrections Officer Deferred Retirement Effective December 19, 2016

#### **MOTION**

A motion was made by Vice-Chair McGee to receive and file the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

### **REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE FOR:**

- Lynn Dedenbach Corrections Officer
- Ashley Johnson Dispatcher
- Courtney Kiwicz Dispatcher
- Michael Soulliere Corrections Officer

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the above for hire, supported by Chairman Stanley. **THE MOTION CARRIED.**

## **OLD BUSINESS**

### **APPLICANTS WHO ARE REAPPLYING BEFORE THEY ARE EXPIRED FROM THE ELIGIBILITY LIST WILL HAVE THEIR ELIGIBILITY DATE CHANGED TO REFLECT THE CURRENT DATE.**

#### **MOTION**

A motion was made by Vice-Chair McGee to approve the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

**NEW BUSINESS**

**REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16238 DATED 11/21/16 IN THE AMOUNT OF \$2,000.00 FOR PSYCHOLOGICAL EVALUATIONS FOR:**

- Lynn Dedenbach                      Corrections Officer
- Ashley Johnson                      Dispatcher
- Courtney Kiwicz                      Dispatcher
- Michael Soulliere                      Corrections Officer

**MOTION**

A motion was made by Vice-Chair McGee to approve the above payment, supported by Chairman Stanley. **THE MOTION CARRIED.**

**ADJOURNMENT**

**MOTION**

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 9:52 a.m., supported by Chairman Stanley. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, December 14, 2016 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8<sup>th</sup> floor. **THE MOTION CARRIED.**

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Shirley Maniaci, Senior Secretary to  
Macomb County Civil Service Commission

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Carmella Sabaugh, Macomb County Clerk