



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, December 14, 2016 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADOPTION OF AGENDA**
4. **MINUTES**
 - a) Approval of the Minutes for the November 23, 2016 Civil Service Commission Meeting.
5. **PUBLIC PARTICIPATION**
6. **BUSINESS**
 - a) Review Civil Service Commission 2016 Budget.
7. **PERSONNEL**
 - a) Review and Approve Telephone Operator #16-504 Eligibility List.
 - b) Review and Approve Clerical Services Supervisor #16-526 Eligibility List.
 - c) Review and Approve Corrections Officer Eligibility List.
 - d) Review and Approve Dispatcher's Eligibility List.
 - e) Review and Approve Deputy's Eligibility List.
 - f) Review and Approve Corrections Sergeant 1 Eligibility List
 - g) Receive and file Pre-Employment requests for medical and psychological examinations for:
 - Emily Carey Dispatcher
 - Sana Khan Dispatcher
 - Michael Pfeiffer Jr. Corrections Officer
 - h) Receive and file Termination forms and resignation letter for:
 - Susanne Carver Deputy Retiring Effective January 3, 2017
 - Frank Delise Corrections Officer Retired Effective May 20, 2016
 - John Glass Lieutenant Retiring Effective January 13, 2017
 - William Hughes Deputy Retiring Effective January 13, 2017
 - Tracey Licari Dispatcher Resigned Effective November 22, 2016

- i) Receive and file memos from Undersheriff Darga and Recommendation to Fill Vacant Position forms for:

- | | | |
|---------------------|------------------------|--------------------------------------|
| • William Ash | Corrections Sergeant 1 | Promoted Effective November 28, 2016 |
| • Lynn Dedenbach | Corrections Officer | Hired Effective December 11, 2016 |
| • Ashley Johnson | Dispatcher | Hired Effective December 12, 2016 |
| • Courtney Kiwicz | Dispatcher | Hired Effective December 11, 2016 |
| • Michael Soulliere | Corrections Officer | Hired Effective December 12, 2016 |

8. OLD BUSINESS

9. NEW BUSINESS

- a) Review and approve payment to Ergometrics, invoice #127311, dated 11/21/16 in the amount of \$25.00 for the Dispatcher video exam on November 15, 2016.
- b) Review and approve payment to Concentra, invoice #711221662, dated 11/2-11/10/16 in the amount of \$408.00 for pre-employment physicals for:
- Ashley Johnson
 - Lynn Dedenbach
 - Michael Soulliere
 - Courtney Kiwicz
- c) Review and approve the meeting dates for 2017.
- d) Review and approve updated Corrections Officer and Dispatcher's application.

10. ADJOURNMENT