



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Karen Spranger
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, January 11, 2017 - 9:00 A.M.
Corporation Counsel Library – 8th Floor
Macomb County Administration Building

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, January 11, 2017, in the Corporation Counsel Library on the 8th floor of the Macomb County Administration Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: Robert Gazall, Office of Corporation Counsel
Lt. Robert Doherty, Sheriff's Office Representative
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Vice-Chair McGee to adopt the Agenda for January 11, 2017, supported by Commissioner Geml. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the Special meeting minutes of December 28, 2016, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2017 BUDGET

MOTION

A motion was made by Commissioner Geml to receive and file the 2017 Budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Dispatcher's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE AMENDED LE SERGEANT 1 ELIGIBILITY LIST FROM JANUARY 7, 2015 EXPIRING JANUARY 7, 2017 TO REFLECT CORRECT EXPIRATION DATE.

MOTION

A motion was made by Vice-Chair McGee to review and approve the Amended LE Sergeant 1 Eligibility List from January 7, 2015 expiring January 7, 2017 to reflect correct expiration date, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE AMENDED LE SERGEANT 1 ELIGIBILITY LIST FROM SEPTEMBER 14, 2016 EXPIRING JANUARY 7, 2017 TO REFLECT CORRECT EXPIRATION DATE

MOTION

A motion was made by Commissioner Geml to review and approve the Amended LE Sergeant 1 Eligibility List from September 14, 2016 expiring January 7, 2017 to reflect correct expiration date, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE AMENDED LE SERGEANT 1 ELIGIBILITY LIST EFFECTIVE JANUARY 8, 2017 EXPIRING JANUARY 8, 2019 TO REFLECT CORRECT DATES.

MOTION

A motion was made by Vice-Chair McGee to review and approve the Amended LE Sergeant 1 Eligibility List from January 8, 2017 expiring January 8, 2019 to reflect correct expiration date, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE LE SERGEANT 1 NON-EXPIRING ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the LE Sergeant 1 non-expiring Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS SERGEANT 1 ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Corrections Sergeant 1 Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS SERGEANT ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Geml to review and approve the Corrections Sergeant Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CAPTAIN'S ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Captain's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORM, MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

- | | | |
|-------------------------|------------------------|--------------------------------------|
| • Emily Carey | Dispatcher | Hired Effective January 17, 2017 |
| • Christopher Chojnacki | Corrections Sergeant | Promoted Effective January 3, 2017 |
| • Raymond Clements | Corrections Sergeant 1 | Promoted Effective January 3, 2017 |
| • Scott Jones | LE Sergeant 1 | Promoted Effective December 26, 2016 |
| • Brandon Jordan | Corrections Officer | Resigned Effective January 8, 2017 |
| • Sana Khan | Dispatcher | Hired Effective January 16, 2017 |
| • Eugene Miller | Deputy | Demoted Effective December 22, 2016 |
| • Michael Pfeiffer | Corrections Officer | Hired Effective January 17, 2017 |

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND FOR HIRE:

- King Thomason V Corrections Officer
- Christopher Verbic Corrections Officer – includes vision retest

MOTION

A motion was made by Vice-Chair McGee to approve the above for hiring, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE EMAILS WITHDRAWING FROM THE HIRING PROCESS FROM:

- Nicholas Haggerty Corrections Officer
- James O'Connor III Corrections Officer

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

OLD BUSINESS

NONE

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16283, DATED 12/29/16 IN THE AMOUNT OF \$500.00 AND INVOICE #16306, DATED 1/5/17 IN THE AMOUNT OF \$1,000.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION FOR:

- Emily Carey.
- King Thomason V
- Christopher Verbic

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REQUESTING IF ELIGIBILITY LISTS OLDER THAN 3 YEARS CAN BE SCANNED AND KEPT ELECTRONICALLY.

MOTION

A motion was made by Vice-Chair McGee to approve keeping eligibility lists electronically that is older than 3 years, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW, APPROVE, RECEIVE AND FILE THE 2016 CIVIL SERVICE COMMISSION ANNUAL REPORT.

MOTION

A motion was made by Commissioner Geml to table the above until the next meeting, January 25, 2017, supported by Vice-Chair McGee. **THE MOTION CARRIED. TABLED**

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at or about 9:45 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, January 25, 2017 at 9 a.m. at the Macomb County Administration Building, Corporation Counsel Library on the 8th floor. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Karen Spranger, Macomb County Clerk