



Civil Service Commission

Macomb County Sheriff's Office
120 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Karen A. Spranger
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, June 21, 2017 - 9:00 A.M.
Macomb County Clerk
120 N. Main Street, Mount Clemens, 48043

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, June 21, 2017, 120 N. Main Street, Mount Clemens. The Chairman called the meeting to order at 9:10 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: Peter Jensen, Office of Corporation Counsel
Lt. Robert Doherty, Sheriff's Office Representative
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the Agenda for June 21, 2017, supported by Vice-Chair McGee **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the meeting minutes of June 7, 2017, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

None

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2017 BUDGET.

MOTION

A motion was made by Commissioner Geml to approve the 2017 Budget, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE COMPUTER MAINTENANCE CLERK #17-00237 ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Computer Maintenance Clerk #17-00237 Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Corrections Deputy Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Dispatcher Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Deputy Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE CAPTAIN ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Captain Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE REQUESTS FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS FOR:

- Amanda Backers
- Melissa Maiorana
- Nicholas Neumann
- Ryan Stempniewski
- Keith Thome
- Rayvin Toma
- Mitchel Watson

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORMS AND LETTERS FOR:

- | | | |
|------------------|--------------------------|---------------------------------------|
| • Brian Barlog | Lieutenant | Retired Effective 7/14/17 |
| • David Lamb | Dispatcher | Deferred Retirement Effective 6/30/17 |
| • Timothy Sexton | Corrections Deputy | Resigned Effective June 19, 2017 |
| • Gina Smith | Administrative Assistant | Retired Effective 7/14/17 |

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA, LETTER FROM PETER ANDRZEJWSKI AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

- | | | |
|----------------------|--------------------|-------------------------------------|
| • Peter Andrzejewski | Dispatcher | Reclassified Effective June 5, 2017 |
| • Jonathan Dominka | Corrections Deputy | Hired Effective June 25, 2017 |
| • Bryce Elliott | Corrections Deputy | Hired Effective June 26, 2017 |
| • Amanda Manolios | Corrections Deputy | Hired Effective June 24, 2017 |

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE:

- Ronald Smith II
- Rayvin Toma – Physical only

MOTION

A motion was made by Vice-Chair McGee to approve Ronald Smith for hire, and Rayvin Toma's physical was reviewed and approved and can set up psychological evaluation, supported by Commissioner Geml. **THE MOTION CARRIED.**

OLD BUSINESS

REVIEW AND DISCUSS USING PEAR TREE MEDICAL CLINIC FOR CORRECTIONS DEPUTY AND DISPATCHERS PHYSICAL EVALUATIONS. (TABLED FROM 6/7/17)

MOTION

A motion was made by Vice-Chair McGee to **TABLE** the above while the Senior Secretary searches for other facilities to conduct hearing evaluations for appeals as Pear Tree no longer conducts hearing tests, supported by Commissioner Geml. **THE MOTION CARRIED.**

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO EMPACO, INVOICE #4063, DATED 6/2/17 IN THE AMOUNT OF \$1000.00 FOR PARTIAL DEVELOPMENT FEE FOR DISPATCH SUPERVISOR EXAM.

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE DEPUTY CLASSIFICATION DESCRIPTION.

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

SELECT A PROCTOR FOR THE JUNE 28, 2017 DISPATCH VIDEO EXAM.

Commission Geml volunteered to proctor the exam.

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at 9:42 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting of Wednesday, July 12, 2017 at 9 a.m. at the Macomb County Clerk's Office, 120 N. Main Street, Mt. Clemens. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary
Macomb County Clerk's Office

Karen A. Spranger, Macomb County Clerk