



Civil Service Commission

Macomb County Sheriff's Office
120 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Karen A. Spranger
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, September 27, 2017 - 9:00 A.M.

Macomb County Clerk

Board of Commissioners Library – 9th floor
1 S. Main Street, Mount Clemens, 48043

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, September 27, 2017 in the Board of Commissioner's Library on the 9th floor at 1 S. Main. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Also Present: Lt. Robert Doherty, Sheriff's Office Representative

Absent: John Schapka, Office of Corporation Counsel
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the agenda, supported by Vice-Chair McGee.
THE MOTION CARRIED.

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the meeting minutes of September 13, 2017, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

REVIEW AND APPROVE 2017 CIVIL SERVICE COMMISSION BUDGET AND RECOMMENDED BUDGET FOR 2018, 2019 AND 2020.

MOTION

A motion was made by Commissioner Geml to approve the budget and recommended budgets for 2018, 2019 and 2020, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE CORRECTIONS DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Corrections Deputy Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Dispatcher Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE REQUEST FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS FOR:

- | | |
|--------------------|--------------------|
| • Chelsea Benedict | Corrections Deputy |
| • Danny Jenks | Corrections Deputy |
| • Jesse Kennedy | Corrections Deputy |
| • Charles Peltier | Corrections Deputy |
| • Meghan Pohl | Corrections Deputy |

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORM FOR:

- | | | |
|----------------------|------------|---------------------------------------|
| • Edidiong Oworoetop | Dispatcher | Resigned Effective September 21, 2017 |
|----------------------|------------|---------------------------------------|

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMO FROM UNDERSHERIFF DARGA, AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

- | | | |
|------------------------|--------------------|------------------------------------|
| • Zachary Deng | Corrections Deputy | Hired Effective September 30, 2017 |
| • Tara Frizzell | Corrections Deputy | Hired Effective September 29, 2017 |
| • Michael Gorges | Corrections Deputy | Hired Effective October 2, 2017 |
| • Johnathon Markovican | Corrections Deputy | Hired Effective October 1, 2017 |
| • Christine Paige | Dispatcher | Hired Effective October 2, 2017 |

MOTION

A motion was made by Vice-Chair McGee to receive and file the above, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE:

- | | |
|--------------------|------------------------------------|
| • Chelsea Benedict | Corrections Deputy – Physical only |
| • Jesse Kennedy | Corrections Deputy – Physical only |
| • Scott Maynard | Dispatcher |
| • Charles Peltier | Corrections Deputy – Physical only |
| • Meghan Pohl | Corrections Deputy – Physical only |
| • Jordyn Schoof | Dispatcher |

MOTION

A motion was made by Commissioner Geml to approve Scott Maynard and Jordyn Schoof for hire and the rest had failed a portion of their physical evaluation and an appeal has been sent, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

OLD BUSINESS

Chair Stanley had requested that a letter be sent immediately to Clerk Spranger in regards to MCL 51.351 et seq, PA 298 of 1966, clerical support for the Civil Service Commission.

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16755, DATED 9/12/17 IN THE AMOUNT OF \$500.00, AND INVOICE #16759 DATED 9/22/17 IN THE AMOUNT OF \$500.00 TOTALING \$1,000.00 FOR PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATIONS FOR:

- Christine Paige
- Jordyn Schoof

MOTION

A motion was made by Vice-Chair McGee to approve the above payment, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE EMAIL FROM WILLIAM UNDERWOOD DECLINING THE APPEAL FOR ANOTHER PSYCHOLOGICAL EVALUATION.

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW THE HIPAA PRIVACY AUTHORIZATION FORM FROM KALEY JONES IN RESPONSE TO HER APPEAL AND WHO WOULD LIKE TO SEE HER PSYCHOLOGICAL EVALUATION.

MOTION

A motion was made by Commissioner Geml to approve the above request, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

THE DISPATCH SUPERVISOR WRITTEN EXAM WILL BE HELD ON NOVEMBER 17, 2017.

Commissioner Geml will proctor the exam.

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at 9:47 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting of Wednesday, October 11, 2017 at 9 a.m. in the Finance Conference Room, 2nd Floor, 120 N. Main Street, Mt. Clemens. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary
Macomb County Clerk's Office

Karen A. Spranger, Macomb County Clerk