



Civil Service Commission

Macomb County Sheriff's Office
120 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Karen A. Spranger
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, January 10, 2018 - 9:00 A.M.
Finance Conference Room, 2nd Floor
Macomb County Talmer Building
120 N. Main Street, Mount Clemens, 48043

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, January 10, 2018 in the Finance Conference Room on the 2nd Floor of the Talmer Building at 120 N. Main Street, Mt. Clemens. The Chairman called the meeting to order at 9:06 a.m. with the following members present:

Present: Robert Stanley, Chairman
Ronald Geml, Commissioner
Diane McGee, Vice-Chair

Also Present: Lt. Rob Doherty, Sheriff's Office Representative
John Schapka, Office of Corporation Counsel
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AMENDED AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the agenda as amended on January 10, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the meeting minutes of December 20, 2017, supported by Commissioner Geml. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

NONE

BUSINESS

NONE

PERSONNEL

REVIEW AND APPROVE TELEPHONE OPERATOR #17-00486 ELIGIBILITY LIST FOR DECEMBER 20, 2017.

MOTION

A motion was made by Commissioner Geml to approve the Telephone Operator #17-00486 Eligibility List dated December 20, 2017, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Corrections Deputy Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Dispatcher Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Deputy Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE LIEUTENANT ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Lieutenant Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL REQUESTS FOR:

- Samantha Hammontree Corrections Deputy
- Sonya Payne Corrections Deputy
- Toni Schunk Corrections Deputy

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORMS AND LETTER FROM:

- Pamela McLean Sergeant Retired Effective January 12, 2018
- Jordyn Schoof Dispatcher Resigned Effective January 1, 2018

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMO FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

• Concetta Copenhafer	Deputy	Promoted Effective January 2, 2018
• Brittany Gillon	Deputy	Promoted Effective January 6, 2018
• Elizabeth Lembas	Dispatch Supervisor	Promoted Effective January 13, 2018
• Cody Louton	Deputy	Promoted Effective January 10, 2018
• Kyle Madaj	Deputy	Promoted Effective January 8, 2018
• Payton McCallum	Deputy	Promoted Effective January 4, 2018
• Brandon Medlow	Deputy	Promoted Effective January 7, 2018
• Ashley Monterosso	Dispatcher	Hired Effective January 16, 2018
• Mark Shock	Deputy	Promoted Effective January 3, 2018
• Jared Suminski	Deputy	Promoted Effective January 9, 2018
• Katelyn Welk	Dispatcher	Hired Effective January 15, 2018
• Cameron Wright	Deputy	Promoted Effective January 5, 2018
• Daniel Zaliwski	Deputy	Promoted Effective January 11, 2018

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND RECOMMEND TO HIRE:

- Katie Kirkpatrick Dispatcher

MOTION

A motion was made by Vice-Chair McGee to approve the above for hire, supported by Commissioner Geml. **THE MOTION CARRIED.**

OLD BUSINESS

LETTERS OF APPEAL WERE SENT TO SEAN CAHILL AND ANN VALENTIC ON DECEMBER 21, 2017 AND THEY WILL NOT BE APPEALING SO THEIR NAMES WERE REMOVED FROM THE ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee acknowledging the information was received, supported by Commissioner Geml. **THE MOTION CARRIED.**

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO PSYBUS, INVOICE #16983 DATED 12/19/17 IN THE AMOUNT OF \$500.00, INVOICE #17010 DATED 1/2/18 IN THE AMOUNT OF \$500.00, INVOICE #17020 AND #17021 DATED 1/5/18 IN THE AMOUNT OF \$500 AND \$1,170.00 TOTALING \$2,670.00 FOR PSYCHOLOGICAL EVALUATIONS FOR:

- Tara Frizznell
- Bryan Hanson
- Kaley Jones
- Katie Kirkpatrick
- Ronald Smith II

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #711859422 DATED 12/5/2017 IN THE AMOUNT OF \$109.00, AND INVOICE #711859454 DATED 12/11/17 IN THE AMOUNT OF \$109.00 TOTALING \$218.00 FOR PHYSICAL EVALUATIONS FOR:

- Kyle Smith
- Katie Kirkpatrick

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

SELECT A PROCTOR FOR DISPATCHER VIDEO EXAM ON JANUARY 25, 2018.

Chairman Stanley volunteered to proctor the exam on January 25, 2018.

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at 9:47 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, January 24, 2018 at 9 a.m in the Finance Conference Room, 2nd Floor of the Talmer Building at 120 N. Main Street, Mt. Clemens. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary
Macomb County Clerk's Office

Karen A. Spranger, Macomb County Clerk