



Civil Service Commission

Macomb County Sheriff's Office
120 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
Ronald Geml, Commissioner

Kathy Smith
Macomb County Clerk

OFFICIAL MINUTES OF THE MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, May 9, 2018 - 9:00 A.M.
Clerk's Conference Room – 1st Floor
Macomb County Talmer Building
120 N. Main Street, Mount Clemens, 48043

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, May 9, 2018 in the Clerk's Conference Room on the 1st Floor of the Talmer Building at 120 N. Main Street, Mt. Clemens. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Ronald Geml, Commissioner
Diane McGee, Vice-Chair

Also Present: Lt. Rob Doherty, Sheriff's Office Representative
John Schapka, Office of Corporation Counsel
Amy Lumetta, Human Resources and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Geml to adopt the agenda for May 9, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Commissioner Geml to approve the meeting minutes of April 25, 2018, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

Kevin Perry

BUSINESS

NONE

PERSONNEL

REVIEW AND APPROVE CORRECTIONS DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Commissioner Geml to approve the Corrections Deputy Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE DISPATCHER'S ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Dispatcher's Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST.

MOTION

A motion was made by Vice-Chair McGee to approve the Deputy Eligibility List, supported by Commissioner Geml. **THE MOTION CARRIED.**

RECEIVE AND FILE REQUESTS FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMS FOR:

- Amanda Dudek Dispatcher
- Frank Finney Jr. Dispatcher
- Sarah Smith Dispatcher

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORMS AND RESIGNATION LETTER FOR:

- Meagun Miller Computer Maintenance Clerk Resigned Effective May 4, 2018
- Todd Yaroach Deputy Retired Effective June 8, 2018

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE MEMOS FROM UNDERSHERIFF DARGA AND RECOMMENDATION TO FILL VACANT POSITION FORMS FOR:

- Kyle McIntyre Dispatcher Hired Effective May 12, 2018
- Erica Laubach Dispatcher Hired Effective May 13, 2018
- Nicholas Pendergast Dispatcher Hired Effective May 14, 2018

MOTION

A motion was made by Commissioner Geml to receive and file the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

OLD BUSINESS

NONE

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO CONCENTRA INVOICE #712070162, DATED 4/27/18 IN THE AMOUNT OF \$109.00 FOR PHYSICAL EVALUATION FOR:

- Frank Finney Jr.

MOTION

A motion was made by Commissioner Geml to approve the above payment, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

REVIEW AND APPROVE REQUEST FROM THE SHERIFF'S OFFICE REGARDING MCOLES PHYSICAL AGILITY TEST.

MOTION

A motion was made by Commissioner Geml to approve the above and to put in writing all the acceptable requirements to be put on the Deputy Eligibility List, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Geml to adjourn the meeting at 9:33 a.m., supported by Vice-Chair McGee. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, May 23, 2018 at 9 a.m in the Clerk's Conference Room on the 1st floor of the Talmer Building at 120 N. Main Street, Mt. Clemens. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary
Macomb County Clerk's Office

Kathy Smith, Macomb County Clerk