

**OFFICIAL MINUTES OF THE  
MACOMB COUNTY APPORTIONMENT COMMISSION  
SPECIAL MEETING  
April 1, 2011**

The Macomb County Apportionment Commission met at 2:00 p.m. on Friday, April 1, 2011 on the 9<sup>th</sup> Floor of the County Administration Building in the Board Conference Room, 1 S. Main Street, Mount Clemens. Clerk Sabaugh called the meeting to order. The following members were in attendance:

<b>NAME</b>	<b>POSITION</b>	<b>PRESENT</b>	<b>NOT PRESENT</b>
Ed Bruley	Democratic Party Chair	X	
Michael Ennis	Republican Party Chair		X
Carmella Sabaugh	Clerk	X	
Eric Smith	Prosecutor	X	
Jerry Moffitt for Ted Wahby	Treasurer	X	

Mike Ennis arrived after roll call.

**AGENDA**

**MOTION**

A motion was made by Bruley, to adopt the agenda, supported by Moffitt. **THE MOTION CARRIED.**

**PUBLIC PARTICIPATION**

Robert Brandenburg, 17396 Delaware, Macomb Township

**ELECTION OF OFFICERS**

**MOTION**

A motion was made by Bruley, to elect Wahby as Chair, supported by Smith. **THE MOTION CARRIED.**

**MOTION**

A motion was made by Smith, to elect Sabaugh as Secretary, supported by Moffitt. **THE MOTION CARRIED.**

**ADOPTION OF RULES OF PROCEDURE**

**MOTION**

A motion was made by Bruley, to adopt Roberts Rules of Order, supported by Smith. **THE MOTION CARRIED.**

## **MACOMB COUNTY APPORTIONMENT COMMISSION GUIDELINES**

### **MOTION**

A motion was made by Bruley, to receive and file Article IV, Section 4.1 and Article V of Macomb County Charter and MCL 45.505 as Macomb County Apportionment Commission Guidelines, supported by Smith.

**THE MOTION CARRIED.**

### **PRESENTATION FROM JEFF SCHROEDER OF PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT (PED) REGARDING CENSUS DATA AND ROLE OF PED IN THE PLAN REVIEW PROCESS.**

## **MACOMB COUNTY APPORTIONMENT COMMISSION FORM**

### **MOTION**

A motion was made by Sabaugh, to receive and file the request for authorization to review information regarding activities of the Macomb County Apportionment Commission form, supported by Smith.

**THE MOTION CARRIED.**

## **APPORTIONMENT PLANS SUBMITTED**

### **MOTION**

A motion was made by Bruley, to receive and file format and information required of Apportionment plans submitted, supported by Sabaugh.

**THE MOTION CARRIED.**

## **PLAN REVIEW PROCEDURE**

### **MOTION**

A motion was made by Smith, to receive and file plan review procedure, supported by Sabaugh.

**THE MOTION CARRIED.**

## **ADOPTION OF BUDGET**

### **MOTION**

A motion was made by Ennis, to adopt the budget, supported by Bruley.

**THE MOTION CARRIED.**

## **ESTABLISH DEADLINE FOR SUBMISSION OF PLANS**

### **MOTION**

A motion was made by Bruley, to set plan submission deadline for May 26, 2011 at 4 p.m. in the Elections Department and for the commission to meet on June 3, 2011 at 9 a.m. to review the plans, supported by Smith.

**THE MOTION CARRIED.**

**OTHER BUSINESS**

None

**PUBLIC PARTICIPATION**

None

**ADJOURNMENT**

**MOTION**

A motion was made by Sabaugh, to adjourn the meeting, supported by Ennis.

**THE MOTION CARRIED.**

Acting Chair Moffitt adjourned the meeting at 2:15 p.m., until the call of the Chair.

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Jerry Moffitt, Acting Chair

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Carmella Sabaugh, Clerk