



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

Commissioners

Robert Stanley
Diane McGee
William A. Froberg

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, April 11, 2012

The Macomb County Civil Service Commission held their meeting on Wednesday, April 11, 2012 in the County Clerk's Conference Room on the 1st floor of the Circuit Court Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Robert Stanley, Chairman
Diane McGee, Vice-Chairperson
George Brumbaugh, Corporation Counsel

Also present:

Lt. Michalke, Sheriff's Office Representative
Orletta Cross Human Resources Representative

Absent and Excused:

William Froberg, Commissioner

ADOPTION OF AMENDED AGENDA

MOTION

A motion was made by Vice-Chair McGee to approve the amended agenda for April 11, 2012, supported by Commissioner Stanley. **THE MOTION CARRIED.**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the March 14, 2012 meeting minutes, supported by Commissioner Stanley. **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

None

BUSINESS

REVIEW CIVIL SERVICE COMMISSION BUDGET

MOTION

A motion was made by Vice-Chair McGee to receive and file the Civil Service Commission budget, supported by Chairman Stanley. **THE MOTION CARRIED.**

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PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion by Vice-Chair McGee to approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY SHERIFF ELIGIBILITY LIST

MOTION

A motion by Vice-Chair McGee to approve the Deputy Sheriff Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT SERGEANT (FULL) ELIGIBILITY LIST

MOTION

A motion by Vice-Chair McGee to approve the Law Enforcement Sergeant (Full) Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT LIEUTENANT ELIGIBILITY LIST

MOTION

A motion by Vice-Chair McGee to approve the Law Enforcement Lieutenant Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW VACANCY AUTHORIZATION FORM AND TERMINATION FORM FOR:

- Margaret Springer – Corrections Deputy (Resigned effective 4/13/12)
- Bobbi Jo Craft – Sergeant (Resigned effective 3/30/12)

MOTION

A motion by Vice-Chair McGee to receive and file, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW MACOMB COUNTY RECOMMENDATION TO FILL OPEN POSITION FOR:

- Mitchell Blount – Corrections Officer effective 4/1/12
- Derek Gallagher – Corrections Officer effective 4/2/12
- Ali Sobh – Corrections Officer effective 3/30/12
- Giuseppe Troncione – Corrections Officer effective 3/31/12

MOTION

A motion by Vice-Chair McGee to approve the Recommendations to Fill four open positions, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW PHYSICAL EXAMINATION EVALUATIONS FOR CORRECTIONS OFFICERS APPLICANTS AND DISPATCHER APPLICANT FOR:

- Jennifer Bancroft - CO
- Shawn Kramer - CO
- Vincent Richards - CO
- Dane Seltzer - CO
- Christopher Stimage - CO
- Lindsey McCord – Dispatcher

MOTION

A motion by Vice-Chair McGee to recommend Jennifer Bancroft, Dane Seltzer and Christopher Stimage for hire as Corrections Officers, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW PSYCHOLOGICAL EXAMINATION EVALUATION FOR DISPATCHER APPLICANT:

- Lindsey McCord

MOTION

A motion by Vice-Chair McGee to recommend Lindsey McCord for hire as Dispatcher, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW HEARING EXAMINATION RE-TEST EVALUATION FOR TWO SPECIFIC CORRECTIONS OFFICERS.

MOTION

A motion by Vice-Chair McGee to remove Vincent Richards and Shawn Kramer from the Correction Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

NEW BUSINESS

REVIEW AND APPROVE PAYMENT FOR MICHAEL VREDEVOOGD, PC INVOICE #2012-3 DATED 3/19/12 FOR \$195.00 FOR ONE (1) FITNESS FOR DUTY PSYCHOLOGICAL EVALUATIONS @ \$195.00.

MOTION

A motion by Vice-Chair McGee to approve payment of invoice # 2012-3, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT FOR CONCENTRA MEDICAL CENTER – FRASER INVOICE # 708172903 DATED 3/21/12 FOR \$93.25 FOR ONE (1) PRE-PLACEMENT PHYSICAL EXAMINATION FOR DISPATCHER.

MOTION

A motion by Vice-Chair McGee to approve the payment of invoice # 708172903, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT FOR CONCENTRA MEDICAL CENTER – FRASER INVOICE # 708184199 DATED 3/28/12 FOR \$466.25 FOR FIVE (5) PRE-PLACEMENT PHYSICAL EXAMINATION FOR CORRECTION OFFICER.

MOTION

A motion by Vice-Chair McGee to approve the payment of invoice # 708184199, supported by Chairman Stanley. **THE MOTION CARRIED.**

DISCUSS BOARD OF COMMISSIONERS JUSTICE AND PUBLIC SAFETY COMMITTEE MEETING ATTENDED BY CHAIRMAN STANLEY ON TUESDAY, APRIL 3, 2012

The Justice and Public Safety Committee of the Board of Commissioners received and filed Civil Service Commission 2012 Annual Report at their April 3, 2012 meeting. County Clerk's representatives attended to present the 2012 Annual Report of the Civil Service Commission.

RECEIVE AND FILE LABOR ARBITRATION INSTITUTE CONFERENCE BROCHURE.

MOTION

A motion by Vice-Chair McGee to receive and file brochure, supported by Chairman Stanley. **THE MOTION CARRIED.**

DISCUSS COMPENSATION FOR INSIDE AND OUTSIDE ORAL AND WRITTEN EXAMINERS.

Lt. Michalke requests Civil Service Commissioners consider an increase in the compensation of the examiners for outside oral and written examiners from \$20 per hour to \$30 per hour. Commissioners do not object to the increase. Item tabled to May 9, 2012 to investigate procedure for compensation increase.

ADJOURNMENT

MOTION

A motion was made by Vice Chair McGee to adjourn the meeting at 9:35 a.m., supported by Chairman Stanley. Meeting adjourned until the next meeting of Wednesday, May 9, 2012 at 9 a.m. in the County Clerk's Conference Room on the 1st floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED.**

Lynn K Brown, Secretary to
Civil Service Commission

Carmella Sabaugh, Macomb County Clerk

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