



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
William A. Froberg, Vice-Chairman
Diane McGee, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, September 11, 2013 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

MINUTES

The Macomb County Civil Service Commission held their meeting on Wednesday, September 11, 2013 in the County Clerk's Conference Room on the 1st floor of the Macomb County Circuit Court Building. The Chairman called the meeting to order at 9:10 a.m. with the following members present:

Present: Robert Stanley, Chairman
William Froberg, Vice-Chairman
Diane McGee, Commissioner

Also present: Lt. Walter Zimny, Sheriff's Office Representative
John Schapka, Corporation Counsel
Joseph Cada
Chris Tomasi, Assistant Corporate Counsel, POAM
Jameson Cook, Macomb Daily

Absent: Orletta Cross, Human Relations and Labor Relations

ADOPTION OF AGENDA

MOTION

A motion was made by Vice-Chairperson Froberg to adopt the Agenda for September 11, 2013, supported by Commissioner McGee. **THE MOTION CARRIED.**

MINUTES

APPROVAL OF THE MINUTES OF THE AUGUST 22, 2013 CIVIL SERVICE COMMISSION MEETING

MOTION

A motion was made by Commissioner McGee to approve the minutes for August 22, 2013, supported by Vice-Chairperson Froberg **THE MOTION CARRIED.**

PUBLIC PARTICIPATION

None

DECISION ON APPEAL HEARING PER PA 298 of 1966 for MCSO DEPUTY – TERMINATION

OF EMPLOYMENT – DISCHARGED EFFECTIVE MARCH 28, 2013

Chairman Stanley issues the unanimous decision of the Civil Service Commission to deny the appeal and to uphold the Macomb County Sheriff's Office termination of Deputy Joseph Cada.

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2013 BUDGET

MOTION

A motion was made by Vice-Chairperson Froberg to receive and file the Civil Service Commission budget report, supported by Commissioner McGee. **THE MOTION CARRIED**

PERSONNEL

REVIEW AND APPROVE CORRECTION OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Commissioner McGee to review and approve the Correction Officer Eligibility List dated September 11, 2013, supported by Vice-Chairperson Froberg. **THE MOTION CARRIED**

RECEIVE AND FILE RECOMMENDATION TO FILL VACANT / OPEN POSITION:

- Gregory Gay – Corrections Deputy – Hired Effective 9/14/13
- Paul Harrison - Corrections Deputy – Hired Effective 9/15/13
- Kelly Keller - Secretary – Promoted Effective 8/23/13
- Nicolas Predko - Corrections Deputy – Hired Effective 9/16/13
- Michael Sekula - Corrections Deputy – Voluntary Revert 8/19/13
- Joshua Uhl – Corrections Deputy - Hired Effective 9/16/13

MOTION

A motion was made by Commissioner McGee to receive and file the Recommendations to Fill Vacant / Open Positions, supported by Chairman Stanley. **THE MOTION CARRIED**

RECEIVE AND FILE TERMINATION FORM AND VACANT POSITION AUTHORIZATION:

- Robert Deja – Dispatcher (Resigned Effective 8/22/13)
- John Moran – Corrections Deputy (Resigned Effective 8/23/13)

MOTION

A motion was made by Commissioner McGee to receive and file the Termination Forms and Vacant Position Authorizations, supported by Chairman Stanley. **THE MOTION CARRIED**

REVIEW REQUESTS FOR PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND EXAMINATION RESULTS AND RECOMMEND FOR HIRE:

RECOMMEND FOR HIRE:

- Jenna Kegler – Dispatcher applicant

MOTION

A motion was made by Commissioner Stanley to forward a Conditional Recommendation for Hire for Jenna Kegler. Jenna Kegler's Recommendation for Hire is conditioned on receipt of a negative hair drug screen report; supported by Vice-Chairperson Froberg. **THE MOTION CARRIED**

RECEIVE AND FILE DENIAL FOR HIRE AND REMOVE FROM ELIGIBILITY LIST

- Kyle Sherwood - Corrections Deputy applicant

MOTION

A motion was made by Commissioner McGee to receive and file the Denial for Hire, supported by Chairman Stanley **THE MOTION CARRIED**

REVIEW PHYSICAL AND PSYCHOLOGICAL EVALUATIONS AND LEGAL OPINION FROM CORPORATION COUNSEL REGARDING THE RECOMMENDATION FOR HIRE FOR:

- Kyle Kreger – Dispatcher applicant

MOTION

A motion was made by Commissioner Stanley to forward a Recommendation for Hire for Kyle Kreger, supported by Vice-Chairperson Froberg. **THE MOTION CARRIED**

OLD BUSINESS

RECEIVE AND FILE NOTICE TO CORRECTIONS OFFICER APPLICANTS WHO APPLIED AFTER MARCH 1, 2013 NOTIFYING THEM OF NOVEMBER 1, 2013 DEADLINE TO SUBMIT PASSING EMPCO SCORES.

MOTION

A motion was made by Chairman Stanley to receive and file EMPCO test requirement notifications, supported by Commissioner McGee. **THE MOTION CARRIED**

NEW BUSINESS

REVIEW AND DISCUSS INFORMATION FROM ERGOMETREICS REGARDING NEW ECOMM DISPATCHER TESTING

After discussion the Commissioners request the Civil Service Secretary to arrange a presentation by ECOMM regarding the new ECOMM Emergency Communications testing. **TABLED TO FUTURE DATE.**

REQUEST BY COUNTY CLERK CARMELLA SABAUGH TO UTILIZE COUNTY HUMAN RESOURCES AND LABOR RELATIONS STAFF TO SCHEDULE PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMINATIONS AND CONDUCT PRE-EMPLOYMENT SKILLS TESTING FOR DISPATCHER APPLICANTS AND VARIOUS OTHER DUTIES (TABLED FROM 8/22/13 MEETING)

County Clerk, Carmella Sabaugh, appeared before the Commission to seek support for transferring some pre-employment testing – including physical and psychological examinations – to the Human Resources and Labor Relations Department or in the alternative to provide additional funding to support additional clerical staff.

Commissioners agreed to explore the issue further and meet with representatives from the Human Resources and Labor Relations Department and the MCSO, with input from Corporation Counsel.

REQUEST BY HENRY FORD HEALTH SYSTEMS THAT THE COMMISSION SIGN THE HENRY FORD HEALTH SYSTEM BUSINESS ASSOCIATE AGREEMENT.

MOTION

A motion was made by Vice-Chairperson Froberg to have Henry Ford Health Systems designee sign the Agreement and forward to the Civil Service Commissioners for signature, supported by Commissioner McGee. **THE MOTION CARRIED**

**CIVIL SERVICE COMMISSIONER NEEDED TO PROCTOR ERGOMETRIC VIDEO
DISPATCHER TESTING ON TUESDAY, SEPTEMBER 24, 2013 AT 9:00 IN THE TRAINING
ROOM, MCSC**

Commissioner McGee will proctor Ergometric Video Dispatcher testing on Tuesday, September 24, 2013 at 9 a.m.

ADJOURNMENT

MOTION

A motion was made by Vice-Chairperson Froberg to adjourn the meeting at 9:45 a.m., supported by Commissioner McGee. Meeting adjourned until the next Civil Service Commission meeting on Wednesday, October 9, 2013 at 9 a.m. in the County Clerk's Conference Room on the 1st Floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED**

Lynn K Brown, Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk