



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
William A. Froberg, Vice-Chairman
Diane McGee, Commissioner

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, April 9, 2014 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, April 9, 2014 in the County Clerk's Conference Room on the 1st floor of the Macomb County Circuit Court Building. The Chairman called the meeting to order at 9: 05 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chairman
William Froberg, Commissioner

Also present: Lt. Walter Zimny, Sheriff's Office Representative
Orletta Cross, Human Resources and Labor Relations
John Schapka, Corporation Counsel

ADOPTION OF AGENDA

MOTION

A motion was made by Commissioner Froberg to adopt the Agenda for April 9, 2014, supported by Vice-Chairperson McGee. **THE MOTION CARRIED**

MINUTES

MOTION

A motion was made by Vice-Chairperson McGee to approve the minutes of March 12, 2014, supported by Commissioner Froberg. **THE MOTION CARRIED**

PUBLIC PARTICIPATION

None

BUSINESS

REVIEW CIVIL SERVICE COMMISSION 2014 BUDGET

MOTION

A motion was made by Commissioner Froberg to receive and file the 2014 budget report, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

PERSONNEL

REVIEW AND APPROVE DISPATCHER SUPERVISOR ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chairperson McGee to review and approve the Dispatcher Supervisor Eligibility List, supported by Commissioner Froberg. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTION OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chairperson McGee to review and approve the Correction Officer Eligibility List, supported by Commissioner Froberg. **THE MOTION CARRIED.**

REVIEW AND APPROVE DEPUTY ELIGIBILITY LIST

MOTION

A motion was made by Commissioner Froberg to review and approve the Deputy Eligibility List, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE TERMINATION FORM FOR:

- Cheryl Patyi – Secretary – Retired Effective 03/07/2014

MOTION

A motion was made by Vice-Chairperson McGee to receive and file the termination form, supported by Commissioner Froberg. **THE MOTION CARRIED.**

RECEIVE AND FILE RECOMMENDATION TO FILL VACANT POSITION FOR:

- Darryl Sage – Corrections Officer – Hired Effective 4/14/14

MOTION

A motion was made by Chairman Stanley to receive and file the recommendation to fill vacant position, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

REVIEW PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EXAMINATION RESULTS AND RECOMMEND HIRE FOR:

- Elizabeth Calabris – Dispatcher
- William Eisanhart – Corrections Deputy
- Michael Krzesimowski – Corrections Deputy
- Alexandrina Lopez - Corrections Deputy
- Jeffrey Valley - Corrections Deputy
- Carl West Jr. - Corrections Deputy

MOTION

A motion was made by Commissioner Froberg to forward a Recommendation to Hire the above listed Dispatcher and Corrections Officer applicants, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

OLD BUSINESS

WILLIAM BOWSER, BUSINESS MANAGER, HENRY FORD HEALTH SYSTEMS STATED HE WILL CHECK INTO THE ISSUE OF HENRY FORD HEALTH SYSTEMS REPRESENTATIVE SIGNING BUSINESS AGREEMENT AND RETURN IT TO THE COMMISSIONERS FOR THEIR SIGNATURES. (TABLED FROM 12/11/13)

No action has been taken on this agenda item. Civil Service Commissioners instruct Secretary to the Commission to inform HFHS in writing we are discontinuing their services.

RECEIVE AND FILE 2013 CIVIL SERVICE COMMISSION ANNUAL REPORT

MOTION

A motion was made by Commissioner Froberg to receive and file the 2013 Annual Report, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

NEW BUSINESS

REVIEW AND APPROVE PAYMENT FOR MICHAEL VREDEVOOGD PC INVOICE NUMBER 2014-5 FOR \$ 1,170.00 FOR (6) PRE-EMPLOYMENT PSYCHOLOGICAL EXAMINATIONS FOR ELIZABETH CALABRIS, WM. EISENHARDT, MICHAEL KRZESIMOWSKI, ALEXANDRINA LOPEZ, JEFFREY VALLEY AND CARL WEST DATED 4/4/14 .

MOTION

A motion was made by Vice-Chairperson McGee to approve payment for the above invoice, supported by Commissioner Froberg. **THE MOTION CARRIED.**

NEED TO ESTABLISH A LIST OF ACCEPTABLE LAW ENFORCEMENT COLLEGE LEVEL CREDITS AND/OR DEGREES QUALIFYING FOR EDUCATION ALLOWANCE.

This agenda item was tabled to May 14, 2014.

UPDATE CIVIL SERVICE COMMISSIONERS BINDERS AS TO:

- New EMPCO and LCOPAT Corrections Officer test requirements
- Appeal Procedure for Pre-Employment Physical and Psychological Evaluations

NEW EMPCO AND LCOPAT CORRECTIONS OFFICER TEST REQUIREMENTS

MOTION

A motion was made by Commissioner Froberg to receive and file the 2014 budget report, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

APPEAL PROCEDURE FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS

RECEIVE AND FILE INITIAL DENIAL FOR HIRE AND APPEAL RIGHTS LETTER FOR:

- Robert Kozlowski (see agenda item below)
- Stacey Macdonald

MOTION

A motion was made by Commissioner Froberg to receive and file the above denial for hire letters, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

REVIEW RE-EVALUATION RESULTS PER APPEAL AND SIGN AND ISSUE LETTER UPHOLDING DENIAL FOR HIRE AFTER APPEAL FOR:

- Anmar Gappe

MOTION

A motion was made by Commissioner Froberg to issue denial for hire after appeal letter, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

REVIEW RE-EVALUATION RESULTS PER APPEAL AND SIGN AND ISSUE RECOMMENDATION FOR HIRE AFTER APPEAL FOR:

- Robert Kozlowski

MOTION

A motion was made by Commissioner Froberg to issue approval for hire after appeal letter, supported by Vice-Chairperson McGee. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Commissioner Froberg to adjourn the meeting at or about 10:05 a.m., supported by Vice-Chairperson McGee. Meeting adjourned until the Special Civil Service Commission meeting on Thursday, May 1, 2014 at 9 a.m. in the County Clerk's Conference Room on the 1st Floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED**

Lynn K Brown, Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk