



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION SPECIAL MEETING

Wednesday, September 24, 2014 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

MINUTES

The Macomb County Civil Service Commission held a Special Meeting on Wednesday, September 24, 2014 in the County Clerk's Conference Room on the 1st floor of the Macomb County Circuit Court Building. The Chairman called the meeting to order at 9:11 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair

Also present: Orletta Cross, Human Resources and Labor Relations
Jill Smith, Office of Corporation Counsel
Lt. Walter Zimny, Sheriff's Office Representative

ADOPTION OF AMENDED AGENDA

MOTION

A motion was made by Vice-Chair McGee to adopt the Amended Agenda for September 24, 2014, supported by Chairman Stanley. **THE MOTION CARRIED**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of September 10, 2014, supported by Chairman Stanley. **THE MOTION CARRIED**

PUBLIC PARTICIPATION

None

PERSONNEL

REVIEW AND APPROVE DISPATCHER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Dispatcher Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW PHYSICAL AND PSYCHOLOGICAL EXAMINATION RESULTS AND RECOMMENDATION FOR HIRE FOR:

- Kimberly Brasgalla – Dispatcher – (RE-EVALUATION)
- Kyle Dupuis – Corrections Deputy (PSYCHOLOGICAL EXAM)
- Evan Friese – Dispatcher – (RE-EVALUATION)
- Stephanie Neumann – Dispatcher – (RE-EVALUATION)
- Abraham Sobh – Corrections Deputy (PSYCHOLOGICAL EXAM)
- Jared Suminski – Corrections Deputy – (RE-EVALUATION)

MOTION

A motion was made by Chairman Stanley to review the Physical and Psychological examination results, and recommend for hire for the above, supported by Vice-Chair McGee. **THE MOTION CARRIED.**

RECEIVE AND FILE VACANT POSITION AUTHORIZATION FORMS FOR:

- Alexander Allen – Dispatcher – New Hire effective 9/27/14
- Carly Allen – Corrections Deputy – New Hire effective 9/29/14
- Carrie Ambrose – Dispatcher – New Hire effective 9/28/14
- Cameron Wright – Dispatcher – New Hire effective 9/29/14

MOTION

A motion was made by Vice-Chair McGee to receive and file the Vacant Position Authorization forms for the above, supported by Chairman Stanley. **THE MOTION CARRIED.**

NEW BUSINESS

CLINT BELOUNGEA, ACCOUNT EXECUTIVE, DR LESHMAN, AND KIM CROTHERS FROM CONCENTRA WILL BE IN ATTENDANCE TO DISCUSS INTERPRETING THE PHYSICAL RESULTS AND MCOLES STANDARDS.

The Civil Service Commission met with Clint Belounga, Dr. Leshman and Sandra Gruca from Concentra to address the explanations of the physical examinations and MCOLES standard. The Civil Service Commission would like a cover sheet stating if the applicant had either pass or fail their components of the examination, along with a complete packet of the results be sent at one time. Concentra agreed to remove the statement “No medical restrictions”, as it does not apply to MCOLES standards, explain if applicant had pass or fail each component, and hand deliver the examination results if necessary.

REVIEW AND APPROVE PAYMENT TO DR. DIANE KARLE FOR PSYCHOLOGICAL EXAMS INVOICE #2014-13 IN THE AMOUNT OF \$390.00 FOR KYLE DUPUIS AND ABRAHAM SOBH.

MOTION

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Chairman Stanley. **THE MOTION CARRIED.**

DISCUSS AND APPROVE IF THE CIVIL SERVICE COMMISSION IS WILLING TO WAIVE THE SIX (6) MONTHS WAITING PERIOD FOR DISPATCHER APPLICANTS WHO MISSED THEIR TEST, OR HAVE FAILED THEIR TEST.

MOTION

A motion was made by Vice-Chair McGee not to waive the six (6) months waiting period unless there was an emergency, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE COMMISSIONER FROBERG'S RESIGNATION LETTER..

MOTION

A motion was made by Vice-Chair McGee to receive and file Commissioner Froberg's resignation letter, supported by Chairman Stanley. **THE MOTION CARRIED.**

ADJOURNMENT

MOTION

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 10:15 a.m., supported by Chairman Stanley. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, October 8, 2014 at 9 a.m. in the County Clerk's Conference Room on the 1st Floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk