



Civil Service Commission

Macomb County Sheriff's Office
40 North Main Street
Mount Clemens, MI 48043

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair

Carmella Sabaugh
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, October 29, 2014 - 9:00 A.M.
County Clerk's Conference Room – 1st Floor

MINUTES

The Macomb County Civil Service Commission held their Regular Meeting on Wednesday, October 29, 2014 in the County Clerk's Conference Room on the 1st floor of the Macomb County Circuit Court Building. The Chairman called the meeting to order at 9:00 a.m. with the following members present:

Present: Robert Stanley, Chairman
Diane McGee, Vice-Chair

Also present: Orletta Cross, Human Resources and Labor Relations
John Schapka, Office of Corporation Counsel
Lt. Walter Zimny, Sheriff's Office Representative

ADOPTION OF AMENDED AGENDA

MOTION

A motion was made by Vice-Chair McGee to adopt the Amended Agenda for October 29, 2014, supported by Chairman Stanley. **THE MOTION CARRIED**

MINUTES

MOTION

A motion was made by Vice-Chair McGee to approve the minutes of October 8, 2014, supported by Chairman Stanley. **THE MOTION CARRIED**

PUBLIC PARTICIPATION

None

PERSONNEL

REVIEW AND APPROVE CORRECTIONS OFFICER ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Corrections Officer Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE LAW ENFORCEMENT LIEUTENANT ELIGIBILITY LIST

MOTION

A motion was made by Vice-Chair McGee to review and approve the Law Enforcement Lieutenant Eligibility List, supported by Chairman Stanley. **THE MOTION CARRIED.**

RECEIVE AND FILE REQUEST FOR PRE-EMPLOYMENT PHYSICAL AND PSYCHOLOGICAL EVALUATIONS, REVIEW EXAMINATION RESULTS, AND RECOMMENDATION FOR HIRE FOR:

- Brittany Gillon - Dispatcher
- Ryan Leslie – Dispatcher
- Samantha VanVooren – Dispatcher

MOTION

A motion was made by Vice-Chair McGee to receive and file the above request for pre-employment physical and psychological evaluations and examination results, and recommendation for hire for the above with the exception of Brittany Gillon and Ryan Leslie who did not pass part of the pre-employment evaluation and Denied for Hire memo was forwarded to MCSO, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PSYCHOLOGICAL EVALUATION FOR TERESA DEROY, AND APPROVE REMOVING HER FROM THE JOB OFFER LIST DUE TO FAILURE TO OBTAIN A PHYSICAL EXAMINATION.

MOTION

A motion was made by Vice-Chair McGee to approve removal of Teresa Derooy from job offer list due to failure to obtain a physical, but keep her on the eligibility list, and the Sheriff's Department will be billed for her psychological evaluation, and from this day forward, all candidates has 14-days to complete their physicals, supported by Chairman Stanley. **THE MOTION CARRIED.**

NEW BUSINESS

REVIEW AND APPROVE PAYMENT TO ERGOMETRICS, INVOICE #119133 DATED JULY 14, 2014 FOR SCORING SERVICES PROVIDED JULY 1, 2014 IN THE AMOUNT OF \$88.00, AND INVOICE #120120 DATED 10/9/14 FOR SCORING SERVICES PROVIDED OCTOBER 6, 2014 IN THE AMOUNT OF \$55.00, TOTALLING \$143.00.

MOTION

A motion was made by Vice-Chair McGee to approve the above invoices, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO CONCENTRA, INVOICE #709747838 DATED 8/25/2014 FOR CARRIE AMBROSE AND KIMBERLY BRASGALLA IN THE AMOUNT OF 240.00,

MOTION

A motion was made by Vice-Chair McGee to approve the above invoice, supported by Chairman Stanley. **THE MOTION CARRIED.**

REVIEW AND APPROVE PAYMENT TO DR. KARLE, INVOICE #2014-15, DATED OCTOBER 27, 2014 IN THE AMOUNT OF \$390.00 FOR PSYCHOLOGICAL EXAMINATIONS FOR BRITTANY GILLON AND SAMANTHA VANVOOREN.

MOTION

A motion was made by Vice-Chair McGee to approve payment for the above invoice, supported by Chairman Stanley. **THE MOTION CARRIED.**

DETERMINE WHAT QUALIFIES AS A "CERTIFICATE" FOR EDUCATIONAL POINTS.

MOTION

A motion was made by Vice-Chair McGee to only accept certificates that have resulted in a credit hour on their college transcript before educational points can be given, supported by Chairman Stanley. **THE MOTION CARRIED.**

DISCUSS ELIMINATION PROCESS FOR PROMOTIONAL TESTING FOR CANDIDATES THAT HAVE SCORED LOW AFTER THE FIRST TWO ROUNDS THAT IT WOULD BE IMPOSSIBLE TO OBTAIN A PASSING 70%.

MOTION

A motion was made by Vice-Chair McGee that the elimination process for testing will remain status quo, supported by Chairman Stanley. **THE MOTION CARRIED.**

SELECT COMMISSIONER TO PROCTOR ERGOMETRICS VIDEO DISPATCHER TEST SCHEDULED FOR MONDAY, NOVEMBER 3, 2014 AT 9 AM IN SHERIFF'S OFFICE TRAINING ROOM.

MOTION

A motion was made by Vice-Chair McGee that Chairman Stanley will proctor the test above, supported by Chairman Stanley. **THE MOTION CARRIED.**

SELECT COMMISSIONER TO PROCTOR LAW ENFORCEMENT SERGEANT WRITTEN TEST FOR TUESDAY, DECEMBER 9, 2014. TIME TO BE DETERMINED

MOTION

A motion was made by Vice-Chair McGee that Chairman Stanley will proctor the test above, supported by Chairman Stanley. **THE MOTION CARRIED.**

HUMAN RESOURCES NOTIFIED THE CIVIL SERVICE COMMISSION THAT HOME SCHOOL CERTIFICATES WILL NOT BE ACCEPTED BY THE COUNTY.

MOTION

A motion was made by Vice-Chair McGee that the Civil Service Commission will follow the County's lead and not accept home school certificates, and applicants need to obtain a High School diploma, or a G.E.D., or an accredited college transcript, supported by Chairman Stanley. **THE MOTION CARRIED.**

WAIVING RESIDENCY REQUIREMENT FOR OUT OF STATE CANDIDATES THAT HAS CORRECTIONS OFFICER EXPERIENCE.

MOTION

A motion was made by Vice-Chair McGee that the Civil Service Commission will only waive the residency requirement for applicants who originally lived in Michigan and has moved back to Michigan due to active Military.

ADJOURNMENT

MOTION

A motion was made by Vice-Chair McGee to adjourn the meeting at or about 10:01 a.m., supported by Chairman Stanley. Meeting adjourned until the Civil Service Commission Meeting on Wednesday, November 12, 2014 at 9 a.m. in the County Clerk's Conference Room on the 1st Floor of the Macomb County Circuit Court Building. **THE MOTION CARRIED.**

Shirley Maniaci, Senior Secretary to
Macomb County Civil Service Commission

Carmella Sabaugh, Macomb County Clerk